

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

September 14th, 2026

At Trochu Town Office

Motions	#	Item and Information	
		Regular Meeting – September 14th, 2026	
	1.	CALL TO ORDER	
		Mayor Kletke called the meeting to order at 6:30 pm. In attendance in person were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Cerilo Dela Cruz, Jaime Martel, and Carl Peterson, CAO Jamie Collins, Director of Operations Dave Nelson, and Recording Secretary Toni Nelson. In attendance remotely was Councillor Chris Armstrong.	
		Councillor Bill Cunningham was unable to attend.	
	2.	ACCEPTANCE OF THE AGENDA	
		a) Additions to the Agenda	
		- Closed Session item: Legal, Tax Arrears Sale	
		-	
		b) Agenda Acceptance	
2026-09-14-01 Motion to accept the agenda with additions		Motion by DELA CRUZ to accept the agenda with additions	CARRIED
	3.	ADOPTION OF THE MINUTES OF PREVIOUS MEETING	
		a) Adoption of August 17 th , 2026, Regular Council Meeting Minutes	
2026-09-14-02 Motion to adopt the August 17th, 2026, Regular Council Meeting Minutes		Motion by PETERSON to adopt the August 17th, 2026, Regular Council Meeting Minutes	CARRIED
	4.	HOUSEKEEPING	
		a) Housekeeping Acceptance	
2026-09-14-03 Motion to accept the Housekeeping and file for future reference		Motion by MARTEL to accept the Housekeeping and file for future reference	CARRIED
	5.	PUBLIC HEARINGS	
		a) Nothing for this Agenda Item	
	6.	DELEGATIONS	
		a) Nothing for this agenda item	
	7.	BYLAWS, POLICIES and AGREEMENTS	
		a) Nothing for this Agenda Item	
	8.	REPORTS:	
		A. STAFF REPORTS:	
		a) Director of Operations Report	

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2026-09-14-04

Motion to accept the Director of Operations Report and file for future reference

Motion by MARTEL to accept the Director of Operations Report and file for future reference

CARRIED

2026-09-14-05

Motion to accept the Administrator's Report and file for future reference

b) Administrator's Report

Motion by REEDS to accept the Administrator's Report and file for future reference

CARRIED

2026-09-14-06

Motion to accept the Arboretum Reports and file for future reference

c) Trochu Arboretum Reports

Motion by DELA CRUZ to accept the Arboretum Reports and file for future reference

CARRIED

B. COMMITTEE REPORTS, MINUTES & OTHER REPORTS

- a) Kneehill Family Wellness Report
- b) Arboretum Society Minutes
- c) Marigold Library Board Updates
- d) August Grant Writer Report
- e) Fire Chiefs Committee Minutes
- f) Speed Sign Report
- g) Trochu CAEP Profile
- h) FCSS Minutes

Accepted for information

C. COUNCIL REPORTS

- a) Councillor Armstrong
 - Reported that a Three Hills RCMP member is transferring and a new member will be joining some time in the next few months
- b) Councillor Cunningham
 - Not in attendance
- c) Councillor De La Cruz
 - No additions
- d) Councillor Martel
 - No additions
- e) Councillor Peterson
 - No additions

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f) Deputy Mayor Reeds

- No additions

g) Mayor Kletke

- Discussed items related to CAEP
 - o The per capita membership fee will be increasing to \$1.65 next year
 - o Asked Admin to look into a service from CityViz, the company that compiles Community Profile data for CAEP. They offer an embeddable website widget for the profile data that may be worthwhile for economic development and land sales

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2026-09-14-07

Motion to accept the Council Reports and file for future reference

Motion by PETERSON to accept the Council Reports and file for future reference CARRIED

9. CORRESPONDENCE LISTING:

a) Nothing For This Agenda Item

10. FINANCE:

a) July Bank Rec

2026-09-14-08

Motion to accept the July 2026 Bank Reconciliation and file for future reference

Motion by MARTEL to accept the July 2026 Bank Reconciliation and file for future reference

CARRIED

b) Marigold Budget Estimates

- Accepted for information

c) ATCO Electric Franchise Fee

2026-09-14-09

Motion to make no changes to the ATCO Electric Franchise Agreement

Motion by REEDS to make no changes to the ATCO Electric Franchise Agreement CARRIED

d) ATCO Gas Franchise Fee

2026-09-14-10

Motion to make no changes to the ATCO Gas and Pipelines Franchise Agreement

Motion by REEDS to make no changes to the ATCO Gas and Pipelines Franchise Agreement

CARRIED

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2026-09-14-11

Motion to work with the Town's realtor to invite offers for 213 Main Street and 218 Main Street, with a submission deadline of November 2, 2026, and present the offers received to Council for consideration at the November 9, 2026 Regular Council Meeting

e) RFD Tax Sales

Motion by PETERSON to work with the Town's realtor to invite offers for 213 Main Street and 218 Main Street, with a submission deadline of November 2, 2026, and present the offers received to Council for consideration at the November 9, 2026 Regular Council Meeting **CARRIED**

f) RFD Sponsorship Request

Discussed

2026-09-14-12

Motion to approve up to an additional \$16,104 from Unrestricted Surplus for the purchase and delivery of residential garbage bins, with proceeds from the sale of the garbage truck and commercial bins returned to Unrestricted Surplus

g) RFD Garbage Bin Extra Funding

Motion by REEDS to approve up to an additional \$16,104 from Unrestricted Surplus for the purchase and delivery of residential garbage bins, with proceeds from the sale of the garbage truck and commercial bins returned to Unrestricted Surplus **CARRIED**

11. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) Nothing For This Agenda Item

12. NEW BUSINESS

a) RFD Library Motions

2026-09-14-13

Motion to revise Davianna Hunt's appointment to the Town of Trochu Library Board to expire April 13th, 2029

Motion by PETERSON to revise Davianna Hunt's appointment to the Town of Trochu Library Board to expire April 13th, 2029 **CARRIED**

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2026-09-14-14

Motion to revise
Ashley Dettmer's
appointment to the
Town of Trochu
Library Board to
expire April 13th,
2029

**Motion by PETERSON to revise Ashley Dettmer's appointment to the Town of Trochu
Library Board to expire April 13th, 2029**

CARRIED

2026-09-14-15

Motion to revise
Yvonne Hoppins'
appointment to the
Town of Trochu
Library Board to
expire April 13th,
2029

**Motion by PETERSON to revise Yvonne Hoppins' appointment to the Town of Trochu
Library Board to expire April 13th, 2029**

CARRIED

2026-09-14-16

Motion to revise
Kathy Samson's
appointment to the
Town of Trochu
Library Board to
expire April 13th,
2029

**Motion by PETERSON to revise Kathy Samson's appointment to the Town of Trochu
Library Board to expire April 13th, 2029**

CARRIED

2026-09-14-17

Motion to revise
Vanessa Sigurdson's
appointment to the
Town of Trochu
Library Board to
expire April 13th,
2029

**Motion by PETERSON to revise Vanessa Sigurdson's appointment to the Town of Trochu
Library Board to expire April 13th, 2029**

CARRIED

2026-09-14-18

Motion to deny
Coral Babet's
request for access
to 213 Main Street
to remove items
from the building,
as satisfactory
proof of ownership
has not been
provided

b) RFD Coral Babet Request

**Motion by ARMSTRONG to deny Coral Babet's request for access to 213 Main Street to
remove items from the building, as satisfactory proof of ownership has not been provided**

CARRIED

c) RFD Development Agreement Extension Request

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2026-09-14-19

Motion to approve an extension of the construction commencement deadline to April 30th, 2027, for Lot 10, Block 29, Plan 0914211, with the understanding that no further extensions will be considered

Motion by PETERSON to approve an extension of the construction commencement deadline to April 30th, 2027, for Lot 10, Block 29, Plan 0914211, with the understanding that no further extensions will be considered

CARRIED

REEDS abstained

(Reason: Contractor for construction)

2026-09-14-20

Motion to direct Administration to include the Main Street camera project in the draft 2027 budget for consideration

d) RFD Camera

Motion by MARTEL to direct Administration to include the Main Street camera project in the draft 2027 budget for consideration

CARRIED

2026-09-14-21

Motion to approve a one-year Youth Community Service Grant pilot program beginning in 2027, subject to approval of up to \$4,500 in the 2027 budget, and direct Administration to prepare the required policy and forms

e) RFD Youth Grant

Motion by MARTEL to approve a one-year Youth Community Service Grant pilot program beginning in 2027, subject to approval of up to \$4,500 in the 2027 budget, and direct Administration to prepare the required policy and forms

CARRIED

13. SPECIAL PROJECTS

a) Nothing for this Agenda Item

14. CONFIDENTIAL MATTERS – CLOSED SESSION

2026-09-14-22

Motion to move to a closed session at 7:37pm to discuss the following: Legal, Tax Arrears Sale

Motion by REEDS to move to a closed session at 7:37pm to discuss the following:

- Legal, Tax Arrears Sale

CARRIED

15. RETURN TO OPEN MEETING

2026-09-14-23

Motion to return to a public meeting at 7:43pm

Motion by REEDS to return to a public meeting at 7:43pm

CARRIED

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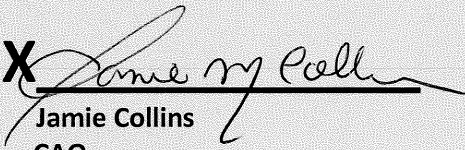
Meeting recessed to allow return of public and reconvened with public present at 7:44pm

16. ADJOURNMENT

Mayor Kletke adjourned the meeting at 7:45pm

X 

Barry Kletke
Mayor

X 

Jamie Collins
CAO