TOWN OF TROCHU – AGENDA

FOR THE COUNCIL MEETING HELD
November 9th, 2026
At Trochu Town Office

Notes	#	Agenda Item and Information

Regular Meeting – November 9th, 2026

1. CALL TO ORDER

The meeting will be called to order at 6:30 pm

2. ACCEPTANCE OF THE AGENDA

a) Additions to the Agenda
b) Agenda Acceptance

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

a) Adoption of October 13th, 2026, Regular Council Meeting Minutes
b) Adoption of October 26th, 2026, Organizational Meeting Minutes
c) Adoption of October 26th, 2026, Committee of the Whole Meeting Minutes

4. HOUSEKEEPING

a) Housekeeping Acceptance

5. PUBLIC HEARINGS

a) Nothing for this Agenda Item

6. DELEGATIONS

a) Nothing for this Agenda Item

7. BYLAWS, POLICIES and AGREEMENTS

a) Nothing for this Agenda Item

8. REPORTS:

A. STAFF REPORTS:

a) Director of Operations Report
b) Administrator's Report

B. COMMITTEE REPORTS, MINUTES & OTHER REPORTS

a) October Grant Writer Report

C. COUNCIL REPORTS

a) Councillor Cunningham
b) Councillor De La Cruz
c) Councillor Martel
d) Councillor Peterson
e) Councillor Reeds
f) Deputy Mayor Armstrong
g) Mayor Kletke
h) Motions from Items in Councillor Reports
i) Acceptance of Council Reports and filing for future reference

TOWN OF TROCHU – AGENDA

FOR THE COUNCIL MEETING HELD
November 9th, 2026
At Trochu Town Office

9. CORRESPONDENCE LISTING:

a) Red Deer River Watershed Alliance Report & Case for Support
b) ATCO Merger Letter
c) CAEP Announcement

10. FINANCE:

a) September Bank Rec
b) Drumheller & District Solid Waste Budget and Requestion
c) FCSS Budget Approval

11. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) Blue Squall Media – Delegation Decision

12. NEW BUSINESS

a) December Meeting Date

13. SPECIAL PROJECTS

a) Nothing for this Agenda Item

14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labour in accordance with Section 197 and the Public Sector Body Privacy and Data Protection Act. Please note that no back-up material will be sent with this Agenda for closed sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

a) Land (Sec. 4)
b) Third Party Business Interest (Sec. 4)

15. RETURN TO OPEN MEETING

Meeting to be recessed to allow return of public and reconvened with public present.

16. ADJOURNMENT

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD
October 13th, 2026
At Trochu Town Office

Motions	#	Item and Information

Regular Meeting – October 13th, 2026

1. CALL TO ORDER

Mayor Kletke called the meeting to order at 6:25 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cerilo Dela Cruz, Jaime Martel, and Carl Peterson, CAO Jamie Collins, Director of Operations Dave Nelson, and Recording Secretary Toni Nelson.

2. ACCEPTANCE OF THE AGENDA

a) Additions to the Agenda
- None

b) Agenda Acceptance

2026-10-14-01
Motion to accept the agenda as presented

Motion by ARMSTRONG to accept the agenda as presented **CARRIED**

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

a) Adoption of September 14th, 2026, Regular Council Meeting Minutes

2026-10-14-02
Motion to adopt September 14th, 2026, Regular Council Meeting Minutes

Motion by DELA CRUZ to adopt the September 14th, 2026, Regular Council Meeting Minutes **CARRIED**

b) Adoption of September 28th, 2026, Committee of the Whole Meeting Minutes

2026-10-14-03
Motion to adopt the September 28th, 2026, Committee of the Whole Meeting Minutes

Motion by MARTEL to adopt the September 28th, 2026, Committee of the Whole Meeting Minutes **CARRIED**

4. HOUSEKEEPING

a) Housekeeping Acceptance

2026-10-14-04
Motion to accept the Housekeeping and file for future reference

Motion by REEDS to accept the Housekeeping and file for future reference **CARRIED**

5. PUBLIC HEARINGS

a) Nothing for this Agenda Item

6. DELEGATIONS

a) 6:35 City Viz Sasha & Isabella Bogdanovic
- Introduced their company & gave a presentation of their municipal data platform

7. BYLAWS, POLICIES and AGREEMENTS

a) RFD Rates and Fees Bylaw

2026-10-14-05
Motion to give first reading to Bylaw 2026-16, Rates and Fees Bylaw

Motion by MARTEL to give first reading to Bylaw 2026-16, Rates and Fees Bylaw
CARRIED

2026-10-14-06
Motion to give second reading to Bylaw 2026-16, Rates and Fees Bylaw

Motion by ARMSTRONG to give second reading to Bylaw 2026-16, Rates and Fees Bylaw
CARRIED

2026-10-14-07
Motion to unanimously agree to consider third reading of Bylaw 2026-16

Motion by REEDS to unanimously agree to consider third reading of Bylaw 2026-16
CARRIED UNANIMOUSLY

2026-10-14-08
Motion to give third and final reading to Bylaw 2026-16, Rates and Fees Bylaw

Motion by PETERSON to give third and final reading to Bylaw 2026-16, Rates and Fees Bylaw
CARRIED

b) RFD FCSS Agreement

2026-10-14-09
Motion to approve the presented draft of the Kneehill Regional Family and Community Support Services Regional Governance and Accountability Agreement

Motion by MARTEL to approve the presented draft of the Kneehill Regional Family and Community Support Services Regional Governance and Accountability Agreement
CARRIED

8. REPORTS:

A. STAFF REPORTS:

a) Director of Operations Report

2026-10-14-10
Motion to accept the Director of Operations Report and the Water/ Wastewater Report and file for future reference

Motion by DELA CRUZ to accept the Director of Operations Report and the Water/ Wastewater Report and file for future reference **CARRIED**

2026-10-14-11
Motion to accept the Administrator's Report and the Arboretum Reports and file for future reference

b) Administrator's Report & Trochu Arboretum Reports

Motion by REEDS to accept the Administrator's Report and the Arboretum Reports and file for future reference CARRIED

B. COMMITTEE REPORTS, MINUTES & OTHER REPORTS

a) September Grant Writer Report

2026-10-14-12
Motion to accept the September Grant Writer Report and file for future reference

Motion by CUNNINGHAM to accept the September Grant Writer Report and file for future reference CARRIED

C. COUNCIL REPORTS

a) Councillor Armstrong
- Reported that he spoke to a woman at the AB Munis conference who offers fraud protection training for seniors, he will be talking to Seniors Outreach and other groups about sharing the cost to bringing her in

b) Councillor Cunningham
- Discussed RockyView County's request to RDRMUG for water access

c) Councillor De La Cruz
- Nothing to add

d) Councillor Martel
- Nothing to add

e) Councillor Peterson
- Discussed the RMRF legal session offered at the AB Munis conference

f) Deputy Mayor Reeds
- Nothing to add

g) Mayor Kletke
- Nothing to add

h) Motions from Items in Councillor Reports

2026-10-14-13
Motion to send letter of support to Red Deer Polytechnic regarding their proposed Healthtech Centre for Applied Learning & Innovation (HCALI) facility

Motion by KLETKE to send letter of support to Red Deer Polytechnic regarding their proposed Healthtech Centre for Applied Learning & Innovation (HCALI) facility CARRIED

2026-10-14-14
Motion to accept the Council Reports and file for future reference

i) Acceptance of Council Reports and filing for future reference

Motion by DELA CRUZ to accept the Council Reports and file for future reference CARRIED

9. CORRESPONDENCE LISTING:

a) Kneehill Medical Update

10. FINANCE:

2026-10-14-15
Motion to accept the August 2026 Bank Reconciliation and file for future reference

a) August Bank Rec

Motion by ARMSTRONG to accept the August 2026 Bank Reconciliation and file for future reference CARRIED

2026-10-14-16
Motion to approve a donation of $2,000 in credit at the Trochu Golf and Country Club to the Trochu Seniors Housing Society for fundraising purposes at the Trochu Seniors Housing Gala

b) RFD Trochu Seniors Housing Society Request

Motion by MARTEL to approve a donation of $2,000 in credit at the Trochu Golf and Country Club to the Trochu Seniors Housing Society for fundraising purposes at the Trochu Seniors Housing Gala CARRIED

2026-10-14-17
Motion to approve a $1,000 cash donation to The Three Hills Health Initiative and the Three Hills Health Care Centre Auxiliary for the Evening Under the Stars Event

c) RFD Three Hills Health Centre Request

Motion by PETERSON to approve a $1,000 cash donation to The Three Hills Health Initiative and the Three Hills Health Care Centre Auxiliary for the Evening Under the Stars Event CARRIED

11. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) RFD Linden ACP Grant

2026-10-14-18
Motion that the Town of Trochu supports the Village of Linden's (managing partner) submission of a 2026/27 Alberta Community

Partnership grant application in support of the Regional Stormwater Master Plan project. The estimated project cost is $166,667 and is calculated under a 90% provincial grant ($150,000) / 10% municipal contribution ($16,667) cost-share arrangement. Subject to grant approval, the partnership contribution will be covered by the Village of Linden. It is anticipated that the commitment will be phased over the duration of the project.

Motion by REEDS that the Town of Trochu supports the Village of Linden's (managing partner) submission of a 2026/27 Alberta Community Partnership grant application in support of the Regional Stormwater Master Plan project. The estimated project cost is $166,667 and is calculated under a 90% provincial grant ($150,000) / 10% municipal contribution ($16,667) cost-share arrangement. Subject to grant approval, the partnership contribution will be covered by the Village of Linden. It is anticipated that the commitment will be phased over the duration of the project. **CARRIED**

12. NEW BUSINESS

a) Nothing for this Agenda item

13. SPECIAL PROJECTS

a) Nothing for this Agenda Item

14. CONFIDENTIAL MATTERS – CLOSED SESSION

a) Nothing for this Agenda Item

15. ADJOURNMENT

Mayor Kletke adjourned the meeting at 7:57pm

X_____
Barry Kletke
Mayor

X_____
Jamie Collins
CAO

TOWN OF TROCHU – MINUTES

FOR THE ORGANIZATIONAL MEETING HELD
October 26th, 2026
At 5:30 p.m. at the Town Office

2026-10-26-01 Motion to accept the agenda as presented

Item and Information
Organizational Meeting - October 26th, 2026, 5:30

1. CALL TO ORDER:

Mayor Kletke called the Organizational Meeting to order at 5:45 p.m. In attendance was all Council, Jamie, Dave, Toni,

a) Additions to Agenda
b) Agenda Acceptance – Motion to Accept the Agenda

Motion by ARMSTRONG to accept the agenda

CARRIED

2. DISCLOSURES

a) Any Councillors with updates to their Conflicts of Interest disclosures must sign updated forms

Jamie Martel submitted a signed, updated copy.

3. BUSINESS

a) Election of Deputy Mayor for a One-Year Term, as per MGA Legislation

Mayor Kletke called for nominations for Deputy Mayor for a one-year term

Councillor Peterson nominated Councillor Armstrong
Councillor Armstrong accepted the nomination

Mayor Kletke called for nominations a second time

Councillor Dela Cruz nominated Councillor Peterson
Councillor Peterson declined the nomination

Mayor Kletke called for nominations a third time

2026-10-26-02 Motion to cease nominations for Deputy Mayor for a one-year term

Motion by REEDS to cease nominations for Deputy Mayor for a one-year term

CARRIED UNAIMOUSLY

Mayor Kletke declared Chris Armstrong as Deputy Mayor by acclimation

b) Deputy Mayor to read and sign the Official Oath of Office for Deputy Mayor

Deputy Mayor read and signed the Official Other of Office for Deputy Mayor as witnessed by Commissioner of Oath Jamie Collins

c) Deputy Mayor to assume the position of Deputy Chair

Deputy Mayor assumed position

4. Meetings of Council

a) Meeting Schedule for 2026/2027 term

Current schedule:

Regular Council meetings are scheduled for 6:30pm on the 2nd Monday of each month and Committee of the Whole meetings are scheduled for 6:30pm on the 4th Monday of each month except July, August, and December, in which one regular meeting per month will be scheduled with their dates to be determined at future regular Council meetings.

If a meeting falls on a statutory holiday, it will instead be held on the following Tuesday. All meetings are scheduled to take place in the Council Chambers of Trochu Town Office, 222 Northfield Road.

2026-10-26-03 Motion to accept the current meeting schedule for the 2026/2027 term

2026-10-26-04 Motion to adopt the Committee and Board appointments as they were set for the 2025/2026 term with no changes

Motion by DELA CRUZ to accept the current meeting schedule for the 2026/2027 term

CARRIED

5. Committees of Council

a) Review and Appointment of Council Representatives on Boards and Committees

Staying the same

2026-10-26-05 Motion to appoint Jamie Collins as Chief Administrative Officer for the Town of Trochu

Motion by MARTEL to adopt the Committee and Board appointments as they were set for the 2025/2026 term with no changes.

CARRIED

6. Appointments

a) Appointment of the Chief Administrative Officer, as per Bylaw 2026-14
(Currently Jamie Collins)

2026-10-26-06 Motion to appoint Marvin Franke as Director of Emergency Management, and Joanna Krabsen

Motion by CUNNINGHAM to appoint Jamie Collins as Chief Administrative Officer for the Town of Trochu

CARRIED

b) Appointment of Director and Deputy Directors of Emergency Management as per Bylaw 2020-15

(Currently Director Marvin Franke, and Deputy Directors Jamie Collins and Joanna Krabsen)

and Jamie Collins as Deputy Directors of Emergency Management for the Town of Trochu

Motion by ARMSTRONG to appoint Marvin Franke as Director of Emergency Management, and Joanna Krabsen and Jamie Collins as Deputy Directors of Emergency Management for the Town of Trochu

CARRIED

c) Appointment of the Municipal Assessor
(Must be named, currently David Clark with Wild Rose Assessment Services)

2026-10-26-07 Motion to appoint Wild Rose Assessment Services as the Municipal Assessor for the Town of Trochu

Motion by REEDS to appoint Wild Rose Assessment Services as the Municipal Assessor for the Town of Trochu

CARRIED

d) Appointment of Municipal Auditor
(Currently Gitzel & Company)

Motion by PETERSON to appoint Gitzel & Company as the Municipal Auditor for the Town of Trochu for a 1-year term

CARRIED

2026-10-26-08 Motion to appoint Gitzel & Company as the Municipal Auditor for the Town of Trochu

e) Appointment of the Assessment Review Board Clerk, as per Bylaw 2020-04
(Currently the Designated Officer of the Central Alberta Regional ARB)

Motion by CUNNINGHAM to appoint the Designated Officer of the Central Alberta Regional ARB as the Assessment Review Board Clerk for the Town of Trochu

CARRIED

f) Appointment of the Subdivision and Development Appeal Board Clerk, as per Bylaw 2025-12
(Currently this is the Administrator of the Regional Intermunicipal SDAB)

2026-10-26-09 Motion to appoint the Designated Officer of the Central Alberta Regional ARB as the Assessment Review Board Clerk for the Town of Trochu

Motion by PETERSON to appoint the Administrator of the Regional Intermunicipal SDAB as the Subdivision and Development Appeal Board Clerk for the Town of Trochu

CARRIED

g) Designation of Banking Institution
(Currently ATB Financial)

Motion by DELA CRUZ to designate ATB Financial as the banking institution for the Town of Trochu

CARRIED

h) Naming of Town's signing authorities
(Currently Barry Kletke, Chris Reeds, Jaime Martel, Jamie Collins, Dave Nelson & Kim Helmer)

2026-10-26-10 Motion to appoint the Administrator of the

Motion by REEDS to have Mayor Barry Kletke, Councillor Chris Reeds, Councillor Jaime Martel, CAO Jamie Collins, Director of Operations Dave Nelson, and Director of Business Services as the signing authorities for the Town of Trochu

CARRIED

Regional Intermunicipal SDAB as the Subdivision and Development Appeal Board Clerk for the Town of Trochu

2026-10-26-11 Motion to designate ATB Financial as the banking institution for the Town of Trochu

7. Document Reviews

a) Policy 2025-10-14-01, Councillor Fees

Motion by MARTEL to accept Policy 2025-10-14-01, Councillor Fees, as reviewed

CARRIED

b) Policy 2019-28-10-03, Christmas Appreciation Policy

Motion by REEDS to accept Policy 2019-28-10-03, Christmas Appreciation, as reviewed

CARRIED

2026-10-26-12 Motion to have Mayor Barry Kletke, Councillor Chris Reeds, Councillor Jaime Martel, CAO Jamie Collins, Director of Operations Dave Nelson and Director of Business Services Kim Helmer as the signing authorities for the Town of Trochu

8. Adjournment

Mayor Kletke adjourned the meeting at 5:58pm

2026-10-26-13 Motion to

accept 2025-10-14-01, Councillors Fees & Policy as reviewed

2026-10-26-14 Motion to accept Policy 2019-28-10-03 Christmas Appreciation as reviewed

X_____
Barry Kletke
Mayor

X_____
Jamie Collins
CAO

TOWN OF TROCHU – MINUTES

Committee of the Whole Meeting
October 26th, 2026
At 6:30pm at Trochu Town Office

Minutes

 # Item and Information
Committee of the Whole Meeting
October 26th, 2026

1. CALL TO ORDER:

Deputy Mayor Armstrong called the meeting to order at 6:00pm

2026-10-26-01
Motion to accept the agenda as presented

2. ACCEPTANCE OF AGENDA

a) Additions to the agenda

b) Agenda acceptance

PETERSON CARRIED

3. DELEGATIONS

a) ATCO – Denika Poppen, Filip Palasz 6:35pm
- Presented slideshow, Filip is our account manager, gave a career history of himself
- They are a team focused on aiding economic development opportunities and attracting industries
- Have many ways to connect with community/residents
- Council had a few questions, (question re: reply speed, they aim for a week maximum)
- ATCO has a form that potential builders, etc., can fill out that shows exactly what info ATCO needs to assess a project
- Discussed municipal infrastructure and land availability, marketing our availability
- Discussed their grant opportunities
- Community Equipment Program, free access to event equipment (BBQs, soundstages, canopy tents)
- Are willing to schedule their upgrades in relation to major capital projects

4. ITEMS OF DISCUSSION

a) Bylaw Enforcement
- Chris Armstrong discussed complaint from resident regarding enforcement of bylaws in Town

Could put out information on complaint process out to public

b) Operating Budget
- Jamie presented discussion topics, items of note

2026-10-26-02
Motion to enter a closed session at 7:45pm to discuss

5. CONFIDENTIAL MATTERS TO BE HELD IN CLOSED SESSION

the following: a) Land (Sec. 4)

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back-up material will be sent with this Agenda for closed sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

Motion by REEDS to enter a closed session at 7:17pm to discuss the following:

a) Land (Sec. 4) **CARRIED**

CAO Jamie Collins stayed to provide information and administration
Director of Operations stayed to provide information

2026-10-26-03 Motion to return to an open meeting at 7:36 pm

6. RETURN TO OPEN MEETING

Motion by MARTEL to return to an open meeting at 7:36 pm **CARRIED**

Meeting to be recessed to allow return of public and reconvened with public present.

7. ADJOURNMENT

Meeting was adjourned by Deputy Mayor Armstrong at 7:40pm

November 9th, 2026
Housekeeping Items for Council & Staff Meetings, Conference etc.

COUNCIL MEETINGS

November 23rd, 2026, Committee of the Whole Meeting 6:30
December Meeting TBA

OTHER MEETINGS, CONFERENCES, EVENTS

Date	Time & Location	Event	Who's Attending?
Nov 9th	3:00 PM Trochu Office	Trochu Housing Corp AGM	**Reeds, Kletke, Peterson, Nelson, Collins**
Nov 11 – 17th	Vacation	Dave on Holidays	**Nelson**
Nov 14th	Trochu Hall	Seniors Housing Gala	**Sold Out**
Nov 25 -27	Edmonton	FCSSAA Conference	**Martel**
November 27	Town Office	Interim Audit	**Collins, T. Nelson, Helmer, Henderson**
December 11th	6:00 PM Sunterra Room	Trochu Christmas Party	**Everyone Invited**
Noon Dec 24 to Jan 4	Christmas Break	Office Closed	**Staff**
March 10 & 11	Town Office	Audit	**Collins, T. Nelson, Helmer, Henderson**

MEETING SCHEDULES & POSSIBLE FUTURE MEETINGS

Schedule	Time & Location	Event	Who's Attending?
Varies	Varies	Central Alberta Economic Partnership	Kletke, Collins (De La Cruz)
1st Thurs. every mo.	Strathmore (AGM varies)	Community Futures Wild Rose	Armstrong (Martel)
3rd Thur. every 2 mo. AGM Nov 21 2 10 AM	Drumheller 1:30pm	Drumheller & District Solid Waste	Reeds (Armstrong)
2nd Tue. every 2 mo.	Three Hills 7:00pm	Kneehill FCSS	Martel (Cunningham)
Varies	Three Hills Evenings	Kneehill Housing	Cunningham (Armstrong)

Varies	Varies	Kneehill Regional Emergency Management	Kletke, Collins (Armstrong)
Varies	Varies	Kneehill Regional Partnership Committee	Martel, Collins (De La Cruz)
Last Sat. in Jan, Apr, Aug, and Nov	Strathmore 9:30am	Marigold Library System	Peterson (n/a)
1st Thurs. in Jan, Mar, May, July, Sept, Nov	3:00pm	Mid-Sized Towns Mayors' Caucus	Kletke
Varies	Hanna	Palliser	Reeds (Martel)
Varies	Varies	Police Advisory Committee	Cunningham, Collins (De La Cruz)
3rd Thur. every 2 mo.	Drumheller Afternoons	Red Deer River Users Group	Cunningham (Peterson)
First Tuesday	Arboretum VIC 1:00pm	Trochu Arboretum Society	Collins
3rd Mon, every mo.	Town Office 4:00pm	Trochu Housing Corporation	Reeds, Kletke, Collins (Peterson)
1st Tues. every mo.	Library 6:00pm	Trochu Library Board	Peterson (n/a)
Dates Needed:			

Please send any corrections & additions to jamie.collins@townoftrochu.ca

TOWN OF TROCHU
Director of Operations Report
For October, 2026

Date: Nov 4, 2026

1. **Arboretum**
   - Blow out underground irrigation lines
   - Hire vac truck to empty septic tank.
   - Assist with improving main gate swing path by lifting hinges.

2. **Arena/ Pool**
   - Fire extinguishers, alarm system, and kitchen equipment tested and recertified.
   - Winterized pool and splash park. Lowered pool water height. Filled lines and drains with anti-freeze. Cleaned filters. Cleaned plumbing. Covered vents.
   - Splash Park water lines blown out.
   - TroVal School is running a hockey class every Mon, Wed, and Fri morn
   - Repair toilets and other maintenance

3. **Garbage Collection**
   - Delivered commercial bins to businesses and institutions for garbage and cardboard
   - Gathered older commercial bins and washed to prep for resale. Stored at old golf range at campground
   - Residential rolling bins to be delivered 1st week of Nov.
   - PW is continuing Kneehill County garbage pickup until Empringham takes over.
   - PW is continuing downtown and trail garbage pickup. Also, continuing to refill dog bag receptacles
   - PW picked up compost for October

4. **Parks and Boulevards**
   - Community Gardens and cemetery winterized. Lines blown out and water meters removed.
   - Community Garden cleaned up. Fence removed and brush picked up.
   - Picked up flower pots throughout town.
   - Clean up mowers and park equipment for storage through winter.
   - Water all trees that have been planted in the last couple years to ensure they survive through winter.

5. **Public Works**
   - All fire extinguishers tested and recertified. Town Office alarm system recertified.
   - Snow fence erected along North Rd.
   - Begin prepping equipment for snow removal and control. Plows, sander, etc.
   - Set up, cook, and clean up for Flapjack Fiesta
   - Clean up some branches from high winds on Oct 17th
   - Minor assists to directional drilling company to run conduit from school along School Rd to Trochu Seniors Housing. Communication lines will be passed through the conduit.

6. **Water, Wastewater**
   - Three separate residential supply water valves repaired. One had rod and riser replaced. Two others were lowered to ground level
   - Flushed sewer mainline of Royal Drive to ensure flowing freely.
   - Bi-monthly water meters read.
   - Flushed sewer on DeVilder Ave to assist resident with backing up private service line. Town mainlines were clear.
   - Issues with sewer line from trailer park into main. ATCO High Pressure gas line is nearby. To excavate in early Nov to repair.
   - Operator attended Water Week in Edmonton for convention and trade show. Received CEU's required for recertification of water/wastewater certificate.
   - 2 fire hydrants were repaired by 3rd party.
   - Advertising and interviewing for water operator

7. **Campground**
   - Gather and store picnic tables in Bruce Guard Center
   - Blow out underground water lines
   - Winterize washrooms and Bruce Guard Center by removing urinal handles, pouring antifreeze in drains, and draining tanks

8. **Bylaw Enforcement**
   - Nothing to report

9. **NW Subdivision**
   - Discussion with MPE regarding planning of shallow services for NWSD. They will be presenting us with options and a budget for the installs.
   - An upgrade of the current gate station located near the pool is planned by ATCO to ensure enough gas is available for the Town and Seniors Housing project to complete THC obligations for opening timeline and schedule.
   - Completion of grading and landscaping of HP Gas line location next spring.

10. **Upcoming and Currently Working On**
    - Discussion with Telus and other tower supplier regarding installing a communication tower either in the NWSD or nearby to improve cellular signal throughout town.
    - More remote water meter antennae installs.
    - Looking into Library upgrade

CAO: Jamie M Collins Date: Nov 4 2026

Jamie Collins

TOWN OF TROCHU - STAFF REPORT

Water, Wastewater Report for the month of : Oct 2026

Report Prepared by: Dave
Date: November 4, 2026

Date	Personnel	Item	Information/Explanation
Oct 2	Devon	Last day	Devon's last day. Found a different job.
Oct 8	Catlin	sewer main flush	flushed main sewer on Royal Cres. No concerns with mainline. Residential backup.
Oct 16	Dave	AEP reporting	Monthly reporting to AB Environment
Oct 19	Dave	Flush sewer line	Flushed sewer main on DeVilder Ave
Oct 19	Dave,	fire hydrants	2 fire hydrant repairs by 3rd party company
Oct 21	Catlin, Austin	water supply valve repair	Replaced one residential water valve rod and riser. Lower 2 other risers to ground level
Oct 24	Dave	sewer blockage	sewer blockage in Trailer Park line to mainline.
Oct 27	Austin, Catlin	water meter reads	bi-monthly water meter reads
Oct 29	Catlin, Austin	Jetted sewer line	Used hydrojetter to flush DeVilder Ave sewer mainline
		Daily turbidity and chlorine residual testing	All results satisfactory
		weekly bacteriological reports	All results satisfactory
	B	**Additional Reports/ Memos/Minutes/ Reports of Courses Taken/Seminars Attended**	
Oct 27 - 30	Dave	AWWOA Water Week	attended 4 day convention and trade show to additional training and to receive CEU's
	C	**Plans for Next Month**	
		Install more remote reader antennae	
		fire hydrant repairs	
		trailer park sewer blockage repair	
	D	**Concerns**	
		PLC/HMI upgrade	Discussing with other engineering firms
	E	**Priorities**	

CAO: Jamie M Collins
Jamie Collins

Date: Nov 4 2026.

Town of Trochu Administrator's Report

Reporting Period: October 9th, 2026, to November 3rd, 2026
Submitted By: Jamie Collins, CAO
Date Submitted: November 3rd, 2026

Highlights

- Trochu Housing work – minutes, AGM planning, life lease work, APL meeting
- Subdivision Work – New Subdivision
- 2027 Budget Work
- Bylaw Work
- Audit Planning – booking, assigning tasks
- Investment proposals
- Tour of Olds College
- Fire Training Grant for region

Events & Engagement

- Flap Jack Fiesta – October 28th, 2026 – Served just over 200, went well
- Trochu Seniors Gala – November 14th – Sold Out

List of Ongoing Projects

Trochu Housing Corporation

- Construction continues.

Project Total to Date $32,958,678.75

Food Security Project

- Jaime continues to work on this project

Project Total to Date $16,175.86

Northwest Subdivision

- Project continues

Project Total to Date $3,260,441.71

Sanitary & Roadway Study

Project Total to Date $120,155.31

CN Project

- Received confirmation that the work is planned for 2026; no further update has been received

Pontmain Services

- Work is now planned for 2027, no further update

Sidewalks

- Completed, Project Total $18,268.20

KREMA

- ICS Forms November 18th
- KREMA Agency Meeting November 19th
- Recovery Workshop December 7th
- Re-entry after emergency training December 9th

Development Permits

Permit #	Type	Address	Status
Nothing New			

- Total Completed Permits 2026: 17
- Estimated Construction Value YTD: $1,501,950.00
  - 2025 Value - $3,137,350.00
  - 2024 Value - $42,403,450.00 (without THC $1,403,450.00)
  - 2023 Value $1,532,500.00

Staffing & HR Updates

- Advertising for Admin Services Clerk Temp Position, learned that medical leave may extend for one more year.

Training & Development

- Signed up for the second Economic Development course
- Municipal Affairs Training – Library Board Bylaw, MFIS 2.0, Financial Strategies

Strategic Priorities 📌

* Achievements aligned to Strategic Priorities

1. **Infrastructure**
- Subdivision Application Work
2. **Fiscal Responsibility**
- 2027 Budget Work
- Audit Planning
3. **Partnerships**
- THC Work
- Olds College Tour
- Regional Fire Training Grant

Economic Development Priorities

1. **Capacity Building**
2. **Business Retention & Expansion**
3. **Investment Attraction & Development Readiness**
   Investment Proposals
4. **Workforce Attraction & Community Appeal**
5. **Future Workforce and Youth Retention**
   Olds College Tour

7. Arboretum 🌲

- Arboretum Planning Meetings (Planning 2027 Season) – Jamie, Carole Anne, Terry
- Meeting planned to review MOU – Terry & Debbie Knievel

📌 Goals

Goal 1 – Strategic Planning

Provide Council with a quarterly update on progress toward Council's Strategic Priorities, including accomplishments, emerging issues, and next steps.

Goal 2 – Long-Term Financial Sustainability

Begin development of a five-year capital and financial planning framework for Council consideration during the 2027 budget process.

Goal 3 – Human Resources

Complete the Personnel Policy, Employment Agreements, and annual employee performance review process, including establishing an ongoing annual review schedule.

Goal 4 – Professional Development

Attend a minimum of two municipal leadership, governance, or professional development opportunities during the year and provide Council with a summary of key learnings.

Kneehill Regional Grant Writer Monthly Report For October 2026

Grants Applied For

Grant Name	Organization & Details	Hrs.	Grant Amount
Petro Canada CareMakers	Seniors Outreach	**5**	$ 7,500.00
Servus Feel Good Fund	Trochu Seniors Housing Society	**6**	$ 10,000.00
Walmart Community Grant	Seniors Outreach	**2**	$ 1,000.00
Enmax Community Spark	Trochu Seniors Housing Society	**5**	$ 15,000.00
		18	$ 33,500.00

Approved Grants

Grant Name	Organization & Details	Grant Amount
Total		

Declined Grants

Grant Name	Organization & Details		Grant Amount
ACE Energy Green Community Fund	Trochu Seniors Housing Society		$4,000.00
Central Alberta Co-Op Comm Fund	Trochu Seniors Housing Society		$50,000.00

Tasks Related to Grant Writing

		Hrs. Worked
Regional Newsletter		2
Research as requested	Bethel Fellowship, Seniors Outreach, Trochu Food Bank,	
	Dr. Elliot PAC, Trochu Seniors, Linden Lodge	18
Meetings & Phone Call Meetings	Pat Koch - Bethel Fellowship Church	1
Wrote grant for CrossRoads Church	Not submitted at this time - Bethel Fellowship Church	4
Total Hours		**25**

All Pending Grants

Grant Name	Organization & Details	Grant Amount
Walmart Community Grant	Seniors Outreach	2,000.00
CFEP Small	Trochu Library Board	17,387.00
RME Right by You	Trochu Seniors Housing Society	10,000.00
New Horizons for Seniors	Seniors Outreach	50,000.00
TC Energy	Trochu Fire Society	25,000.00
CN Community Fund	Trochu Seniors Housing Society	25,000.00
Field Law Community Program	Trochu Seniors Housing Society	15,000.00
Petro Canada CareMakers	Seniors Outreach	7,500.00
Servus Feel Good Fund	Trochu Seniors Housing Society	10,000.00
Enmax Community Spark	Trochu Seniors Housing Society	15,000.00
Walmart Community Grant	Seniors Outreach	1,000.00
Total Pending Grants		**$ 177,887.00**

Other

Networking/Community Engagement	**Details**		**Hrs Worked**
Flapjack Fiesta & Prep	Trochu		**3**
Kms Travelled	**Location**		
31	Trochu		

COUNCIL MEMBER REPORT

Council Member: Bill Cunningham

Council Meeting Date: November 9, 2026

Please include committee name & meeting date

Kneehill Housing, Oct. 21: only 2 single rooms available at Golden Hills Lodge...some residents need higher level of care but have nowhere to go...they are looking forward to the opening of more beds in Trochu. Rental rates at GHL to increase by $50/month on March 1. 5 vacancies at Trochu Valley Manor. Requisition for GHL to all municipal partners to increase by 10% after no increase last year.

Police Advisory Committee, Oct. 29: Sgt. Justin Dawley's first meeting with the committee. Staffing will be full once a vacant corporal position is filled. He identified top issue in each municipality (Kneehill County-traffic, Three Hills-domestic violence, Red Deer County-property crime, Elnora-mental health, Delburne-youth crime), but nothing stood out in Trochu which accounted for only 8% of service calls.
Use of drones was highlighted again. Red Deer County has several and Three Hills detachment and Kneehill County both expressed interest in acquiring some.
Recruiting is a priority for the RCMP and advocating for the RCMP to our MLAs was encouraged.

My friend Parrish Tung, former mayor of Elk Point, shared their new bylaw on derelict properties. I have encouraged Jamie to contact their CAO.

COUNCIL MEMBER REPORT

Council Member: Cerilo Dela Cruz

Council Meeting Date: November 9, 2026

Please include committee name & meeting date

Nothing to report

COUNCIL MEMBER REPORT

Council Member: Jaime Martel

Council Meeting Date: November 9, 2026

Please include committee name & meeting date

Nothing to report

COUNCIL MEMBER REPORT

Council Member: Carl Peterson

Council Meeting Date: November 9, 2026

Please include committee name & meeting date

Olds College Tour - October 26th - the tour showcased not only the new additions but highlighted the relatively new programs available to High School students that will allow them to obtain College degrees in some agricultural fields (e.g. Vet Tech) prior to receiving their High School diploma, and potentially qualify for good paying jobs the moment they graduate. This may encourage more participation and ultimately reduce the shortage of workers in agricultural fields.

Flap Jack Fiesta - October 28th - Another well attended and well organized event. Koodoos to the staff.

Library Board meeting - November 3rd - Highlights include:

1)The updating of a number of policies to indicate Library compliance with the new Provincial requirements respecting access, use, borrowing, location, and review of restricted library resources. A letter of "Attestation of Compliance" was discussed and a draft will be brought forward for review.

2) A Draft budget for 2027 was presented and approved.

3) The Strategic Plan was reviewed and approved.

Arboretum - Major upcoming events include:

1) Xmas Market - November 12th - 60 vendor tables have been booked.

2) Forest of Lights - Month of December - the Arboretum's signature event

COUNCIL MEMBER REPORT

Council Member: Chris Reeds

Council Meeting Date: November 9, 2026

Please include committee name & meeting date

DDWSMA

The capital, operating budget and requisitions were approved as presented.

Alberta Environment and Protected Areas was in for a site inspection with no items noted.

The east pond was drained in preparation for dredging to gain capacity.

General maintenance was completed in preparation for winter.

COUNCIL MEMBER REPORT

TROCHU ALBERTA

Council Member: Chris Armstrong

Council Meeting Date: November 9, 2026

Please include committee name & meeting date

We had a CFWR meeting Oct 15.

bad news is CFNA- our governing federal body- has decided to cancel any funding for Community Economic Development - they want us to concentrate on loans. So we won't have any funding for our CED coordinator after March/27, and she is moving on to other opportunities.

At the CFNA symposium, we were awarded the Exceptional Loan Portfolio Award for Group One offices!

We hosted 2 Try A Trade days in Strathmore and 3 Hills- 449 students came out between the 2 days. With CED funding being cut, we won't be able to host this anymore. We're hoping someone else picks up the torch because the students really like them.

We reviewed and updated our loan policies and procedures.

Our next meeting is Oct 5

COUNCIL MEMBER REPORT

Council Member: Barry Kletke

Council Meeting Date: November 9, 2026

Committee & Meeting Date: Central Alberta Economic Partnership

Oct 21 we had a meeting to discuss our Directors performance. At this meeting it was determined that 7 of the 10 board members either had let CAEP know they were withdrawing or were planning too. After a long discussion , a motion was brought forward to dissolve CAEP. Its a sad day but the reality was with all the intentions of withdrawing , the motion was unanimously approved. Mayor Jean Barkley , Red Deer councilor Chad Krahn and RD county councilor Lee Girard and myself were appointed to the dissolution committee. We continue to work with municipal experts and lawyers from Warren Sinclair to properly wind up CAEP. We are hope to have this done by Jan 1 2027.

Committee & Meeting Date:

Report:

Additional Topics:

Report:

October 30, 2026

Town of Trochu
Box 340
Trochu, AB T0M 2C0

Re: Municipal Support for the Red Deer River Watershed Alliance

Dear Town of Trochu,

I am reaching out on behalf of the Red Deer River Watershed Alliance (RDRWA). Water is the foundation for the health and prosperity of local communities and the RDRWA recognizes Town of Trochu is an important leader in land and water use decision-making in the Red Deer River Basin. Below is a brief update on RDRWA's activities and provides information on ways to help achieve our shared watershed planning goals and participate in our 2027-2028 funding process.

Who We Are

The RDRWA was established in 2005 and the designated Watershed Planning and Advisory Council (WPAC) for the Red Deer River Basin. RDRWA is one of 11 WPACs across the province and helps in the delivery of Alberta's *Water for Life Strategy*. Our vision is that the watershed will be healthy, dynamic, and sustainable through the efforts of the entire community. We are a multi-sector, not-for-profit organization that facilitates regional watershed management. Our renewed WPAC mandate and roles agreement with Environment and Protected Areas (2022) specifies RDRWA will lead an ongoing collaborative process to:

- Monitor & report on the State of the Watershed https://rdrwa.ca/state-of-the-watershed/
- Further develop and coordinate Integrated Watershed Management Plan (IWMP),
- Inform, educate and engage on water literacy and watershed stewardship, and
- Serve as a convenor and collaborator on watershed issues for diverse stakeholders

Benefits to Your Municipality

We are sending this letter, and the attached '*Our Common Water*' Case for Support, to invite the City of Brooks to join other municipalities from across the watershed with a financial contribution in support of the RDRWA. The RDRWA can directly help to support your municipality through programming at the watershed-scale that influences the health of local watersheds and the water security for communities and industries. Over the past 20 years, our organization has developed

many resources to maintain and protect watershed health including science-based state of watershed reporting, outreach programming and regional planning. These materials assist municipalities with local decision-making, planning and have community health and prosperity benefits including source water protection, flood and drought resiliency, increased water literacy, biodiversity enhancement and recreational enjoyment.

Municipalities contribute over 20% of the RDRWA's annual funding, based on a recommended funding model of **50 cents per capita.** Consistent municipal funding strengthens the RDRWA's ability to provide support to partner municipalities, advance integrated watershed management, engage different sectors, align monitoring initiatives and lead water literacy and environmental education efforts.

Update on Activities

Highlights from our 2025-2026 Annual Report and upcoming activities include:

- ***Watershed Assessment and Planning Resources****:* We produce technical reports and tools addressing watershed topics to assist municipalities with land and water resource management. Some initiatives are listed below.
    - **State of the Watershed:** The RDRWA is working to complete its interactive online State of the Watershed Report for early 2027. To date published chapters include: **Surface water quantity & allocation**, and **riparian and wetland health**. **https://rdrwa.ca/state-of-the-watershed/**. Findings will inform priorities for the Integrated Watershed Management Plan (IWMP).
    - **Flood and drought resilience:** The RDRWA has mapped over 10,000 km of riparian intactness (shoreline health). Technical reports, data and municipal summaries of this natural asset mapping support targeted restoration and conservation programming that provide ecosystem services.
- ***Education and Outreach:*** Our work reaches hundreds of central Albertans every year. This year the RDRWA connected with over 1,950 individuals through forums, workshops and public events. We delivered programs to school groups and the general public to promote watershed health topics. The RDRWA also connected with over 1,000 individuals on social media (Facebook), through our monthly newsletter (500) and with our website materials (4000 active users). We also maintain a local events and water and watershed resource page to share information.
- ***Convenor and Collaborator:*** Additionally, we provide forums for stakeholders and rights holders to meet, share information, discuss water and watershed issues and priorities in the basin. This past fall we celebrated 20 years of being an organization with our partners at our Fall Forum in Red Deer. Our AGM and Spring Forum (Buffalo Lake) featured speakers on various State of Watershed Chapters. Events were all well attended and received.



Stronger Together

Thank-you for considering this invitation to become a funding partner of the RDRWA and work together to protect, enhance, and sustain the water resources that support our communities, environment and the economy. For interest and follow up invoicing, please contact the RDRWA at info@rdrwa.ca.

Sincerely,

Francine Forrest, MSc.
Executive Director, RDRWA
francine@rdrwa.ca

403-340-7379

Stay Connected

Did you know that the RDRWA offers many ways to connect?

- Sign up for our monthly e-newsletter
- Check out water-related events on our community calendar
- Participate in our regular forums and events
- Request a presentation to Council and/or staff
- Engage with our outreach and technical committees

Red Deer River Watershed Alliance

2027-2028

OUR COMMON WATER

PARTNERS IN WATERSHED MANAGEMENT

MUNICIPAL CASE FOR SUPPORT 2027-2028



WHO WE ARE

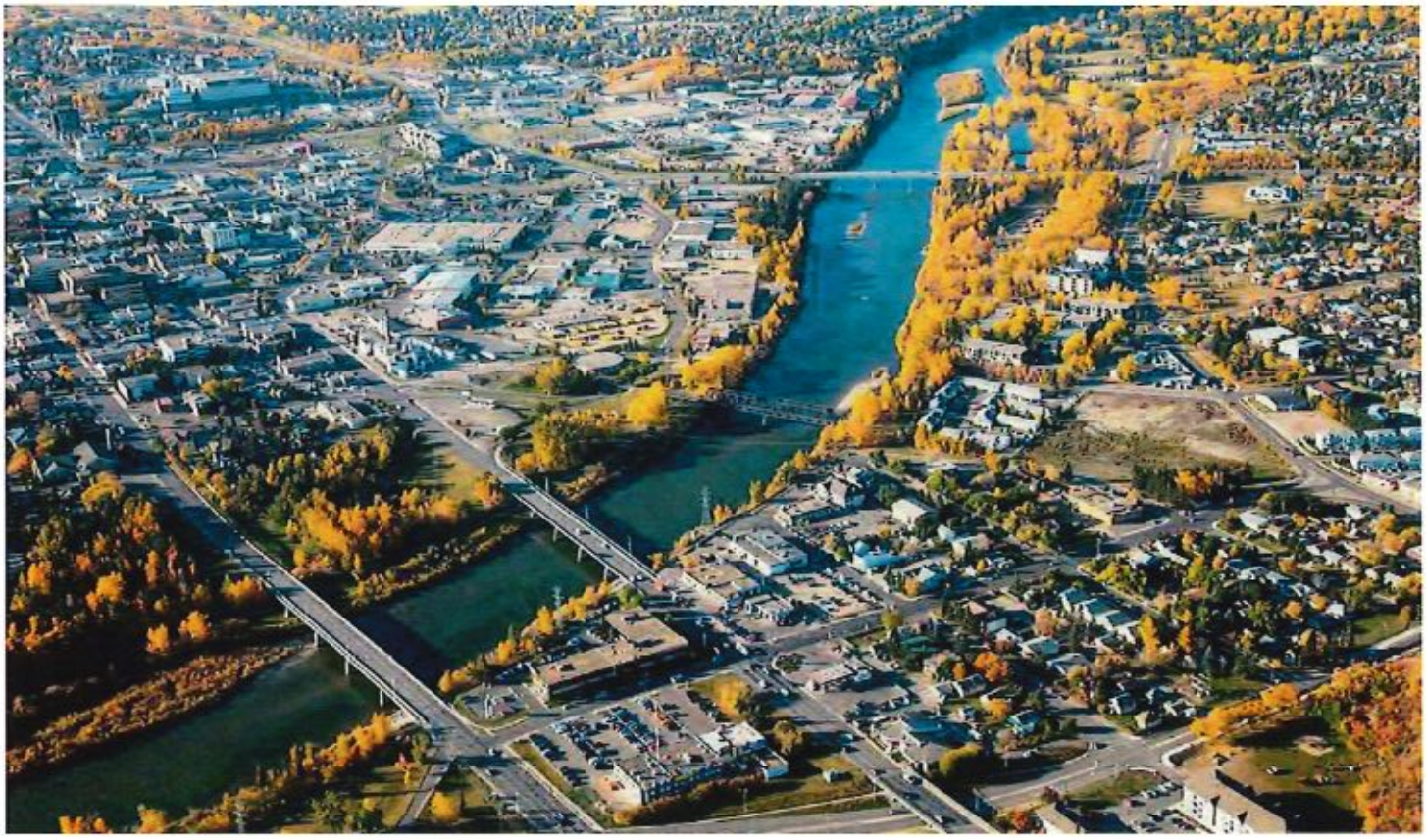
The Red Deer River Watershed Alliance (RDRWA) was established in 2005 as the official Watershed Planning and Advisory Council (WPAC) for the Red Deer River Watershed. The Alliance leads on watershed planning, promoting beneficial management practices, fostering stewardship activities, reporting on the state of the watershed and educating users on the importance of water resources.

As the official provincial Watershed Planning and Advisory Council (WPAC) for the Red Deer River watershed, the RDRWA has a responsibility to ensure that we engage with many groups of people with diverse perspectives, values, interests, and concerns; which includes sectors such as agriculture, industry and municipalities, as well as the general public.

As a multi-sector organization, the RDRWA acts as a collaborative forum for stakeholders from across sectors to work together in support of a healthy, dynamic, and sustainable watershed. We all have a role to play in watershed management and increasing water literacy. The RDRWA's primary role is one of connection - helping our community members and key stakeholders find meaningful opportunities to make a difference.



HELP THE RDRWA SUPPORT MUNICIPAL LEADERSHIP



WATER IS THE FOUNDATION FOR THE HEALTH AND PROSPERITY OF LOCAL COMMUNITIES

THE HEALTH OF THE RED DEER RIVER WATERSHED IS VITAL TO:

- Sourcewater Protection
- Fisheries and Lake Management
- Municipal Services
- Flood and Drought Resilience
- Wetlands and Riparian Areas
- Recreation

MUNICIPAL SUPPORT FOR WATERSHED MANAGEMENT

Municipalities are leaders and important land-use decision-makers in the Red Deer River watershed. The Red Deer River watershed is home to two cities (Red Deer and Brooks), 22 towns, 20 counties and specialized municipalities, 80 villages and hamlets, and 10 summer villages. Drinking water source watersheds cross varying political boundaries.

Many of these local governments support watershed initiatives by donating $0.50 for every resident within their part of the watershed to the RDRWA, proving there is power in numbers.

This funding enables the RDRWA to continue our work on: watershed planning, resource and tool development, environmental education programming, community engagement, hosting regular forums, and helping to meet your needs as a municipality.

PARTNERS IN WATERSHED MANAGEMENT

Municipalities contribute approximately 25% of the RDRWA's annual funding. This funding helps maintain programming, secure grants and strengthen the RDRWA's ability to provide support to partner municipalities, advance integrated watershed management, engage different sectors, and lead water literacy and environmental education efforts.



The Red Deer River Watershed Alliance works collaboratively with a wide range of sectors, communities and perspectives.

ADVANCING WATERSHED MANAGEMENT: RDRWA AND YOUR MUNICIPALITY

The RDRWA's work benefits your municipality through local and regional programming that influences the health of watersheds and the water security of communities and industries.

This year the RDRWA updated content for the State of the Watershed Report. This resource will inform the Integrated Watershed Management Plan. We look forward to engaging with our municipal partners on the results and related planning in 2027.

We also encourage municipalities to consult our educational and technical resources via www.rdrwa.ca or to contact the RDRWA for direct support.

In 2026, we focused on improving programming for our municipalities, recognizing the role of municipalities as major land-use decision-makers and community leaders.



FALL FORUM AND 20 YEAR CELEBRATION

RDRWA celebrated two decades of collaborative watershed stewardship with community performances, partner presentations and a board director panel discussion while also providing an opportunity to network and reflect on the organization's history and accomplishments

WORKING FOR YOU

We strive to be a "go-to" resource for municipalities to learn about the watershed and specific actions that can be taken to support watershed health.

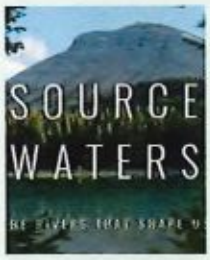
To assist municipalities with land and water resource management, we facilitate communication on watershed planning and produce technical reports and tools addressing watershed topics (e.g., source protection, riparian health, water security, hydraulic fracturing). All of these resources are available to you at no charge and can help inform planning decisions.



State of the Watershed (2024-2026)
The RDRWA made significant progress to update this resource. We are now working on a summary document and putting the content online. Priority chapters including water quantity and riparian areas are published online. Information will inform local decisions and identify priorities for the Integrated Watershed Management Plan.
Click here to view the State of the Watershed



Blueprint: An Integrated Watershed Management Plan for the Red Deer River Watershed on Water Quality (2016).
The plan addresses two key areas: surface water quality and groundwater quality, recognizing that the two are fundamentally interconnected.



Watershed Video Resources
The RDRWA created a short film, *Source Waters: The Rivers That Shape Us* to raise awareness about the Red Deer River watershed and the importance of water in central Alberta. The film follows the journey of the river from tip to toe, and features a range of experts and municipal leaders.
RDRWA has also created five additional videos on the following topics: municipal planning, gravel-bed rivers, riparian areas, climate change and native trout.



Natural Assets: Riparian Condition Mapping (2020- 2024)
Natural assets provide many ecosystem services including flood and drought protection. With support from three Watershed Restoration and Resiliency grants, RDRWA and Fiera Biological Consulting mapped over 10,000 km of shoreline riparian health using satelitte imagery. This information provides a baseline and focus for conservation and restoration areas. All reports and data are available on the RDRWA website. Municipalities are encouraged to use this information in projects to increase their resilience to floods and droughts.

YOUR SUPPORT MATTERS

Stronger Together. Water in the Red Deer River Basin is becoming increasingly important. The RDRWA works collaboratively with all levels of government to build partnerships and advance watershed management. Through support, you will be joining a community of other respected leaders, municipalities and sectors in shared watershed management.

Please consider supporting shared watershed management through a $0.50 contribution per capita to the RDRWA annually. This funding is leveraged through support from a range of funders, including fellow municipalities, the provincial government, industry, and other granting streams.

The RDRWA would be pleased to work with your municipality to identify strategic ways forward on key and emerging land and water issues.



For more information, contact the RDRWA
E: info@rdrwa.ca Tel: 403-340-7379

Red Deer River Watershed Alliance

Red Deer River Watershed Alliance

ANNUAL REPORT

2025-2026 | YEAR IN REVIEW



Photo: Red Deer River at Ya Ha Tinda Karen Fairlander

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LAND ACKNOWLEDGEMENT

The Red Deer River Watershed Alliance acknowledges all the Indigenous Peoples whose footprints have marked these lands since time immemorial. The Red Deer River Watershed in which we live and work spans what is now known as Treaty 6 of the Dene Suliné, Cree, Nakota Sioux and Saulteaux peoples, and Treaty 7 of the Blackfoot [Siksika, Piikani, Kainai], the Tsuu T'ina, and the Iyarhe Nakoda [Bearspaw, Chiniki and Wesley] peoples and is home to the Métis Nation of Alberta, Regions 2, 3, and 4.

Together we can learn and honour traditional knowledge and work to further their recognition as original ways of knowing of Indigenous Peoples and work to further the recognition as the original stewards of the land and water.

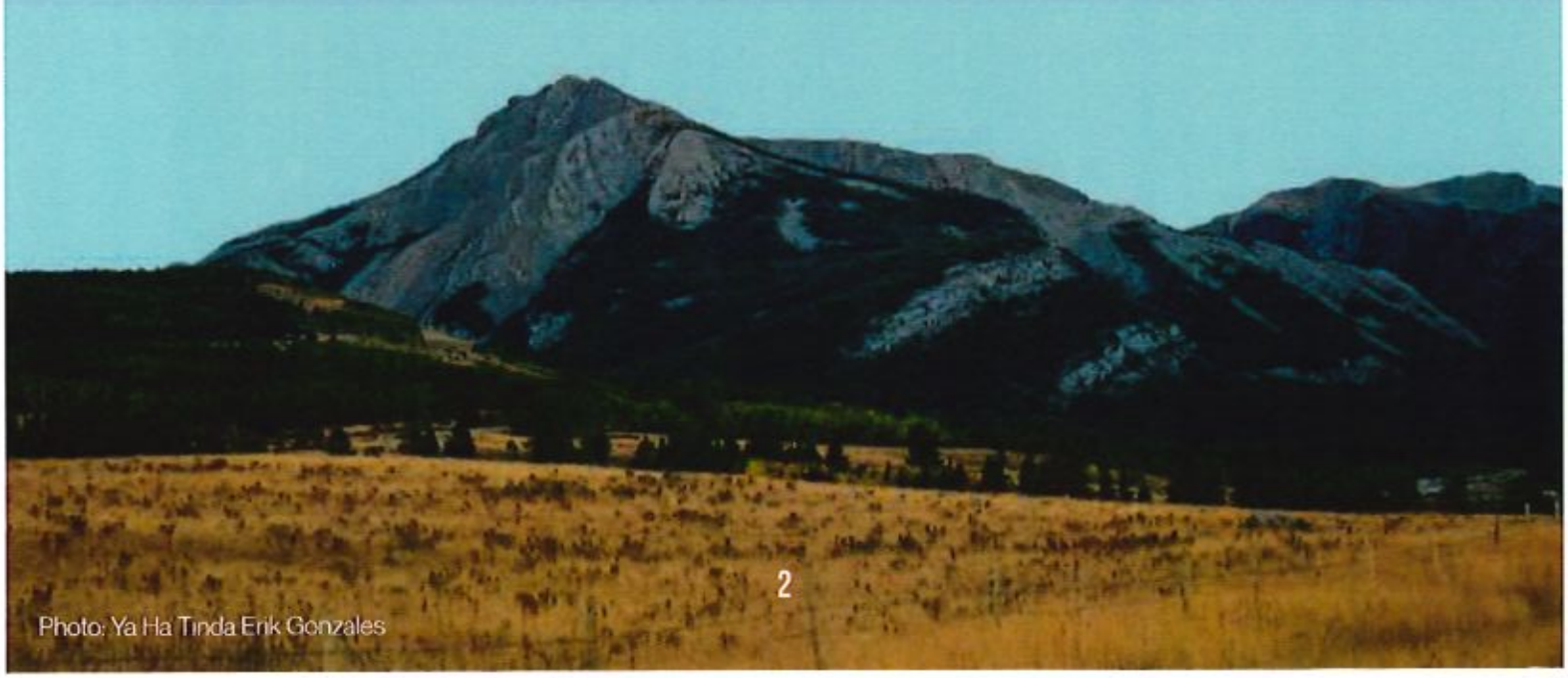


Photo: Ya Ha Tinda Erik Gonzales

NOTE FROM THE EXECUTIVE DIRECTOR

The 2025-2026 year included celebration, growth, and collaboration, for the Red Deer River Watershed Alliance (RDRWA). Through strong partnerships, dedicated staff, contractors and volunteers, and the continued support of our municipalities, industry, and government funders and individual donors, RDRWA advanced key initiatives to improve watershed understanding and resilience across the basin.

RDRWA made significant progress on the State of the Watershed (SoW) Project, supported completion of the shallow groundwater research project, collaborated with partners on enhanced watershed monitoring, refined outreach and water literacy programming, and strengthened relationships with partners across the basin and beyond. RDRWA also celebrated its 20th anniversary, recognizing two decades of collaborative watershed stewardship and science-based decision support.

Throughout the year, RDRWA remained committed to its role as a neutral convener and collaborator, bringing together technical experts, governments, watershed stewardship groups, Indigenous partners, municipalities, researchers, and the public to support informed watershed management.

MESSAGE FROM THE EXECUTIVE DIRECTOR
FRANCINE FORREST



Photo: Mountain Bluebird Karen Fahrlander

NOTE FROM THE CHAIR

This past year has been very significant and demanding as we continue the extensive work required to update the 2009 State of the Watershed Report. I am pleased to report on the tremendous effort undertaken by our staff, working with consultants to define and document the current state of the watershed throughout the Red Deer River Basin.

The resulting State of the Watershed assessment provides an essential foundation for future planning and decision-making. It establishes a clear picture of watershed health, identifies emerging challenges and opportunities, and creates a benchmark against which future changes can be measured. Most importantly, it equips communities, governments, industry, agricultural producers, and environmental organizations with credible information to support sustainable management of water and watershed resources.

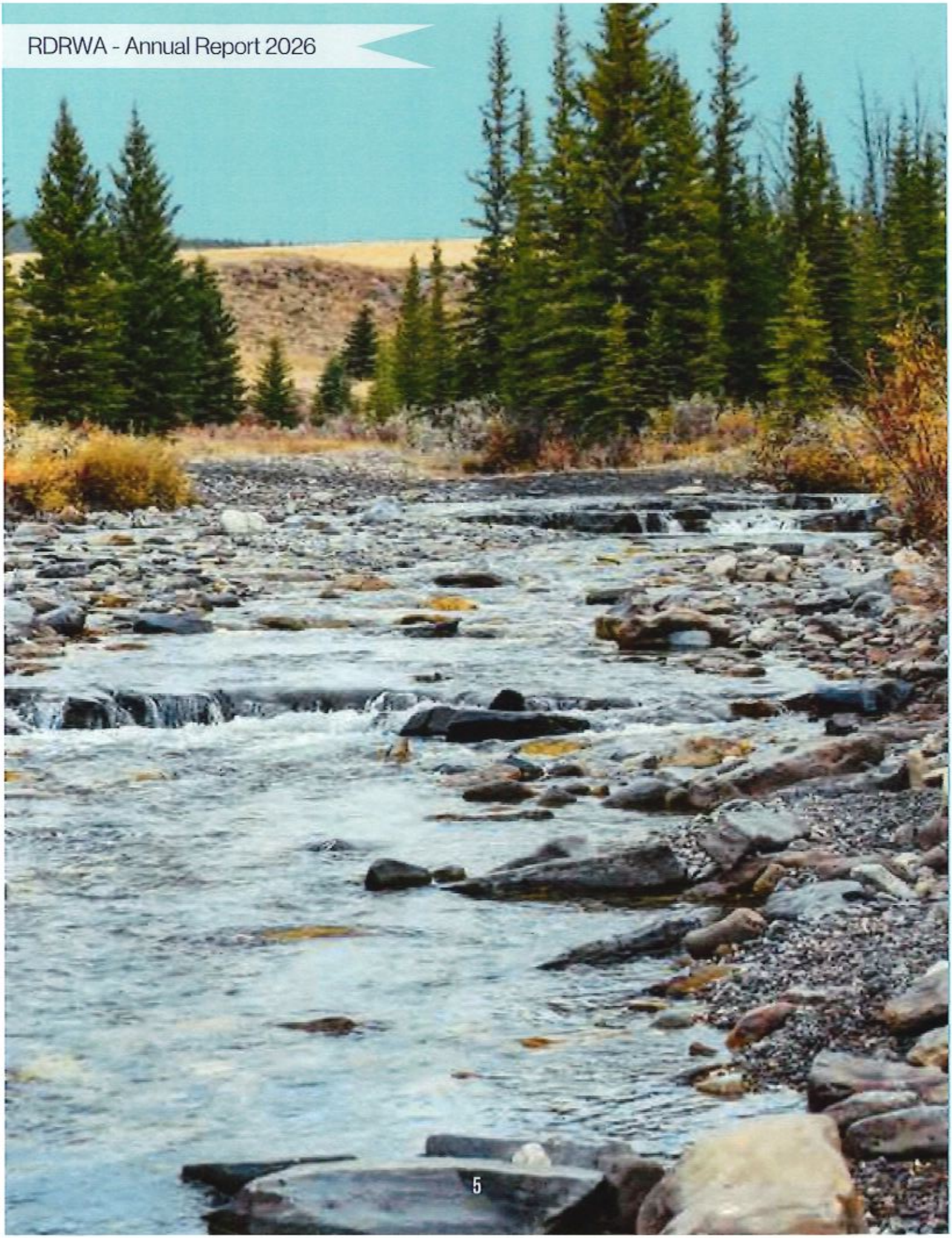
On behalf of the Board, I want to express our sincere appreciation to everyone who contributed to this project. The dedication, professionalism, and perseverance demonstrated throughout the process have strengthened our organization's role as a trusted source of watershed information and leadership within the Red Deer River Basin.

As we move forward, to the completion of the State of the Watershed Update marks not an endpoint, but a beginning. The knowledge gained through this work will guide priorities, inform collaborative action, and support ongoing efforts to protect and enhance our watershed's health for future generations.

As we are all aware, the continual drought years have taken a toll on the watershed. We continue to monitor, discuss and work as a team on assessment and scientific reporting to other agencies and the government at every available opportunity.

Thank you to our members, funders, partners, staff, and volunteers for your continued support and commitment. Together, we are building a stronger understanding of the Red Deer River Basin and laying the groundwork for informed stewardship in the years ahead.

MESSAGE FROM THE CHAIR
RICHARD WARNOCK - MAYOR - TOWN OF SUNDRE

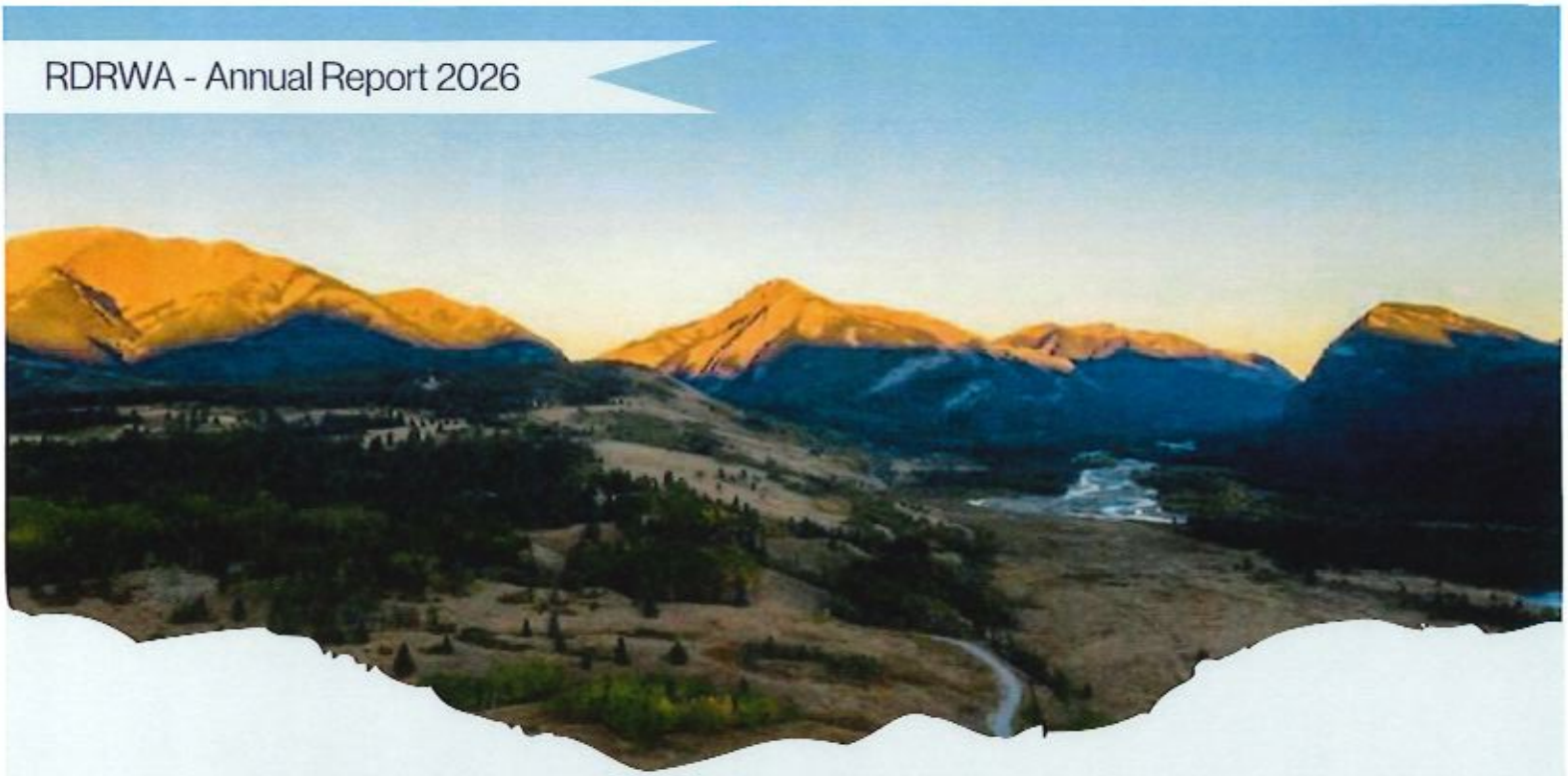


ABOUT THE RDRWA

The Red Deer River Watershed Alliance (RDRWA) was created in 2005 as a non-profit society. The Red Deer River Watershed Alliance is one of Alberta's Watershed Planning and Advisory Councils (WPAC) working collaboratively to improve the long-term health and resilience of the Red Deer River watershed through:

- Water Literacy and Education
- Convener and Collaborator Events
- State of Watershed Reporting
- Integrated Watershed Management Planning

The RDRWA consists of staff and members who work collaboratively with all stakeholders to improve the Red Deer River watershed. The RDRWA is governed by a board of directors from various stakeholder sectors. We are a science-based organization and share information on watershed management and health in the Red Deer River basin for the public.



WELCOME TO YOUR WATERSHED

The Red Deer River watershed includes an area of approximately 50,000 km2 in central Alberta. The Rocky Mountains feed the headwaters of the Red Deer River which flows eastward through over 724 km to join the South Saskatchewan River. The South Saskatchewan River continues through to Lake Winnipeg, and eventually to Hudson's Bay.

Within Alberta, the Rocky Mountains in Banff National Park feed the headwaters of the Red Deer River which travels through four other natural regions, including the Foothills, Boreal, Parkland, and Grassland. The watershed is home to approximately 300,000 people, includes some of Canada's best farmland, supports many industries and includes important cultural areas. The Red Deer River watershed covers 8% of Alberta's landmass and many factors including climate, topography, geology and land use significantly influence the watershed's overall health and water resources.

Photo: Erik Gonzales

OUR VISION, MISSION AND GOALS

Our Vision:

The Red Deer River watershed will be healthy, dynamic, and sustainable through the efforts of the entire community.

Our Mission:

The Red Deer River Watershed Alliance (RDRWA) is an inclusive, collaborative partnership that promotes a healthy watershed to ensure a legacy of ecological integrity and economic sustainability.

Strategic Goals 2023-2027:

- Assess State of the Watershed and Integrate with Planning
- Develop and Maintain Watershed Partner Relationships
- Secure Adequate and Stable Funding
- Build and Strengthen the Organization – Board and Staff



Photo: Red Deer River along Coal Camp Road Karen Fahrlander

OUR BOARD OF DIRECTORS 2025-2026

Environmental and Stewardship
Helge Nome – Alberta Freshwater Alliance
Jessica Hayes – Nature Conservancy of Canada
Kelsey Kure – Public at Large

Agriculture and Business /Industry
Dara Kudras – Independent Producer
Tom Parker – Parallax Energy Operating Inc.
Tim Ainscough – Mountain View Regional Water Services Commission

Municipal Government
Peggy Johnson – Mountain View County
Kraymer Barnstable – City of Red Deer
Richard Warnock – Town of Sundre
Ryanna Hansen – Red Deer County

Provincial, Federal and Academia
Arin MacFarlane-Dyer – Government of Alberta
Emily McIvor – Environment Climate Change Canada
Robert (Bob) Mills – Independent

Indigenous and First Nations

Individual
Karen Fahrlander – Independent
Adam Minke (until Jan) - Independent

Ex Officio
Ryan Hallett – Starland County
Jordon Christianson – Special Areas

RDRWA FULL TIME STAFF 2025-2026



FRANCINE FORREST
Executive Director



ABISOLA ALLISON
Watershed Science Program Coordinator



CRYSTAL KERSEY
Watershed Specialist



SAMANTHA BENNETT
Summer Watershed Outreach Program

The following contractors also provided continued or significant support to the RDRWA: Cassandra Edwards, Heather Marshall, Emily Genereux, Brenda Gonzalez, Anna Lentz, Jeff Meier, Jacquie Harrison and Zoe Anderson.

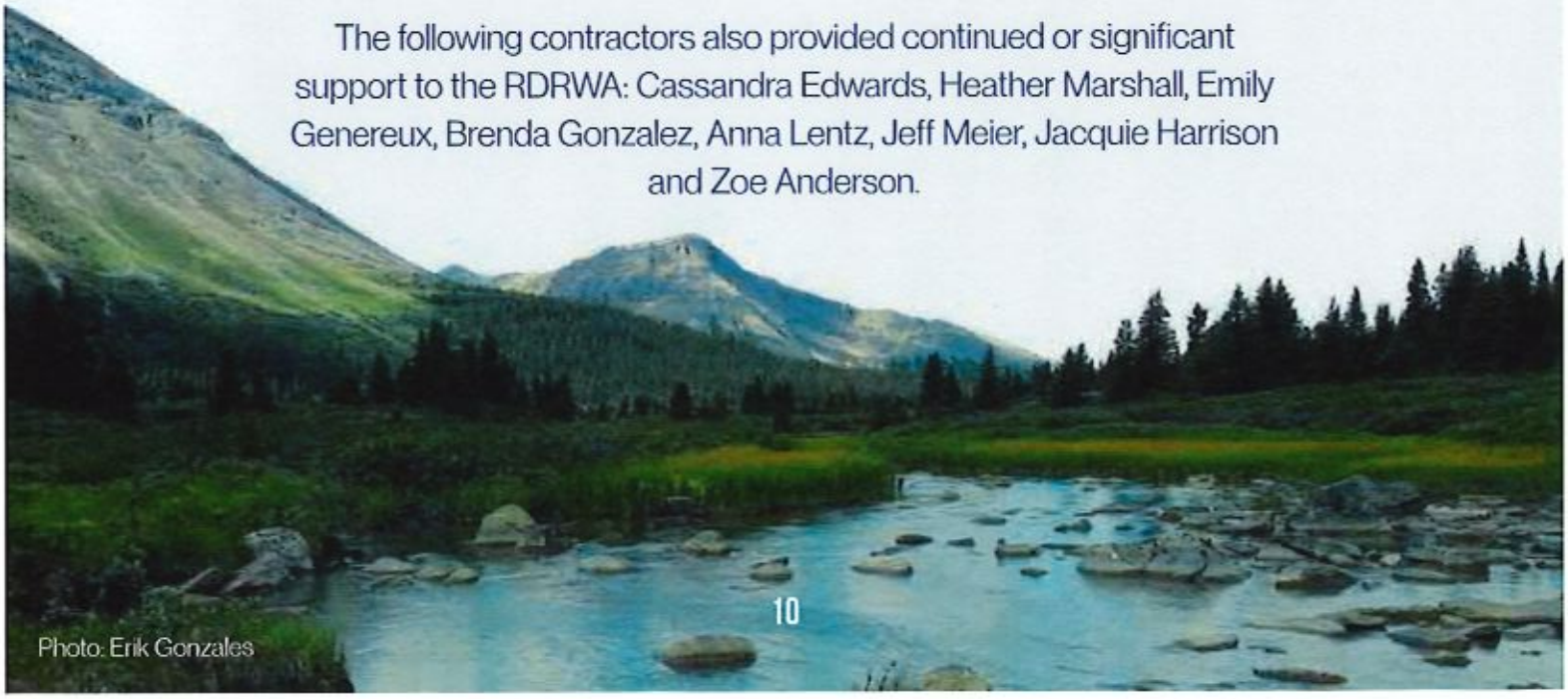


Photo: Erik Gonzales



RDRWA COMMITTEES

The RDRWA has five committees: Executive, Governance, Board Recruitment, Outreach, and Watershed Health, Issues and Projects (WHIP) committees.

The Executive, Governance, and Board Recruitment Committees met to manage board and organizational affairs. The Executive Committee met regularly throughout the year and the Governance Committee worked to update the Safety manual. The Watershed Health Issues and Projects (WHIP) and Outreach Committee worked closely with RDRWA staff to achieve operational goals.

This past year the WHIP Committee convened to provide input and direction on the State of the Watershed project. Updates on regional watershed activities were also shared.

The Outreach Committee strives to achieve outreach, education, engagement, and stewardship goals. The committee met in the spring and fall to plan, share and collaborate on public engagement events, education and stewardship initiatives.

These efforts contributed directly to achieving progress on our mandate and roles, strengthened relationships and the culture of the organization. Furthermore, they increase community's understanding and support for the RDRWA's vision and strategic priorities.

Photo: Outreach with Holy Family School

MEASURING PROGRESS

ONGOING
Convenor and Collaborator
Host core events (AGM, Fall Forum, Spring Forum)
RDRWA Communications (e.g., website, e-newsletter, social media)
Engagement with GOA, Indigenous Communities and key stakeholders (e.g., municipalities, stewardship groups, etc.)
Literacy and Education
Communications (e.g. website, e-newsletter, social media)
Governance
Funder engagement and reporting (e.g., AEPA, municipalities, grant providers, etc.)
Continued improvement in clear, sound, and practical governance practices

MAJOR PROJECTS
Watershed Assessment and Planning
Produce State of Watershed Report chapters and publish online
Continued promotion of natural assets and ecosystem services with mapping resources
Continue to support strategic monitoring and assessment tool development
Literacy and Education
Deliver outreach and education programs with partners with a focus on State of Watershed findings



Photo: Wilson Snipe Karen Fahrlander

WATER LITERACY & EDUCATION

RDRWA remained dedicated to raising awareness about water, watershed health, and the vital roles that various sectors play in watershed management.

Education and Outreach:
RDRWA engaged directly with over 1,960 individuals and participated in 25 outreach events. We participated in booth, school, and experiential events including:

- **School-Based Events:** We conducted in-school visits delivering engaging and interactive presentations on water, watershed health and wetlands. Programs included pond dipping allowing students to do hands on science-based exploration of their local wetlands. RDRWA participated in many events including: Farm Safety School Tours, Sundre Watershed Expo, Aggie Days, and Envirothon.
- **Public Events:** Public events broadened our reach, providing opportunities to engage with diverse audiences and raise awareness of watershed issues in accessible, meaningful ways.
- **Watershed Activities:** RDRWA supported local stewardship groups including the Medicine River Watershed Society and Friends of the Blindman River in water quality sampling and reporting to raise awareness of watershed health.

WATER LITERACY & EDUCATION

Communications and Public Awareness

RDRWA continued to strengthen communication and public awareness through:

- Monthly e-newsletters: reaching >550 monthly subscribers with updates, resources, and event highlights.
- Social media updates: Connected with >1020 followers on Facebook.
- Website resources: Promoted local activities and shared important watershed resources. >4000 page visits
- Translating watershed science into accessible information and connecting the public with technical resources and expertise



Photo: Farm Safety School Tour

CONVENER AND COLLABORATOR

RDRWA continued to serve as a trusted and neutral convener by hosting events on watershed topics and connecting municipalities, stewardship groups, researchers, provincial agencies, industry, and local residents across the basin.

- **AGM (June 20):** RDRWA's Annual General meeting featured a presentation by Dr. Masaki Hayashi (University of Calgary) on surface water–groundwater interactions, operational updates and other AGM procedures. (47 attendees: Red Deer)
- **Fall Forum and 20-Year Celebration (October 8):** RDRWA celebrated two decades of collaborative watershed stewardship with community performances, partner presentations and a board director panel discussion while also providing an opportunity to network and reflect on the organization's history and accomplishments. (51 attendees: Red Deer)
- **Spring Forum (March 4):** The Spring Forum was held at Rochon Sands on Buffalo Lake and focused on engagement and knowledge-sharing related to the State of the Watershed Project. Despite a power outage during the event, the forum brought together partners, technical experts, and community members. (45 attendees)



Photo: Spring Forum 2025

FALL FORUM AND 20-YEAR CELEBRATION

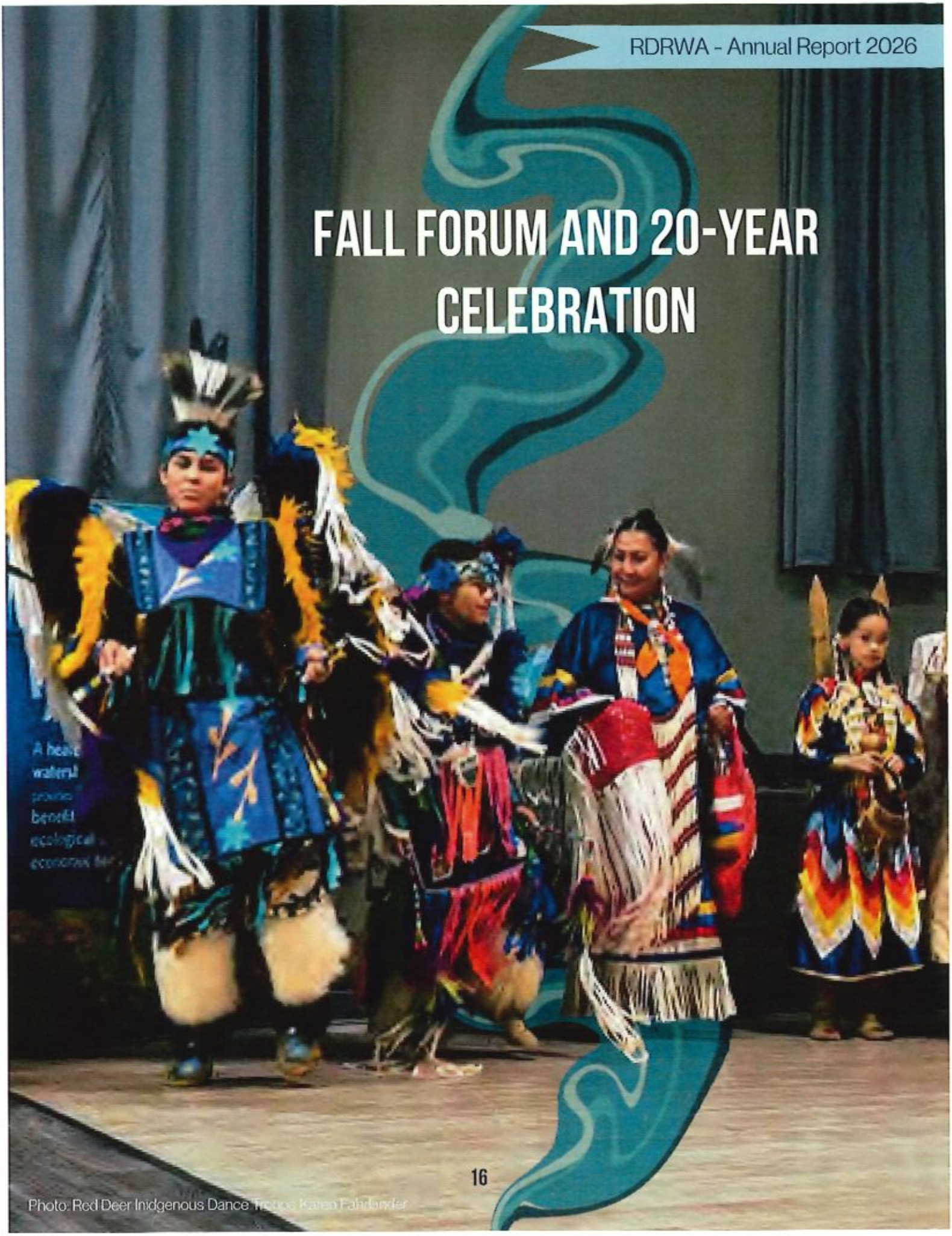


Photo: Red Deer Inidgenous Dance Troupe, Karen Fahlander

STATE OF THE WATERSHED REPORTING

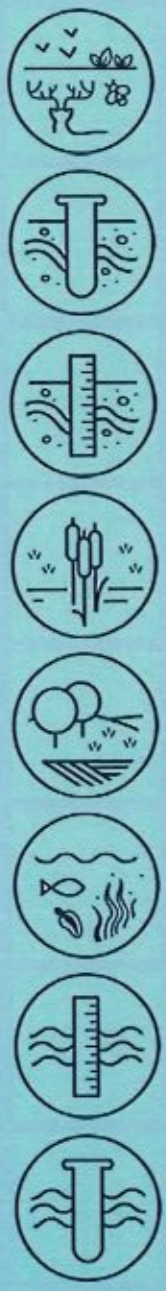
The State of the Watershed project remained one of RDRWA's most significant initiatives during 2025–2026. The report provides a snapshot of current basin conditions and pressures and will inform the future watershed management plan. Key updates are listed below:

- Online GIS platform: RDRWA is using an online platform (Experience Builder) to improve public access to watershed science through interactive maps, technical indicators and online visualization tools. This platform is also amendable to future updates.
- Technical Support: RDRWA hosted several technical advisory teams with representatives from Alberta Environment and Protected Areas, Alberta Agriculture and Irrigation, Alberta Geological Survey, University researchers, Municipal technical staff, Industry representatives, Watershed stewardship groups, technical consultants, and others to help ensure that watershed information reflects scientific information and regional knowledge.



Photo: Great Blue Heron Karen Fahrlander

STATE OF THE WATERSHED REPORTING



- **Wetlands and Riparian Areas:** Wetland data from the Alberta Biodiversity Monitoring Institute, riparian condition using satellite imagery (Fiera; Riparian Intactness) and local riparian assessment data (Cows and Fish) have been summarized, reviewed and put on online. The riparian work builds on WRRP projects that mapped approximately 10,000 km of riparian intactness across the basin.
- **Surface Water:** Hydrology and allocation content was published in October. Follow up engagement has included local presentations and watershed factsheets. The Surface Water Quality chapter which includes a summary of mainstem and tributary conditions has been drafted and reviewed by a technical advisory committee.
- **Groundwater:** Groundwater quantity and quality chapters were developed by research partners with support from a technical committee. The chapters are currently in their second draft.
- **Biodiversity:** Spencer Environmental prepared the Aquatic and Terrestrial Biodiversity chapters this spring and technical advisory teams have provided feedback on first drafts.
- **Other Chapters:** Outlines for other chapters including Ecosystem Services, Climate Change and Governance and Stakeholders are underway.
- **Indigenous Wisdom:** RDRWA is exploring ways to incorporate Indigenous knowledge and watershed stories into the State of the Watershed report. Activities included relationship building and fundraising to support several engagement workshops across the basin.

MONITORING PARTNERSHIPS

RDRWA collaborated with partners to enhance water literacy, develop watershed management tools, encourage adoption of best management practices and fill data gaps through monitoring and research. Information will be incorporated into our watershed management plan. Some highlights are included below:

Enhanced and Strategic Monitoring

RDRWA worked with partners to fill physical, chemical and biological data gaps in the headwaters and tributaries of the basin. We used innovative, cost efficient, strategic monitoring and reporting to fill gaps throughout the basin.

Eastern Slopes Biomonitoring Model Development Initiative

RDRWA continues to support the ongoing Eastern Slopes CABIN model development initiative in collaboration with other Alberta WPACs and partners. The initiative supports long-term ecological monitoring and watershed health assessment across Alberta's eastern slopes and upland regions. Once created, this tool will quantitatively evaluate the state of watershed conditions and potential impacts in the eastern slopes. 3 samples were collected in the fall of 2025.

Watershed Stewardship Monitoring Support

RDRWA collaborated on sampling again with the Medicine River Watershed Society (MRWS), and Mountain View Regional Water Services Commission (MVRWSC). This was the second year of enhancing the citizen science monitoring program with the inkind chemical analysis of grab samples by the Mountain View Regional Water Services Commission. Invertebrates, nutrient, metal and major ion analysis were summarized.

RDRWA also supported the Friends of the Blindman River Watershed with their monitoring program.

RESEARCH PARTNERSHIPS

Research Partnership: Assessing historic patterns and future trends of anthropogenic (and climate) impacts on shallow groundwater quality in southern Alberta

RDRWA partnered with researchers at the University of Calgary, Alberta Biomonitoring Institute, Alberta Geological Survey, Alberta Environment and Protected Areas, and the Ludwig Maximilian University of Munich on the final year of a three-year Alberta Innovates funded study. The objective of the study was to support groundwater management by investigating regional changes in groundwater quality. The research team integrated the investigation of groundwater quality trends with hydrogeological flow models, while linking the findings to changes in land use and climate in the study area. The project revealed locations where groundwater quality changed over time, which indicators tracked these changes (e.g., nitrate, chloride, sulfate), and whether changes were from human activities or natural processes. Project findings will support the development and implementation of new water policy, regulations, practices and strategies.

RDRWA played a key knowledge mobilization role throughout the project. Groundwater principles and research findings were shared at RDRWA and local stewardship events, reaching over 450 participants. Researchers also contributed content to the State of the Watershed report, helping translate scientific findings into accessible information for watershed partners, decision makers and the public.

PLANNING AND PARTNERSHIPS

RDRWA worked collaboratively with municipalities, watershed partners and local stakeholders on recommendations from our integrated watershed management plan. Key areas of work included riparian restoration, conservation as well as engagement on initiatives to improve watershed health and resiliency.

Riparian Mapping, Restoration and Conservation Planning

In June of 2025, RDRWA completed its third WRRP riparian mapping project. In total, > 10,000 km of riparian intactness areas were mapped and five restoration events were hosted with our partners. Technical reports are now available on our website along with mapping data for regional municipal planning projects. This information serves as a baseline for our state of the watershed report and can be used by municipalities and other partners to help target conservation and restoration areas to provide ecosystem services such as flood and drought resilience.

Municipal and Regional Engagement

RDRWA continued to connect and provide input on municipal and regional initiatives on topics such as watershed-related policy, drought and resiliency planning, riparian restoration and management. Examples included: input on source water protection and environmental master planning for City of Red Deer. RDRWA met with the City of Red Deer and Red Deer River Municipal User Group, to discuss source water protection and drought communications throughout the year. This collaboration supported planning and aligned communications.

Provincial Government Communications

RDRWA continues to participate on the Intrabasin Water Coordinating Committee (IWCC) and Drought Emergency Management Support to bring questions forward and receive updates on water management planning and climate predictions for the season. RDRWA participated in province-led drought planning discussions and brought questions and local concerns forward. RDRWA also supported with GOA update communications including *Water Amendment Act* communications.

UP NEXT IN 2026-2027

The RDRWA's work in 2026-2027 will continue to be guided by our four-year strategic plan and our mandate and roles. Core priorities in the workplan are summarized below.

ONGOING

Convenor and Collaborator:

- Core events (AGM, Fall Forum, Spring Forum)
- Engagement with Indigenous Communities and key stakeholders e.g, municipalities, stewardship groups, etc.

Literacy and Education:

- Communications (e.g., website, e-newsletter, social media)

Governance:

- Funder engagement and reporting (e.g., AEPA, municipalities, grant providers, etc.)
- Continued improvement in clear, sound and practical governance practices.

MAJOR PROJECTS

Watershed Assessment and Planning:

- Complete State of Watershed Report content and online publication with framework to facilitate future updates.
- Continued promotion of natural assets and ecosystem services with mapping resources
- Continue to support strategic monitoring and assessment tool development in tributaries, particularly in the Eastern Slopes

Literacy and Education:

- Deliver outreach and education programs with partners and a focus on experiential activities.
- Roll out key findings from the State of the Watershed Report to the public and stakeholders.



Photo: Mountain Bluebird Karen Fahrlander

2025/2026 FINANCIALS

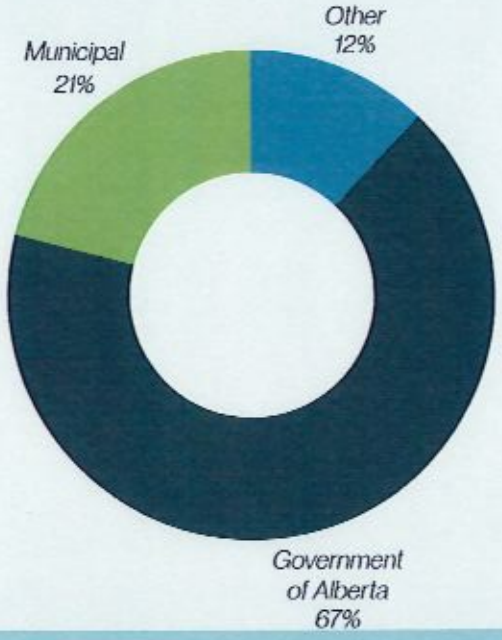
STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

Year Ended March 31, 2026*

REVENUE

Government of Alberta	320,000
Municipal	101,581
Other contributions and income	54,343
Total ($)	**475,924**

RDRWA 2024 - 2025 (FUNDING BY %)



OTHER INCOME

Interest income	15,327
Total ($)	**15,327**
Excess of revenue over expenses ($)	**43,369**

EXPENSES

Board and governance	2,636
Human resources and administration	223,336
Office space and operations	100,192
Watershed assessment and planning	92,517
Outreach, convenor and collaborator	29,201
Total ($)	**447,882**

SUMMARY OF FINANCIAL POSITION

	March 31, 2026*	**March 31, 2025***
Assets	932,243	913,579
Liabilities	124,518	149,223
Net assets	807,725	764,356
Total ($)	**932,243**	**913,579**

*unaudited

THANK YOU TO OUR FUNDERS AND DONORS 2025-2026

Over $100,000

Alberta Government

Over $20,000

The City of Red Deer

$500 - $15,000

Blindman Beef and Bison Ltd.
Borouge International/Nova Chemicals
Clearwater County
County of Newell
Government of Canada
Lacombe County
Medicine River Watershed Society
Mountain View County
Red Deer County
Rocky View County
Special Areas Board
Starland County
Summer Village of Jarvis Bay
Town of Sundre
Wheatland County

Under $500

Summer Village of Burnstick Lake
Summer Village of Gull Lake
Town of Coronation

Thank you to everyone for your in-kind support on board governance, committee work, and at events.

Together we are working towards a healthy and resilient watershed for generations to come.

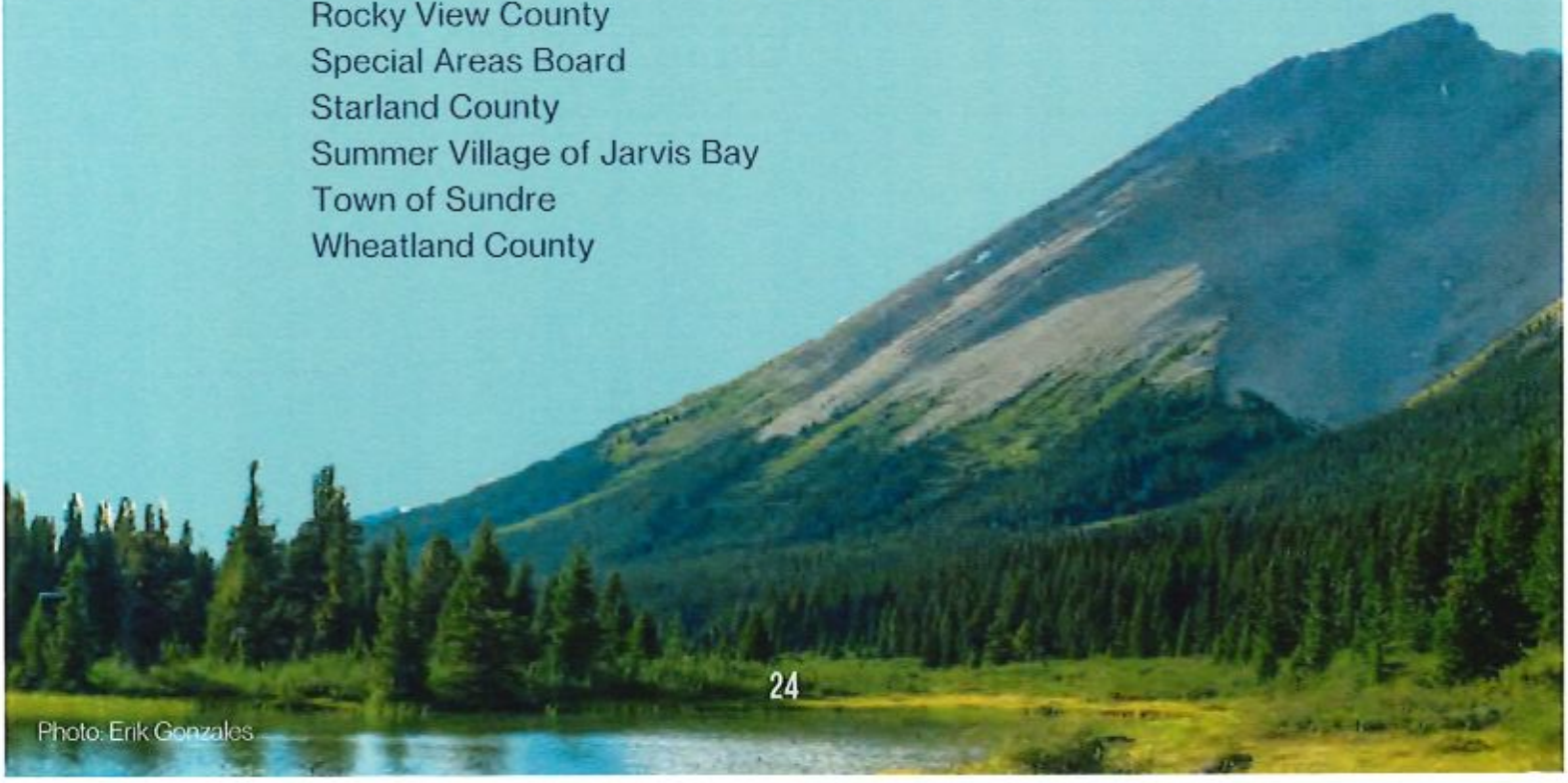


Photo: Erik Gonzales

GET INVOLVED

Learn more about the watersheds:
Visit our new Resources page www.rdrwa.ca to discover RDRWA or our partner resources.

Use your voice:
To advance conversations about water and land use in central Alberta. Participate in RDRWA events and stay up to date on engagement opportunities.

Build community:
Check out our online community calendar (https://rdrwa.ca/events) for upcoming workshops, education, and environmental stewardship programs on offer from RDRWA and our partners.

Follow us on social media:
Follow us on X at @RDRWA and we are also on Facebook under Red Deer River Watershed Alliance.

Subscribe to our E-newsletter:
Sign up today for our monthly news letter for the latest national water news, academic articles, employment opportunities, events, and more. https://rdrwa.ca/news

Donate to the RDRWA:
Every contribution makes a difference! We are a registered charity and provide receipts for all donations greater than $20.
https://rdrwa.ca/donate/

BECOME A MEMBER

Become a member of the RDRWA! Membership is FREE!
We offer both individual and organizational memberships.

Become a member to:

- Join an active community of people supporting the watershed.
- Vote at the Annual General Meeting.
- Run for our Board of Directors.
- Access information and learn about the Red Deer River Watershed.
- Assist with fundraising and volunteering events.

Scan the QR code, or visit https://rdrwa.ca/ to join

Or visit https://rdrwa.ca/ to join



Photo: Ya Ha Tinda Erik Gonzales
Photo: Bald Eagle Karen Fahrlander

CONTACT RDRWA

www.rdrwa.ca

info@rdrwa.ca

403.340.7379

Red Deer River Watershed Alliance

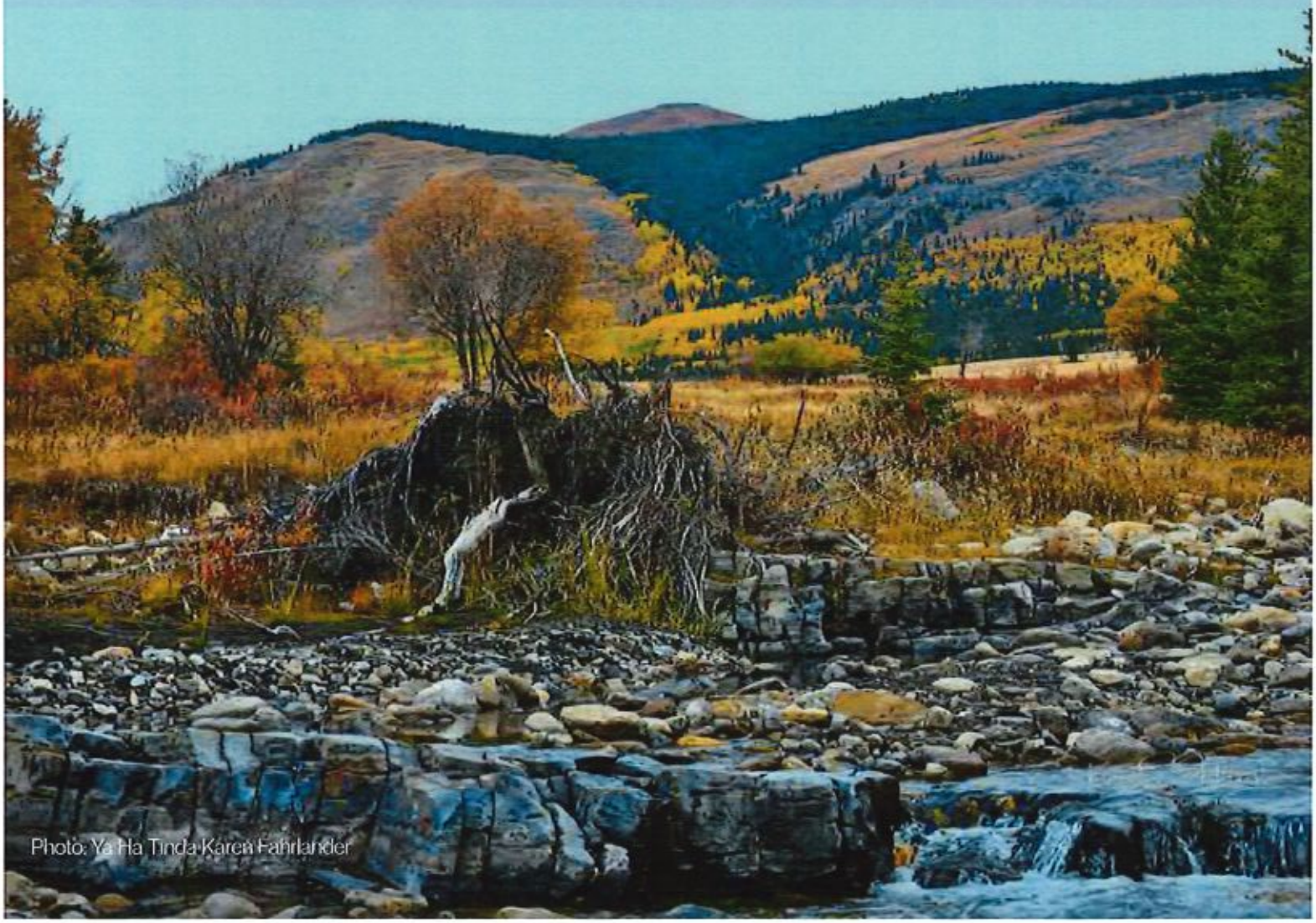


Photo: Ya Ha Tinda-Karen Fahrlander

Jamie Collins

From: Argyriou, Aris <aris.argyriou@atco.com>
Sent: October 14, 2026 8:42 AM
To: Jamie Collins
Subject: Emera, ATCO & Canadian Utilities Merger Announcement

Hi Jamie,

We are writing to share that Emera, ATCO and Canadian Utilities have announced a transformational agreement that will combine complementary assets, capabilities and expertise to create a company built for long-term growth.

This merger is the largest combination of two Canadian companies in history. Emera and Canadian Utilities will combine to form a larger, more diversified, Canadian-headquartered utility and energy infrastructure company with the scale, capabilities and financial strength needed to meet growing demand across North America. The combined company will operate as Emera and maintain its public company headquarters in Halifax, and Canadian Utilities' corporate and operational headquarters will remain in Calgary and Edmonton.

While the transaction remains subject to regulatory, shareholder, stakeholder and other customary approvals (anticipated to close in the second half of 2027), we recognize that municipalities may have questions about what this announcement could mean for existing relationships and agreements with the ATCO utility companies, including franchise agreements with ATCO Gas and Pipelines Ltd. and ATCO Electric Ltd.

We are committed to keeping you informed throughout the transaction process. Importantly, we want to assure you **the announcement will not affect our ongoing commitments under our existing agreements, or our safe, reliable day-to-day operations**, service delivery, and ongoing work within your community.

Your existing contacts with ATCO remain unchanged, and we will continue to provide the same level of service, support, and engagement you have come to rely on. The long-standing relationship we have established with your community remains of the utmost importance to us, and we are grateful for the partnership we have built over the years.

Should you have any questions regarding the merger, please do not hesitate to reach out to a member of our Stakeholder Relations team. As always, for all day-to-day and local operational support, your Operations leadership contact remains at the ready to assist.

Thank you for your continued partnership and trust, and I look forward to communicating with you as this process unfolds.

Sincerely,

Aris Argyriou
Manager - Stakeholder Relations & Community Development
ATCO Energy Systems

C. 403 869 3882
A. 909 11 Ave SW, Calgary, AB T2R 1N6

ATCO Energy Systems

October 27, 2026

Announcement to CAEP Members

After careful consideration, the Board of Directors of the Central Alberta Economic Partnership (CAEP) has made the difficult decision to proceed with the dissolution of the organization. The dissolution process is expected to be completed within the next 60 days, subject to the completion of all applicable legal, financial, and regulatory requirements.

This decision reflects the changing economic development landscape in Central Alberta, evolving priorities among regional partners, and the financial realities of maintaining a sustainable regional organization. Despite significant efforts to explore future operating models, partners, and funding opportunities, the Board has concluded that dissolution is the most responsible course of action.

This decision was not made lightly. The Board recognizes and sincerely appreciates the commitment of our members, municipal partners, stakeholders, and supporters who have contributed to CAEP's work and the advancement of economic development throughout Central Alberta.

The Board is committed to conducting the dissolution in accordance with applicable legislation and CAEP's governing documents, ensuring an orderly, transparent, and responsible wind-up of the organization's affairs, including the fulfillment of all outstanding obligations.

Dissolving the organization will require a Special Resolution to be passed by CAEP members. The Special Resolution will be emailed to Member Designates within the next two weeks.

CAEP’s Fall General Meeting, and all other courses and events, will be cancelled. Any registration fees that were paid will be refunded.

Any questions or concerns about this announcement can be directed to:

Mayor Jean Barclay
Chair, Central Alberta Economic Partnership
jean.barclay@innisfail.ca

We extend our heartfelt gratitude to everyone who has supported CAEP's mission over the years. The collaboration, leadership, and shared commitment of our partners have contributed meaningfully to the economic growth and prosperity of the region, and those contributions will continue to have a lasting impact.

Signed,

Board of Directors
Central Alberta Economic Partnership (CAEP)

Town of Trochu
Financial Summary

Account Description	Monthly Interest Accrued	Interest YTD	Balance as of Sept 30, 2026	
General Operating Account	1851.005653.58	$3,802.58	**$470,517.66**	*
Deferred Revenue MUSH Savings (Grant holding acct.)	$671.21	$4,368.57	**$314,762.67**	
Tax Recovery Savings	$67.23	$510.25	**$1.03**	
Revolving Loan (overdraft $1,906,000 limit)	-$80.59	-$11,387.93	**$0.00**	
Commercial Term Loan - THC#1	-$57,030.30	-$425,818.92	**-$15,240,106.00**	
Independent Business Loan - THC#2	-$9,642.47	-$19,147.62	**-$2,485,502.71**	
Municipal Revolving Loan-NW Sub-Division	-$2,253.62	-$9,034.00	**-$587,509.54**	
Koch Land 1 ($445.00 paid every Friday)	-$312.42	-$3,271.58	**-$84,822.06**	
Koch Land 2 (bi-annual $14,840.62) June & Dec	-$6,736.92	-$6,736.92	**-$422,783.28**	

Jamie M Collins

Approved by: Jamie M Collins CAO

19-Oct-26

Date:

*this is the reconciled balance of the chequing acct

TOWN OF TROCHU
(26-74)
Request to Council for Decision

Meeting:	**Regular Council Meeting**
Date:	**November 9th, 2026**
Prepared By:	**Jamie Collins, CAO**
Originated By:	**Jamie Collins, CAO**
Approved By:	**Jamie Collins, CAO** (initials)
Title:	**2027 Drumheller &District Solid Waste Management Association Budget**

BACKGROUND:

The Drumheller and District Solid Waste Management Association's 2027 operating budget, capital budget and municipal requisitions are presented for Council's consideration.

The total 2027 requisition for participating municipalities is $1,422,238.16. Trochu's requisition is $61,586.61, compared to $60,647.76 in 2026.

DISCUSSION/ALTERNATIVES:

Participation in the Association supports regional solid waste management through shared services and costs among member municipalities.

Trochu's 2027 requisition represents an increase of $938.85, or approximately 1.55%, over 2026. Council may approve the proposed budgets or request additional information before making a decision.

COLLABORATION OPPORTUNITIES:

Continued participation in the Drumheller and District Solid Waste Management Association supports cooperation with member municipalities in providing regional solid waste management services.

STRATEGIC PLAN ALIGNMENT:

Fiscal Responsibility: Supports shared service delivery and planning for the Town's annual solid waste management costs.

Partnerships: Maintains regional collaboration in delivering essential municipal services.

Infrastructure: Supports the regional facilities and infrastructure required for solid waste management.

IMPACT ON BUDGET:

If approved the requestions will be included in the Town's 2027 operating budget.

RECOMMENDED ACTION:

That the following motions be presented for consideration:

> **"That Council approve the 2027 Drumheller and District Solid Waste Management Association operating and capital budgets as presented."**

Attachments:

2027 Approved Requisitions
2027 Operating Budget Option 2
2027 Capital Budget

Prepared by: Approved by:

DRUMHELLER & DISTRICT SOLID WASTE MANAGEMENT ASSOCIATION **MUNICIPAL REQUISITIONS FOR 2027 - Option 2**

	Population	Admin	Transit	Landfill	Capital	Diversion	Comm.Recycling	Total
Requisition Per Budget		31,090	434,000	336,235	93,270	528,020	-	1,422,615
Population		31,090	22,275	31,090	31,090	30,303	46	
Calculated Rate		***1.00***	***19.48***	***10.81***	***3.00***	***17.42***	-	***51.71***
Change from 2026		*0.0%*	*-1.8%*	*35.3%*	*0.0%*	*-15.5%*		*-1.4%*

AREA	POP.	ADMIN.	TRANS.	LANDFL.	CAPITAL	SUB TL	DIVERSION	COMM.RECYCLING	TOTAL
27/CAPITA		$ 1.00	$ 19.48	$ 10.81	$ 3.00	$ 34.29	$ 17.42	$	51.71
26/CAPITA		$ 1.00	$ 19.83	$ 7.99	$ 3.00	$ 31.82	$ 20.62	$	52.44
25/CAPITA		$ 1.00	$ 22.67	$ 7.48	$ 2.00	$ 33.15	$ 19.29	$	52.44
24/CAPITA		$ 1.00	$ 23.72	$ 6.14	$ 2.00	$ 32.86	$ 17.22	$	50.08
23/CAPITA		$ 1.00	$ 19.59	$ 7.27	$ 2.00	$ 29.85	$ 12.63	$	42.48
22/CAPITA		$ 1.00	$ 21.79	$ 4.65	$ 2.00	$ 29.44	$ 12.02	$	41.46
21/CAPITA		$ 1.00	$ 21.79	$ 4.65	$ 2.00	$ 29.44	$ 12.02	$	41.46
20/CAPITA		$ 1.00	$ 22.10	$ 3.96	$ 2.00	$ 29.06	$ 12.32	$	41.38
19/CAPITA		$ 1.00	$ 18.82	$ 5.66	$ 2.00	$ 27.48	$ 12.32	$	39.80
18/CAPITA		$ 1.00	$ 18.34	$ 5.55	$ 2.00	$ 26.89	$ 12.15	$	39.04
17/CAPITA		$ 1.00	$ 18.30	$ 4.80	$ 2.00	$ 26.10	$ 12.24	$	38.34
16/CAPITA		$ 1.00	$ 17.71	$ 4.09	$ 2.00	$ 24.80	$ 12.85	$	37.65
15/CAPITA		$ 1.00	$ 17.12	$ 5.43	$ 2.00	$ 25.55	$ 11.09	$	36.64
14/CAPITA		$ 1.00	$ 16.06	$ 6.19	$ 2.00	$ 25.25	$ 11.47	$	36.72
13/CAPITA		$ 1.00	$ 15.97	$ 6.32	$ 2.00	$ 25.29	$ 10.91	$	36.20
12/CAPITA		$ 1.00	$ 15.97	$ 6.11	$ 2.00	$ 25.08	$ 10.75	$	35.83
11/CAPITA		$ 1.00	$ 15.50	$ 7.29	$ 4.00	$ 27.79	$ 8.02	$	35.81
10/CAPITA		$ 1.00	$ 14.54	$ 6.80	$ 4.00	$ 26.34	$ 9.50	$	35.84
09/CAPITA		$ 1.00	$ 15.25	$ 6.80	$ 4.00	$ 27.05			
08/CAPITA		$ 1.00	$ 14.44	$ 6.65	$ 4.00	$ 26.09			
07/CAPITA		$ 1.00	$ 14.30	$ 7.58	$ 2.00	$ 24.88			
06/CAPITA		$ 1.00	$ 13.56	$ 7.69		$ 22.25			

Admin fee is required as per the DDSWMA Bylaws

Transportation fee is applied to only those that the DDSWMA transports waste for paying for the Transport contract, Transtor reserve and approved Repairs

Landfill fee includes Admin, Landfill Dept. expenses less Landfill Revenue and the $1/capita admin fee (does not include interest earned/transfer to reserves of 50K)

Capital fee is allocated to Landfill Expansion Reserve

Recycle fee is applied to the Recycle Department expenses less Recycling Revenues

										ADV.	BAL.	Bins
ACME	651	$651.00	$12,681.48	$7,037.31	$1,953.00	$22,322.79	$11,340.42	$0.00	$33,663.21	$16,831.61	$16,831.61	7
BEISEKER	787	$787.00	$15,330.76	$8,507.47	$2,361.00	$26,986.23		$0.00	$26,986.23	$13,493.12	$13,493.12	-
CARBON	551	$551.00	$10,733.48	$5,956.31	$1,653.00	$18,893.79	$9,598.42	$0.00	$28,492.21	$14,246.11	$14,246.11	6
DELIA	145	$145.00		$1,567.45	$435.00	$2,147.45	$2,525.90	$0.00	$4,673.35	$2,336.68	$2,336.68	6
TOWN OF DRUM.	8,439	$8,439.00		$91,225.59	$25,317.00	$124,981.59	$147,007.38	$0.00	$271,988.97	$135,994.49	$135,994.49	0
HUSSAR	192	$192.00	$3,740.16	$2,075.52	$576.00	$6,583.68	$3,344.64	$0.00	$9,928.32	$4,964.16	$4,964.16	0
KNEEHILL	5,037	$5,037.00	$98,120.76	$54,449.97	$15,111.00	$172,718.73	$87,744.54	$0.00	$260,463.27	$130,231.64	$130,231.64	3
LINDEN	911	$911.00	$17,746.28	$9,847.91	$2,733.00	$31,238.19	$15,869.62	$0.00	$47,107.81	$23,553.91	$23,553.91	12
MORRIN	231	$231.00		$2,497.11	$693.00	$3,421.11	$4,024.02	$0.00	$7,445.13	$3,722.57	$3,722.57	3
MUNSON	180	$180.00	$3,506.40	$1,945.80	$540.00	$6,172.20	$3,135.60	$0.00	$9,307.80	$4,653.90	$4,653.90	0
ROCKYFORD	421	$421.00	$8,201.08	$4,551.01	$1,263.00	$14,436.09	$7,333.82	$0.00	$21,769.91	$10,884.96	$10,884.96	1
STANDARD	384	$384.00	$7,480.32	$4,151.04	$1,152.00	$13,167.36	$6,689.28	$0.00	$19,856.64	$9,928.32	$9,928.32	6
STARLAND	1,820	$1,820.00	$35,453.60	$19,674.20	$5,460.00	$62,407.80	$31,704.40	$0.00	$94,112.20	$47,056.10	$47,056.10	1
TROCHU	1,191	$1,191.00	$23,200.68	$12,874.71	$3,573.00	$40,839.39	$20,747.22	$0.00	$61,586.61	$30,793.31	$30,793.31	0
WHEATLAND	10,150	$10,150.00	$197,722.00	$109,721.50	$30,450.00	$348,043.50	$176,813.00	$0.00	$524,856.50	$262,428.25	$262,428.25	1
TOTAL (2027)	**31,090**	**$31,090.00**	**$433,917.00**	**$336,082.90**	**$93,270.00**	**$894,359.90**	**$527,878.26**	**$0.00**	**$1,422,238.16**	**$711,119.08**	**$711,119.08**	**46**

2026 30,662
per capita population
** Populations based on Alberta Dashboard numbers **

Approved:

DDSWMA Board Chair

DDSWMA Secretary - Treasurer

2027 Operating Budget - Opt 2 - Requisition Funded Ops + Comm. PPP

	Landfill	Administration	Diversion	Comm. Recycling	Total
REVENUES					
DISPOSAL FEES	$ 800,000	$ -	$ -	$ -	$ 800,000
DISPOSAL FEES - CONTAMINATED SOIL	$ 25,000	$ -	$ -	$ -	$ 25,000
MUNICIPAL REQUISITIONS	$ 336,235	$ 31,090	$ 528,020	$ -	$ 895,345
MUNICIPAL REQUISITIONS - HAULING	$ 434,000	$ -	$ -	$ -	$ 434,000
TOWN OF DRUMHELLER CONTRIBUTION (Lease)	$ 12,000	$ -	$ -	$ -	$ 12,000
INTEREST EARNED	$ -	$ 50,000	$ -	$ -	$ 50,000
PAPER RECYCLING (Cardboard/newsprint)	$ -	$ -	$ 5,000	$ -	$ 5,000
METALS RECYCLING	$ 25,000	$ -	$ -	$ -	$ 25,000
OTHER RECYCLING	$ -	$ -	$ 3,600	$ -	$ 3,600
TRANSFER SITE MAINTENANCE COSTS	$ 375,480	$ -	$ -	$ -	$ 375,480
COMMERCIAL BIN RENTALS	$ -	$ -	$ -	$ -	$ -
HOUSEHOLD HAZARDOUS WASTE	$ -	$ -	$ 10,000	$ -	$ 10,000
0	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
TOTAL REVENUES	*2,007,715*	*81,090*	*546,620*	*0*	*2,635,425*
EXPENSES					
ADVERTISING & MARKETING	$ 3,750	$ -	$ 3,750	$ -	$ 7,500
BANK CHARGES	$ -	$ 2,000	$ -	$ -	$ 2,000
COMMUNICATIONS	$ 2,000	$ -	$ 2,000	$ -	$ 4,000
COMPUTER UPGRADES	$ 1,500	$ -	$ 1,500	$ -	$ 3,000
CONTRACT - IT SERVICES	$ 11,000	$ -	$ 6,000	$ -	$ 17,000
CONTRACT HAULING	$ 586,000	$ -	$ 90,000	$ -	$ 676,000
CONTRACT - WASTE SERVICES	$ 650,000	$ -	$ -	$ -	$ 650,000
CONTRACT - WASTE SERVICES FUEL	$ 79,000	$ -	$ -	$ -	$ 79,000
ENVIRONMENTAL PROGRAMS	$ 18,500	$ -	$ 32,000	$ -	$ 50,500
EVAPORATION PIT	$ 15,000	$ -	$ -	$ -	$ 15,000
FUEL	$ 2,000	$ -	$ 5,000	$ -	$ 7,000
INSURANCE	$ 24,000	$ -	$ 16,000	$ -	$ 40,000
MEMBERSHIP, FEES & DUES	$ 3,500	$ -	$ 3,500	$ -	$ 7,000
TRAVEL & PROFESSIONAL DEVELOPMENT	$ 5,400	$ -	$ 5,400	$ -	$ 10,800
PROFESSIONAL SERVICES	$ 83,000	$ -	$ 22,000	$ -	$ 105,000
RENTAL - BUILDING	$ 12,000	$ -	$ -	$ -	$ 12,000
REPAIRS & MAINTENANCE - SITE & BUILDINGS	$ 49,000	$ -	$ 10,000	$ -	$ 59,000
REPAIRS & MAINTENANCE - VEHICLE & EQUIPMENT	$ 15,000	$ -	$ 21,500	$ -	$ 36,500
SAFETY EQUIPMENT	$ 2,500	$ -	$ 2,500	$ -	$ 5,000
SECURITY SERVICES	$ 1,200	$ -	$ 1,200	$ -	$ 2,400
SITE LEASES & TAXES	$ 1,000	$ -	$ -	$ -	$ 1,000
SMALL TOOLS & SUPPLIES	$ 2,500	$ 5,000	$ 8,000	$ -	$ 15,500
STAFF APPRECIATION	$ 750	$ -	$ 750	$ -	$ 1,500
UTILITIES - WATER_WASTEWATER	$ 990	$ 715	$ 2,420	$ -	$ 4,125
UTILITIES - ELECTRICITY	$ 2,900	$ 3,000	$ 14,000	$ -	$ 19,900
UTILITIES - GAS	$ 4,100	$ 1,500	$ 8,100	$ -	$ 13,700
WAGES & BENEFITS	$ 435,000	$ -	$ 291,000	$ -	$ 726,000
INTEREST EARNED TO UNRESTRICTED	$ -	$ 50,000	$ -	$ -	$ 50,000
	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
TOTAL EXPENSES	*2,011,590*	*62,215*	*546,620*	*0*	*2,620,425*
RESERVE ACTIVITY FUNDED BY OPERATIONS					
Annual Savings for Closure/Post-Closure	$ (85,000)	$ -	$ -	$ -	$ (85,000)

Transfer from Capital Reserve for Projects	$ 60,000	$ -	$ -	$ -	$ 60,000
Capital Requisition	$ 93,270	$ -	$ -	$ -	$ 93,270
Transfer to Capital	$ (93,270)	$ -	$ -	$ -	$ (93,270)
Transfer from Transtor Reserve for Repairs	$ 10,000	$ -	$ -	$ -	$ 10,000
TOTAL RESERVE ACTIVITY FUNDED BY OPERATIONS	*(15,000)*	*0*	*0*	*0*	*(15,000)*
TOTAL BUDGET SURPLUS (DEFICIT)	**(18,875)**	**18,875**	**-**	**-**	**-**

Approved:

DDSWMA Board Chair

DDSWMA Secretary - Treasurer

TOWN OF TROCHU
(26-73)
Request to Council for Decision

Meeting:	**Regular Council Meeting**
Date:	**November 9th, 2026**
Prepared By:	**Jamie Collins, CAO**
Originated By:	**Jamie Collins, CAO**
Approved By:	**Jamie Collins, CAO**
Title:	**FCSS Budget Approval**

JC (initials)

BACKGROUND:

The Kneehill Regional FCSS Board approved the proposed 2027 FCSS and Regional Grant Writer budgets at its September 8, 2026, meeting and has requested approval from participating municipalities.

The FCSS budget totals $503,833.73, funded through provincial funding of $366,160.00, municipal contributions of $129,223.81 and a reserve contribution of $8,449.92. Trochu's proposed FCSS contribution is $10,893.57.

The Regional Grant Writer budget totals $33,335.00 and provides for 15 hours per week of grant writing assistance and funding-opportunity awareness support throughout the Kneehill region. The requestion is down slightly to $2,810.14.

DISCUSSION/ALTERNATIVES:

The base municipal FCSS contribution has increased by 1.9%. However, the additional municipal contribution for the Community Support Coach is no longer being requested for 2027. As a result, Trochu's FCSS requisition decreases from $15,044.00 in 2026 to $10,893.57 in 2027, a reduction of $4,150.43.

The Regional Grant Writer budget totals $33,335.00 and provides for 15 hours per week of grant writing assistance and funding-opportunity awareness support throughout the Kneehill region. The requestion is down slightly to $2,810.14.

Council may approve the budgets, subject to confirmation of the grant writer allocation, or request clarification before providing approval.

COLLABORATION OPPORTUNITIES:

Continued collaboration with Kneehill County, Three Hills, Acme, Carbon and Linden supports regional delivery of preventive social services and shared grant writing assistance.

STRATEGIC PLAN ALIGNMENT:

Fiscal Responsibility: Supports shared service delivery and access to external funding while reviewing the Town's annual financial commitments.

Partnerships: Maintains regional cooperation in providing community services and supporting organizations throughout the Kneehill region.

IMPACT ON BUDGET:

If approved the requistions will be included in the Town's 2027 operating budget.

RECOMMENDED ACTION:

That the following motions be presented for consideration:

> **"That Council approve the 2027 Kneehill Regional FCSS and Grant Writer budget, including Trochu's contribution of $10,893.57 for the FCSS program and $2,810.14 for the Grant Writer program."**

Attachments:

2027 FCSS Budget Letter
FCSS 2027 Budget
FCSS 2027 Grant Writer Letter

Prepared by: Jamie M Callis Approved by: Jamie M Callis

Kneehill Regional Family and Community Support Services

September 9, 2026

To: Village of Acme
Village of Carbon
Village of Linden
Kneehill County
Town of Three Hills
Town of Trochu

RE: 2027 KNEEHILL REGIONAL FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS) BUDGET AND ALLOCATIONS

Please find attached a copy of the 2027 Kneehill Regional FCSS Budget, as approved by the Kneehill Regional FCSS Board at its meeting held on September 8, 2026. The corresponding municipal requisition amounts are outlined in the attached document.

The Board approved a 1.9% increase to the base municipal FCSS contribution, from $126,814.34 in 2026 to $129,223.81 in 2027. The total 2026 municipal contribution of $178,460.00 also included $51,645.66 for the Community Support Coach. As this additional contribution is no longer being requested for 2027, the overall municipal requisition has decreased despite the increase to the base FCSS contribution.

Under Section 8 of the Kneehill Regional FCSS Agreement, the Board is responsible for preparing the annual budget and providing a copy to each participating municipality for review and approval. The Agreement requires approval from a minimum of four (4) participating municipalities.

Please review the 2027 Kneehill Regional FCSS Budget with your Council and advise us of your municipality's decision.

Thank you for your time and consideration. Should you require any additional information or clarification, please contact me at 403-443-3800.

Kind regards,

Angela Stewart

Angie Stewart
Kneehill Regional FCSS Director

779 – 2 Street Northeast, Box 400 Three Hills, AB T0M 2A0
Tel: (403) 443-3800 Email: angie@krfcss.com

2027 KNEEHILL REGIONAL FCSS GRANT ALLOCATIONS

Provincial Funding	$ 366,160.00
Municipal Contributions	$ 129,223.81
2027 FCSS Funding	$ 495,383.81

2027 Kneehill Regional FCSS Municipal Allocations

Municipality	Contribution Percentage	2027 Contribution
Acme	5.61%	$7,249.46
Carbon	4.44%	$5,737.54
Linden	5.76%	$7,443.29
Three Hills	29.78%	$38,482.85
Trochu	8.43%	$10,893.57
Kneehill County	45.98%	$59,417.10
TOTAL MUNICIPAL CONTRIBUTIONS	**100.00%**	**$129,223.81**
Provincial FCSS Funding		**$366,160.00**
TOTAL 2027 FCSS GRANTS		**$495,383.81**

KNEEHILL REGIONAL FCSS 2027 BUDGET
APPROVED SEPTEMBER 8, 2026

REVENUE	
Provincial FCSS	$366,160.00
Municipal Contributions	$129,223.81
KRFCSS Reserves	$8,449.92
TOTAL REVENUE	$503,833.73
EXPENDITURES	
Salaries & Benefits	$247,600.00
Board Expenses	$200.00
Mileage	$6,000.00
Conv & Training	$3,500.00
Telephone	$1,200.00
Internal Programming	$10,000.00
Advertising	$2,300.00
Membership Fees	$1,500.00
Unit Authority Costs	$13,000.00
Audit Fees	$5,000.00
Insurance	$1,900.00
Office Supplies	$5,000.00
Janitorial Supplies	$300.00
Resource Material	$550.00
TOTAL ADMIN EXPENDITURES	**$298,050.00**
Grants to Organizations	$205,783.73
TOTAL EXPENDITURES	**$503,833.73**

2027 Kneehill Regional FCSS Budget Worksheet									
REVENUE	**2027 Budget Draft**	**2026 Estimate**	**2026 Budget**	**2025 Actual**	**2024 Actual**	**2023 Actual**	**2022 Actual**	**2021 Actual**	**2020 Actual**
*Provincial FCSS	$366,160.00	$366,160.00	$366,158.00	$366,158.61	$366,158.61	$362,216.71	$350,391.00	$350,687.00	$350,391.00
*Local Municipalities	$129,223.81	$126,814.34	$126,814.34	$124,449.80	$121,178.00	$117,763.00	$112,800.00	$109,833.00	$108,103.00
Local Municipalities (Coach)		$51,645.66	$51,645.66	$50,681.20	$30,000.00	$30,000.00	$30,000.00		
Other Revenue				$12,098.67	$12,794.82	$10,287.96	$24,530.30	$4,243.33	$13,006.57
Donations				$4,261.45	$1,800.00	$2,269.40	$1,890.00	$1,130.00	$870.00
Reserves	$8,449.92		$13,540.00	$11,871.29	$16,961.98	$20,228.53	$20,770.00		
TOTAL REVENUE	**$503,833.73**	**$544,620.00**	**$558,158.00**	**$569,521.02**	**$548,893.41**	**$542,765.60**	**$540,381.30**	**$465,893.33**	**$472,370.57**
EXPENDITURES									
Salaries	$202,000.00	$191,082.64	$210,000.00	$244,158.95	$225,930.67	$217,315.55	$204,957.49	$156,810.42	$147,849.22
LAPP	$8,600.00	$6,737.83	$8,600.00	$12,117.49	$10,743.96	$10,595.84	$10,622.59	$11,429.45	$11,847.97
CPP	$13,500.00	$10,628.73	$12,330.00	$11,881.58	$10,312.15	$9,664.78	$8,609.50	$5,730.42	$4,902.22
EI	$3,000.00	$3,908.50	$4,680.00	$4,197.40	$3,745.97	$3,508.07	$3,171.46	$2,079.86	$1,787.93
WCB	$5,500.00	$5,214.32	$4,088.00	$2,592.80	$2,457.48	$3,130.71	$3,658.95	$2,422.71	$1,462.61
Group Health	$15,000.00	$14,450.50	$14,000.00	$13,266.37	$11,910.21	$9,925.49	$8,930.32	$8,730.02	$8,925.14
Board Expenses	$200.00	$54.95	$200.00	$0.00	$0.00	$0.00	$0.00	$100.00	$0.00
Mileage	$6,000.00	$4,805.17	$8,000.00	$5,737.97	$4,108.04	$4,407.06	$2,714.95	$1,107.92	$624.64
Conv & Training	$3,500.00	$3,340.74	$3,500.00	$3,837.50	$3,074.18	$2,887.63	$3,511.62	$1,213.52	$961.38
Telephone	$1,200.00	$1,200.00	$1,200.00	$1,147.40	$1,187.40	$1,160.54	$1,406.70	$1,685.52	$1,012.60
Public Ed Internal Programs	$10,000.00	$8,184.34	$10,000.00	$5,423.26	$5,540.53	$11,998.44	$8,062.14	$4,057.78	$6,246.07
Advertising	$2,300.00		$2,300.00	$1,645.53	$2,558.67	$3,560.27	$2,388.15	$1,050.60	$1,703.46
Membership/Subscription	$1,500.00	$1,430.15	$1,500.00	$1,336.10	$1,430.15	$1,515.88	$1,465.47	$275.88	$1,276.75
Audit Fees	$5,000.00	$5,000.00	$9,200.00	$7,700.00	$7,600.00	$7,600.00	$7,600.00	$7,600.00	$7,600.00
Unit Authority	$13,000.00	$4,200.00							
Insurance	$1,900.00	$1,421.70	$1,900.00	$1,521.37	$1,521.37	$1,521.37	$1,024.67	$1,500.00	$667.18
Office Supplies/Print and Stationary	$5,000.00		$5,000.00	$3,996.52	$4,846.20	$6,485.43	$6,991.72	$6,570.11	$4,342.65
Janitorial Supplies	$300.00		$300.00	$3.67	$156.26	$250.30	$283.92	$312.48	$245.69
Resource Material	$550.00		$550.00	$0.00	$480.35	$596.48	$57.82		
Other Grant Expenses				$7,647.77	$5,809.82	$6,907.36	$20,330.30	$5,373.33	$6,925.64
TOTAL ADMIN EXPENDITURES	**$298,050.00**	**$261,659.57**	**$297,348.00**	**$328,211.68**	**$303,413.41**	**$303,031.20**	**$295,787.77**	**$218,050.02**	**$208,381.15**
Grants to Organizations	**$205,783.73**	**$260,810.00**	**$260,810.00**	**$241,309.34**	**$245,480.00**	**$239,734.40**	**$243,503.53**	**$231,063.44**	**$234,099.63**
TOTAL EXPENDITURES	**$503,833.73**		**$558,158.00**	**$569,521.02**	**$548,893.41**	**$542,765.60**	**$539,291.30**	**$449,113.46**	**$442,480.78**

FCSS RESERVE SUMMARY				
RESERVE DESCRIPTION	**OPENING BALANCE**	**ADD ITIONS**	**DELE TIONS**	**BAL ANCE**
FISCAL YR 2005:	$0.00			
GST Adjustment re: Bellamy System issue		247.56		**247.56**
FISCAL YR 2006:	**$247.56**			
Transfer to Op for 2005 Grant Adjustment			197.56	50.00
Municipal Partner Funding Surplus		14,200.32		**14,250.32**
FISCAL YR 2007:	**$14,250.32**			
Municipal Partner Funding Surplus		11,407.82		**25,658.14**
FISCAL YR 2008:	**$25,658.14**			
Municipal Partner Funding Surplus		17,689.98		**43,348.12**
FISCAL YR 2009:	**$43,348.12**			
Municipal Partner Funding Surplus		11,200.66		54,548.78
2009 Royal Purple Grant		171.99		54,720.77
2009 Correction to Municipal Partner money			463.30	54,257.47
Move to Deferred-2009 correction to municipal partner $			659.93	**53,597.54**
FISCAL YR 2010	**$53,597.54**			
Municipal Partner Funding Surplus		12,717.53		**66,315.07**
FISCAL YR 2011	**$66,315.07**			
Municipal Partner Funding Surplus		5,798.36		
Donations/Grants Surplus		800.50		**72,913.93**
FISCAL YR 2012	**$72,913.93**			
Municipal Partner Funding Surplus		184.69		**73,098.62**
FISCAL YR 2013	**$73,098.62**			
Municipal Partner Withdrawal			10,858.39	**62,240.23**
FISCAL YR 2014	**$62,240.23**			
Municipal Partner Withdrawal			9,867.59	52,372.64
Correction			0.10	**52,372.54**
FISCAL YR 2015	**$52,372.54**			
Municipal Partner Funding Surplus		18,854.86		**71,227.40**
YR 2016	**$71,227.40**			
Municipal Partner Funding Surplus		$ 13,935.00		**85,162.40**
YR 2017	**$85,162.40**			
PLC Admin Fee from 2016/17 contact		6,600.00		91,762.40
2016 Defer Reserve correction		7,300.46		99,062.86
2017 Municipal Partner Withdrawal			7,645.04	**91,417.82**
YR 2018	**$91,417.82**			
Municipal Partner Funding Surplus		2,500.00		93,917.82
Parent Link Admin Fee 2017/18		4,560.09		**98,477.91**
YR 2019	**$98,477.91**			
Municipal Partner Funding Surplus		$ 1,000.00		99,477.91
Volunteer Week		$ 30.00		99,507.91

Helping Hands		$ 2,500.00		102,007.91
Parent Link Admin Fee 2018/19		$ 1,029.88		103,037.79
Adjustment		$ 0.11		**103,037.90**
YR 2020	**$103,037.90**			
Helping Hands Donation		300.00		103,337.90
Parent Link Admin Fee 2019/20		4,750.00		108,087.90
Drum Lit Donation		75.00		108,162.90
Municipal Partner Funding Surplus		$19,938.86		**128,101.76**
YR 2021	**$128,101.76**			
PLC Deferred (motion 37/21)		30,014.72		158,116.48
CBI Deferred (motion 37/21)		0.62		158,117.10
KCRP Reserves (motion 37/21)		110,028.56		268,145.66
Carbon School		103.70		268,249.36
ConnectFirst		225.00		268,474.36
Helping Hands Donation		180.00		268,654.36
Drum Lit Donation		40.00		268,694.36
Municipal Partner Funding Surplus		16,779.87		**285,474.23**
YR 2022	**$285,474.23**			
Helping Hands Donation		90.00		285,564.23
CVITP Grant		1,000.00		286,564.23
Municipal Partner Withdrawal			20,755.94	265,808.29
Municipal Partner Withdrawal			14.06	**265,794.23**
YR 2023	**$265,794.23**			
CVITP Grant 2022&2023		5,440.00		271,234.23
General Donations		390.00		271,624.23
Municipal Partner Withdrawal			20,228.53	**251,395.70**
YR 2024	**$251,395.70**			
Municipal Partner Withdrawal			16,961.98	234,433.72
YR 2025	**$234,433.72**			
Municipal Partner Withdrawal			8,127.30	226,306.42
YR 2026	**$226,306.42**			
51-060-00-47070	FWW Reserves	6,386.27		
51-010-00-47070	FCSS Reserves	226,306.42		
51-070-00-47070	GW Reserves	5108.19		

FCSS DEFERRED SUMMARY				
DEFERRED DESCRIPTION	**OPENING BALANCE**	**ADDITIONS**	**DELETIONS**	**BALANCE**
ConocoPhillips Early Years Fair		$ 500.00		
Alberta Health Services Grant 2010		$ 609.57		
Provincial FCSS funding		$ 1,546.50		
YEAR END 2010	**$ 2,656.07**			
ConocoPhillips Early Years Fair			$ 500.00	$ 2,156.07
Provincial FCSS funding			$ 1,546.50	$ 609.57
Can-Tel Grant for Early Years Fair 2012		$ 156.50		$ 766.07
Left over grant money from 2011 Early Years Fair		$ 1.96		$ 768.03
YEAR END 2011	**$ 768.03**			
Can-Tel Grant for Early Years Fair 2012			$ 156.50	$ 611.53
Left over grant money from 2011 Early Years Fair			$ 1.96	$ 609.57
Deferred for 2013 Early Years Fair		$ 512.80		$ 1,122.37
Deferred for 2013 Chillin With Dad		$ 84.40		$ 1,206.77
Deferred for 2013 Volunteer Forum		$ 131.85		$ 1,338.62
YEAREND 2012	**$ 1,338.62**			
Early Years Fair Deferred for 2013 Fair			$ 512.80	$ 825.82
Chillin With Dad Deferred for 2013 Event			$ 84.40	$ 741.42
Volunteer Forum Deferred for 2103			$ 131.85	$ 609.57
Deferred to 2014 Early Years Fair		$ 607.78		$ 1,217.35
YEAREND 2013	**$ 1,217.35**			
Early Years Fair Withdrawl for 2014 Fair			$ 313.50	$ 903.85
Volunteer Alberta Grant Deferred for 2015 VF		$ 155.35		$ 1,059.20
YEAREND 2014	**$ 1,059.20**			
Early Years Fair Withdrawal for 2015 Fair			$ 220.20	$ 839.00
Deferred for Volunteer Week 2016		$ 1,268.77		$ 2,107.77
YEAREND 2015	**$ 2,107.77**			
Provincial FCSS Funding		$ 14,092.46		$ 16,200.23
YEAREND 2016	**$ 16,200.23**			
Provincial FCSS Funding transfer 2016 to 2017			$ 6,792.00	
Correct 2016 deferred transfer to reserves			$ 7,300.46	$ 2,107.77
YEAREND 2017	**$ 2,107.77**			
AB Health Services for True Colors withdrawal			$ 609.57	$ 1,498.20
Volunteer AB for Volunteer Forum withdrawal			$ 1,424.12	$ 74.08
Vol. Website Completion Cruise Night Deposit		$ 1,000.00		$ 1,074.08
Three Hills Tools for School deposit		$ 173.89		$ 1,247.97
YEAREND 2018	**$ 1,247.97**			
Three Hills Tools for School withdrawal			$ 173.89	$ 1,074.08
Vol Kneehill Website Development Interpipeline		$ 2,447.26		$ 3,521.34
Vol Kneehill website Launch Interpipeline		$ 1,244.13		$ 4,765.47
Volunteer Forum Cooperators		$ 60.55		$ 4,826.02
YEAREND 2019	**$ 4,826.02**			
Volunteer Kneehill Website withdrawal			$ 175.60	$ 4,650.42
United Way Grief Grant		$ 1,801.38		$ 6,451.80
Volunteer Week Grant		$ 24.55		$ 6,476.35
YEAREND 2020	**$ 6,476.35**			
United Way Grief Grant			$ 1,801.38	$ 4,674.97
Rural Mental Health Grant Three Hills		$ 1,568.18		$ 6,243.15
YEAREND 2021	**$ 6,243.15**			
Rural Mental Health Grant			$ 1,568.18	$ 4,674.97
Volunteer Week			$ 37.00	$ 4,637.97
Rural Mental Health Grant Trochu.Wimborne		$ 3,437.96		$ 8,075.93
YEAREND 2022	**$ 8,075.93**			
Rural Mental Health Grant Trochu.Wimborne			$ 3,437.96	$ 4,637.97

Tools for School		$ 380.60		$ 5,018.57
YEAREND 2023	**$ 5,018.57**			
Volunteer Forum + Vol Website/Launch			$ 1,464.67	
Tools for School			$ 380.60	
Rural Mental Health Torrington		$ 1,850.00		
Excess from other revenue for Vol Week		$ 2.96		
YEAREND 2024	**$ 5,026.26**			
Volunteer Week			$ 421.93	$ 4,604.33
Rural Mental Health Torrington			$ 1,850.00	$ 2,754.33
Rural Mental Health Trochu		$ 1,243.26		$ 3,997.59
Men's Mental Health		$ 1,425.00		$ 5,422.59
Perinatal Mental Health		$ 1,075.73		$ 6,498.32
YEAREND 2025	**$ 6,498.32**			
**Volunteer Website & Launch $2677.29				
**Early Years Fair $74.08				
**Rural Mental Health Trochu $1243.26				
**Volunteer Week $2.96				
Men's Mental Health $1425				
Perinatal Mental Health $1075.73				
51-010-00-44900	FCSS Deferred	6,498.32		
51-060-00-44900	FWW Deferred	39,140.00		

Kneehill Regional FCSS 2027 Municipal Requisition

Municipality	%	2027 with 1.9% increase
Acme	5.61	$ 7,249.46
Carbon	4.44	$ 5,737.54
Linden	5.76	$ 7,443.29
Three Hills	29.78	$ 38,482.85
Trochu	8.43	$ 10,893.57
Kneehill County	45.98	$ 59,417.10
TOTAL	**100**	**$ 129,223.81**

Percentages are generated from the Provincial Agreement for 2026-2028

Municipality	2016	2017	2018	2019 with 5% increase	2020 with 1.4% increase	2021 with 1.6% increase
Acme	$5,923.00	$5,923.00	$5,923.00	$ 6,183.00	$ 6,270.00	$6,370.00
Carbon	$5,371.00	$5,371.00	$5,371.00	$ 4,734.00	$ 4,800.00	$4,877.00
Linden	$6,576.00	$6,576.00	$6,576.00	$ 7,847.00	$ 7,957.00	$8,084.00
Three Hills	$29,300.00	$29,300.00	$29,300.00	$ 30,437.00	$ 30,863.00	$31,357.00
Trochu	$9,724.00	$9,724.00	$9,724.00	$ 10,021.00	$ 10,161.00	$10,324.00
Kneehill County	$44,639.00	$44,639.00	$44,639.00	$ 47,388.00	$ 48,052.00	$48,821.00
TOTAL	**$101,533.00**	**$101,533.00**	**$101,533.00**	**$ 106,610.00**	**$ 108,103.00**	**$109,833.00**

	2022 with 2.7% increase + Coach	2023 with 4.4% increase + Coach	2024 with 2.9% increase + Coach	2025 with 2.7% increase + Coach	2026 with 1.9% increase + Coach
Acme	$ 8,282.00	$ 8,570.00	$ 8,538.00	$ 9,825.00	$ 10,012.00
Carbon	$ 6,340.00	$ 6,561.00	$ 6,712.00	$ 7,775.00	$ 7,924.00
Linden	$ 10,510.00	$ 10,875.00	$ 9,188.00	$ 10,087.00	$ 10,279.00
Three Hills	$ 40,770.00	$ 42,186.00	$ 44,652.00	$ 52,154.00	$ 53,145.00
Trochu	$ 13,423.00	$ 13,890.00	$ 13,035.00	$ 14,764.00	$ 15,044.00
Kneehill County	$ 63,475.00	$ 65,681.00	$ 69,053.00	$ 80,526.00	$ 82,056.00
TOTAL	**$ 142,800.00**	**$ 147,763.00**	**$ 151,178.00**	**$ 175,131.00**	**$ 178,460.00**

Family Wellness Worker 2027 Draft Budget						
	2027 Budget	**2026 Budget**	**2026 Estimation**	**2026 Halfway**	**2025 Actual**	**2024 Actual**
FWW Other Rev (GHSD)	$58,710.00	$58,710.00	$58,710.00	$0.00	$57,570.00	$57,000.00
Kneehill Regional FCSS	$125,783.73	$140,210.00	$140,210.00	$0.00	$120,709.34	$124,880.00
Withdrawn from FWW Reserves	$6,386.27					$613.73
Total FWW Operating Revenue	**$190,880.00**	**$198,920.00**	**$198,920.00**	**$0.00**	**$178,279.34**	**$182,493.73**
Salaries	$150,000.00	$149,900.00	$151,870.00	$78,092.52	$137,419.58	$138,060.40
CPP	$8,600.00	$8,360.00	$8,870.00	$4,435.22	$7,631.24	$7,467.97
EI	$3,150.00	$3,150.00	$3,600.00	$1,782.19	$2,846.71	$2,885.52
WCB	$2,300.00	$1,700.00	$1,500.00	$2,124.16	$1,485.80	$1,537.87
Group Benefits	$14,800.00	$14,800.00	$14,500.00	$6,525.48	$13,824.31	$14,527.00
Mileage/Transportation	$6,500.00	$9,500.00	$9,000.00	$4,527.08	$7,473.72	$6,319.76
Courses/Conferences	$2,500.00	$2,500.00	$1,000.00	$0.00	$163.26	$3,044.34
Telephone	$480.00	$480.00	$480.00	$220.00	$480.00	$440.00
Advertising	$200.00	$350.00	$350.00	$0.00	$136.20	$329.24
Unit Authority Costs	$0.00	$5,300.00	$5,300.00	$0.00	$5,300.00	$5,200.00
Insurance	$750.00	$780.00	$750.00	$750.00	$750.00	$750.00
Supplies/Print and Stationary	$500.00	$800.00	$400.00	$165.08	$91.08	$659.73
Resources	$1,100.00	$1,300.00	$1,300.00	$1,010.59	$677.44	$1,271.90
Transfer to Reserves	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total FWW Op. Expenditures	**$190,880.00**	**$198,920.00**	**$198,920.00**	**$99,632.32**	**$178,279.34**	**$182,493.73**

Grants to Organizations				
	2027 Proposed	**2026 Budget**	**2025**	**2024**
Family Wellness Workers	$ 125,783.73	$ 140,210.00	$ 129,520.00	$ 124,880.00
Kneehill Family & Marriage Counselling	$ -	$ 40,600.00	$ 40,600.00	$ 40,600.00
Seniors Outreach	$ 80,000.00	$ 80,000.00	$ 80,000.00	$ 80,000.00
TOTAL	**$ 205,783.73**	**$ 260,810.00**	**$ 250,120.00**	**$ 245,480.00**

Kneehill Regional Family and Community Support Services

September 9, 2026

To: Village of Acme
Village of Carbon
Village of Linden
Kneehill County
Town of Three Hills
Town of Trochu

RE: 2027 KNEEHILL REGIONAL GRANT WRITER BUDGET AND ALLOCATIONS

Please find attached a copy of the 2027 Kneehill Regional Grant Writer Budget, as approved by the Kneehill Regional Family and Community Support Services (FCSS) Board at its meeting held on September 8, 2026. The corresponding municipal requisition amounts are outlined in the attached document.

The Board approved a budget of $33,335.00, which remains unchanged from 2026 and provides for 15 hours per week (780 hours annually) of grant writing assistance and funding-opportunity awareness support to organizations and initiatives throughout the Kneehill region.

Please review the 2027 Kneehill Regional Grant Writer Budget with your Council and advise us of your municipality's decision.

Thank you for your time and consideration. Should you require any additional information or clarification, please contact me at 403-443-3800.

Kind regards,



Angie Stewart
Kneehill Regional FCSS Director

779 – 2 Street Northeast, Box 400 Three Hills, AB T0M 2A0
Tel: (403) 443-3800 Email: angie@krfcss.com

Kneehill Regional Grant Writer
2027 Municipal Funding Requisition

2027 OVERALL BUDGET $33,335.00		
Municipality	**Contribution Percentage**	**2027 Contribution**
Acme	**5.61%**	**$1,870.09**
Carbon	**4.44%**	**$1,480.07**
Linden	**5.76%**	**$1,920.10**
Three Hills	**29.78%**	**$9,927.16**
Trochu	**8.43%**	**$2,810.14**
Kneehill County	**45.98%**	**$15,327.44**
TOTAL MUNICIPAL CONTRIBUTIONS	**100.00%**	**$33,335.00**

779 – 2 Street Northeast, Box 400 Three Hills, AB T0M 2A0
Tel: (403) 443-3800 Email: angie@krfcss.com

Kneehill Grant Writer 2027 Budget and Municipal Requisition					
	2027 Budget	**2026 Budget**	**2026 Estimated**	**2026 Halfway**	**2025 Actual**
Municipal Funding	$33,335.00	$33,335.00	$33,335.00	$33,335.00	$35,640.00
Reserves					
TOTAL REVENUE	**$33,335.00**	**$33,335.00**			**$35,640.00**
Salaries	$25,000.00	$25,000.00	$24,351.60	$12,175.80	$12,997.47
CPP	$1,450.00	$1,450.00	$1,237.60	$618.80	$651.19
EI	$570.00	$570.00	$555.70	$277.85	$298.29
WCB	$525.00	$525.00	$662.32	$331.16	$142.78
Mileage	$600.00	$600.00	$313.90	$156.95	$21.20
Conv & Training	$350.00	$350.00	$350.00	$0.00	$121.00
Telephone	$240.00	$240.00	$240.00	$80.00	$120.00
Public Ed Program-Program Supplies	$200.00	$200.00	$200.00	$0.00	$25.00
Advertising	$400.00	$400.00	$400.00	$0.00	$149.00
Unit Authority Costs	$600.00	$600.00			
Insurance	$400.00	$400.00	$0.00	$0.00	$0.00
Office Supplies	$3,000.00	$3,000.00		$0.00	$4,223.44
Trochu Reimbursement for 2025	$0.00	$0.00	$0.00	$0.00	$11,817.28
Moved to Reserves	$0.00	$0.00	$0.00	$0.00	$4,573.35
TOTAL EXPENSES	**$33,335.00**	**$33,335.00**	**$28,311.12**	**$13,640.56**	**$35,640.00**

Municipal Requisition	**%**	**2027**
Acme	5.61	$1,870.09
Carbon	4.44	$1,480.07
Linden	5.76	$1,920.10
Three Hills	29.78	$9,927.16
Trochu	8.43	$2,810.14
Kneehill County	45.98	$15,327.44
TOTAL	**100**	**$33,335.00**

Percentages are generated from the Provincial Agreement for 2026-2028