

TOWN OF TROCHU – AGENDA

FOR THE COUNCIL MEETING HELD

September 14th, 2026

At Trochu Town Office

Notes	#	Agenda Item and Information
		Regular Meeting – September 14th, 2026
	1.	CALL TO ORDER The meeting will be called to order at 6:30 pm
	2.	ACCEPTANCE OF THE AGENDA a) Additions to the Agenda b) Agenda Acceptance
	3.	ADOPTION OF THE MINUTES OF PREVIOUS MEETING a) Adoption of August 17th, 2026, Regular Council Meeting Minutes
	4.	HOUSEKEEPING a) Housekeeping Acceptance
	5.	PUBLIC HEARINGS a) Nothing for this Agenda Item
	6.	DELEGATIONS a) Nothing for this agenda item
	7.	BYLAWS, POLICIES and AGREEMENTS a) Nothing for this Agenda Item
	8.	REPORTS:
	A.	STAFF REPORTS: a) Director of Operations Report b) Administrator’s Report c) Trochu Arboretum Reports
	B.	COMMITTEE REPORTS, MINUTES & OTHER REPORTS a) Kneehill Family Wellness Report b) Arboretum Society Minutes c) Marigold Library Board Updates d) August Grant Writer Report e) Fire Chiefs Committee Minutes f) Speed Sign Report g) Trochu CAEP Profile h) FCSS Minutes
	C.	COUNCIL REPORTS a) Councillor Armstrong b) Councillor Cunningham c) Councillor De La Cruz d) Councillor Martel e) Councillor Peterson

TOWN OF TROCHU – AGENDA

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At Trochu Town Office

- f) Deputy Mayor Reeds
- g) Mayor Kletke
- h) Motions from Items in Councillor Reports
- i) Acceptance of Council Reports and filing for future reference

9. CORRESPONDENCE LISTING:

- a) Nothing For This Agenda Item

10. FINANCE:

- a) July Bank Rec
- b) Marigold Budget Estimates
- c) ATCO Electric Franchise Fee
- d) ATCO Gas Franchise Fee
- e) RFD Tax Sales
- f) RFD Sponsorship Request
- g) RFD Garbage Bin Extra Funding

11. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing For This Agenda Item

12. NEW BUSINESS

- a) RFD Library Motions
- b) RFD Coral Babet Request
- c) RFD Development Agreement Extension Request
- d) RFD Camera
- e) RFD Youth Grant

13. SPECIAL PROJECTS

- a) Nothing for this Agenda Item

14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labour in accordance with Section 197 and the Public Sector Body Privacy and Data Protection Act. Please note that no back-up material will be sent with this Agenda for closed sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

- Nothing For This Agenda Item

15. RETURN TO OPEN MEETING

Meeting to be recessed to allow return of public and reconvened with public present.

16. ADJOURNMENT

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

August 17th, 2026

At Trochu Town Office

Motions	#	Item and Information	
		Regular Meeting – August 17th, 2026	
	1.	CALL TO ORDER Mayor Kletke called the meeting to order at 6:30 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cerilo Dela Cruz, Jaime Martel, and Carl Peterson, CAO Jamie Collins, Director of Operations Dave Nelson, and Recording Secretary Toni Nelson.	
	2.	ACCEPTANCE OF THE AGENDA a) Additions to the Agenda - None b) Agenda Acceptance	
2026-08-17-01 Motion to accept the agenda as presented		Motion by REEDS to accept the agenda as presented	CARRIED
	3.	ADOPTION OF THE MINUTES OF PREVIOUS MEETING a) Adoption of July 13 th , 2026, Regular Council Meeting Minutes	
2026-08-17-02 Motion to adopt the July 13 th , 2026, Regular Council Meeting Minutes		Motion by ARMSTRONG to adopt the July 13th, 2026, Regular Council Meeting Minutes	CARRIED
	4.	HOUSEKEEPING a) Housekeeping Acceptance	
2026-08-17-03 Motion to accept the Housekeeping and file for future reference		Motion by MARTEL to accept the Housekeeping and file for future reference	CARRIED
	5.	PUBLIC HEARINGS a) Nothing for this Agenda Item	
	6.	DELEGATIONS a) Nothing for this agenda item	
	7.	BYLAWS, POLICIES and AGREEMENTS a) Nothing for this Agenda Item	
	8.	REPORTS:	
		A. STAFF REPORTS:	
		a) Director of Operations Report - also reported that the Town has offered trees from the tree farm for planting around the Seniors Living Facility	

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

August 17th, 2026

At Trochu Town Office

2026-08-17-04

Motion to accept the Director of Operations Report and file for future reference

Motion by DELA CRUZ to accept the Director of Operations Report and file for future reference

CARRIED

2026-08-17-05

Motion to accept the Administrator's Report and file for future reference

b) Administrator's Report

Motion by MARTEL to accept the Administrator's Report and file for future reference

CARRIED

2026-08-17-06

Motion to accept the Arboretum Report and file for future reference

c) Arboretum Report

Motion by CUNNINGHAM to accept the Arboretum Report and file for future reference

CARRIED

B. COMMITTEE REPORTS, MINUTES & OTHER REPORTS

- a) Trochu Arboretum Financials
- b) July Regional Grant Writer Report
- c) June 22nd, 2026, MPC Minutes
- d) July 13th, 2026, MPC Minutes
- e) FCSS Minutes
- f) Q1 Community Policing Report
- g) Three Hills Q1 Provincial Crime Statistics

Accepted for information

C. COUNCIL REPORTS

- a) Councillor Armstrong
 - No additions
- b) Councillor Cunningham
 - No additions
- c) Councillor De La Cruz
 - No additions
- d) Councillor Martel
 - Updated FCSS agreement will be presented at the next regular Council meeting
- e) Councillor Peterson

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

August 17th, 2026

At Trochu Town Office

- Arboretum Open Farm Days event went very well, listed some highlights
- Library Board needs some adjustments to their appointment dates for members, will be brought to the next regular Council meeting

f) Deputy Mayor Reeds

- No additions

g) Mayor Kletke

- Attended meeting with Minister of Municipal Affairs Dan Williams and other local municipalities, topics included municipal funding and derelict buildings

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2026-08-17-07
Motion to accept
the Council
Reports and file
for future
reference

Motion by CUNNINGHAM to accept the Council Reports and file for future reference

CARRIED

9. CORRESPONDENCE LISTING:

a) Call to Action Email

2026-08-17-08
Motion to
support the
National Police
Federation's Call
to Action
regarding
upcoming
changes to
Alberta policing

Motion by PETERSON to support the National Police Federation's Call to Action regarding upcoming changes to Alberta policing

CARRIED

- b) National Police Federation Wave 9
- c) Siren Email
- d) St. Mary's Letter

Accepted for information

10. FINANCE:

a) June Bank Rec

2026-08-17-09
Motion to accept
the June 2026
Bank
Reconciliation
and file for future
reference

Motion by ARMSTRONG to accept the June 2026 Bank Reconciliation and file for future reference

CARRIED

11. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

August 17th, 2026

At Trochu Town Office

2026-08-17-10

Motion to authorize the Mayor and Chief Administrative Officer to execute a service agreement with Empringham Disposal for residential solid waste collection services, and to terminate the Hamlet waste collection contract with Kneehill County

a) RFD Solid Waste Contract Award

Motion by REEDS to authorize the Mayor and Chief Administrative Officer to execute a service agreement with Empringham Disposal for residential solid waste collection services, and to terminate the Hamlet waste collection contract with Kneehill County
CARRIED

2026-08-17-11

Motion to approve closure of the Garbage Truck Reserve, reallocate \$20,000 from the reserve toward the purchase of residential garbage bins, and transfer the remaining balance of \$197,000 to Unrestricted Surplus

b) RFD Garbage Truck Reserve

Motion by ARMSTRONG to approve the closure of the Garbage Truck Reserve, reallocate \$20,000 from the reserve toward the purchase of residential garbage bins, and transfer the remaining balance of \$197,000 to Unrestricted Surplus
CARRIED

2026-08-17-12

Motion to approve an amendment to the 2026 Operating Budget by changing the budgeted \$20,000 contribution to the Garbage Truck Reserve to a \$20,000 allocation for the purchase of residential garbage bins

Motion by ARMSTRONG to approve an amendment to the 2026 Operating Budget by changing the budgeted \$20,000 contribution to the Garbage Truck Reserve to a \$20,000 allocation for the purchase of residential garbage bins
CARRIED

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

August 17th, 2026

At Trochu Town Office

12. NEW BUSINESS

2026-08-17-13

Motion to approve a one-time exemption to Animal Control Bylaw No. 2016-05 permitting the owners of 702 Royal Drive to keep their existing three dogs until the property is brought into compliance with the bylaw through transfer of ownership or death of a dog, after which no further exemption shall apply. The exemption will only be valid as long as there are no verifiable nuisance complaints.

a) RFD Third Dog

Motion by DELA CRUZ to approve a one-time exemption to Animal Control Bylaw No. 2016-05 permitting the owners of 702 Royal Drive to keep their existing three dogs until the property is brought into compliance with the bylaw through transfer of ownership or death of a dog, after which no further exemption shall apply. The exemption will only be valid as long as there are no verifiable nuisance complaints. **CARRIED**

b) RFD Business License Consideration

Council discussed and chose to receive the correspondence for information and maintain the current approach of not requiring business licenses.

13. SPECIAL PROJECTS

a) Nothing for this Agenda Item

Dave Nelson and Toni Nelson left the meeting at 7:47pm

14. CONFIDENTIAL MATTERS – CLOSED SESSION

2026-08-17-14

Motion to move to a closed session at 7:48pm to discuss the following: Labour Item, Staff Evaluation

Motion by REEDS to move to a closed session at 7:48pm to discuss the following:

- **Labour Item, Staff Evaluation**

CARRIED

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

August 17th, 2026

At Trochu Town Office

CAO Jamie Collins stayed to provide information and administration.

15. RETURN TO OPEN MEETING

2026-08-17-15
Motion to return
to a public
meeting at
8:13pm

Motion by REEDS to return to a public meeting at 8:13pm

Meeting recessed at 8:14pm to allow return of public and reconvened with public present.

2026-08-17-16
Motion to
approve the
2026–2027 CAO
goals as
presented
following the CAO
performance
evaluation, and
approve the CAO
compensation as
presented,
effective January
1, 2027

Motion by MARTEL to approve the 2026–2027 CAO goals as presented following the CAO performance evaluation, and approve the CAO compensation as presented, effective January 1, 2027
CARRIED

16. ADJOURNMENT

Mayor Kletke adjourned the meeting at 8:16pm

X

Barry Kletke
Mayor

X

Jamie Collins
CAO

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

August 17th, 2026

At Trochu Town Office

September 14th, 2026
Housekeeping Items for Council & Staff Meetings, Conference etc.

COUNCIL MEETINGS

September 28th, 2026, Committee of the Whole Meeting

October 13th, 2026, Regular Council Meeting (Note it's a Tuesday)

OTHER MEETINGS, CONFERENCES, EVENTS

<u>Date</u>	<u>Time & Location</u>	<u>Event</u>	<u>Who's Attending?</u>
Sept 21 6 PM	THC Site	Community THC Tour	Open to Everyone
Sept 23 – 25	Edmonton	AB Munis Convention	Council, Collins, D. Nelson
Oct 27 – 30	Edmonton	AWWOA Water Week	D. Nelson
Oct 28	Trochu Hall 5 PM – 6:30 PM	Flap Jack Fiesta	Council & Staff
Nov 14th	Trochu Hall	Seniors Housing Gala	Tickets @ Knievel Insurance
Nov 25 -27	Edmonton	FCSSAA Conference	Martel

MEETING SCHEDULES & POSSIBLE FUTURE MEETINGS

<u>Schedule</u>	<u>Time & Location</u>	<u>Event</u>	<u>Who's Attending?</u>
Varies	Varies	Central Alberta Economic Partnership	Kletke, Collins (De La Cruz)
1 st Thurs. every mo.	Strathmore (AGM varies)	Community Futures Wild Rose	Armstrong (Martel)
3 rd Thur. every 2 mo. AGM Nov 21 2 10 AM	Drumheller 1:30pm	Drumheller & District Solid Waste	Reeds (Armstrong)
2 nd Tue. every 2 mo.	Three Hills 7:00pm	Kneehill FCSS	Martel (Cunningham)
Varies	Three Hills Evenings	Kneehill Housing	Cunningham (Armstrong)
Varies	Varies	Kneehill Regional Emergency Management	Kletke, Collins (Armstrong)
Varies	Varies	Kneehill Regional Partnership Committee	Martel, Collins (De La Cruz)
Last Sat. in Jan, Apr, Aug, and Nov	Strathmore 9:30am	Marigold Library System	Peterson (n/a)

1st Thurs. in Jan, Mar, May, July, Sept, Nov	3:00pm	Mid-Sized Towns Mayors' Caucus	Kletke
Varies	Hanna	Palliser	Reeds (Martel)
Varies	Varies	Police Advisory Committee	Cunningham, Collins (De La Cruz)
3 rd Thur. every 2 mo.	Drumheller Afternoons	Red Deer River Users Group	Cunningham (Peterson)
First Tuesday	Arboretum VIC 1:00pm	Trochu Arboretum Society	Collins
3 rd Mon, every mo.	Town Office 4:00pm	Trochu Housing Corporation	Reeds, Kletke, Collins (Peterson)
1 st Tues. every mo.	Library 6:00pm	Trochu Library Board	Peterson (n/a)
<i>Dates Needed:</i>			

Please send any corrections & additions to jamie.collins@townoftrochu.ca

TOWN OF TROCHU
Director of Operations Report
For August, 2026

Date: Sept 10, 2026

1. Arboretum

- Removed old barbed wire fence from back area.
- Removed some old trees from back area.

2. Arena/ Pool

- Repair leak on arena condenser and paint condenser tower.
- Painting in arena.
- Cleaned arena floor.
- Booking arena for upcoming season.
- Regular pool maintenance.

3. Garbage Collection

- Some mowing at transfer site.
- Issues with garbage truck. Has been at shop for the whole month of August for repairs to the electrical over hydraulic system. Using 2 people and 2-ton Ford as backup.
- Sent contract to Epringham Disposals. Ordered rolling carts and commercial bins.
- Furniture bins are available.

4. Parks and Boulevards

- Mowing and trimming of parks and public areas, cemetery, community hall,
- Sprayed streets, parking lots, and sidewalks with vegetation killer herbicide
- Watered trees planted in last couple years.
- Watered flowerpots throughout town.
- Pruned trees at cemetery including trees in nursery
- Cleaned and painted chain around Field of Honour at cemetery
- Couple trees removed from boulevards
- Summer students completed work last week of August

5. Public Works

- Sprayed some vegetation killer herbicide in parking lots and on rock boulevard.
- 5-ton dump truck repaired in Elnora
- Replace sidewalk on west side of 323 Main Street
- Replaced sidewalk and curb on two sides of 601 Royal Drive
- Built some more barricades to replace old, worn-out ones
- Cleaned up branches after winds.

6. Water, Wastewater

- Omni-directional water line and hydrant flushing. Annual activity for high speed scrubbing insides of water lines to prevent build-up. Regular maintenance of hydrants.
- Bi-monthly water meter reads
- Flushed School Rd sewer lines

7. Campground

- Float diamonds
- Mowed and trim grass
- Sprayed weed herbicide and vegetation killer on ball diamonds
- Pruned some trees near maintenance shed
- Gopher control
- Clean washrooms and Bruce Guard Center

8. Bylaw Enforcement

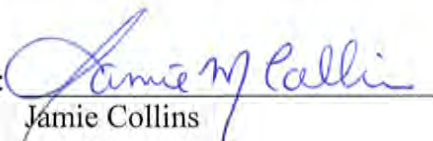
- Take pictures and send some letters to residents for bylaw infractions.

9. NW Subdivision

- Top soil spread and seeded. Demobilized equipment. Project completed until paving Doctors Way next spring.
- Meet with contractors installing conduit for communication lines from School Rd to Doctors Way and into Trochu Senior Housing project
- Continued communication with ATCO Gas regarding High Pressure gas line gate station relocation. Set up monthly update meetings with ATCO, Shunda, and THC project managers to keep project on schedule. Goal is for gate station installment and switch to low pressure throughout Town by April, 2027. High pressure line abandonment and removal shortly afterwards.
- Completion of grading and landscaping of HP Gas line location next spring.

10. Upcoming and Currently Working On

- Discussion with Telus and other tower supplier regarding installing a communication tower either in the NWSD or nearby to improve cellular signal throughout town.
- More remote water meter antennae installs.
- Working with MPE regarding shallow utility installs for new subdivision.
- Looking into Library upgrade
- Planning for cellular data improvement at Fire Department.

CAO: 
Jamie Collins

Date: Sept 11 2026

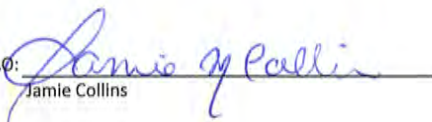
TOWN OF TROCHU - STAFF REPORT

Water, Wastewater Report for the month of : August 2026

Report Prepared by: Dave

Date: September 10, 2026

Date	Personnel	Item	Information/Explanation
Aug 4	Dave	Utility Connection	confirm water and sewer connection at 26 Evron Place
Aug 5 -14	Devon	Water line flushing	omni-directional water line flushing to ensure no mineral build-up in lines
Aug 5	Devon, Catlin	cc valve repair	replace cc valve at 323 Main St
Aug 24,25	Devon, Austin	water meter reads	bi-monthly water meter reads
		Daily turbidity and chlorine residual testing	All results satisfactory
		weekly bacteriological reports	All results satisfactory
	<u>B</u>	<u>Additional Reports/ Memos/Minutes/</u> <u>Reports of Courses Taken/Seminars</u> <u>Attended</u>	
	<u>C</u>	<u>Plans for Next Month</u>	
		Install more remote reader antennae	
		fire hydrant repairs	
	<u>D</u>	<u>Concerns</u>	
		PLC/HMI upgrade	Discussing with other engineering firms
	<u>E</u>	<u>Priorities</u>	

CAO: 
Jamie Collins

Date: September 11 2026



Town of Trochu Administrator's Report

Reporting Period: August 13th, 2026, to September 10th, 2026

Submitted By: Jamie Collins, CAO

Date Submitted: September 10th, 2026

1. Highlights

- Trochu Housing work – meetings, insurance renewal, financials, ATCO meetings, etc.
- Subdivision Application work – Trochu Housing
- Subdivision Application work – New Subdivision
- Continued research on 309 Arena Ave as directed by Council
- Met with new Sergeant Justin Dawley – he will attend September 28th COW Meeting
- Worked with lawyer on updating Arena Agreement
- Developed with Salem and administrative Swim Lesson Cancellation Policy
- Life Lease Meetings
- Atco/Northern Fibre Meeting
- 2027 Budget Work
- Regional CAO Meeting
- Drafted Arena Concession Agreement
- Summer Jobs Payment Submission

Events & Engagement

- Flap Jack Fiesta – October 28th, 2026 – Any Council members who would like to serve would be much appreciated.
- Trochu Seniors Gala – November 14th – tickets available at Knieval Insurance

2. List of Ongoing Projects

Trochu Housing Corporation

- Construction continues.

Project Total to Date \$29,807,832.14

Food Security Project

- Jaime continues to work on this project

Project Total to Date \$12,761.45

Northwest Subdivision

- Project continues

Project Total to Date \$3,252,981.11

Sanitary & Roadway Study



Town of Trochu Administrator's Report

Project Total to Date \$117,931.31

CN Project

- Received confirmation that the work is planned for 2026; no further update has been received

Pontmain Services

- No update – not planned now until 2027

Sidewalks

- Completed, total not yet finalized.

3. KREMA

Meeting September 10, 2026, training dates to be set for fall, functional exercise review and tabletop mini exercise

4. Development Permits

Permit #	Type	Address	Status
DP-2026-22	New Manufactured Dwelling	132 Devilder Ave	Complete & Approved
DP-2026-23	Adding Sloped Roof	116 1 st Ave	Complete & Approved
DP-2026-24	Addition of sunroom	319 Railway Ave	Complete & Approved
DP 2026-25	Detached Garage & Fence	3 Evron Place	Complete & In Appeal Period

-  Total Complete Permits 2026: 17
-  Estimated Construction Value: \$1,501,950.00
 - 2025 Value - \$3,137,350.00
 - 2024 Value - \$42,403,450.00 (without THC \$1,403,450.00)
 - 2023 Value \$1,532,500.00



Town of Trochu Administrator's Report

5. Staffing & HR Updates

- Staff performance reviews remain in progress

Training & Development

Signed up for the second Economic Development course (must complete two by year-end)

6. Strategic Priorities

* Achievements aligned to Strategic Priorities

1. Infrastructure

- Subdivision Application Work

2. Fiscal Responsibility

- Arena Rental & Concession Contract
- 2027 Budget Work
- Summer Jobs Payment Submission

3. Partnerships

- THC Work
- Met with Sergeant Dawley
- Regional CAO Meeting

Economic Development Priorities

1. Capacity Building

2. Business Retention & Expansion

3. Investment Attraction & Development Readiness

- Northern Fibre meeting

4. Workforce Attraction & Community Appeal

5. Future Workforce and Youth Retention

7. Arboretum

- Starlink for the VIC installed
- Irrigation operational including remote app control
- Open Farm Days event – August 15th and 16th was a success

Goals



Town of Trochu Administrator's Report

Goal 1 – Strategic Planning

Provide Council with a quarterly update on progress toward Council's Strategic Priorities, including accomplishments, emerging issues, and next steps.

Goal 2 – Long-Term Financial Sustainability

Begin development of a five-year capital and financial planning framework for Council consideration during the 2027 budget process.

Goal 3 – Human Resources

Complete the Personnel Policy, Employment Agreements, and annual employee performance review process, including establishing an ongoing annual review schedule.

Goal 4 – Professional Development

Attend a minimum of two municipal leadership, governance, or professional development opportunities during the year and provide Council with a summary of key learnings.

Gardeners Report Sept 8, 2026

Grounds Maintenance

Irrigation is up and running. Wifi is working in VIC, control app on 403-588-8600, additionally on Jeff Smiths phone. This means we can manage the controls from a phone away from the control panel and off site.

Tree and Flower Bed Maintenance

New chips have been added to 4 more areas; we have remaining a small amount of chip. I have contacted 4 Trees to request donation dumps if they are working in our area. The town removed the bulk of the chip pile for their areas.

Work is ongoing or complete on the following.

- Bog bed weeding, mulching and chipping and pruning of shrubs. Small pond is cleared of gravel and rock, looking for leak issue this week. Found second leak and will attempt to repair.

- Weeding of lily bed done for the 5th time this year, chip mulch added.

- Chip added to lilac bed, big perennial bed, orchard, and tree beds at front of arb.

- Donation apple tree planted at east end of lilac bed.

- Purple Birch planted in C can bed (replaces one that died)

- 20 by 30-foot volunteer forest removed from the area west of path from white arch to diamond bed. Soil and compost added mulched.

12 shrubs(4 Dwarf Birch 2 new varieties, 6 Ninebarks 2 new varieties and 2 mock oranges new variety) planted.

There is room to the west and south of the bed to develop more large tree plants. I will move 2 snowball shrubs into this area as well. More chips are required on this bed yet.

Still to complete for fall:

- Meetings x 2 with Jamie Collins and Terry Myers for planning for the arb.

- Adjustment or change of 6 heads in irrigation throughout the Arb.

- Pruning of front hedge, hedge by pond and multiple shrubs throughout Arb.

- Removal of annuals and cut back of perennials throughout arb.

- Ordering annuals for next year.

- Pond; Removal and storage of water lilies, Capture of fish and transportation to storage, clean out of pond.
- Staining of Big Gazebo stairs, painting of front chain link gates.
- Cleanup of equipment and storage for winter.

Staff

Gabi Hogg and Reagan Pennock finished on Aug 25, 2026, Jenika Wesgate's last day Sept 4, 2026, Jeff Smith back Aug 26, 2026.

Bookings

Oct 2nd is the last wedding.

Oct 23rd a workshop for massage therapists is booked in the VIC full day.

Yoga classes are booked in the VIC once a week for Oct.

Carole Anne Holmstrom

Questions for the Arb Board

What are the plans for the Edison lights purchased last year? My understanding was they would be installed on the Big Gazebo as we removed the very old Christmas lights last year. There are bookings next year for evening events utilizing that space and we need lighting on the gazabo. The large solar lights could also be used in the fall or for bookings.

Town of Trochu Report

Prepared on September 4, 2026, by Jamie Collins

Arboretum Society Board Meeting

September 8th, 2026

Starlink Installation

Starlink has now been installed at the Visitor Information Centre (VIC) and is up and running. The permanent weights for the mount have not yet arrived, so Vincovi has temporarily secured it with sandbags. Once the weights arrive, Vincovi will return and replace the sandbags.

From everything I have heard, the internet service is working very well at the VIC. The irrigation app is also now fully functioning and can be accessed and controlled remotely from anywhere.

Irrigation Update

The final irrigation invoice has still not been received. I have reminded Danny and will continue to follow up.

There was some concern that a leak might still be present because one area of the Arboretum was unusually saturated. On review, it appears that an adjustment to the sprinkler heads was needed. The same area was being watered by three different zones, which was likely the cause of the excess water. We will continue to monitor the area, but at this time it appears to be fine.

VIC Maintenance Items

A Town water valve is leaking and one water meter is not working. Rubber sweeps also need to be installed beneath some of the doors, and a tumbler needs to be replaced. A service ticket has been completed and provided to Dave. These items will be addressed soon.

Locks and Keys

It is my understanding that Carole Anne has provided her master key to be copied by board members and that her staff are able to use this key successfully throughout the facility. On that basis, the concern regarding the locks and volunteer access can now be considered resolved.

Planning for 2027

I met with Terry Meyers, President of the Arboretum Society, on Friday, September 4. We discussed working together with Carole Anne during September to develop a plan for next year. Having a shared plan in place should assist with budgeting for both the Town and the Society and help ensure that all parties are working from the same priorities and expectations.

Dr. Hay House

At one time, the previous Board discussed surveying the public to gather ideas for possible future uses or activities at the Dr. Hay House. I would like to confirm whether the current Board is still interested in proceeding with a public survey. If so, this is something I could organize over the winter.

ATCO Land Reclamation

Carole Anne reminded me that the status of the land being reclaimed by ATCO remains unknown and that follow-up may have been missed during the CAO transition. I have contacted ATCO to request an update and will keep the Board informed as I learn more.



August 25, 2026

Re: Kneehill Family Wellness Program 2025/2026 Annual Report

We are pleased to provide you with a copy of the 2025/2026 Annual Report for the Kneehill Family Wellness Program. A more detailed version of the report is available upon request.

This report represents the 6th year the program has been operating in this format in our region. During the 2025/2026 year, the two Family Wellness Workers provided services throughout the communities of Acme, Carbon, Kneehill County, Linden, Three Hills, and Trochu, supporting children, youth, families, and adults through short-term social/emotional support, preventive education, and information and referral.

Throughout the year, Family Wellness Workers continued to respond to social and emotional needs identified by individuals, families, schools, and community partners. Emotional regulation remained a key area of need, while preventive education focused on building social-emotional skills, including emotional regulation, problem solving, conflict resolution, and positive peer relationships.

The continued support and partnership of our participating municipalities help make these preventive services accessible to residents in the Kneehill area. We appreciate your ongoing commitment to the Kneehill Family Wellness Program and to the well-being of individuals and families in our communities.

If you have any questions or would like further information regarding the report or the Kneehill Family Wellness Program, please contact our office at 403-443-3800.

Thank you for your continued support of the Kneehill Family Wellness Program.

Sincerely,

Angie Stewart, Director
Kneehill Regional Family and Community Support Services

Kneehill
Family Wellness Program

Annual Report

2025
2026



Overview

Partnership

The Kneehill Family Wellness Program (KFWP) was created August of 2020 by Kneehill Regional Family and Community Support Services (KRFCSS), in partnership with Golden Hills School Division (GHSD) to provide year-round social and emotional supports to Kneehill area residents with a primary focus on children, youth and families.

The program is comprised of two Family Wellness Worker (FWW) positions, with office locations in all GHSD schools in the Kneehill area and the KRFCSS office in Three Hills.

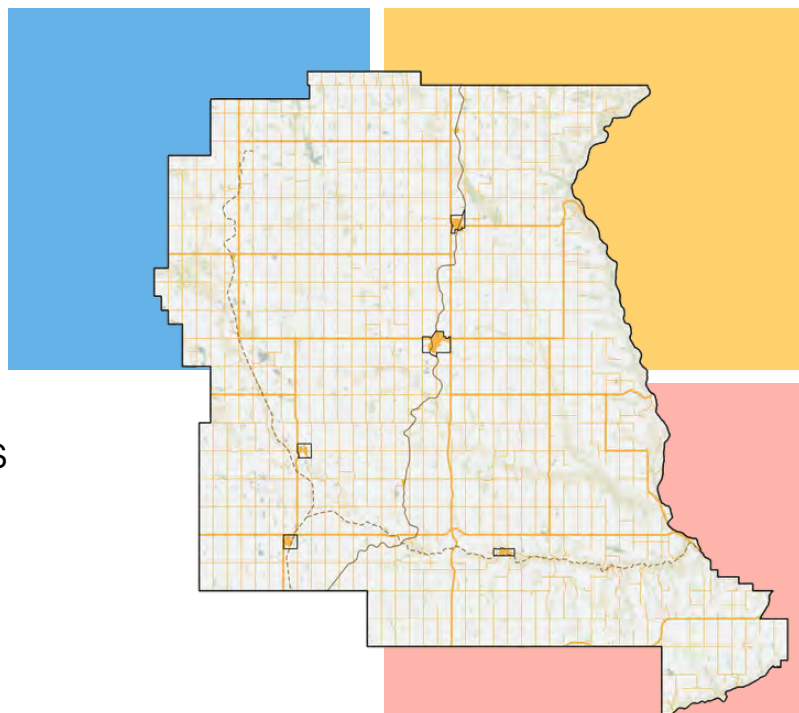
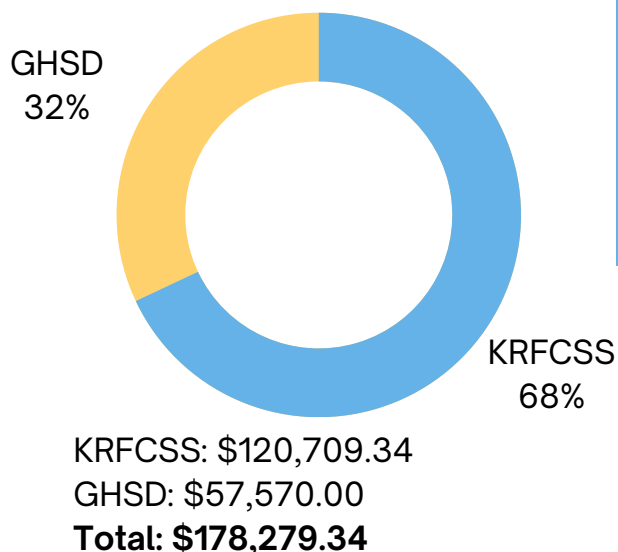
Core Objectives:

- Individual social and emotional support
- Preventive education information
- Resource and referral connections



Financial

January 1, 2025 - December 31, 2025



2025 - 2026 Trends

01 — EMOTIONAL REGULATION IMPACTS SOCIAL RELATIONSHIPS

Challenges with emotional self-regulation had implications on peer relationships and attentiveness. Both individual client support and preventive education focused on supporting emotional regulation and social skills with children, youth, families and teachers.

02 — CASE LOAD

Individual client support increased by 20%, rising from 117 clients in 2024-2025 to 140 clients in 2025-2026.

Preventive education sessions were impacted by time constraints and the effects of the Alberta teachers' labour disruption.

03 — ANXIETY & STRESS

Anxiety and stress management continued to be an area of need and support for all ages.

04 — SUICIDE IDEATION COMPLEXITIES

Suicidal ideation occurred alongside complex personal and/or family histories of on-going mental health challenges. Individuals had been and/or were currently connected with specialized medical and mental health services.

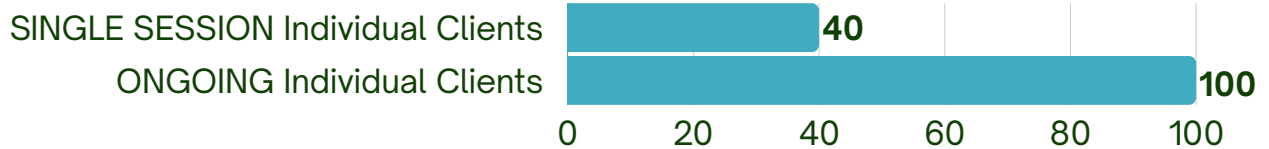
05 — UNIQUE NEEDS

Addressing complex needs required a coordinated approach that combined specialized supports with ongoing social and emotional assistance.

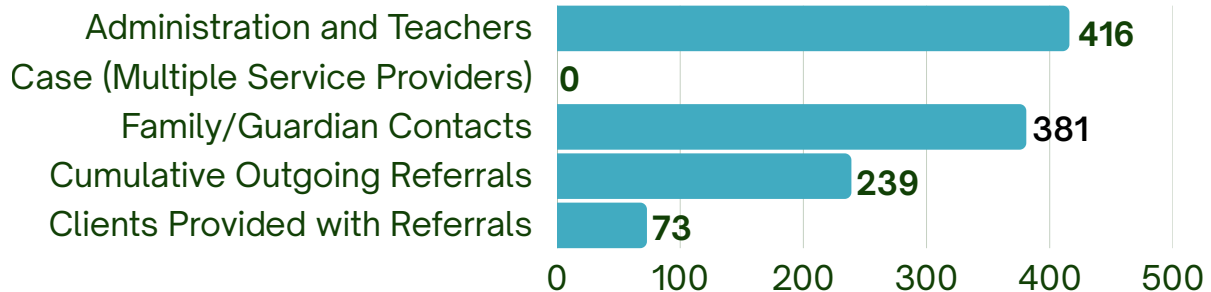


Statistics and Numbers

Total Clients



FWW Consultations & Referrals



Top Client Issues

Child & Youth Single Session

Anxiety/Stress Management, **35%**
 Peer Relations/Social Skills, **15%**
 Separation/Divorce, **12%**

Child & Youth Ongoing

Peer Relations/Social Skills, **29%**
 Emotional Regulation, **21%**
 Anxiety/Stress, **16%**

Adult Single Session

Parenting Strategies, **83%**

Adult Ongoing

Parenting Strategies, **69%**



Impact of Social and Emotional Support

Child and Youth Survey Comments

"I think the KFWP helped me solve problems easier and work things out better with my friends."

"The [FWW] is helping me feel more open about myself, and that I can tell my family about everything and not have to keep it in. The [FWW] is making me feel more happy about myself."

"They helped me with my anger problem and how to control it."

Adult Survey Comments

"[FWW] was very helpful to assist with my families' challenges. [FWW] followed up promptly and made sure we had many different resources to assist with our unique roadblocks."

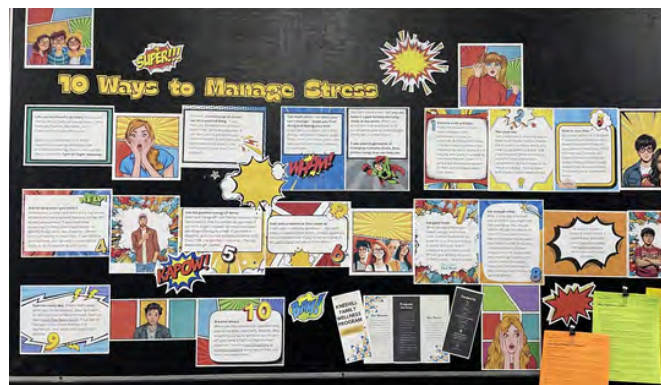
"Thank you for all the help you gave both of us, it has helped a ton!"

99% Of child/youth/adult report that overall, they found this **program easy to access**

98% Of child/youth report they have **learned healthy ways to manage stress**

90% Of child/youth/adult reported that overall, they are **satisfied with the program**

90% Of child/youth report they **feel better about themselves**





Preventive Education & Community Outreach Impact

GROUPS

1 In-School Series
8 Sessions, 2 Participants
Total Attendance: 13

SCHOOL PRESENTATIONS

26 Preventive Education Events
67 Sessions, 485 Participants
Total Attendance: 2,470

BULLETIN BOARD DISPLAYS

4 Family Wellness Program Information
6 Prevention of Family Violence
2 Ten Ways to Manage Stress
6 The Great Kindness Campaign
12 Mental Health Awareness Week
2 WorryWoo Monsters

COMMUNITY EVENTS

1 Community Discovery Night
1 Flapjack Fiesta
1 Kneehill Early Years Fair
1 Men, Kids & Mayhem Event
1 Rainbows Summer Camp
2 No School Camps

KNEEHILL AREA CAMPAIGNS

1 The Great Kindness Challenge
1 Prevention of Family Violence

KNEEHILL REGIONAL EMERGENCY MANAGEMENT AGENCY

1 Functional Emergency Social
Services Reception Center
Exercise

RELATIONSHIP BUILDING CONNECTIONS

Sharing of Community and/or School-Based Preventive Education Events,
Activities & Supports with Children & Youth

118 Occurrences with 2,851 Participants

Preventive Education

Ongoing Child and Youth Preventive Education Survey Comments

This program...

- *“helped me with my worries.”*
- *“helped me understand that it’s okay to have feelings.”*
- *“helped me to become more confident.”*
- *“[had] lots of little things we did that I used and it helped, like I stopped getting anxious and mad all the time.”*

Family Survey Comments

- *“A really great program to help little minds understand big feelings and that they are normal and natural things to experience but given tools to work through them in a healthy way.”*
- *My 5 and 7 year old both did it this year and talk about the WorryWoos all the time. It’s a very fun way for kids to learn how to understand and name their emotions. Watching my daughter explain to my 2 year old how to calm down with a “hand on your heart and one on your stomach” shows the program is working.”*

Teacher Survey Comments

- *“This program is very relatable to the students. They remember the monsters and the feelings they represent. Taking the time to do some of the extra activities helped to reinforce the concepts.”*
- *“The stories were amazing and the stuffies helped them make a connection that was stronger. I love the parent communication piece. Thank you for your flexibility with the location and scheduling. The kids loved the volcano. It was a great illustration for emotions and strategies.”*

98%

of
child/youth/adult
report they have
**learned new
things**



Our Partnership

Family Wellness Workers recognize and appreciate the invaluable support and collaboration provided by GHSD during the sixth year of the Kneehill Family Wellness Program. Through our continued partnership, we have achieved meaningful positive outcomes for children, youth, adults, families, and communities throughout the Kneehill area.



KNEEHILL FAMILY WELLNESS PROGRAM

PO Box 400

779 2 Street, NE, Three Hills, AB T0M 2A0

403-443-3800



Trochu and District Arboretum Society - MINUTES

For the Board Meeting Held

August 11, 2026, at the Arboretum Visitor Interpretive Center

Directors in Attendance: President Terry Myers, Vice President Brian Peterson, Treasurer Bonny Schaan, Secretary Carl Peterson and Director Bev Meding.

Also in Attendance: Member at large Jaime Martel

Absent – Director Debbie Knievel, Arboretum Manager Carole Anne Holmstrom, and Town Liaison Jamie Collins

- I. Call to Order; Chairperson Terry called the meeting to order at 2:00 p.m.
- II. Additions to and Approval of Agenda:
 - a. Motion by Carl to approve the agenda – Carried
- III. Approval of Minutes:
 - a. Motion by Brian to approve the minutes of July 14, 2026, as amended– Carried
- IV. Business Arising:
 - a. Ratification of electronic motion
 - An electronic motion by Terry to allocate \$200 to the Town of Trochu for a portion of the cost of getting Starlink into the Arboretum until the end of 2026. Motion was unanimously carried electronically on July 22, 2026.
 - Motion was brought forward for inclusion in the next regular meeting minutes.
 - b. Inventory of lights stored in the Hay House – it was determined that there are a number of lights stored in the pantry of the Hay House which were not identified in the original inventory and will need to be recorded and added.
 - c. Carl provided an updated spraying map. All the paths and some problem areas have been sprayed once. Recommendation to spray the paths once more this season and to identify additional problem areas and spray them this fall as well.
 - d. Inoculation of trees – the weeping birch was inoculated with the neem oil for the control of the “Birch Leaf Minor”
 - e. Internet – Starlink equipment is scheduled to be shipped between August 16th and August 23rd. Will provide internet services to the VIC building but not to the Arboretum grounds in general.

V. Review and Adoption of Financial Reports - Bonny

a. Bonny provided documents providing a review of the June accounts.

- Motion by Bev to approve the Adoption of the Financial Reports as presented – Carried.
- Motion by Brian to move \$15,000 into Savings Account for the “Path” fund - Carried

VI. Reports:

a. Chairperson’s Update - Terry

- Potential for more organized tours including in partnership with DNA Gardens. How do we ‘ramp up’ for tours? Or is “adding value/promotion” part of our role? We don’t receive information of when tours are being booked. Impact on budget. Impact of staff time.
- The ‘self-guided’ tour booklet needs to be updated. Carole Anne has a paper copy.
- Story Walk has been installed.
- Wendy Kingsmith is donating packaged, labelled honey for sale at the Open Farm Days.
- Have looked at the breakdown of 2026 plant purchases to be compared with other years (annual, perennials, trees/shrubs, donations) and consider direction and priorities for 2027.
- Conversation with Carole Anne that we work towards a plan for every section/bed within the Arb and create a budget, timeline and record of weeding, mulching, fertilizing, planting etc.
- Need to look at POPA/ATIA (Protection of Privacy Act/Access to Information Act) to ensure compliance in those few areas we collect information.

b. Manager’s Report – Written report circulated.

- Updated the challenges with the irrigation system and how they were being managed.
- A new apple tree was planted within the lilac bed.
- Report included updates to the flower bed maintenance, mulching, pruning and chipping throughout the Arboretum
- Thanked the Society for supplies to the “Kids in the Arboretum” program.
- Noted that there will be Arboretum staff to assist with the “Open Farm Days” event.
- An update of August bookings was also provided.

- Motion by Carl to accept the Manager's Report - carried
- c. Town of Trochu Report – Written report circulated.
- Provided an update regarding the Starlink connection.
 - Noted how the staff will assist with Open Farm Days and how their time will be recorded and approved.
 - Wanted to send “Thanks” from the Town to the Society for paying for the inoculation of the Weeping Birch this year.
- d. Finance Committee – Bonny and Terry
- A discussion took place regarding and understanding the parameters on how Casino funds can be used.
- e. Marketing and Communications Committee – Brian and Terry
- Provided an update and how to access the Arboretum webpage.
- f. Events Committee – Bev, Bonny, Debbie and Carl
- An update on the **Open Farm Days** – August 15th and 16th
 - Although there has been recent changes to the Ec-Dev department within Kneehill County they will still be providing assistance and financial support to the event.
 - Tentative schedule is as follows
 - a. Speakers will be on Saturday only
 - b. Music will be on both Saturday and Sunday
 - c. A Food truck will also be there both days
 - d. Numerous vendors (20+/-) have booked.
 - e. Kids in the Arb will have a rock painting table.
 - A work schedule of Board members and volunteers is being developed.
- g. Planning and Policy Committee– Terry and Carl
- **Electronic Motion and Voting – Policy Number 2026-001**
 - Terry brought forward a draft policy for consideration. This policy would permit motions and voting by electronic means outside of regular or special meetings. This policy included a “Flow Chart” regarding the procedures to be followed. This policy would only be implemented where time is of the essence, in emergent circumstances and/or where convening a meeting is not possible.
 - Discussion amongst the Board took place so that all members had a chance for questions and fully understood the policy going forward.

- Motion – Terry moved to adopt the “Electronic Motion and Voting” Policy Number 2026-001 as presented – Carried.

h. Maintenance and Volunteer Opportunities

- Reviewed and updated the Maintenance List.
 - Repairs to Gazebo steps - completed
 - Bird houses completed for 2026
 - Sound suppression – in progress
 - Many proposed projects still to be completed.
- Volunteer hours – how to track - TBD

VII. New Business – Discussion, Information and Decision

a. Strategic Planning

- A next steps document was reviewed and tabled for a future meeting.

b. Grant Opportunities

- It is felt that a “data base” be developed to track grant opportunities and status regarding timelines and applications.

c. Process to add a new Board Member.

- With the recent resignation of Bonnie Munro the number of current Board members is 6. Not an ideal number but still workable, and there is no urgent need for a replacement at this time.

Jaime Martel left the meeting at 3:47 p.m.

VIII. In Camera

- a. 3:48 p.m. - Terry motioned to moved to go into “In Camera” - carried
- b. 4:10 p.m. – Bev motioned to return to an open meeting - carried

IX. Next Regular Meeting

- a. Tuesday, September 8th @ 2:00 p.m. – Arboretum VIC

XII Adjournment

- a. Terry adjourned the meeting at 4:12 pm.

BOARD UPDATES

MARIGOLD LIBRARY BOARD MEETING HIGHLIGHTS



MARIGOLD
LIBRARY SYSTEM



**Next Board
Meeting:**

November 21, 2026

August • 22 • 2026

Welcome

Marigold Library Board welcomed Natasha Roberts, who was reappointed as the representative for the City of Airdrie.

Financial Statements

Unaudited financial statements to July 31, 2026 were accepted as presented.

Budget Estimates for 2027

Marigold CEO Lynne Price presented the 2027 budget estimates. These estimates are provided to member municipal councils every September, as required by the Marigold Agreement.

Policy Approval & Decision

Policies reviewed and approved:

- Library Service Points - Unattended Children Policy
- Access and Acceptable Use of Technology Policy
- Provision of Services Policy

Further items were approved by consent agenda. The consent agenda is used to efficiently approve routine or recurring items through a single vote.



Questions?

Contact CEO Lynne Price
lynne@marigold.ab.ca

Marigold Library System
B1000 Pine Street
Strathmore Alberta, T1P 1C1

1-855-934-5334
marigold.ab.ca

TRAC Update

Director of IT Services Richard Kenig reported on the preparations for the TRAC downtime scheduled from September 25 to approximately October 4.

Services affected include the Polaris/Leap library software and eResources. Other services like public computers, internet access, eBook access, programs, and productivity tools will not be affected.

Offline circulation options are available for libraries to continue to circulate local materials.

TRAC is confident that this will be a positive process, and that timeline expectations will be met or exceeded.

Amended Libraries Act and Regulation

In July, Municipal Affairs Public Library Services Branch (PLSB) released the changes to the Alberta Libraries Regulation, with accompanying FAQs. CEO Lynne Price reported that Marigold staff and TRAC representatives have been reviewing technical and practical solutions to manage these changes. Marigold staff have engaged with the majority of member libraries to gather input and hear directly from those delivering frontline library services.

Headquarters staff are reviewing Marigold policies and bylaws for seven community libraries in preparation for fall Board committee meetings.

Operational guidelines are expected from the province in the near future. PLSB will hold information sessions in September to provide further direction and support.

Canadian Library Month

Canadian Library Month (CLM) takes place each October and provides an opportunity to raise awareness of the valuable role that libraries play in the lives of Canadians. To promote the event, digital resources, posters, and social media posts are available for library staff in the Marigold Content Bank, or on the [OLA website](#).

This year, the Library Association of Alberta is kicking off CLM with a Day of Action on October 1. The day is promoted as an opportunity to celebrate the value of public libraries, strengthen awareness of their impact, and set aside time for work related to upcoming regulatory changes. See the [event page](#) for more information.



Information & Updates:

CEO Lynne Price shared that Marigold is compliant with the new *Access to Information Act* and *Protection of Privacy Act*.

Communications and Engagement Manager Jessie Bach provided further details about Marigold's Privacy Management Program, *Access to Information and Protection of Privacy Bylaw*, and ongoing work regarding data governance and artificial intelligence (AI).

COO Laura Taylor announced the launch of the new streaming eResource Pure Flix, that offers family friendly, faith-first movies and TV shows. Marigold is the first Canadian public library to offer Pure Flix.

This fall, Marigold will host a webinar called *Living Well with AI: The Role of Public Libraries in an AI-Enabled World*. This webinar will be presented by Dr. Soroush Sabbagan from the University of Calgary, and will focus on the new opportunities and responsibilities that AI presents for libraries.

Kneehill Regional Grant Writer Monthly Report For August 2026

Grants Applied For

Grant Name	Organization & Details	Hrs.	Grant Amount
Central Alberta Co-Op	Trochu Seniors Housing Society	6	\$ 50,000.00
ACE Energy Green Community Fund	Trochu Seniors Housing Society	2	\$ 4,000.00
CN Community Fund	Trochu Seniors Housing Society	5	\$ 25,000.00
		13	\$ 79,000.00

Approved Grants

Grant Name	Organization & Details	Grant Amount
Kneehill County Grant	Trochu Drop In Centre	\$6,000.00
Kneehill County Grant	Prairie Christian Academy	\$7,500.00
Total		\$13,500.00

Declined Grants

Grant Name	Organization & Details	Grant Amount
Canada Post Community Fund	Friends of the Three Hills School	\$5,000.00

Tasks Related to Grant Writing

		Hrs. Worked
Regional Newsletter		2
Research as requested	Trochu Seniors Housing, ThreeHills Skating Club, Trochu Golf Course	
	Three Hills Men's Shed, Trochu Ag Society	25
Meetings & Phone Call Meetings	Trochu Golf Course, Men's Shed	1
Webinar - Grant Info		1
Total Hours		29

All Pending Grants

Grant Name	Organization & Details	Grant Amount
CFEP Small	Trochu & District Hall Development Society	29,864.00
Walmart Community Grant	Seniors Outreach	2,000.00
CFEP Small	Trochu Library Board	17,387.00
RME Right by You	Trochu Seniors Housing Society	10,000.00
New Horizons for Seniors	Seniors Outreach	50,000.00
TC Energy	Trochu Fire Society	25,000.00
ACE Energy Green Community Fund	Trochu Seniors Housing Society	4,000.00
CN Community Fund	Trochu Seniors Housing Society	25,000.00
Central Alberta Co-Op Comm Spaces	Trochu Seniors Housing Society	50,000.00
Total Pending Grants		\$ 213,251.00

Other

Networking/Community Engagement	Details		Hrs Worked
Kms Travelled	Location		
Tools for School			2.5
Discovery Night Prep			2

Fire Chiefs Committee

Minutes from August 26, 2026

Kneehill County Administration Building

Attendees:

Trochu Fire Department: *Richard Hoppins, Alan Adam, Chris Armstrong*

Three Hills Fire Department: *Murray Fenton, Chris Evans*

Torrington Fire Department: *No attendees*

Linden Fire Department: *Carson Reimer*

Carbon Fire Department: *No attendees*

Acme Fire Department: *No attendees*

Kneehill County: *Deb Neitz, Dan Marsellus, Theresa Cochran*

1.0 Call to Order

Meeting called to order at 640 pm.

2.0 Adoption of Agenda

Chris Evans motioned agenda be adopted as written. ***Motion carried.***

3.0 Minutes from April 2026

Alan Adam moved to adopt the minutes as presented. ***Motion carried.***

4.0 Old Business & Business Arising from Minutes

4.1 SOG Review – Carbon Fire reviewed SOGs 1.0.0. to 1.0.4, Acme Fire reviewed SOG's 1.1.0 – 1.1.3., Torrington Fire reviewed SOGs 1.2.0. – 1.2.5, Three Hills Fire reviewed SOGs 1.2.6 – 1.2.10., Three Hills Fire reviewed SOGs 1.3.0. – 1.3.6. and Dan was to review SOGs 1.4.0 – 1.4.3. Additional SOGs needed include Gas Monitors and reflection of new Privacy Act.

ACTION: Departments to complete review by November 15, 2026 and send copies to Dan to compile.

4.2 Fire Ban – Advisory still in place at this time, review often.

4.3 Radio Talkgroups and Scene Management - Discussion of division of tasks on scene to separate radio talkgroups or simplex channels. Any use of other channels or talkgroups are to be coordinated through scene command so that they can get the information on scene when needed.

ACTION: Departments to discuss this with their members.

4.4 June Emergency Management Exercise – Turnout was great. Included first day of Central Regional All Hazards Incident Management team and then second day, our Kneehill team to take over ICS format. CN Rail was integral part and will come to each fire department for training, if requested. Grant funding still remains; will present options to KREMA group.

5.0 New Business

5.1 Dispatch Logic and Auto Response Review – Reviewed response sheet for departments.

ACTION: Dan to send out the dispatch sheet to each department for their review and comment and return those to dispatch to adjust their protocols.

5.2 Pump & Ladder Testing and Truck Maintenance: Spreadsheet has been sent to all departments of any repairs needed, and most have completed. Linden valves yet to be replaced. Reminder to use the shared ownership agreement so everyone is on same page.

ACTION: Dan to work with Linden on changing out the valves. Dan to contact AB FireTech for the ladder stickers and distribute to the departments.

5.3 Training

- Pump Operator Course just completed with 12 students. Looking at running another one. 12 students is \$5,000 as it's a short course.
- Those who can should be then teaching within their own departments to get more people trained.
- Richard, Alan and Vance can proctor the driving course, but there are instructors now in each department (Except Carbon, Richard working with them).
- To teach a course, those who completed the course and who have taken the 1041 instructor course, can apply to the OFC to run their own course. OFC will check qualifications of instructors on the application.
- Dreger live burn structure training is available from Trochu instructors if needed, contact them.
- Discussion around where the JPR's fit into the training plan.

ACTION 1: Deb to apply for the Fire Training Grant again for same as last year's application (pump operator, incident command training).

ACTION 2: Dan to arrange a training officer meeting to create a 1, 3 year plan so municipalities can budget accordingly, as the 1010 takes 1 year, 8 weekends, and is much more costly than the pump or driver course.

6.0 Mutual Aid Call Review & Department Updates

Linden – Had trench rescue call, multiple injury MVC, and grass fires. Some radio comms lessons.

Carbon – Had the Alberta Wildfire choppers out for a fire today, south of Nacmine in the coulees. Had a rescue in Orkney area.

Three Hills – Had some grass fires and a residential explosion. Ordered their G1's.

Trochu – Had a couple grass fires. Asked about the cameras and if we can get a policy on this sooner rather than later. Privacy concerns regarding recordings, will address in next round of SOG's so that all municipalities are on same page with this.

Kneehill County – busy with Fire Safety Code inspections for occupancy permits (Acme Flour Mill, Westview Care Centre, combine fires).

Acme - Dead spot for radios in middle of Acme, talked about repeaters.

6.1 Open Discussion – Hydrant is broken in the Trochu fire yard. Deb to get Utilities to fix.

Adjournment at 855pm

Next Meeting: Wednesday, November 25, 2026 at 6:00PM at KC Office

Main Street

Averages of Speed

Main Street (July 20 - July 28)

Number of measurements after filtering:	26,643
V ₈₅ speed:	23 kph
Average speed:	13 kph
Speeding percentage:	0.06 %

Main Street (July 28 - August 11)

Number of measurements after filtering:	46,162
V ₈₅ speed:	21 kph
Average speed:	12 kph
Speeding percentage:	0.02 %

Summary of Averages:

85% of speeds measured between the 2 weeks is 21-23 km/h, even with double number of measurements between first week.

Main Street

Fastest Speeds Recorded

Main Street (July 20 - July 28)

26620	21/07/2026 - 05:44:01	44	Incoming
26621	25/07/2026 - 04:57:35	44	Incoming
26622	20/07/2026 - 15:17:11	45	Outgoing
26623	21/07/2026 - 12:09:06	45	Incoming
26624	27/07/2026 - 19:26:12	45	Outgoing
26625	21/07/2026 - 08:27:51	46	Outgoing
26626	22/07/2026 - 10:51:53	46	Incoming
26627	22/07/2026 - 07:44:21	48	Incoming
26628	24/07/2026 - 18:37:19	51	Outgoing
26629	21/07/2026 - 14:13:10	52	Outgoing
26630	23/07/2026 - 04:03:09	64	Incoming

Main Street (July 28 - August 11)

46148	29/07/2026 - 10:34:32	47	Incoming
46149	30/07/2026 - 09:45:39	47	Outgoing
46150	30/07/2026 - 14:41:41	47	Incoming
46151	03/08/2026 - 08:45:45	48	Incoming
46152	02/08/2026 - 20:12:52	50	Incoming
46153	05/08/2026 - 12:20:04	51	Incoming
46154	05/08/2026 - 18:41:45	51	Incoming
46155	06/08/2026 - 15:31:08	51	Incoming
46156	02/08/2026 - 19:51:35	52	Incoming
46157	02/08/2026 - 19:25:59	53	Incoming
46158	30/07/2026 - 00:13:29	60	Incoming
46159	02/08/2026 - 05:49:27	63	Outgoing

Summary of Fastest Speeds:

These are the only the top 10 speeds recorded among the 2 weeks. Outside of the included measurements, on average on the 2 weeks, there were only 30-40 measurements of speeds exceeding 10+ km/h.

Railway Avenue (August 11 - 24)

Averages of Speed

Number of measurements after filtering:	58,388
V ₈₅ speed:	36 kph
Average speed:	19 kph
Speeding percentage:	0.82 %

Summary of Averages:

85% of speeds measured averaged 36 km/h through Railway Avenue.

Fastest Recorded Speeds

2	13/08/2026 - 22:26:11	82	Incoming
3	20/08/2026 - 19:34:40	75	Outgoing
4	20/08/2026 - 17:32:55	74	Outgoing
5	20/08/2026 - 21:02:27	74	Incoming
6	11/08/2026 - 21:41:51	70	Incoming
7	22/08/2026 - 12:23:38	70	Outgoing
8	21/08/2026 - 09:08:38	69	Incoming
9	12/08/2026 - 18:06:21	67	Outgoing
10	14/08/2026 - 12:56:18	67	Incoming
11	22/08/2026 - 15:28:47	67	Incoming
12	20/08/2026 - 11:32:19	65	Outgoing
13	22/08/2026 - 18:01:37	65	Outgoing
14	12/08/2026 - 08:08:53	64	Outgoing
15	19/08/2026 - 18:53:22	64	Incoming
16	21/08/2026 - 09:08:42	64	Incoming
17	22/08/2026 - 12:23:42	64	Outgoing
18	12/08/2026 - 15:50:25	63	Outgoing
19	12/08/2026 - 18:06:17	63	Outgoing
20	23/08/2026 - 10:05:52	63	Outgoing
21	11/08/2026 - 22:59:42	62	Incoming
22	12/08/2026 - 06:56:45	62	Outgoing
23	12/08/2026 - 08:08:49	62	Outgoing

Summary of Fastest Speeds:

As reflected from the averages of speeds, this reflects 0.82% of all total measurements throughout the 2 weeks.
Even though this is only 23 measurements, there were the only speeds that exceeded 10+ km/h over the speed limit.



Trochu Profile

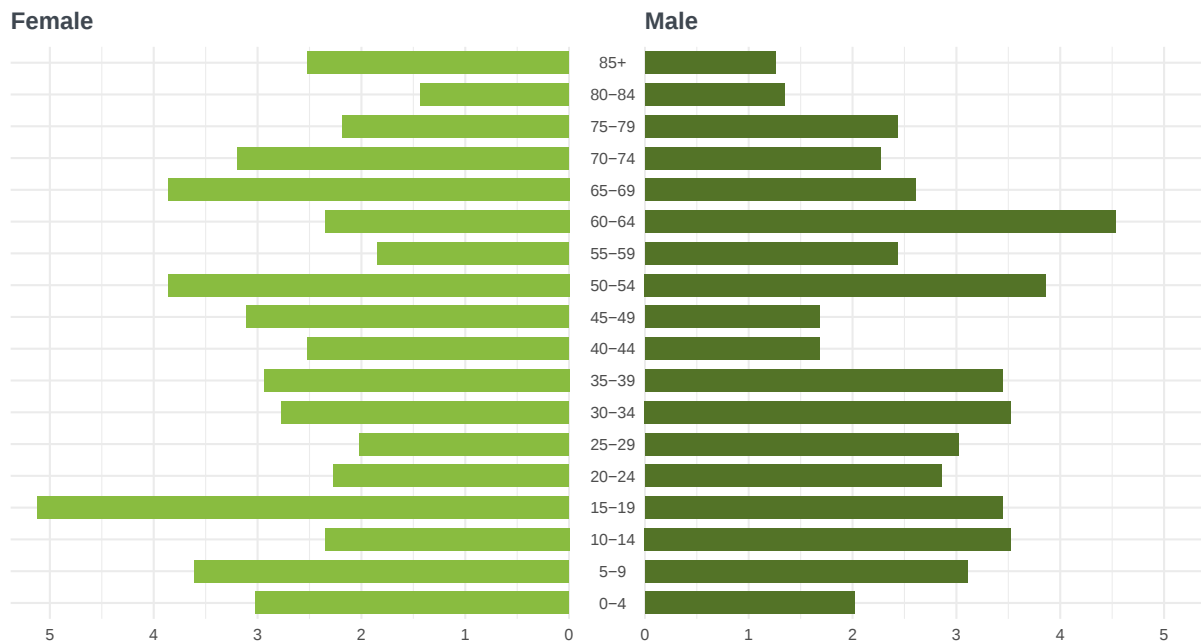
September 03, 2026

Population Estimates (July 1, 2025)

Based on annual population estimates (as of July 1, 2025), the population in Trochu increased by 1.1%.

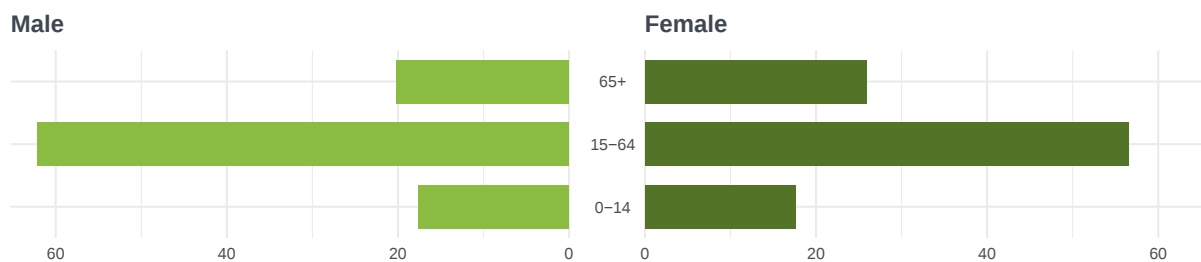
The Dependency Ratio (Number of dependents aged 0 to 14 and over the age of 65, compared with the total population aged 15 to 64) is 68.7%.

The following population pyramid chart represents the population distribution by sex and age groups in five year bands.



Source: Statistics Canada, Annual Population Estimates

The following chart represents the distribution of broad age groups in bands of 0 to 14, 15 to 65 and over 65 years of age.

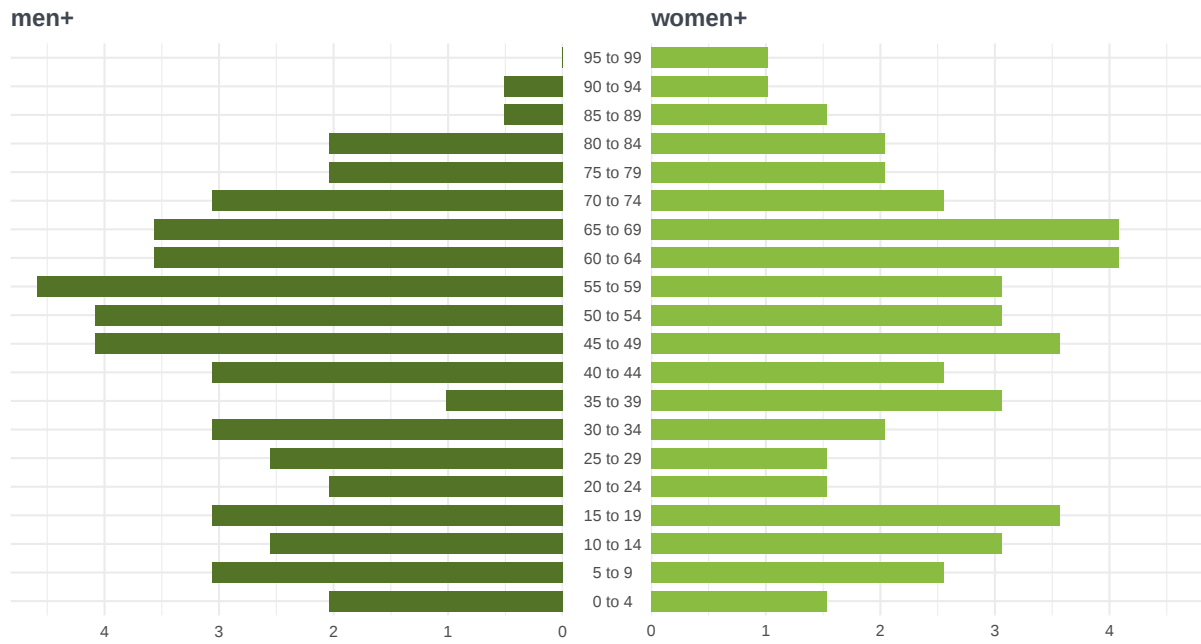


Source: Statistics Canada, Annual Population Estimates

Age Groups

Based on Census 2021 data, the average age of the population in Trochu is 46.6. Median age is 48.8.

The following population pyramid chart represents the distribution of age groups in five year bands.



Source: Statistics Canada, Census 2021

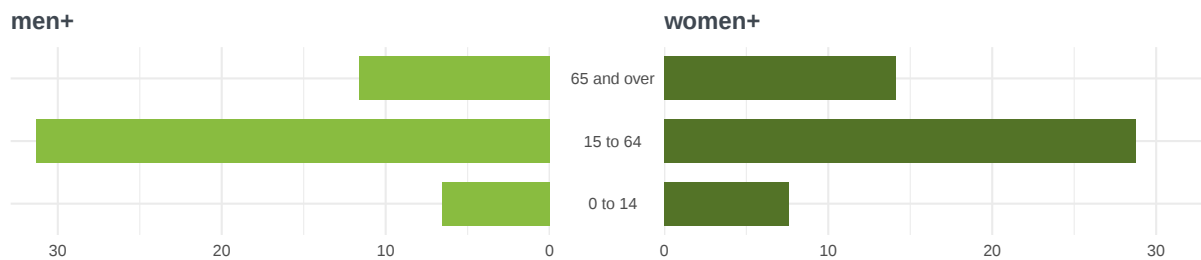
Table 1: Percentage distribution by 5-year-band age groups and gender

Age Group	Sex at Birth	Number of persons			Percentage of population		
		# (2021)	# (2016)	Change	% (2021)	% (2016)	Change (percentage points)
0 to 4	men+	20	NA	NA	2.04%	NA	NA
	women+	15	NA	NA	1.53%	NA	NA
5 to 9	men+	30	NA	NA	3.06%	NA	NA
	women+	25	NA	NA	2.55%	NA	NA
10 to 14	men+	25	NA	NA	2.55%	NA	NA
	women+	30	NA	NA	3.06%	NA	NA
15 to 19	men+	30	NA	NA	3.06%	NA	NA
	women+	35	NA	NA	3.57%	NA	NA
20 to 24	men+	20	NA	NA	2.04%	NA	NA
	women+	15	NA	NA	1.53%	NA	NA
25 to 29	men+	25	NA	NA	2.55%	NA	NA
	women+	15	NA	NA	1.53%	NA	NA
30 to 34	men+	30	NA	NA	3.06%	NA	NA
	women+	20	NA	NA	2.04%	NA	NA
35 to 39	men+	10	NA	NA	1.02%	NA	NA
	women+	30	NA	NA	3.06%	NA	NA
40 to 44	men+	30	NA	NA	3.06%	NA	NA
	women+	25	NA	NA	2.55%	NA	NA
45 to 49	men+	40	NA	NA	4.08%	NA	NA
	women+	35	NA	NA	3.57%	NA	NA
50 to 54	men+	40	NA	NA	4.08%	NA	NA
	women+	30	NA	NA	3.06%	NA	NA
55 to 59	men+	45	NA	NA	4.59%	NA	NA
	women+	30	NA	NA	3.06%	NA	NA
60 to 64	men+	35	NA	NA	3.57%	NA	NA
	women+	40	NA	NA	4.08%	NA	NA

Table 1: Percentage distribution by 5-year-band age groups and gender (*continued*)

Age Group	Sex at Birth	Number of persons			Percentage of population		
		# (2021)	# (2016)	Change	% (2021)	% (2016)	Change (percentage points)
65 to 69	men+	35	NA	NA	3.57%	NA	NA
	women+	40	NA	NA	4.08%	NA	NA
70 to 74	men+	30	NA	NA	3.06%	NA	NA
	women+	25	NA	NA	2.55%	NA	NA
75 to 79	men+	20	NA	NA	2.04%	NA	NA
	women+	20	NA	NA	2.04%	NA	NA
80 to 84	men+	20	NA	NA	2.04%	NA	NA
	women+	20	NA	NA	2.04%	NA	NA
85 to 89	men+	5	NA	NA	0.51%	NA	NA
	women+	15	NA	NA	1.53%	NA	NA
90 to 94	men+	5	NA	NA	0.51%	NA	NA
	women+	10	NA	NA	1.02%	NA	NA
95 to 99	men+	0	NA	NA	0.00%	NA	NA
	women+	10	NA	NA	1.02%	NA	NA

The following chart represents the distribution of broad age groups in bands of 0 to 14 (children), 15 to 65 (working age population) and over 65 years of age (seniors).



Source: Statistics Canada, Census 2021

Table 2: Percentage distribution by broad age groups and gender

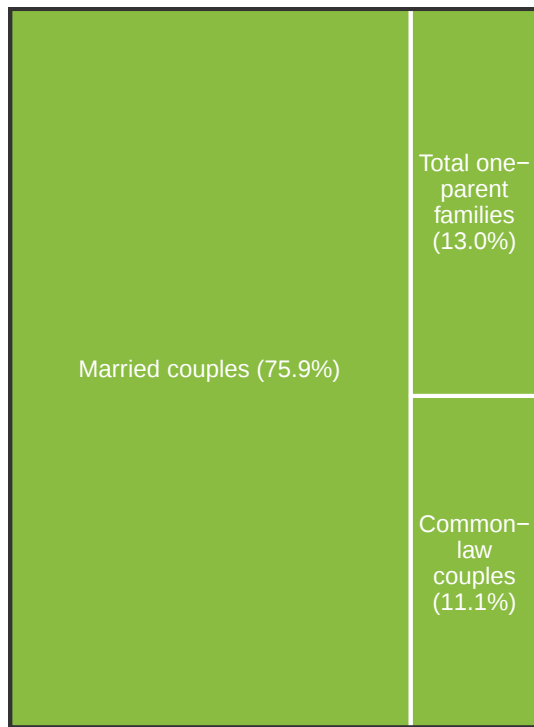
Age Group	Sex at Birth	Number of persons			Percentage of population		
		# (2021)	# (2016)	Change	% (2021)	% (2016)	Change (percentage points)
0 to 14	men+	13	NA	NA	6.57%	NA	NA
	women+	15	NA	NA	7.58%	NA	NA
15 to 64	men+	62	NA	NA	31.31%	NA	NA
	women+	57	NA	NA	28.79%	NA	NA
65 and over	men+	23	NA	NA	11.62%	NA	NA
	women+	28	NA	NA	14.14%	NA	NA

Family characteristics

The average household size in the town of Trochu is 2.8. Average number of children per household is 1.9.

Census families

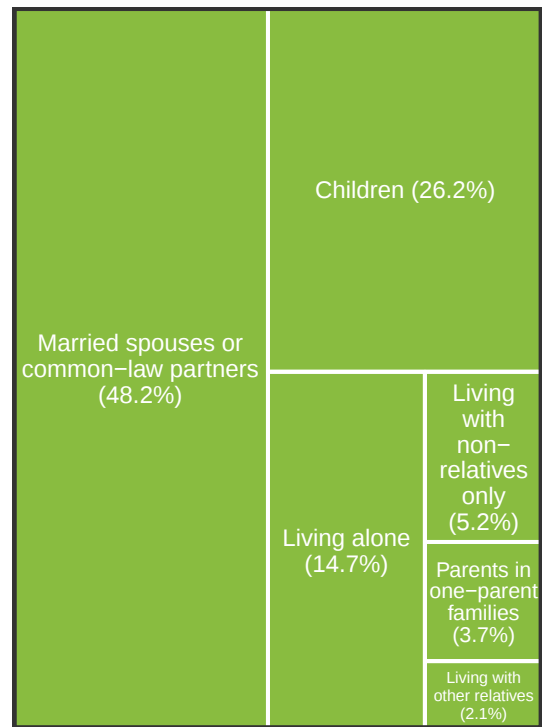
Total number of census families in private households



Data source: Statistics Canada, Census 2021

Persons in private households

Total number of persons in private households



Data source: Statistics Canada, Census 2021

Table 3: Total number of census families in private households

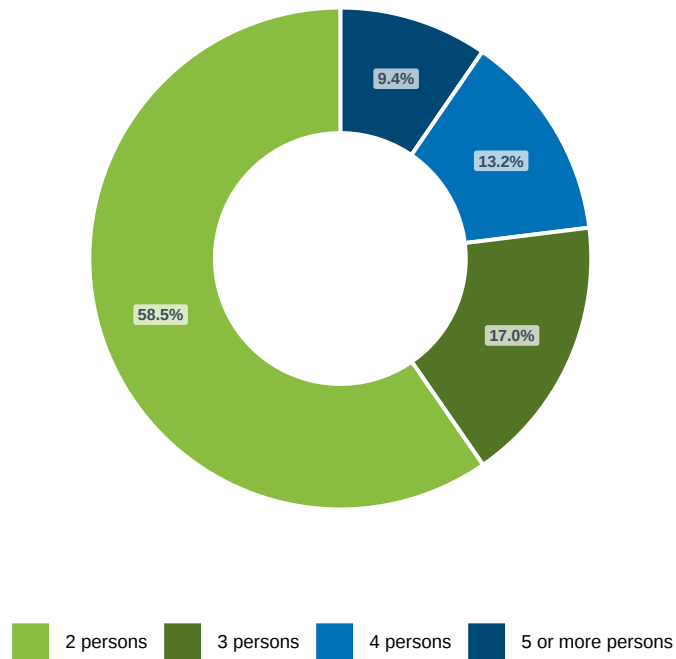
Couple / One-parent	Family Type	With or Without Children	Number of Households	% of Households
Total couple families	Married couples	With children	85	32.1%
		Without children	120	45.3%
	Common-law couples	With children	10	3.8%
		Without children	20	7.5%
Total one-parent families	in which the parent is a woman+		25	9.4%
	in which the parent is a man+		10	3.8%

Table 4: Total number of persons in private households

Census Family	Children or Living With	Family	Number of Households	% of Households
Persons in census families	Married spouses or common-law partners		460	47.9%
	Parents in one-parent families		35	3.6%
	Children	In a two-parent family	200	20.8%
		In a one-parent family	50	5.2%
Persons not in census families	Living alone		140	14.6%
	Living with other relatives		20	2.1%
	Living with non-relatives only		50	5.2%

Families by size

Census families in private households by family size



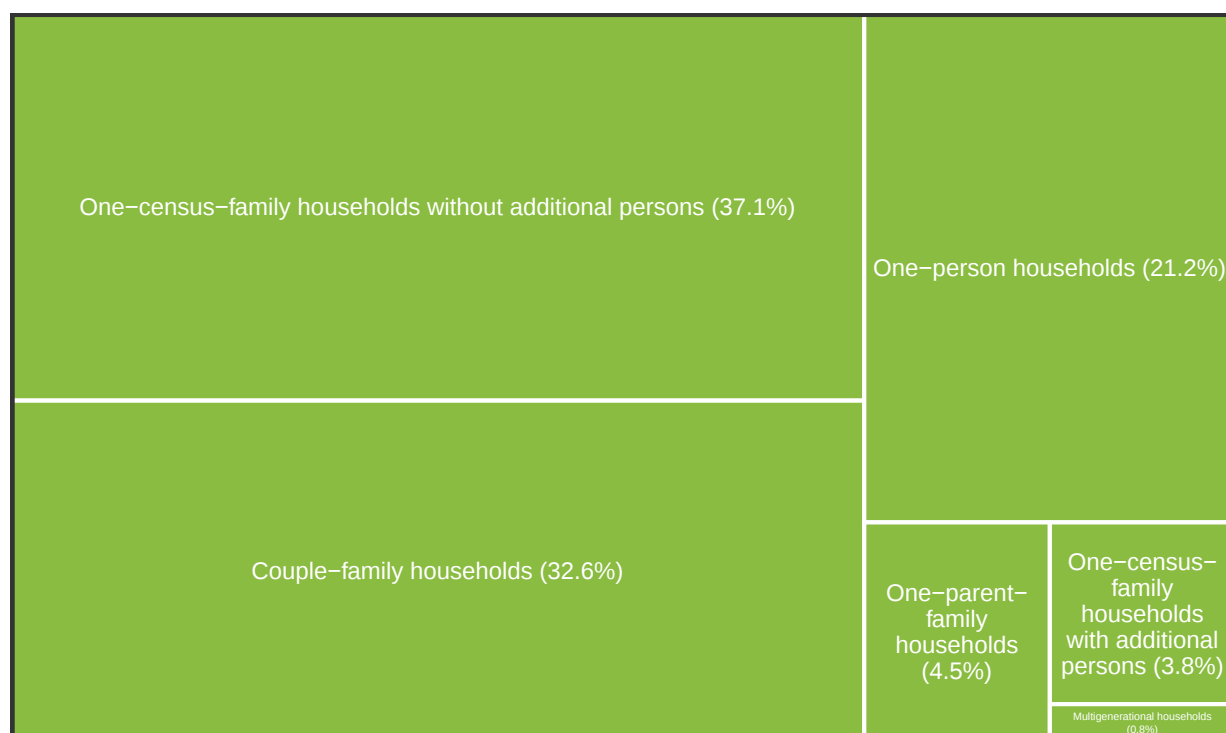
Data source: Statistics Canada, Census 2021

Table 5: Census families in private households by family size

Family Size	Number of Households	% of Households
5 or more persons	25	9.4%
4 persons	35	13.2%
3 persons	45	17.0%
2 persons	155	58.5%

Household types

Households by type of family



Data source: Statistics Canada, Census 2021

Table 6: Households type

Household Type	Number of Households	% of Households
Couple-family households with children	90	21.2%
Couple-family households without children	125	29.4%
One-parent-family households	30	7.1%
Multigenerational households	5	1.2%
Multiple-census-family households	0	0.0%
Two-or-more-person non-census-family households	25	5.9%
One-person households	140	32.9%

Household Income

Median household income in Trochu is \$76,500 (Census 2021).

Based on low-income cut-offs, after tax (LICO-AT), 2.2% of households are considered low-income households.

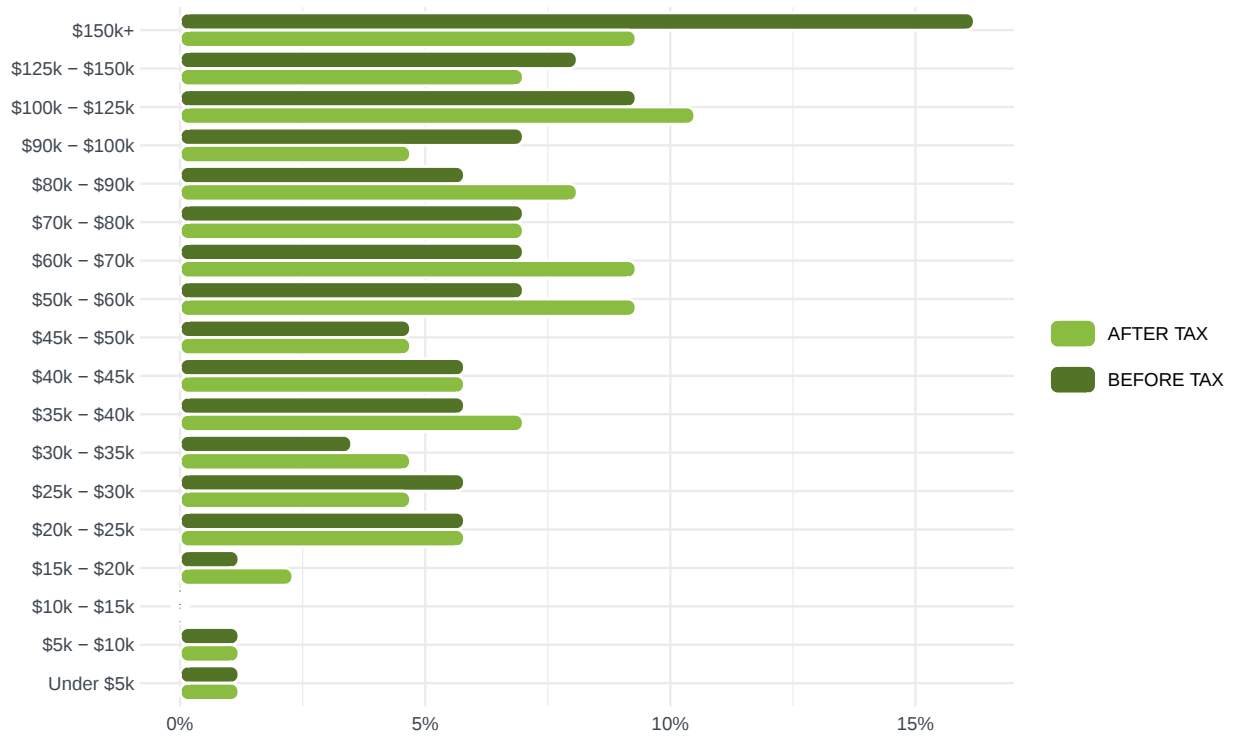
Based on low-income measure, after tax (LIM-AT), there is 12.2% low-income households.

Household income bands

The following chart compares distributions of household income bands before and after tax (Census 2021).

Household income bands

Distribution of household income bands compared before and after tax



Data source: Statistics Canada, Census 2021

Table 7: Households type

Income Band	% of Households	
	Before Tax	After Tax
Under \$5k	1.2%	1.2%
\$5k - \$10k	1.2%	1.2%
\$10k - \$15k	0.0%	0.0%
\$15k - \$20k	1.2%	2.3%
\$20k - \$25k	5.8%	5.8%
\$25k - \$30k	5.8%	4.7%
\$30k - \$35k	3.5%	4.7%
\$35k - \$40k	5.8%	7.0%
\$40k - \$45k	5.8%	5.8%
\$45k - \$50k	4.7%	4.7%
\$50k - \$60k	7.0%	9.3%
\$60k - \$70k	7.0%	9.3%
\$70k - \$80k	7.0%	7.0%
\$80k - \$90k	5.8%	8.1%
\$90k - \$100k	7.0%	4.7%
\$100k - \$125k	9.3%	10.5%
\$125k - \$150k	8.1%	7.0%
\$150k+	16.2%	9.3%

Marital Status

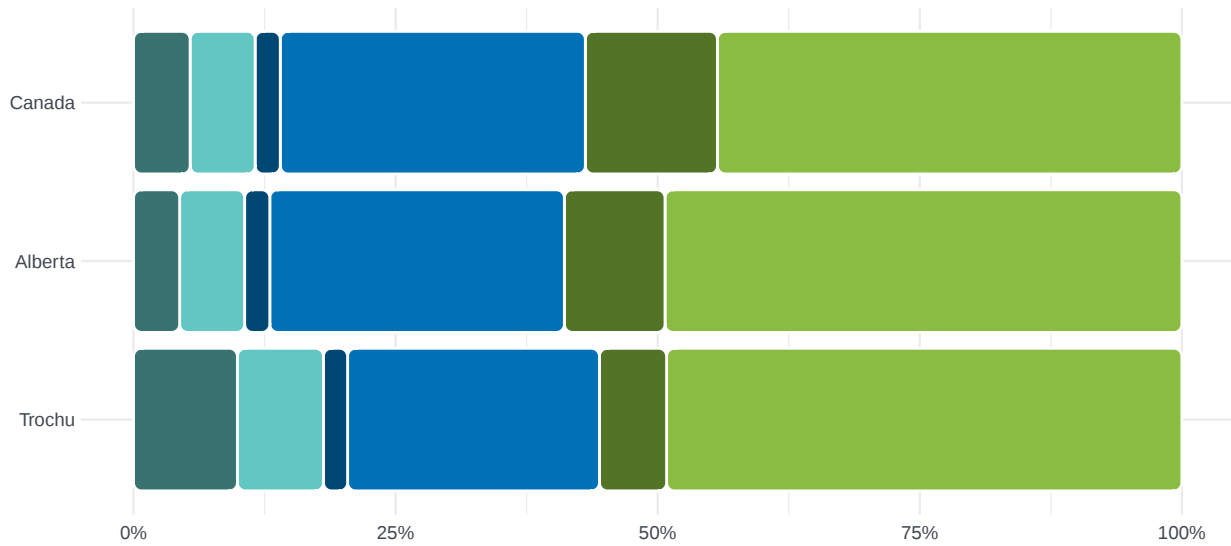
In Trochu, 55.5% of families in private households are married or common-law partners.

There are 20.4% of families that are separated, divorced or widowed.

The following chart represents this distribution (Census 2021).

Marital Status – Comparison

Comparison of population distribution by marital status at different geographical levels



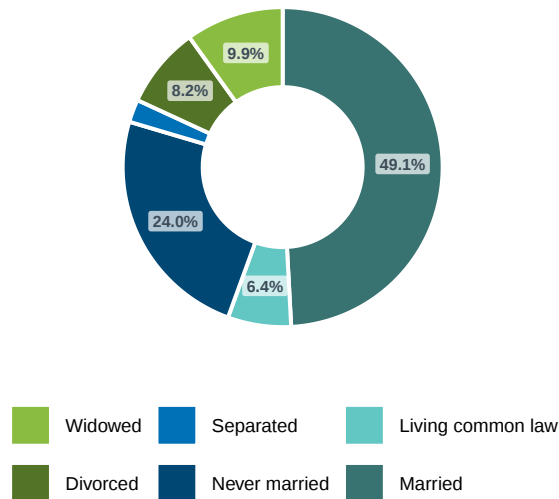
Data source: Statistics Canada, Census 2021

Table 8: Marital Status Comparison

Location	Marital Status					
	Married	Living common law	Never married	Separated	Divorced	Widowed
Canada	44.3%	12.6%	29.1%	2.4%	6.2%	5.4%
Alberta	49.3%	9.6%	28.1%	2.4%	6.2%	4.4%
Trochu	49.1%	6.4%	24.0%	2.3%	8.2%	9.9%

Marital Status

Population distribution by marital status



Data source: Statistics Canada, Census 2021

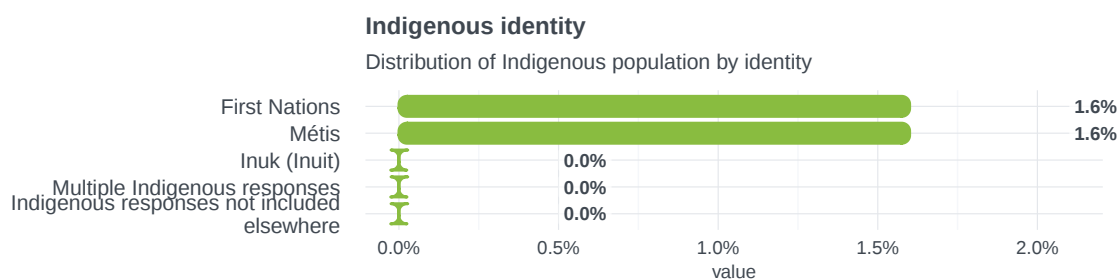
Table 9: Marital Status

Marital Status	Number of persons			Percentage of population		
	Total #	# Men+	# Women+	Total %	% Men+	% Women+
Married	420	215	210	49.1%	50.6%	48.8%
Living common law	55	30	25	6.4%	7.1%	5.8%
Never married	205	120	80	24.0%	28.2%	18.6%
Separated	20	10	10	2.3%	2.4%	2.3%
Divorced	70	35	35	8.2%	8.2%	8.1%
Widowed	85	15	70	9.9%	3.5%	16.3%

Indigenous Identity and Ancestry

According to Census 2021 data, 3.1% of the population declared themselves as having Indigenous identity, and 4.2% has Indigenous ancestry.

Indigenous identity

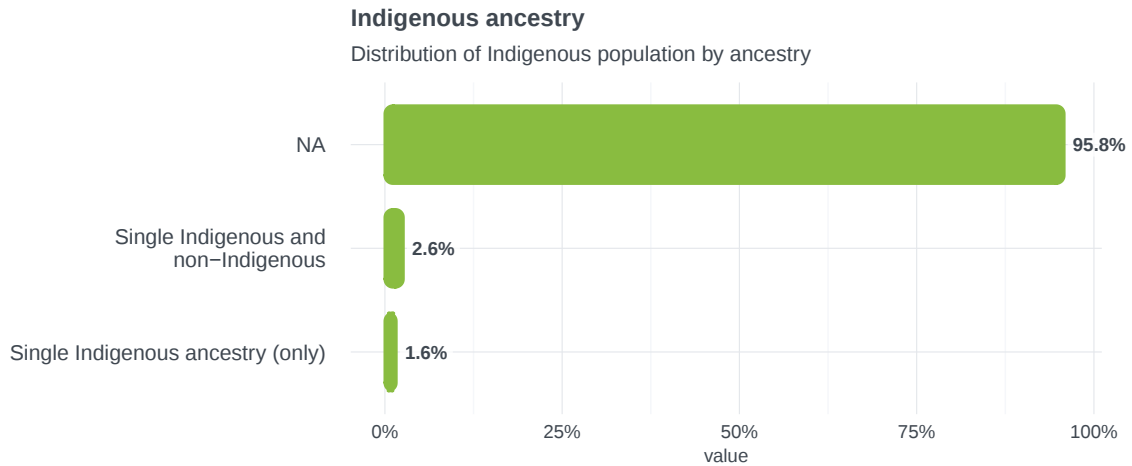


Source: Statistics Canada, Census 2021

Table 10: Distribution of Indigenous identity responses, including single and multiple responses

Indigenous Identity	Number of persons			Percentage of population		
	# Total	% Total	# Men+	% Men+	# Women+	% Women+
Métis	15	1.6	10	2	0	0
First Nations	15	1.6	10	2	0	0
Indigenous responses not included elsewhere	0	0.0	0	0	0	0
Multiple Indigenous responses	0	0.0	0	0	0	0
Inuk (Inuit)	0	0.0	0	0	0	0

Indigenous ancestry



Source: Statistics Canada, Census 2021

Table 11: Distribution of Indigenous ancestry responses

Identity and Ancestry	Indigenous Identity	Number of Persons	% of Population
Indigenous ancestry (only)	Single Indigenous ancestry (only)	15	1.60%
Indigenous and non-Indigenous ancestries	Single Indigenous and non-Indigenous	25	2.60%
Non-Indigenous ancestry only		920	95.80%

Immigration

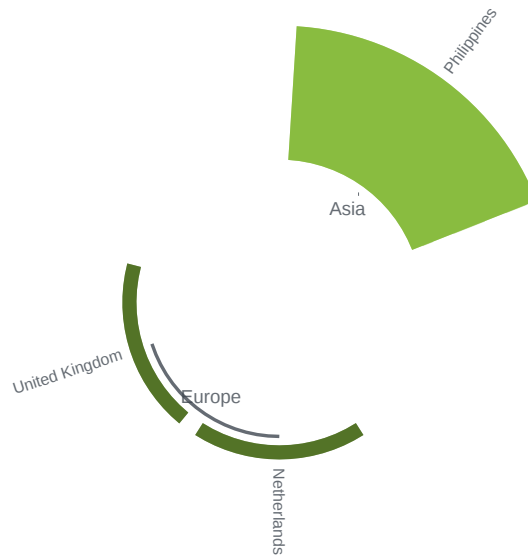
Immigrant Population Place of Birth

In Trochu, 16.7% of the population are immigrants, and 12.0% do not have Canadian citizenship.

By country as a place of birth, the largest percent of immigrant population (82.6%) comes from Philippines.

Immigrant Population Place of Birth

Distribution of immigrant population by place of birth



Data source: Statistics Canada, Census 2021

Table 12: Immigration by Place of Birth

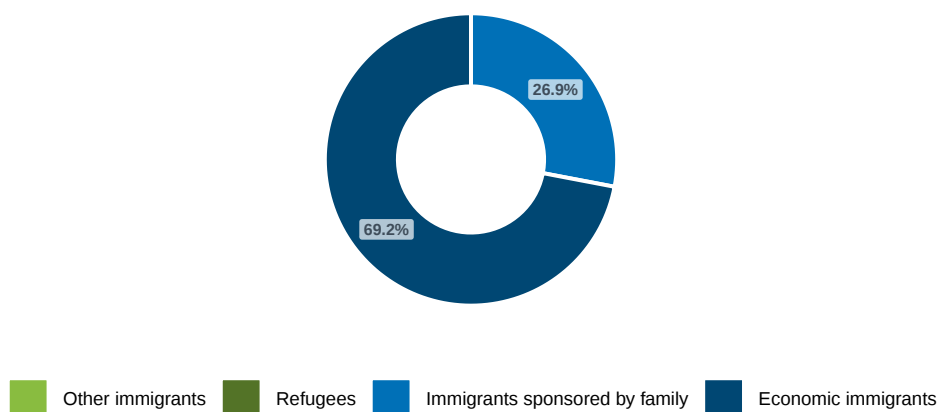
Continent	Country	# of Persons	% of Population
Asia	Philippines	95	82.61%
Europe	Netherlands	10	8.70%
Europe	United Kingdom	10	8.70%

Immigration Admission

Majority of immigrants by admission are either economic immigrants or sponsored by their family, and they represent 96.1% of all immigrants.

Immigration Admission Category

Distribution of immigrant population by category of admission to Canada



Data source: Statistics Canada, Census 2021

Table 13: Immigration by Admission Category

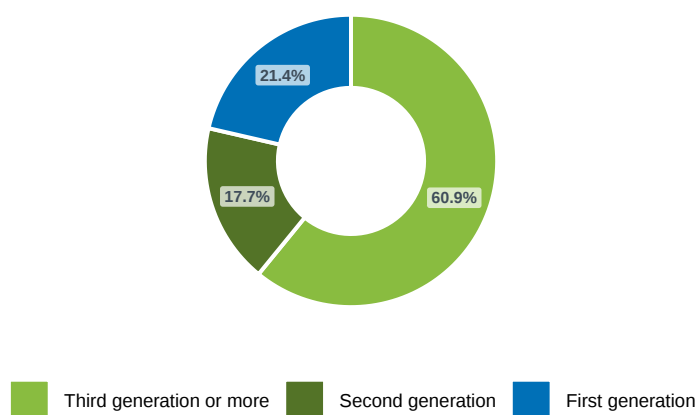
Admission Category	# of Persons	% of Population
Other immigrants	0	0.0%
Refugees	0	0.0%
Immigrants sponsored by family	35	26.9%
Economic immigrants	90	69.2%

Immigration Generation Status

By generational status, 60.9% of all immigrants have been living in Canada as a third generation or more.

Immigration Generation Status

Distribution of immigrant population by generation status

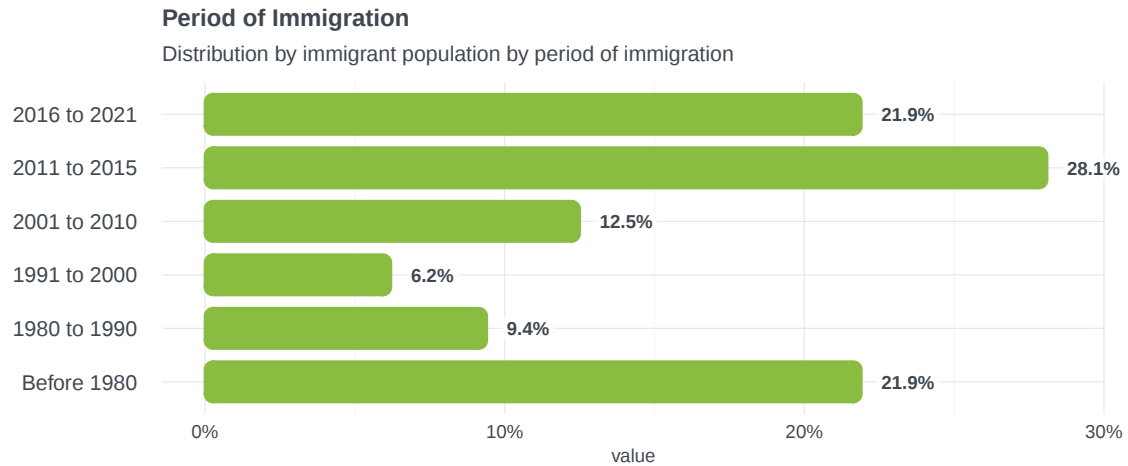


Data source: Statistics Canada, Census 2021

Table 14: Immigration by Generation Status

Generation Status	# of Persons	% of Population
Third generation or more	585	60.9%
Second generation	170	17.7%
First generation	205	21.4%

Immigration Period



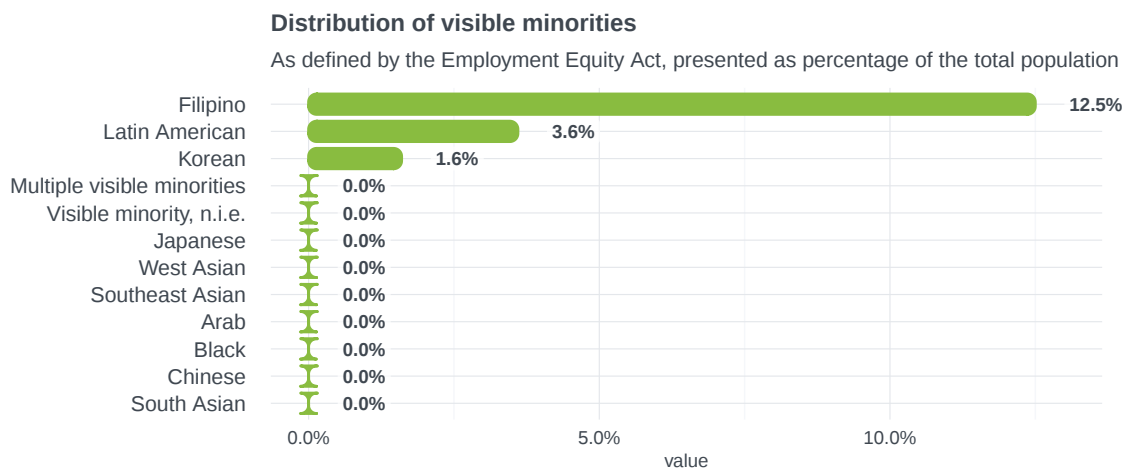
Source: Statistics Canada, Census 2021

Table 15: Immigration by Period

Immigration Period	# of Persons	% of Population
2016 to 2021	35	21.9%
2011 to 2015	45	28.1%
2001 to 2010	20	12.5%
1991 to 2000	10	6.2%
1980 to 1990	15	9.4%
Before 1980	35	21.9%

Visible Minorities

A total of 17.7% of population consists of visible minorities. The most populous visible minority is Filipino, with 12.5% of total population.



Data source: Statistics Canada, Census 2021

Table 16: Visible Minorities

Visible Minorities	Number of persons			Percentage of population		
	Total #	# Men+	# Women+	Total %	% Men+	% Women+
Filipino	120	55	65	12.5%	10.9%	14.3%
Latin American	35	15	20	3.6%	3.0%	4.4%

Table 16: Visible Minorities (continued)

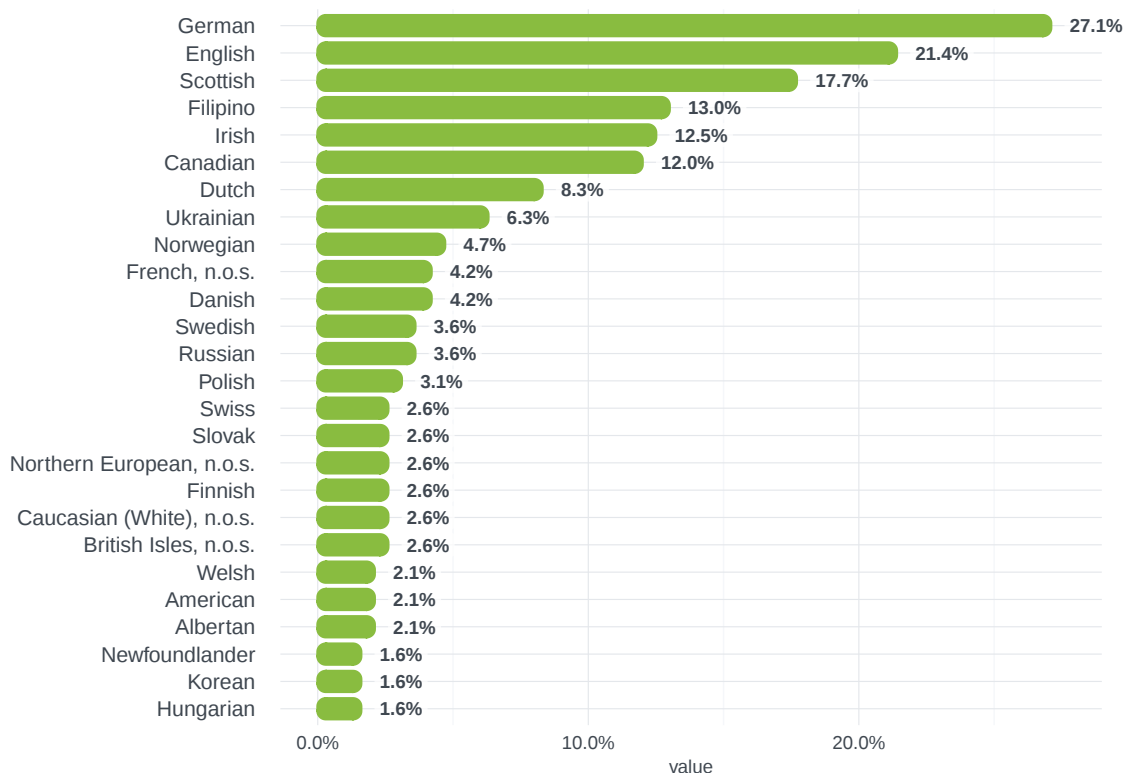
Visible Minorities	Number of persons			Percentage of population		
	Total #	# Men+	# Women+	Total %	% Men+	% Women+
Korean	15	10	0	1.6%	2.0%	0.0%
South Asian	0	0	0	0.0%	0.0%	0.0%
Chinese	0	0	0	0.0%	0.0%	0.0%
Black	0	0	0	0.0%	0.0%	0.0%
Arab	0	0	0	0.0%	0.0%	0.0%
Southeast Asian	0	0	0	0.0%	0.0%	0.0%
West Asian	0	0	0	0.0%	0.0%	0.0%
Japanese	0	0	0	0.0%	0.0%	0.0%
Visible minority, n.i.e.	0	0	0	0.0%	0.0%	0.0%
Multiple visible minorities	0	0	0	0.0%	0.0%	0.0%

Ethnic Origin

In Trochu, 12.0% of total population declared themselves as having Candian ethnic origin. Most common non-Canadian origin is German, with 27.1% of the total population.

Ethnic origin composition (top 25)

Top 25 ethnic or cultural origins of the person's ancestors, usually more distant than a grandpar



Data source: Statistics Canada, Census 2021

Table 17: Top 25 ethnic or cultural origins of the person's ancestors, usually more distant than a grandparent

Ethnic Origin	Number of Persons	% of Population
German	260	27.10%
English	205	21.40%

Table 17: Top 25 ethnic or cultural origins of the person's ancestors, usually more distant than a grandparent (*continued*)

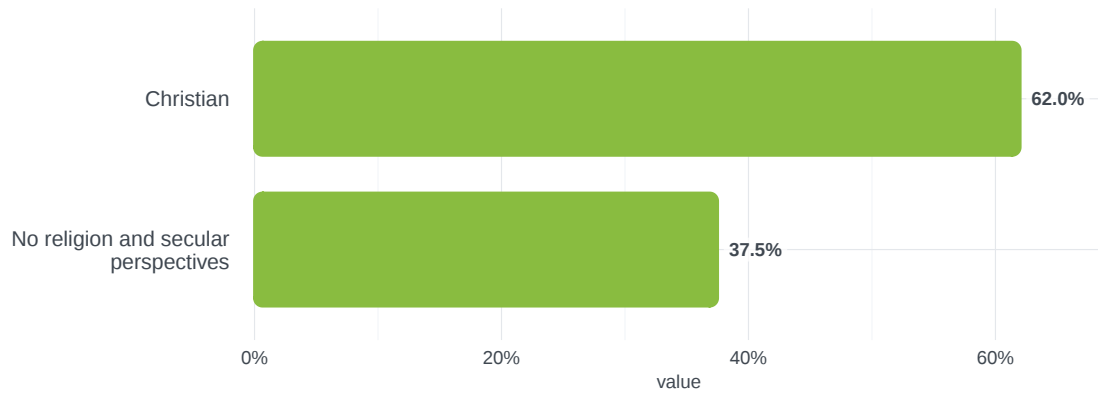
Ethnic Origin	Number of Persons	% of Population
Scottish	170	17.70%
Filipino	125	13.00%
Irish	120	12.50%
Canadian	115	12.00%
Dutch	80	8.30%
Ukrainian	60	6.30%
Norwegian	45	4.70%
French, n.o.s.	40	4.20%
Danish	40	4.20%
Russian	35	3.60%
Swedish	35	3.60%
Polish	30	3.10%
British Isles, n.o.s.	25	2.60%
Caucasian (White), n.o.s.	25	2.60%
Swiss	25	2.60%
Finnish	25	2.60%
Northern European, n.o.s.	25	2.60%
Slovak	25	2.60%
Welsh	20	2.10%
American	20	2.10%
Albertan	20	2.10%
Hungarian	15	1.60%
Korean	15	1.60%
Newfoundlander	15	1.60%

Religions

According to Census 2021 data, 62.0% of the population declared themselves as Christian, and 26.6% are members of Catholic church.

Religions

Distribution of population by religion



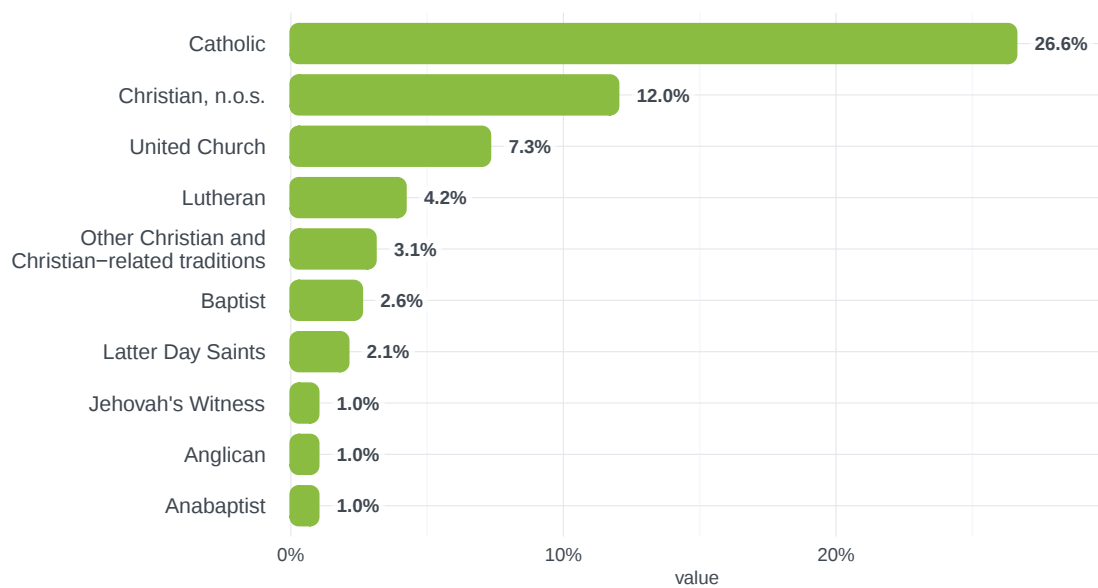
Source: Statistics Canada, Census 2021

Table 18: Religions

Religion	Number of persons			Percentage of population		
	Total #	# Men+	# Women+	Total %	% Men+	% Women+
Christian	595	285	305	62.0%	56.4%	67.0%
No religion and secular perspectives	360	215	145	37.5%	42.6%	31.9%

Christian Churches

Distribution of population by Christian churches



Source: Statistics Canada, Census 2021

Table 19: Christian Churches

Religion	Number of persons			Percentage of population		
	Total #	# Men+	# Women+	Total %	% Men+	% Women+
Catholic	255	125	125	26.6%	24.8%	27.5%
Christian, n.o.s.	115	60	60	12.0%	11.9%	13.2%
United Church	70	25	45	7.3%	5.0%	9.9%
Lutheran	40	30	10	4.2%	5.9%	2.2%
Other Christian and Christian-related traditions	30	10	20	3.1%	2.0%	4.4%
Baptist	25	10	10	2.6%	2.0%	2.2%

Table 19: CHristian Churches (continued)

Religion	Number of persons			Percentage of population		
	Total #	# Men+	# Women+	Total %	% Men+	% Women+
Latter Day Saints	20	10	10	2.1%	2.0%	2.2%
Anabaptist	10	0	10	1.0%	0.0%	2.2%
Anglican	10	10	0	1.0%	2.0%	0.0%
Jehovah's Witness	10	0	10	1.0%	0.0%	2.2%

Language

In Trochu, 1.0% of population speaks both English and French, while 97.9% speaks English only.

The following chart represents the distribution of official language spoken by language.

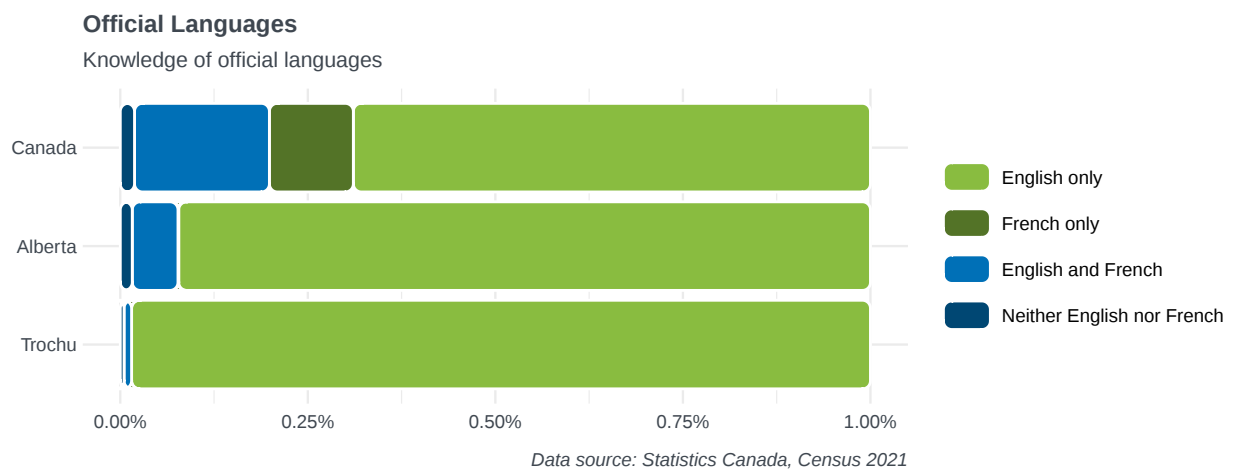


Table 20: Official Languages Spoken

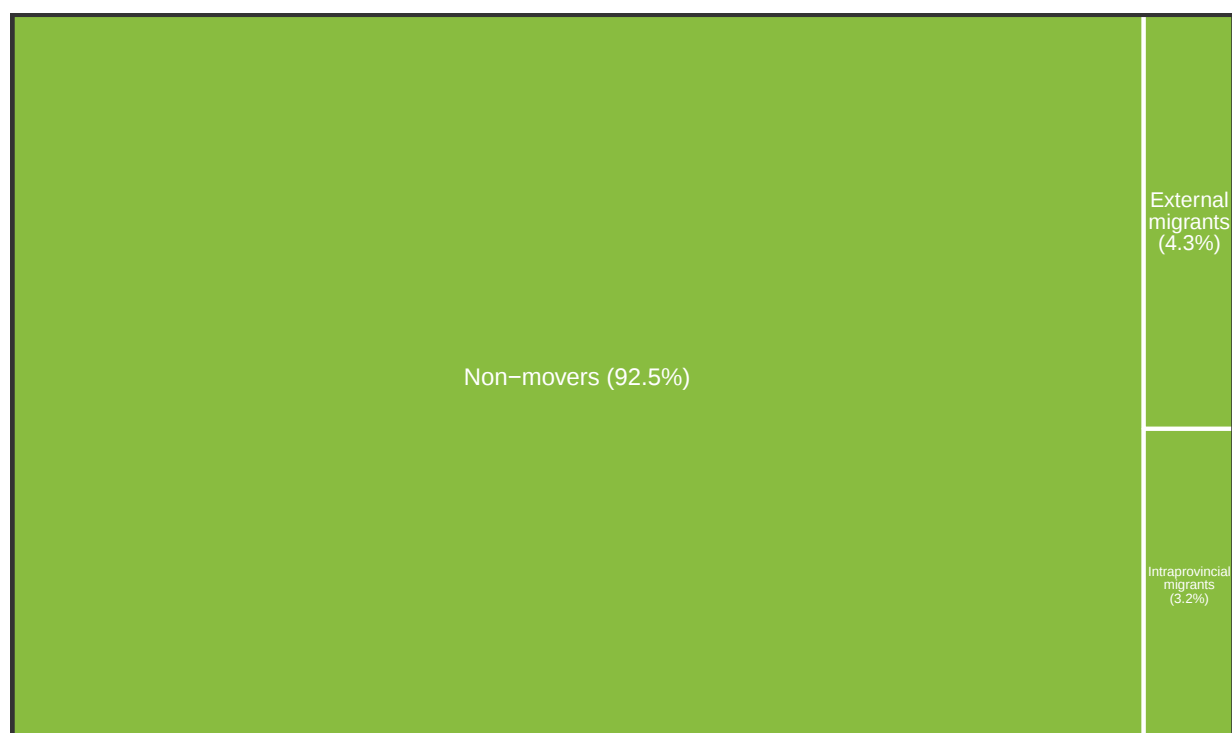
Location	Percentage of Population		
	English only	French only	English and French
Canada	69.0%	11.2%	18.0%
Alberta	92.3%	0.1%	6.1%
Trochu	97.9%	0.0%	1.0%

Mobility

According to Census 2021 data, 9.4% of the population in the town of Trochu moved in the last year.

Mobility in the last year

Mobility in the last year before the census year



Data source: Statistics Canada, Census 2021

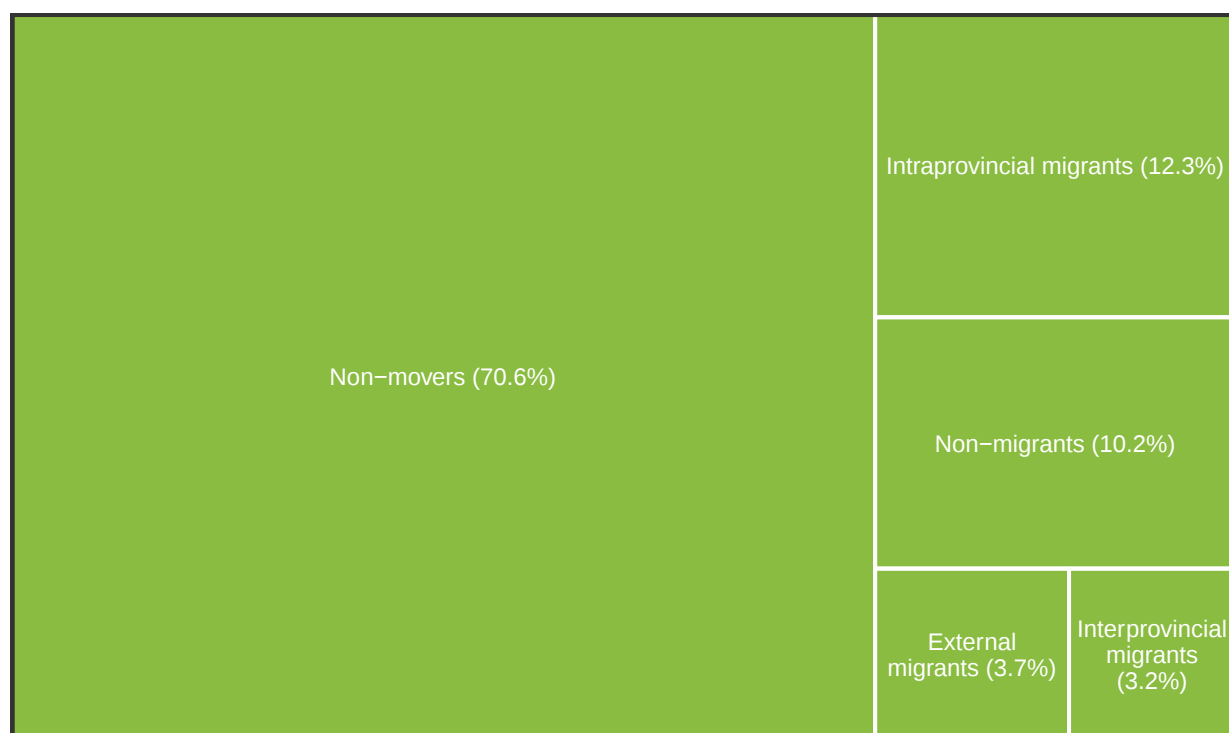
Table 21: Mobility in the period 2015-2020

Movers	Migrants	Internal / External	Inter/Intra Provincial	Number of persons			Percentage of population		
				Total #	# Men+	# Women+	Total %	% Men+	% Women+
Non-movers				865	450	415	90.6%	90.0%	92.2%
Movers	Non-migrants			0	0	0	0.0%	0.0%	0.0%
Movers	Migrants	Internal migrants	Intraprovincial migrants	30	20	10	3.1%	4.0%	2.2%
Movers	Migrants	Internal migrants	Interprovincial migrants	0	0	0	0.0%	0.0%	0.0%
Movers	Migrants	External migrants		40	20	20	4.2%	4.0%	4.4%

In the last five years before the census year, 29.0% of the population were movers.

Mobility in the period 2015–2020

Mobility in the last 5 years before the census year



Data source: Statistics Canada, Census 2021

Table 22: Mobility in the period 2015-2020

Movers	Migrants	Internal / External	Inter/Intra Provincial	Number of persons			Percentage of population		
				Total #	# Men+	# Women+	Total %	% Men+	% Women+
Non-movers				660	330	330	71.0%	68.8%	73.3%
Movers	Non-migrants			95	45	40	10.2%	9.4%	8.9%
Movers	Migrants	Internal migrants	Intraprovincial migrants	115	60	50	12.4%	12.5%	11.1%
Movers	Migrants	Internal migrants	Interprovincial migrants	30	20	10	3.2%	4.2%	2.2%
Movers	Migrants	External migrants		35	25	15	3.8%	5.2%	3.3%

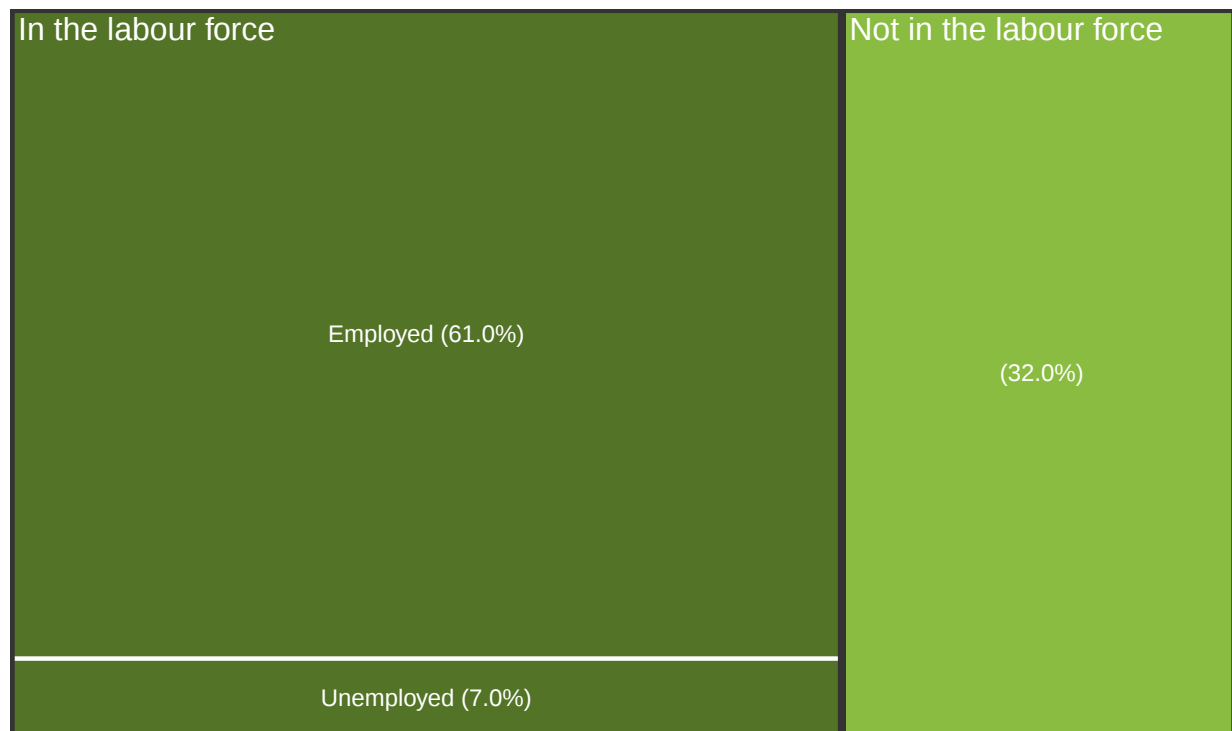
Workforce

The total workforce in the Town of Trochu consists of 565 persons, which is 68.1% of the population aged 15 and over (830).

The number of average weeks worked in the census reference year is 40.0. There were 60 unemployed in the population aged 15 and over.

Workforce by status

Distribution of workforce categories by status



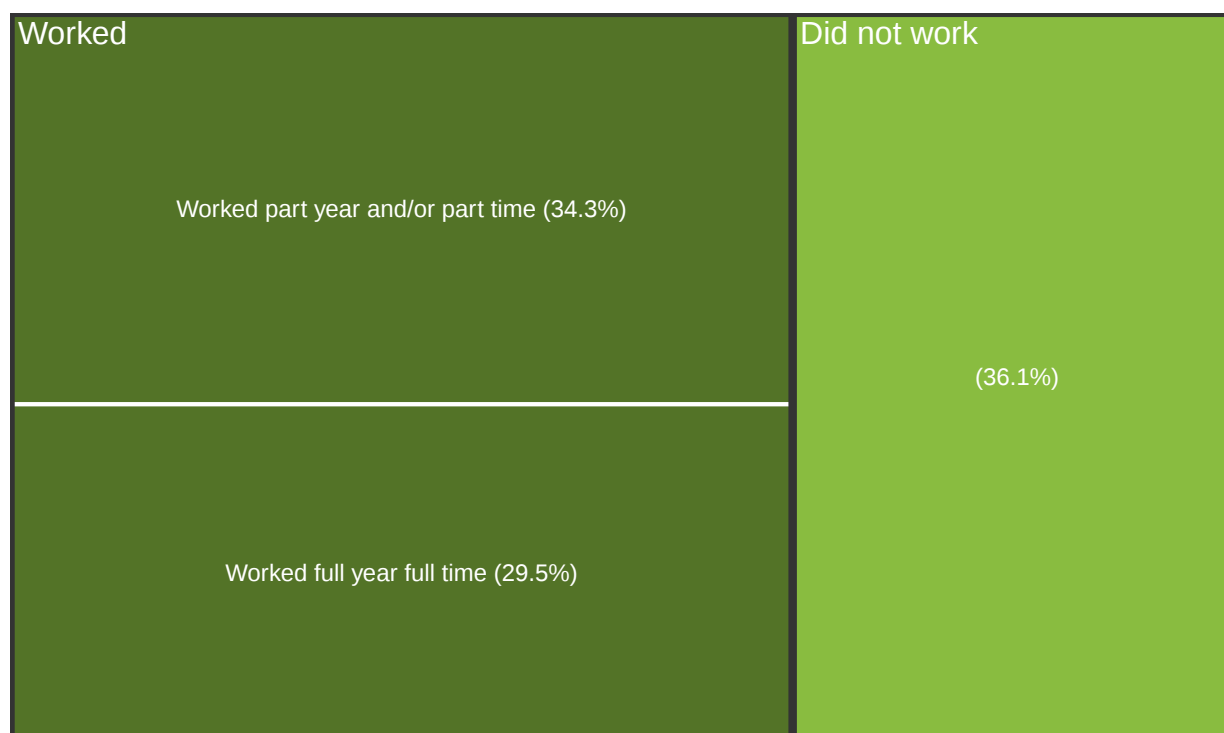
Data source: Statistics Canada, Census 2021

Table 23: Workforce by Employment Status

Location	Employed	Unemployed	Not in the labour force
Canada	57.10%	6.60%	36.30%
Alberta	60.20%	7.80%	32.00%
Trochu	60.60%	7.30%	32.10%

Average weeks worked

Workforce activity



Data source: Statistics Canada, Census 2021

Table 24: Workforce by Work Activity

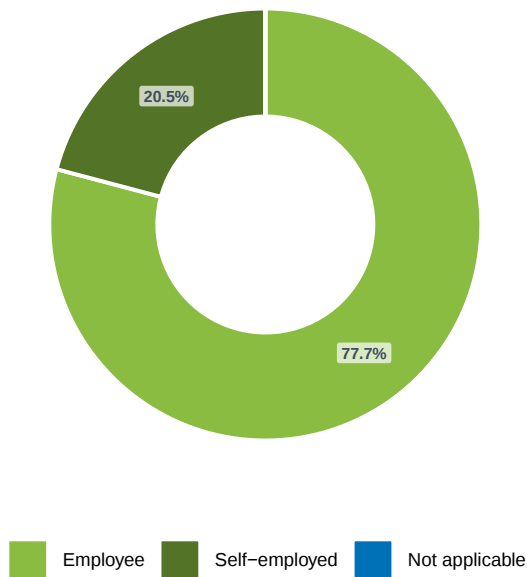
Activity	# of Persons	% of Labour Force
Did not work	300	36.1%
Worked full year full time	245	29.5%
Worked part year and/or part time	285	34.3%

Class of Worker

As of Census 2021, 77.7% of workers were regular employees and 20.5% were self-employed.

Class of worker

Workforce distribution by class of worker



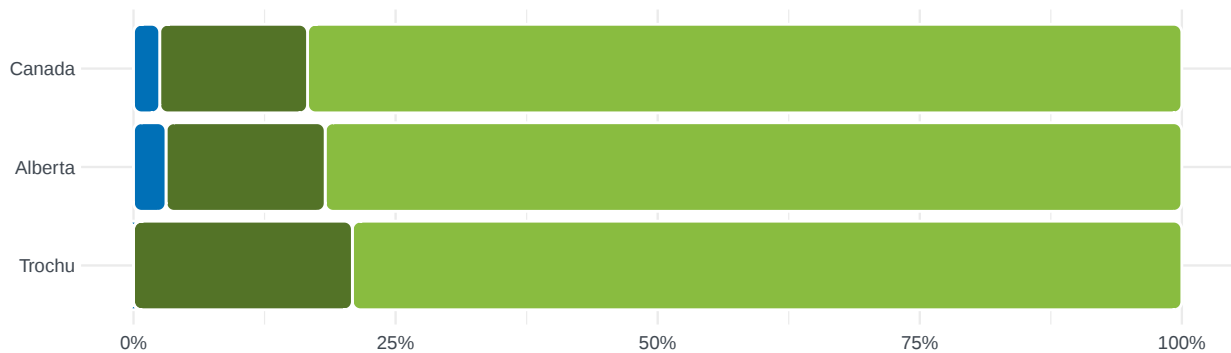
Data source: Statistics Canada, Census 2021

Table 25: Workforce by Employment Status

Employment Status	Number of Persons			Percentage of Workforce		
	Total #	Men+ #	Women+ #	Total %	Men+ %	Women+ %
Employee	435	250	190	77.7%	73.5%	84.4%
Self-employed	115	90	25	20.5%	26.5%	11.1%
Not applicable	0	0	0	0.0%	0.0%	0.0%

Class of Worker – Comparison

Comparison of workforce distribution by class of worker at different administrative levels



Data source: Statistics Canada, Census 2021

Table 26: Workforce by Employment Status

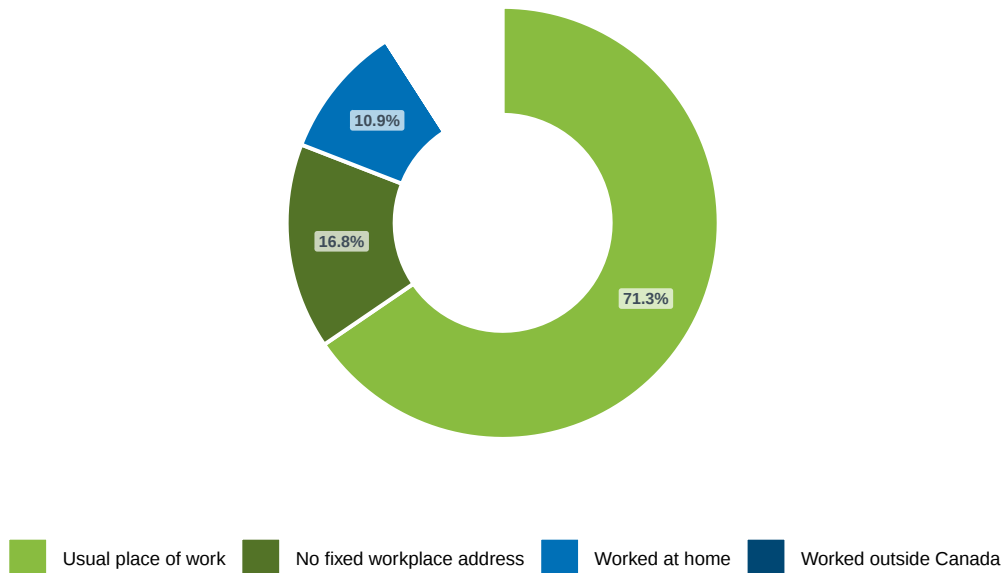
Location	Employee	Self-employed	Not applicable
Canada	83.4%	14.1%	2.5%
Alberta	81.8%	15.2%	3.1%
Trochu	77.7%	20.5%	0.0%

Place of work

There were 71.3% of workers that worked at usual place (office, workshop, etc.) and 10.9% worked from home.

Place of work

Workforce distribution by place of work



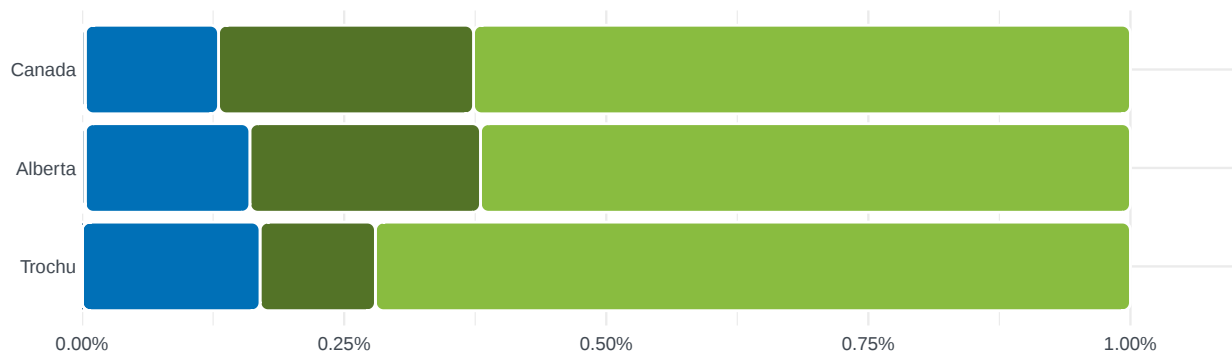
Data source: Statistics Canada, Census 2021

Table 27: Workforce by Place of Work

Place of Work	Number of Persons			Percentage of Workforce		
	Total #	# Men+	# Women+	Total %	% Men+	% Women+
Usual place of work	360	215	145	71.3%	71.7%	72.5%
No fixed workplace address	85	65	20	16.8%	21.7%	10.0%
Worked at home	55	20	35	10.9%	6.7%	17.5%
Worked outside Canada	0	0	0	0.0%	0.0%	0.0%

Class of Worker – Comparison

Comparison of workforce distribution by place of work at different administrative levels



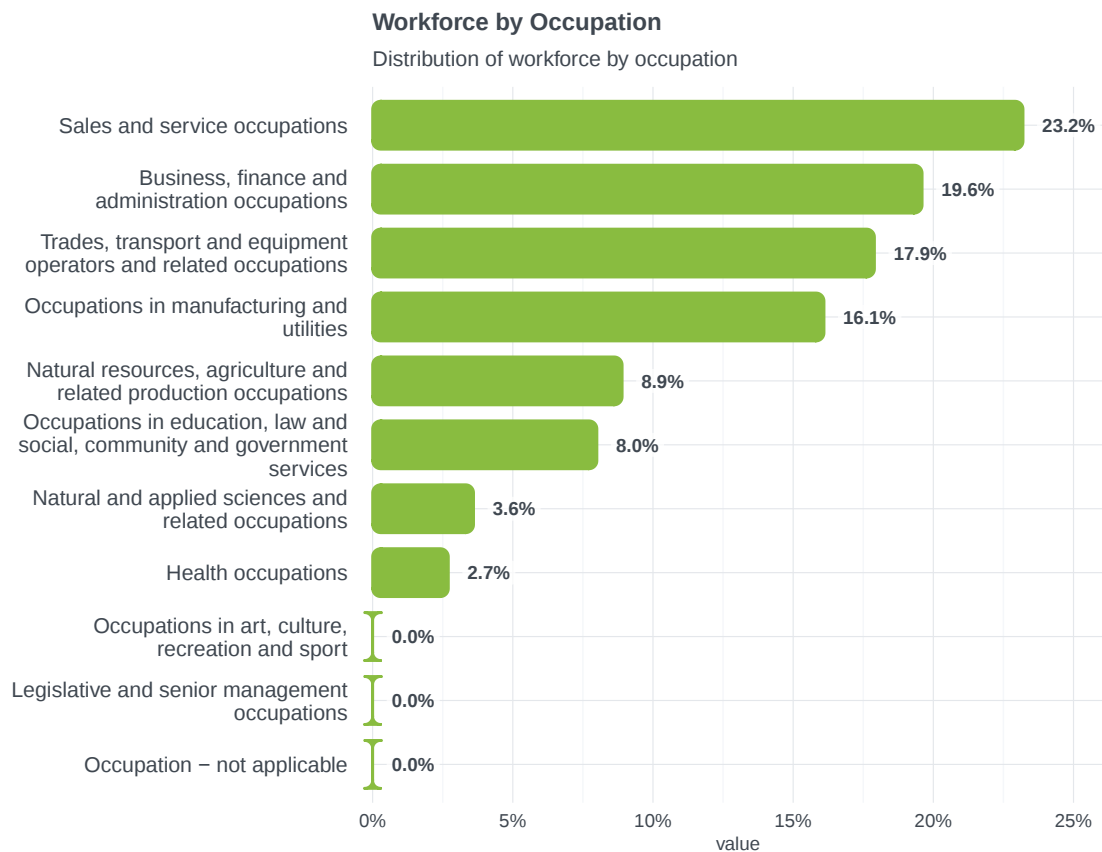
Data source: Statistics Canada, Census 2021

Table 28: Workforce by Employment Status

Location	Usual place of work	Worked at home	No fixed workplace address	Worked outside Canada
Canada	62.6%	24.3%	12.7%	0.3%
Alberta	62.0%	22.0%	15.7%	0.3%
Trochu	71.3%	10.9%	16.8%	0.0%

Occupation and Industry

Most common occupations in Trochu are Sales and service occupations, which employs 23.2% of total workforce.



Source: Statistics Canada, Census 2021

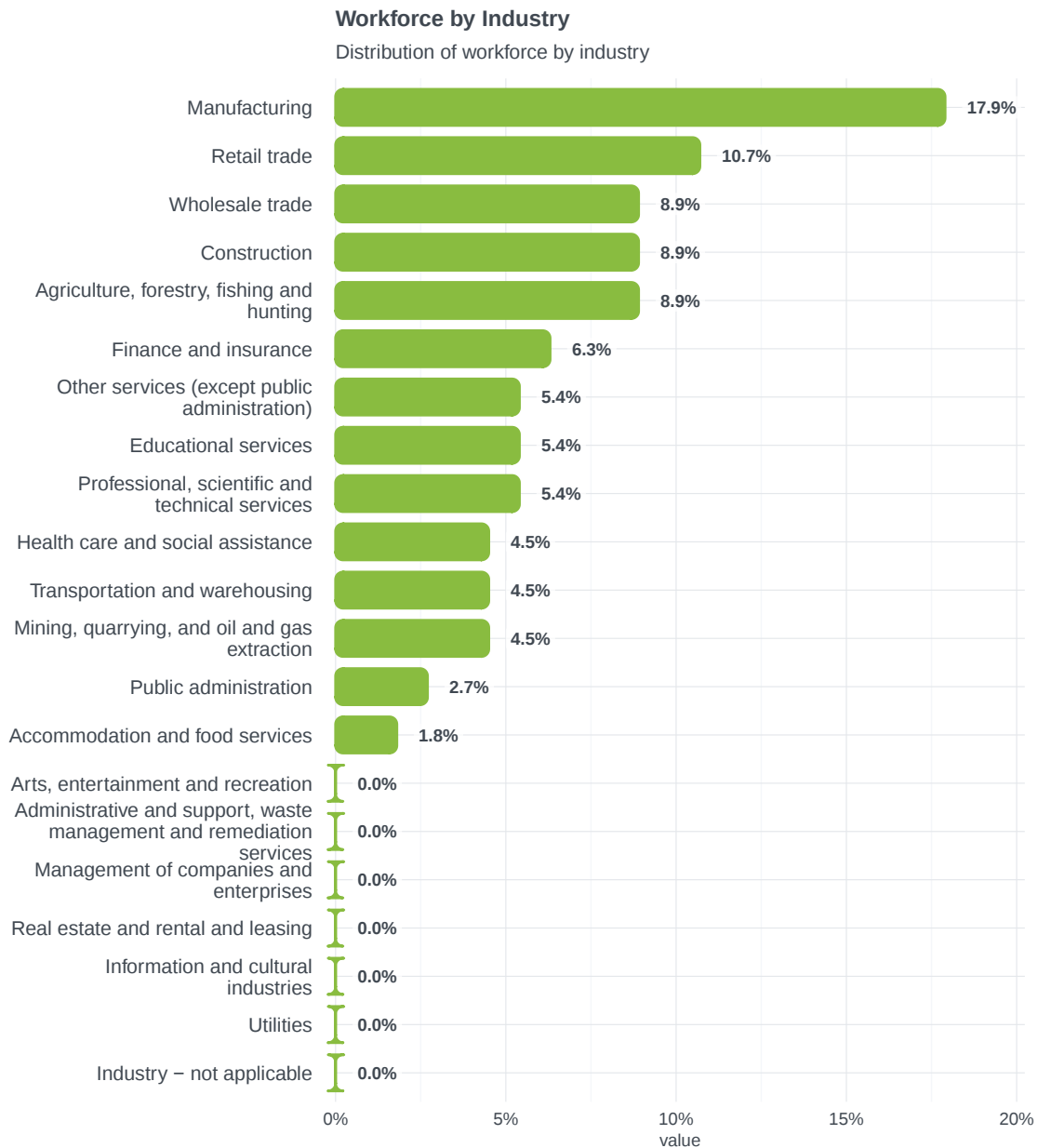
Table 29: Workforce by Occupation

Occupation	Number of Persons			Percentage of Workforce		
	Total #	# Men+	# Women+	Total %	% Men+	% Women+
Sales and service occupations	130	75	55	23.2%	22.1%	24.4%
Business, finance and administration occupations	110	30	80	19.6%	8.8%	35.6%
Trades, transport and equipment operators and related occupations	100	90	10	17.9%	26.5%	4.4%
Occupations in manufacturing and utilities	90	75	15	16.1%	22.1%	6.7%
Natural resources, agriculture and related production occupations	50	45	0	8.9%	13.2%	0.0%

Table 29: Workforce by Occupation (continued)

Occupation	Number of Persons			Percentage of Workforce		
	Total #	# Men+	# Women+	Total %	% Men+	% Women+
Occupations in education, law and social, community and government services	45	10	30	8.0%	2.9%	13.3%
Natural and applied sciences and related occupations	20	10	0	3.6%	2.9%	0.0%
Health occupations	15	0	15	2.7%	0.0%	6.7%
Occupation - not applicable	0	0	0	0.0%	0.0%	0.0%
Legislative and senior management occupations	0	0	0	0.0%	0.0%	0.0%
Occupations in art, culture, recreation and sport	0	0	0	0.0%	0.0%	0.0%

Most common industry is Manufacturing, which employs 17.9% of the total workforce.



Source: Statistics Canada, Census 2021

Table 30: Workforce by Industry

Industry	Number of Persons			Percentage of Workforce		
	Total #	# Men+	# Women+	Total %	% Men+	% Women+
Manufacturing	100	65	35	17.9%	19.1%	15.6%
Retail trade	60	40	20	10.7%	11.8%	8.9%
Agriculture, forestry, fishing and hunting	50	40	10	8.9%	11.8%	4.4%
Construction	50	50	0	8.9%	14.7%	0.0%
Wholesale trade	50	45	0	8.9%	13.2%	0.0%
Finance and insurance	35	0	35	6.3%	0.0%	15.6%
Professional, scientific and technical services	30	10	25	5.4%	2.9%	11.1%
Educational services	30	0	25	5.4%	0.0%	11.1%
Other services (except public administration)	30	15	10	5.4%	4.4%	4.4%
Mining, quarrying, and oil and gas extraction	25	20	0	4.5%	5.9%	0.0%

Table 30: Workforce by Industry (continued)

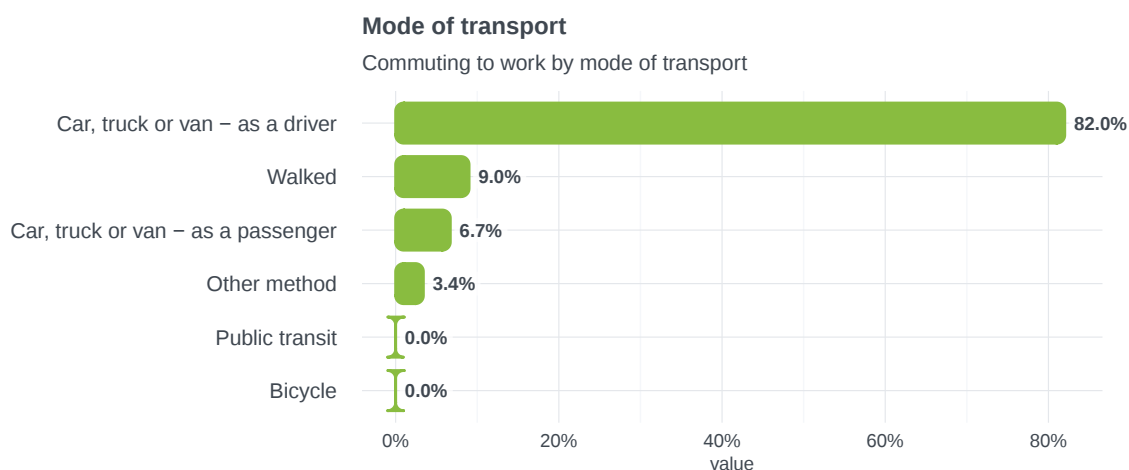
Industry	Number of Persons			Percentage of Workforce		
	Total #	# Men+	# Women+	Total %	% Men+	% Women+
Transportation and warehousing	25	20	0	4.5%	5.9%	0.0%
Health care and social assistance	25	0	20	4.5%	0.0%	8.9%
Public administration	15	10	10	2.7%	2.9%	4.4%
Accommodation and food services	10	0	10	1.8%	0.0%	4.4%
Industry - not applicable	0	0	0	0.0%	0.0%	0.0%
Utilities	0	0	0	0.0%	0.0%	0.0%
Information and cultural industries	0	0	0	0.0%	0.0%	0.0%
Real estate and rental and leasing	0	0	0	0.0%	0.0%	0.0%
Management of companies and enterprises	0	0	0	0.0%	0.0%	0.0%
Administrative and support, waste management and remediation services	0	0	0	0.0%	0.0%	0.0%
Arts, entertainment and recreation	0	0	0	0.0%	0.0%	0.0%

Commute

In Trochu, 0.0% of commuters (0) use public transport. About 9.0% of commuters (40) use active mode of transport (walking or riding a bicycle) to get to their work place.

Table 31: Commute Flow

Place of Residence	Place of Work	Number of Commuters
Kneehill County	Trochu	250
Trochu	Trochu	250
Trochu	Three Hills	110
Three Hills	Trochu	100
Elnora	Trochu	40
Red Deer County	Trochu	30
Red Deer	Trochu	20
Trochu	Olds	20
Other	Trochu	20
Trochu	Other	15



Source: Statistics Canada, Census 2021

Table 32: Commute Mode

Commute Mode	Number of Persons			Percentage of Workforce		
	Total #	# Men+	# Women+	Total %	% Men+	% Women+
Car, truck or van - as a driver	365	225	135	82.0%	80.4%	81.8%
Walked	40	20	15	9.0%	7.1%	9.1%
Car, truck or van - as a passenger	30	15	15	6.7%	5.4%	9.1%
Other method	15	15	0	3.4%	5.4%	0.0%
Bicycle	0	0	0	0.0%	0.0%	0.0%
Public transit	0	0	0	0.0%	0.0%	0.0%

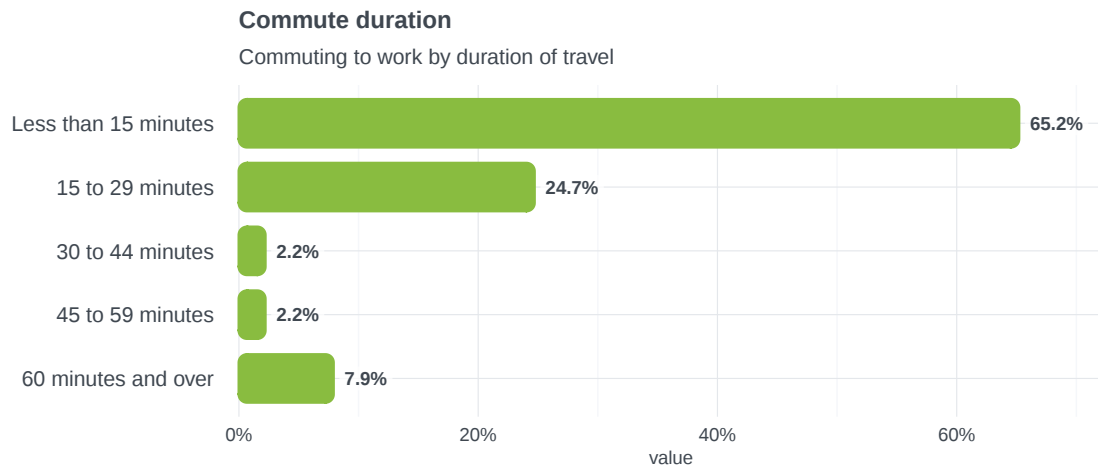


Table 33: Commute Duration

Commute Time	Number of Persons			Percentage of Workforce		
	Total #	# Men+	# Women+	Total %	% Men+	% Women+
60 minutes and over	35	20	10	7.9%	7.1%	6.1%
45 to 59 minutes	10	0	10	2.2%	0.0%	6.1%
30 to 44 minutes	10	10	0	2.2%	3.6%	0.0%
15 to 29 minutes	110	75	35	24.7%	26.8%	21.2%
Less than 15 minutes	290	175	110	65.2%	62.5%	66.7%

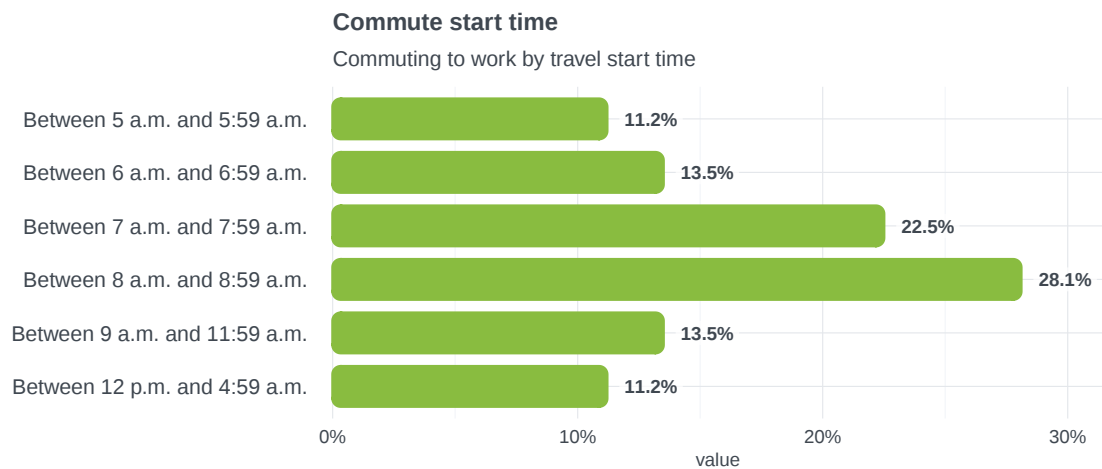


Table 34: Commute Time

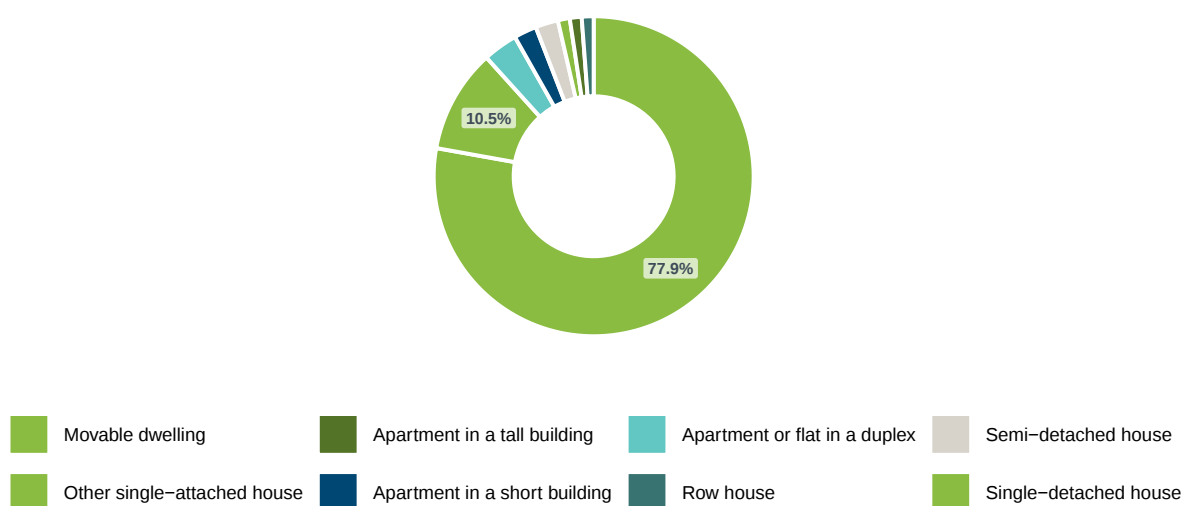
Commute Time	Number of Persons			Percentage of Workforce		
	Total #	# Men+	# Women+	Total %	% Men+	% Women+
Between 12 p.m. and 4:59 a.m.	50	30	20	11.2%	10.7%	12.1%
Between 9 a.m. and 11:59 a.m.	60	40	20	13.5%	14.3%	12.1%
Between 8 a.m. and 8:59 a.m.	125	60	65	28.1%	21.4%	39.4%
Between 7 a.m. and 7:59 a.m.	100	65	40	22.5%	23.2%	24.2%
Between 6 a.m. and 6:59 a.m.	60	50	10	13.5%	17.9%	6.1%
Between 5 a.m. and 5:59 a.m.	50	35	15	11.2%	12.5%	9.1%

Housing Types

Single family homes represent 77.9% of all dwellings in Trochu. Average household size is 2.2 persons per household (Census 2021).

Housing types

Distribution of dwellings by housing type



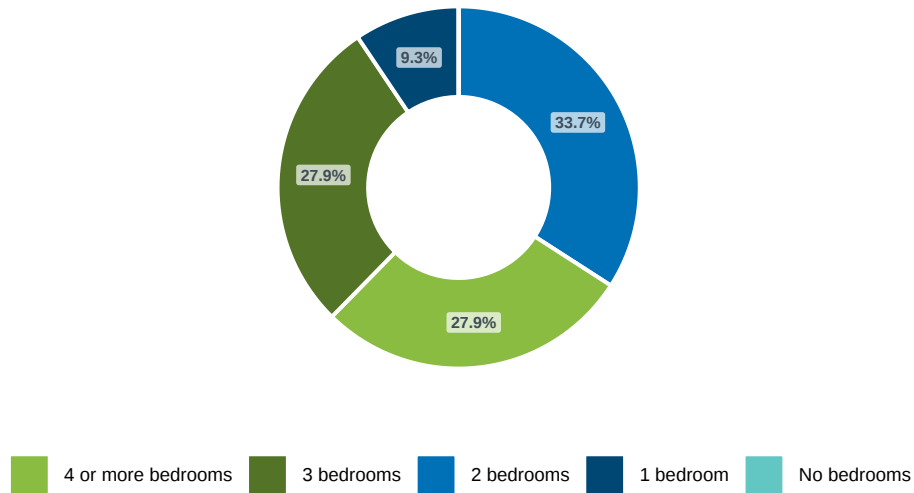
Date source: Statistics Canada, Census 2021

Table 35: Housing Types

Housing Type	# of Dwellings	% of All Dwellings
Single-detached house	335	77.9%
Movable dwelling	45	10.5%
Apartment or flat in a duplex	15	3.5%
Apartment in a short building	10	2.3%
Semi-detached house	10	2.3%
Other single-attached house	5	1.2%
Apartment in a tall building	5	1.2%
Row house	5	1.2%

Dwellings by number of bedrooms

Distribution of dwellings by number of bedrooms



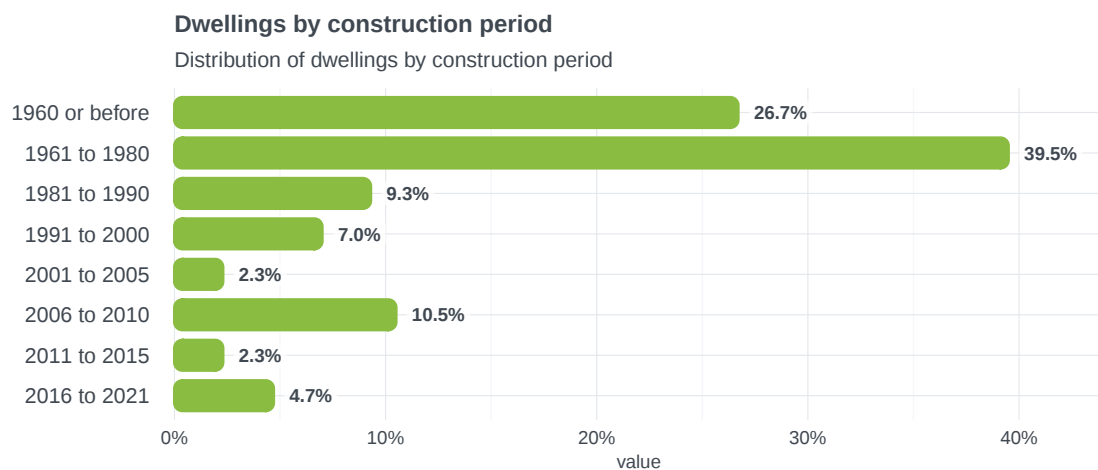
Date source: Statistics Canada, Census 2021

Table 36: Housing Types

Number of Bedrooms	# of Dwellings	% of All Dwellings
2 bedrooms	145	33.7%
4 or more bedrooms	120	27.9%
3 bedrooms	120	27.9%
1 bedroom	40	9.3%
No bedrooms	0	0.0%

Construction period and suitability

There are 2.3% of dwellings in Trochu that are not suitable for living, and 10.5% that require major repairs.



Source: Statistics Canada, Census 2021

Table 37: Dwellings by Construction Period

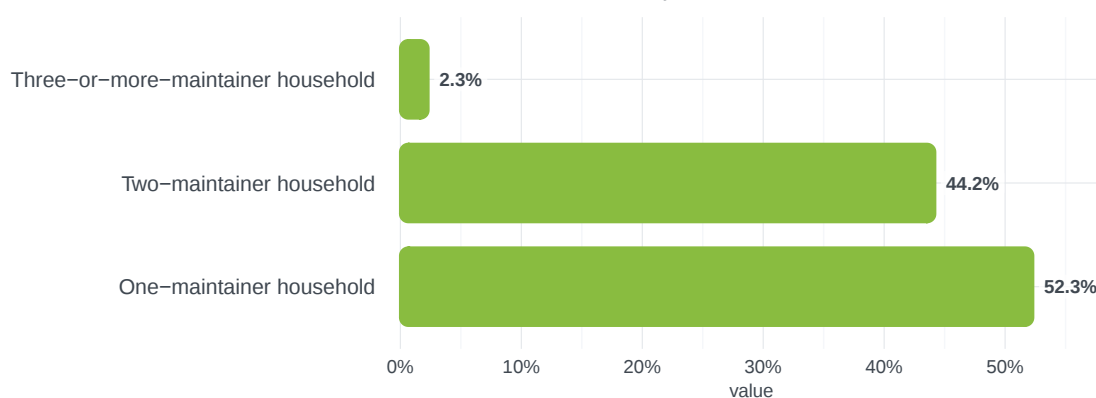
Construction Period	Number of Dwellings	% of All Dwellings
1960 or before	115	26.70%

Table 37: Dwellings by Construction Period (continued)

Construction Period	Number of Dwellings	% of All Dwellings
1961 to 1980	170	39.50%
1981 to 1990	40	9.30%
1991 to 2000	30	7.00%
2001 to 2005	10	2.30%
2006 to 2010	45	10.50%
2011 to 2015	10	2.30%
2016 to 2021	20	4.70%

Households by number of maintainers

Distribution of households by number of maintainers



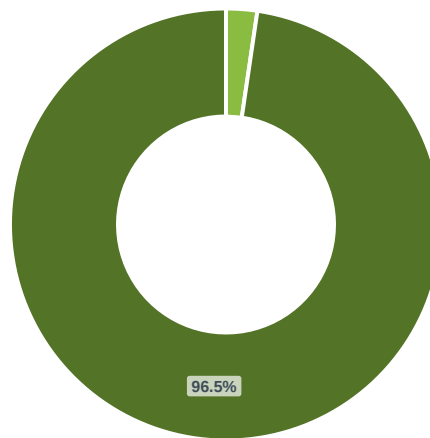
Source: Statistics Canada, Census 2021

Table 38: Households by Number of Maintainers

Number of Maintainers	Number of Households	% of All Households
Three-or-more-maintainer household	10	2.30%
Two-maintainer household	190	44.20%
One-maintainer household	225	52.30%

Dwelling suitability

Distribution of dwellings by suitability



Not suitable Suitable

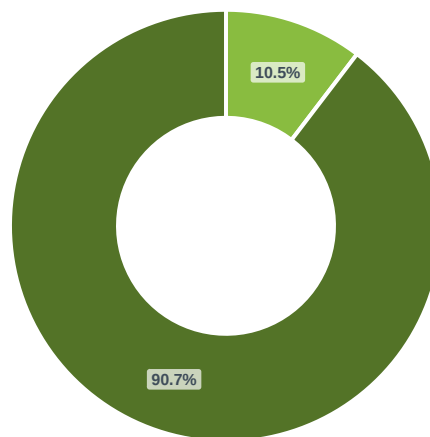
Date source: Statistics Canada, Census 2021

Table 39: Dwellings by Suitability

Dwelling Suitability	Number of Dwellings	% of All Dwellings
Not suitable	10	2.30%
Suitable	415	96.50%

Dwelling condition

Distribution of dwellings by condition



Major repairs needed Minor repairs needed

Date source: Statistics Canada, Census 2021

Table 40: Dwellings by Condition

Dwelling Condition	Number of Dwellings	% of All Dwellings
Major repairs needed	45	10.50%
Minor repairs needed	390	90.70%

Housing affordability

Shelter cost-to-income ratio (STIR) is used as a measure of housing affordability. Housing is considered unaffordable if the household spends 30% or more of total household income on shelter cost.

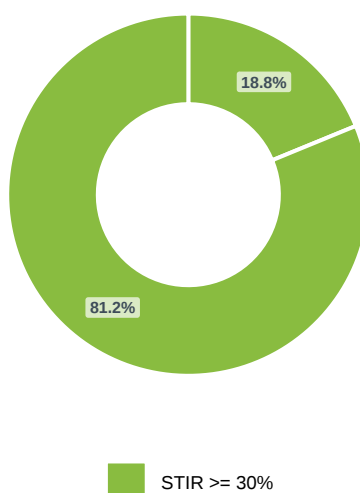
Shelter costs for owner households include, where applicable, mortgage payments, property taxes and condominium fees, along with the costs of electricity, heat, water and other municipal services. For renter households, shelter costs include, where applicable, the rent and the costs of electricity, heat, water and other municipal services.

In Trochu, 18.8% of all private households have STIR greater than 30%.

The charts below represent the percentage of households that spend 30% or more of their household income on shelter cost.

Shelter cost-to-income ratio

Percentage of households with STIR = 30% or more



Date source: Statistics Canada, Census 2021

Table 41: Households by Tenure

Tenure	Number of Households	% of All Households
Band housing	0	0.0%
Renter	110	25.6%
Owner	325	75.6%

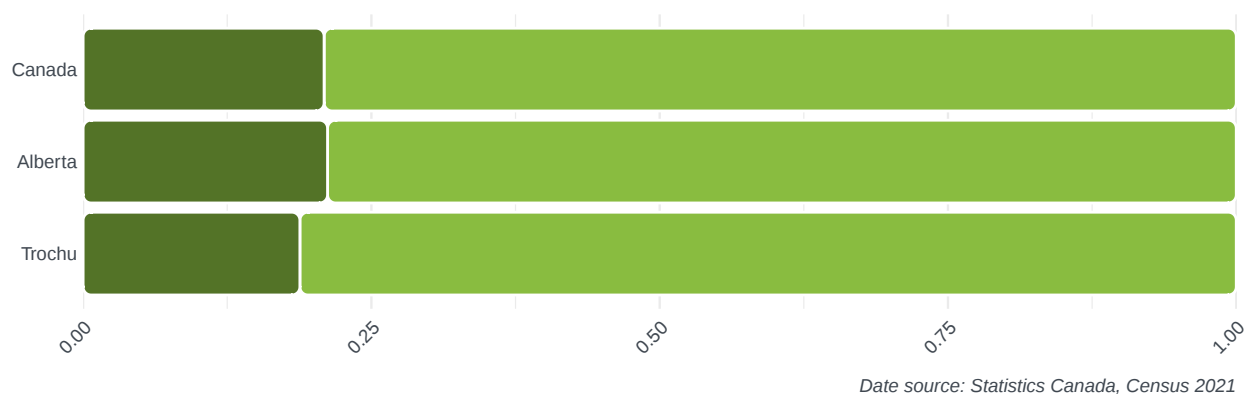


Table 42: Households by Tenure

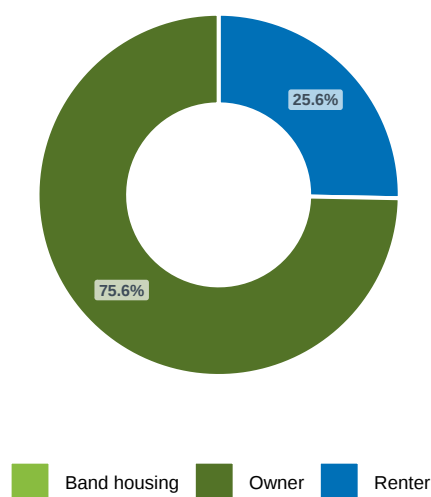
Tenure	Number of Households	% of All Households
Band housing	0	0.0%
Renter	110	25.6%
Owner	325	75.6%

Tenure

By tenure, 75.6% of all private households in Trochu are owner households, and 25.6% are tenant households.

Households by tenure

Distribution of households by tenure – owner, tenant or band housing



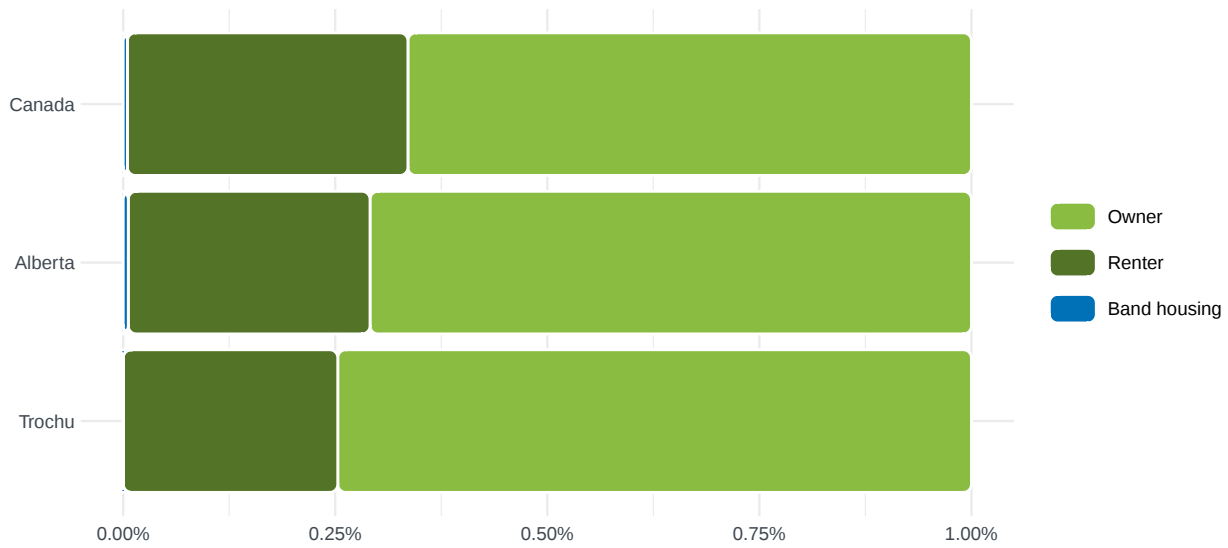
Date source: Statistics Canada, Census 2021

Table 43: Households by Tenure

Tenure	Number of Households	% of All Households
Band housing	0	0.0%
Renter	110	25.6%
Owner	325	75.6%

Households by Tenure – Comparison

Comparison of distribution of households by tenure at different administrative levels



Date source: Statistics Canada, Census 2021

Table 44: Households by Tenure - Comparison

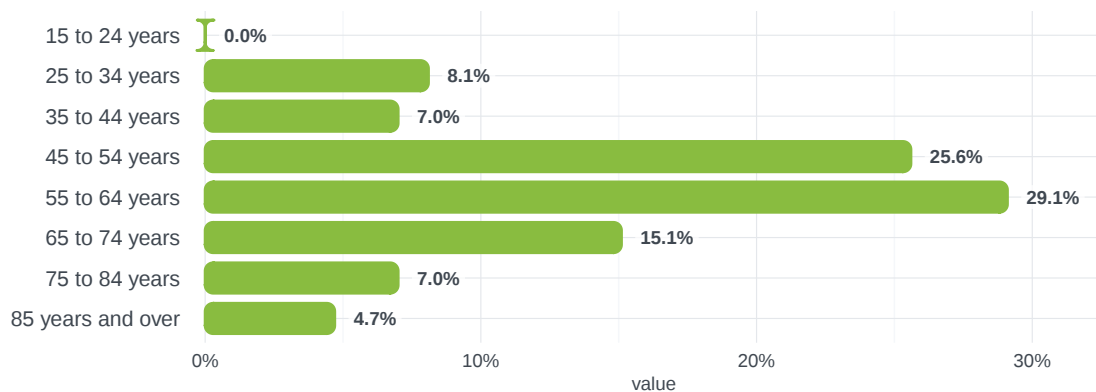
Location	Households by Tenure		
	Owner	Renter	Band Housing
Canada	66.5%	33.1%	0.5%
Alberta	70.9%	28.5%	0.6%
Trochu	75.6%	25.6%	0.0%

Owner Households

In Trochu, 75.6% of all private households are occupied by owners. Median value of those dwellings is \$220,000, while average value is \$229,000.

Owner households by owner age group

Distribution of owned households by owner age group



Source: Statistics Canada, Census 2021

Table 45: Owner Households by Owner Age Group

Age Group	Number of Households	% of All Households
85 years and over	20	4.70%
75 to 84 years	30	7.00%

Table 45: Owner Households by Owner Age Group (continued)

Age Group	Number of Households	% of All Households
65 to 74 years	65	15.10%
55 to 64 years	125	29.10%
45 to 54 years	110	25.60%
35 to 44 years	30	7.00%
25 to 34 years	35	8.10%
15 to 24 years	0	0.00%

There are 48.4% of owner households with mortgage, and 15.6% of owner households spend 30% or more on their shelter cost. Shelter costs for owner households include, where applicable, mortgage payments, property taxes and condominium fees, along with the costs of electricity, heat, water and other municipal services.

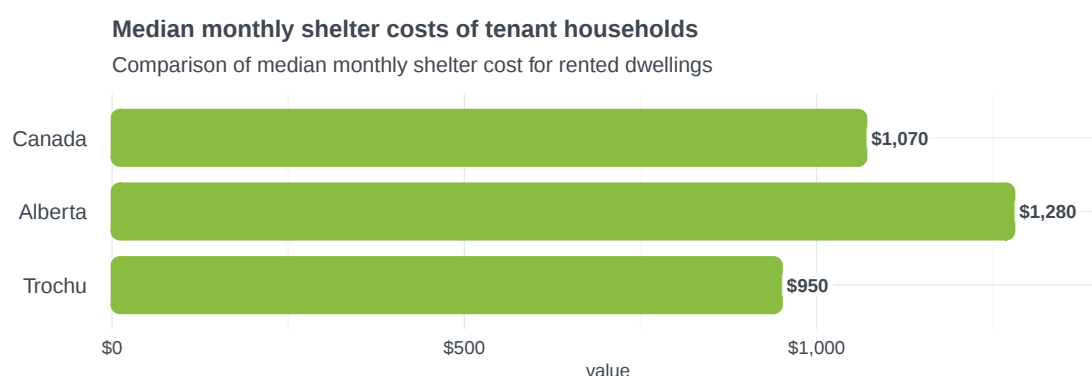
Table 46: Owner Households

% of Owner Households			Monthly Shelter Costs		Dwelling Value	
With Mortgage	In Unaffordable Housing	In Core Housing Need	Median Costs	Average Costs	Median Value	Average Value
48.40%	15.60%	19.00%	\$800	\$1,088	\$220,000	\$229,000

Tenant Households

There are 105 tenant households in Trochu, 25.6% of all private households. At the same time, 19.0% of tenant families live in subsidized housing.

Median shelter costs for tenant households amount to \$950 per month. Around 33.3% of tenant households spend 30% or more of their household income on shelter costs. For tenant households, shelter costs include, where applicable, the rent and the costs of electricity, heat, water and other municipal services.



Source: Statistics Canada, Census 2021

Table 47: Tenant Households

Location	% of Tenant Households			Monthly Shelter Costs	
	In Subsidized Housing	In Unaffordable Housing	In Core Housing Need	Median	Average
Trochu	19.00%	33.30%	28.60%	\$950	\$1,040
Alberta	9.10%	34.00%	20.70%	\$1,280	\$1,332

Table 47: Tenant Households (*continued*)

Location	% of Tenant Households			Monthly Shelter Costs	
	In Subsidized Housing	In Unaffordable Housing	In Core Housing Need	Median	Average
Canada	11.70%	33.20%	20.00%	\$1,070	\$1,209



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Kneehill Regional Family and Community Support Services
July 14, 2026 Meeting Minutes

A Regular Meeting of the Kneehill Regional Family and Community Support Services (FCSS) board was held at the Kneehill Regional FCSS office in Three Hills, Alberta on July 14, 2026, commencing at 6:56 p.m.

PRESENT:

Jaime Martel
Marilyn Sept

Town of Trochu Councilor Representative and Chairperson
Town of Three Hills Councilor Representative and Vice
Chairperson

Heather Sweetman
Rhonda Laking
Rosalie Jimmo
Laura Lee Machell – Cunningham
Angie Stewart

Village of Linden Councilor Representative
Village of Acme Councilor Representative
Village of Carbon Councilor Representative
Kneehill County Councilor Representative
Kneehill Regional FCSS Director and Recording Secretary

Board Package (attached and forming part of the minutes)

BOARD PACKAGE The following documentation was distributed to the Board:

- Agenda
- May 12, 2026 Regular Meeting Minutes
- Multi Municipal Agreement
- Kneehill Regional FCSS Director's Report
- 2026 Year to Date Financials

CALL TO ORDER Mrs. Martel called the meeting to order at 6:56 p.m.

AGENDA
15/26

1.0 Approval of Agenda

Mrs. Laking moved approval of the agenda as presented.

CARRIED

MINUTES
16/26

2.0 Approval of Minutes

Mrs. Sweetman moved approval of the May 12, 2026 regular meeting minutes.

CARRIED

**BUSINESS
ARISING**

3.0 Business Pending from Minutes

3.1 Multi Municipal Agreement

The Board reviewed the proposed updates and suggested revisions to the Multi-Municipal Agreement.

Ms. Stewart was directed to incorporate the agreed-upon changes and redistribute the revised agreement to the Board for further review.

REPORTS

4.0 Reports

4.1 Director's Report

FCSS

- Written report attached.

FAMILY WELLNESS PROGRAM

- Written report attached.

SENIORS OUTREACH

- Written report attached.

GRANT WRITER

- Written report attached.

Kneehill Regional Family and Community Support Services
July 14, 2026 Meeting Minutes

17/26 *Mrs. Machell Cunningham moved to receive the Director's report.*
CARRIED

4.2 Board Member Reports
No Updates

FIN REPORTS **5.0 Financial Reports**
The Board reviewed the 2026 Year to Date financial reports.

18/26 *Mrs. Sept moved to accept the financial reports.*
CARRIED

NEW BUSINESS **6.0 New Business**

NEXT MEETING **7.0 Next Meeting**
The next regular meeting is scheduled for Tuesday, September 8, 2026 at the
Kneehill Regional FCSS office in Three Hills, Alberta, commencing at 7:00 p.m.

ADJOURNMENT **8.0 Adjournment**
Mrs. Martel adjourned the meeting at 7:43 p.m.


Chairperson


Recording Secretary



COUNCIL MEMBER REPORT

Council Member: Chris Armstrong

Council Meeting Date: Sept 14, 2026

Committee & Meeting Date: Community Futures Wild Ros – Sept 3, 2026..

We are hosting a “Success in Digital Marketing” course for any businesses who are interested. It’s a 5 week course which is an introduction to digital marketing for local small business owners. The course is free and you do not need to be a CFWR client to participate. Info is on our town social media or on CFWR website

The “try a Trade Day will be in 3 Hills – upstairs in the arena on September 24. It’s a chance for student to see different trades and health care careers, with hands-on displays to try.

Committee & Meeting Date: CFWR Continued...We are taking a Community Economic Development training course on Sept 19 in Strathmore.

267 community Summer business walks were conducted. Issues brought up were difficulty in finding and retaining employees, rising costs, red tape in starting a business, lack of affordable housing for workers. This was across our whole region. But business owners have for the most part, described businesses as thriving or stable at least – the first time we’ve heard that since covid.

Additional Topics:



COUNCIL MEMBER REPORT

Council Member: Bill Cunningham

Council Meeting Date: September 10, 2026

Committee & Meeting Date: Kneehill Housing, Sept. 9 in 3 Hills

Report: Repairs completed on a freezer in the Golden Hills Lodge kitchen cost over \$17000. Only a couple of vacancies at Golden Hills Lodge. Trochu Valley Manor has 6 vacancies including an unrentable cottage unit needing renovation.

Committee & Meeting Date: community events

Report: I attended both the Open Farm days at the Arboretum and the Garden Show at the Community Centre. Both were well attended by locals and out-of-towners.

Additional Topics: Red Deer River Municipal Users Group

Report: at the upcoming meeting on Sept. 17, a Rep from Rockyview County will be presenting a proposal for accessing water from the Red Deer watershed for a new project. Years ago, the mill at Balzac was turned down.



COUNCIL MEMBER REPORT

Council Member: Cerilo Dela Cruz

Council Meeting Date: September 14, 2026

Committee & Meeting Date:

Report:

Committee & Meeting Date:

Report:

Additional Topics:

Report: Kneehill Fil-Can Bayanihan Society (KFCBS) They're going to participate INTERNATIONAL DISCOVERY NIGHT 2026

When: September 17, 2026

Time: 5:30 - 7:30

Where: Three Hills Community Center



COUNCIL MEMBER REPORT

Council Member: Carl Peterson

Council Meeting Date: September 14, 2026

Committee & Meeting Date: THC - August 26 & 27

Report: August 26 - took part in a tour of Bay Shore's Infusion Clinic in Red Deer. I felt that this service was being under utilized but they are new to the Red Deer area and are just building up a clientele base. It was noted that although Trochu is a small community a clinic in Trochu would attract users from a large area.

August 27 - The Board met to determine the preferred Care and Service provider(s). This recommendation was sent by mail to the Minister for his consideration and approval.

Committee & Meeting Date: Trochu Arboretum Society - Sept. 8th

Report: Summary Notes:

- 1) Xmas Market is on schedule
- 2) Pathway and Lighting project - getting quotes for various materials and developing a plan.
- 3) MOU - will be meeting and working with Jamie to review and amend the MOU if required.
- 4) Developing a broad plan for basically every space within the Arboretum

Marigold Library System - August 22nd; Trochu Library - September 8th

Additional Topics:

Report: Marigold Library System; 1) Policy updates included, "Unattended Children Policy"; "Access and Acceptable Use of Information Technology Policy"; and "Provision of Services Policy". 2) ALTA continues to struggle since COVID and is in the process of restructuring. 3) Marigold continues to work with the PLSB to make the necessary changes to become compliant with the amended "Libraries Act & Regulations". Marigold will provide templates for the member libraries as the become available.

Trochu Library Board; 1) concerns with continued water leaks and subsequent water damage to the Library; 2) HUGE participation in the summer reading program; 3) the Library will support both the "Flapjack Fiesta" and the "Xmas Market"; 4) the summer student will be returning as a "Work Experience Student" during the school year; 5) to cover costs there will be an increase in printing fees.

Jamie Collins

From: Barry Kletke
Sent: September 11, 2026 7:31 AM
To: Jamie Collins
Subject: Fwd: Follow-up to CAEP's Mayors and Reeves Meeting - Sept 3rd in Innisfail
Attachments: image.png; CAEP Business Plan Summary - 2 pages.pdf

Jamie

Please add this to my report. I will also speak on this

Bk
Sent from my iPhone

Begin forwarded message:



Subject: Follow-up to CAEP's Mayors and Reeves Meeting - Sept 3rd in Innisfail

Dear CAEP Mayors and Reeves,

I hope you all had a great long weekend, and a chance to recharge. Thank you again to all of you who attended the Mayors and Reeves Roundtable in Innisfail last Thursday.

We greatly appreciated your thoughts regarding CAEP's focus, and the work CAEP needs to deliver to solidify your support as we head into the Fall budget season.

Here are the key takeaways that we heard at the meeting:

1. Two main areas where members want CAEP to focus its resources:
 - a. Promoting Central Alberta to prospective investors in Canadian and international markets, and,

- b. Advocating with governments and other decisionmakers for regional projects, infrastructure and policies that strengthen Central Alberta's competitiveness.
2. Concerns about CAEP's proposed per capita increases at a time when municipalities are feeling more pressure to contain costs.
3. Competition among CAEP's individual members and organizations at the expense of regional unity and CAEP's budget.
4. Some members are looking for services not already provided by their own economic development teams.
5. All of CAEP's members want support that will land investment opportunities.

This all aligns with CAEP's Three-Year Business Plan, launched at the CAEP Spring General Meeting in May.

I've attached a summary of CAEP's business plan here. Please use this document to show your council members and administration team how CAEP will deliver member value over the next three years.

Here are some key highlights of CAEP member benefits planned for the next three years:

- **CAEP's new [Economic Data Portal](#)** featuring regional and community-level data on population, labour force, business counts, transportation, broadband, social infrastructure, power infrastructure and other key indicators. It also includes [report-building tools](#) that can generate charts, maps, data tables and investment packages. This tool helps members:
 - Respond faster to investor questions
 - Build stronger investment packages
 - Use consistent and current data
 - Compare opportunities across the region
 - Support community profiles, grant applications and business cases
- **Regional Investment Attraction Strategy:** Developing this strategy will begin with a **series of workshops** this winter on Land Development, Commercial Development and Housing. The workshops will deliver **investment attraction tools and resources** for our members and contribute to the development of a **regional strategy to attract more investment** to Central Alberta.
- **[Team Central Alberta](#):** this is CAEP's industry partnership program and regional investment marketing brand. Team Central Alberta brings together municipalities, businesses, educational institutions and regional organizations under a common banner to **take Central Alberta's investment opportunities to market**. CAEP will develop a **Central Alberta International Market Development Strategy** to enable Team Central Alberta to effectively target priority markets aligned with regional sector strengths.
- **Networking and professional development events and courses** such as:
 - **Spring and Fall Member Meetings** that bring together members, industry partners, government and investors, for networking, learning, and strategic dialogue on critical topics in economic development. Our Fall General Meeting is on November 18th, with a panel discussion on tariffs and developing new markets.

- Lunch and Learn sessions and economic development courses on a range of topics--check out CAEP's [Events page](#) on our website for more details.
- CAEP will also continue its **government advocacy efforts for projects, infrastructure and policies** that support regional economic growth. **Key to this will be your participation as Mayors and Reeves to influence provincial and federal government commitments to major projects in Central Alberta including transportation, infrastructure and the programs that we need for the future.**

We intend to deliver on our promise to market the region and advocate for our members to governments, while opening the doors to the partnerships that unlock further funding—all with the aim of growing Central Alberta's economy. That only happens when you are all engaged, in the room and **working together.**

As we discussed at the meeting, **there are significant benefits that come with economies of scale, operating on a regional level and aligning under the banner of Team Central Alberta.**

Next Steps: our next CAEP Board Meeting is September 16th. Your feedback will be a major focus of the meeting, including how to address your concerns about the proposed membership fee increases. We will also follow up with some of you individually for additional discussion about CAEP's plans.

Finally, I want to encourage you to connect. Connect with me directly, talk to your CAEP Board representatives, and give serious thought about running for the board yourself--or nominating a strong member of your Council.

I look forward to connecting with each of you again soon!

Paul

Paul Salvatore, BA, ALUP, CLGM
Executive Director

CAEP Three Year Business Plan for Regional Economic Growth

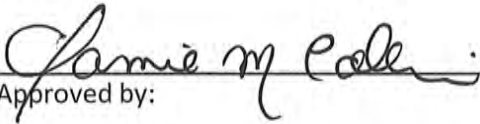
Central Alberta Economic Partnership (CAEP) has launched a three-year business plan to **Empower Investment Attraction in Central Alberta**. The table below summarizes how CAEP will build a stronger regional investment proposition, improve investor readiness across CAEP member communities, and advocate for projects, infrastructure, and government policies that support regional growth.

	Strategic Objectives				
	Build Trust and Deliver Wins	Build Regional Data Hub	Attract Investment Through Team Central Alberta	Build Regional Economic Development Capacity	CAEP Becomes Financially Independent
Year 1 (2026-27)	Initiate Regional Investment Attraction Strategy - Phase 1 Workshops: 1. Land Development 2. Commercial Development 3. Affordable Housing Update CAEP's Articles of Association to expand Board representation. Launch annual members survey to get input on CAEP programming and services, and track member satisfaction. Deliver CAEP Report Cards at AGM/FGMs and an Annual Report that clearly demonstrate CAEP's ROI. Continue enhancing CAEP website, focusing on promoting investment in Central Alberta.	Launched new and improved Economic Data Portal on CAEP website (<i>completed</i>). Create community profile reports for each CAEP member that can be downloaded from the Economic Data Portal (<i>completed</i>). Deliver three Lunch and Learn sessions to show CAEP members how to use the Economic Data Portal tools to support their own economic development and investment attraction work. (<i>completed</i>)	Continue expanding Team Central Alberta (TCA), CAEP's industry partnership program (target 10 new industry members in Year 1). Identify key investor site selector events for Team Central Alberta to attend. Establish process for tracking and following up on regional investment opportunities and leads.	Begin developing regional investment attraction tools and resources for CAEP members. Continue government advocacy for projects, infrastructure and policies that support regional growth. Deliver economic development courses and workshops based on member needs. Host Spring and Fall Meetings that bring together members, industry partners, government and investors, for networking, learning, and strategic dialogue. Develop an economic development advisory service for members who require tailored support.	With provincial government operational funding in its final year, pursue other funding sources: • New Team Central Alberta (TCA) memberships and industry partnerships. • Continue growing municipal memberships. • Pursue other grant opportunities to co-fund regional economic development projects. NOTE: CAEP membership fees were held at \$0.90 per capita for 2026-2027

Year 2 (2027-28)	Based on the workshops delivered in Year 1, develop a Regional Land Use and Investment Attraction Strategy for Central Alberta. Continue delivering Report Cards at AGM/FGMs and an Annual Report that clearly demonstrate CAEP's ROI. Continue enhancing CAEP website, focusing on promoting regional investment attraction.	Continue improving and expanding regional data on website data portal	Develop a Central Alberta International Market Development Strategy, targeting priority markets aligned with regional sector strengths. This will include: • market research briefs for priority industry sectors in Central Alberta. • a regional investment prospectus with business cases highlighting investment opportunities in Central Alberta. Continue expanding TCA industry partnerships.	Continue developing regional investment attraction tools and resources for CAEP members. Deliver ec dev courses and workshops. Continue hosting Spring and Fall meetings that offer networking, learning and strategic dialogue on critical economic development topics Continue delivering ec dev advisory services. Continue regional advocacy to prov and fed governments.	In the absence of provincial government operational funding, continue growing: • New Team Central Alberta memberships and industry partnerships. • New municipal memberships. • Other grant opportunities to co-fund regional ec dev projects. Raise CAEP municipal per capita membership rate in line with other Regional Economic Development Alliances (<i>proposed</i> per capita rate: \$1.65, TO BE CONFIRMED)
Year 3 (2028-29)	Refine the Regional Land Use and Investment Attraction Strategy for Central Alberta based on member and investor input. Continue delivering Report Cards at AGM/FGMs and an Annual Report that clearly demonstrate CAEP's ROI. Continue enhancing CAEP website to promote regional investment.	Continue improving and expanding regional data on website data portal	Continue implementing the Central Alberta International Market Development Strategy. Update and enhance the regional investment prospectus and the market research briefs as needed. Continue expanding TCA partnerships; work with partners to identify new regional marketing opportunities.	Deliver ec dev courses and workshops. Continue hosting Spring and Fall meetings that offer networking, learning and strategic dialogue on critical economic development topics. Continue delivering ec dev advisory services. Continue regional advocacy to prov and fed governments.	Continue growing: • New Team Central Alberta industry partnerships. • New municipal memberships. • Other grant opportunities to co-fund regional ec dev projects. Raise CAEP municipal per capita membership rate (<i>proposed</i> per capita rate: \$2.40, TO BE CONFIRMED)

Town of Trochu
Financial Summary

Account Description	Monthly Interest Accrued	Interest YTD	Balance as of July 31, 2026
General Operating Account	\$296.90	\$2,880.91	-\$2,715.41 *
Deferred Revenue MUSH Savings (Grant holding acct.)	\$690.53	\$3,005.31	\$313,399.41
Tax Recovery Savings	\$67.08	\$443.02	\$30,444.05
Revolving Loan (overdraft \$1,906,000 limit)	-\$959.75	-\$11,307.34	-\$123,238.09
Commercial Term Loan - THC#1	-\$51,123.02	-\$317,665.60	-\$12,160,249.00
Independent Business Loan - THC#2	-\$1,347.22	-\$1,347.22	-\$2,022,170.08
Municipal Revolving Loan-NW Sub-Division	-\$1,241.41	-\$5,492.23	-\$103,075.62
Koch Land 1 (\$445.00 paid every Friday)	-\$329.70	-\$2,236.73	-\$89,572.21
Koch Land 2 (bi-annual \$14,840.62) June & Dec	-\$6,736.92	-\$6,736.92	-\$422,783.28


Approved by:

21-Aug-26

Date:

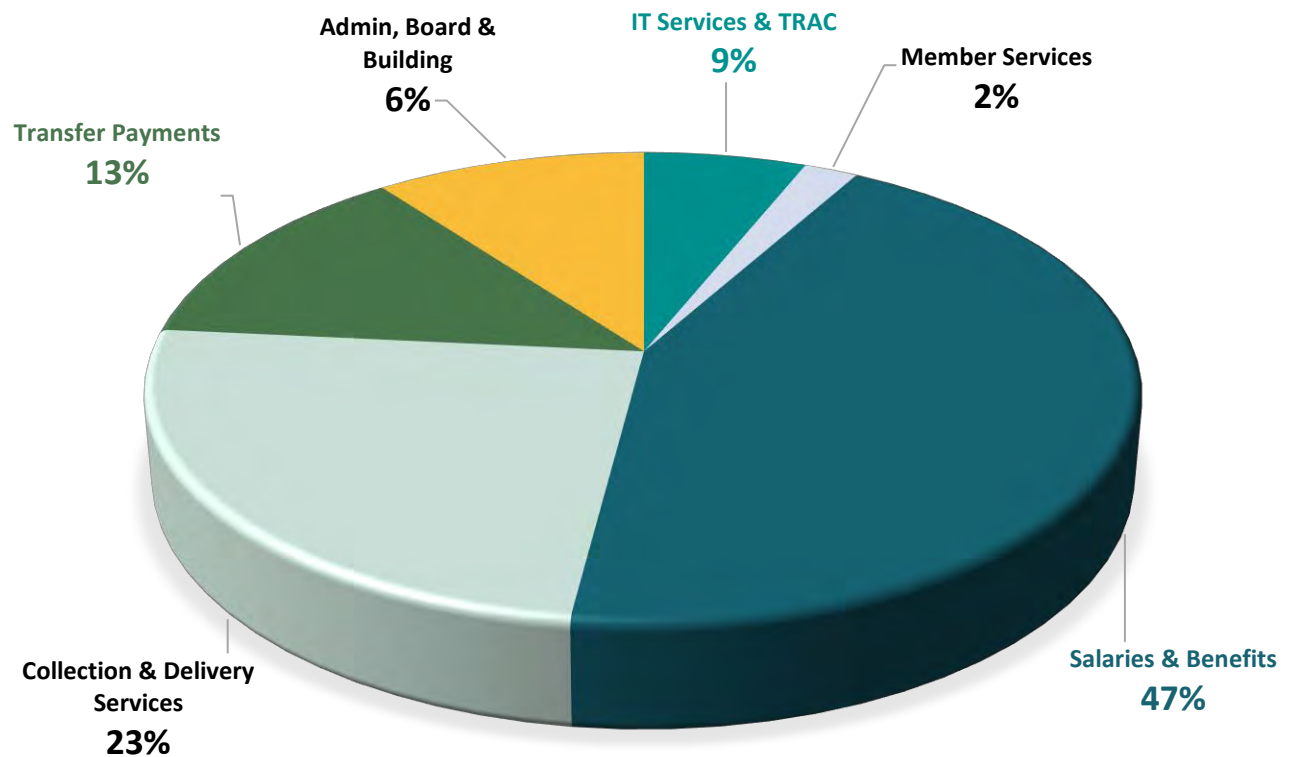
*this is the reconciled balance of the chequing acct

SUMMARY

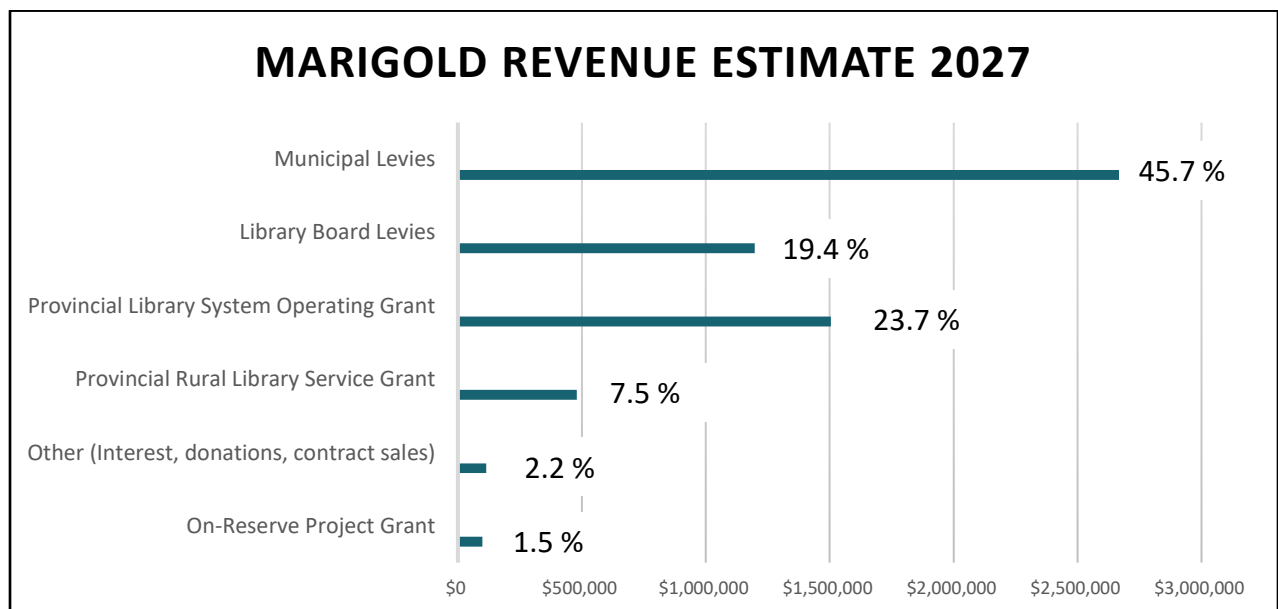
Marigold Library System Budget Estimates, 2027

	<u>2027 Budget</u>
REVENUE	
Municipal & Board Levies	\$4,139,715
Provincial Grants	\$2,083,347
Other (Interest, Donations & Contract Sales)	\$135,800
TOTAL REVENUE	<u>\$ 6,358,862</u>
EXPENDITURES	
Salaries & Benefits	\$3,019,500
Collection & Delivery Services	\$1,461,282
Transfer Payments	\$803,452
Admin, Board & Building	\$385,780
IT Services & TRAC	\$560,823
Member Services	\$85,000
TOTAL OPERATING EXPENDITURES	<u>\$6,315,837</u>
Capital Reserve	\$43,025
TOTAL OPERATING EXPENDITURES & PROJECTS	<u>\$6,358,862</u>

****Note: The 2027 budget is passed by the Marigold Library Board in November****



MARIGOLD OPERATING EXPENDITURES ESTIMATE - 2027



August 26, 2026

Town of Trochu
PO Box 340
Trochu, Alberta T0M 2C0

Attention: Jamie Collins

Re: ATCO Electric Distribution Revenue Forecast for 2027 Franchise Fee

As per the electric distribution system franchise agreement between ATCO Electric (ATCO) and the Town of Trochu, ATCO pays the Town of Trochu a franchise fee. The franchise fee is collected from customers within the Town of Trochu that receive electric distribution service and is calculated as a percentage of ATCO's revenue derived from the distribution tariff.

The franchise agreement requires that we provide you with ATCO's total revenues derived from the distribution tariff within the Town of Trochu for 2025 and an estimate of total revenues to be derived from the distribution tariff within the Town of Trochu for 2027. The table below provides this information as well as the estimated franchise fees for the Town of Trochu in 2027.

ATCO's Delivery Tariff Revenue in 2025	ATCO's Estimated Delivery Tariff Revenue for 2027	Your Current Franchise Fee Percentage	Your Estimated Franchise Fees for 2027
\$1,183,368.43	\$1,237,760.85	5%	\$61,888.04

The estimates above are based on the best information currently available. These estimates are subject to change due to final approval of tariffs by the Alberta Utilities Commission, weather variations, and changes in customer consumption.

Under the franchise agreement, the Town of Trochu has the option of changing its franchise fee percentage for 2027. If you are considering changing the franchise fee in 2027, please contact us as soon as possible to learn about the process and timing requirements. We will guide you through the process and file an application with the Alberta Utilities Commission for approval. A request to change the franchise fee must be made in writing and submitted to ATCO, along with all required documentation, on or before October 30, 2026.

Should you have any questions or require anything further, please do not hesitate to contact me at 403-741-4792.

Yours truly,

Tracy Volker
Customer Support Representative
ATCO Electric Ltd.

August 14, 2026

Town of Trochu
PO Box 340
Trochu, AB
T0M 2C0

Attention: Ms. Jamie Collins, Chief Administrative Officer

Re: Natural Gas Franchise Fee Estimate for 2027 - Trochu

As per the Natural Gas Distribution System Franchise Agreement between ATCO Gas and Pipelines Ltd. (ATCO Gas) and the Town of Trochu, ATCO Gas pays the Town of Trochu a franchise fee. The franchise fee is calculated as a percentage of ATCO Gas' revenue derived from the delivery tariff and is collected from gas customers within Trochu.

The franchise agreement requires that we provide ATCO Gas' total revenues derived from the delivery tariff within Trochu for 2025 and an estimate of total revenues to be derived from the delivery tariff within Trochu for 2027. The chart below provides this information as well as an estimate of your franchise fee revenue for the 2027 calendar year.

ATCO's Delivery Tariff Revenue in 2025	ATCO's Estimated Delivery Tariff Revenue for 2027	Your Current Franchise Fee Percentage	Your Estimated Franchise Fees for 2027
\$ 383,779.24	\$ 411,000	20.00%	\$ 82,000

Please note that the estimated delivery tariff revenue for 2027 can be impacted by changes in customer operations and weather. Additionally, ATCO has utilized forecast 2027 delivery rates; however, they have not yet been approved by the Alberta Utilities Commission (AUC). ATCO commits to providing updated franchise fee revenue forecasts at a future date should there be material impacts related to any update of these forecast assumptions.

Under the franchise agreement, the Town of Trochu has the option of changing the franchise fee percentage for 2027. If you are considering changing the franchise fee in 2027, please contact us as soon as possible to learn about the process. The franchise fee change process is regulated by [AUC Rule 029](#), which prescribes the required process, timelines, and public notice requirements. We will guide you through the process and will file the application with the AUC for approval. A request to change the franchise fee must be made in writing to ATCO Gas by October 23rd, 2026.

Finally, to support cash flow planning and financial management we have attached a franchise fee payment schedule showing the anticipated payment dates for 2027.

We trust you will find this information useful. Should you have any questions or require anything further, please do not hesitate to contact me at kyla.belich@atco.com.

Yours truly,

A handwritten signature in black ink, reading "K. Belich". The signature is written in a cursive, flowing style.

Kyla Belich
Senior Manager, Red Deer Operations
ATCO Gas & Pipelines Ltd.
P: 587-679-1423

ATCO Gas and Pipelines Ltd.
2027 Anticipated Franchise Fee Payment Schedule

Franchise Fee Month	Anticipated Payment Date
January 2027	March 1, 2027
February 2027	March 31, 2027
March	April 29, 2027
April	May 28, 2027
May	June 29, 2027
June	July 30, 2027
July	August 27, 2027
August	September 29, 2027
September	October 29, 2027
October	November 29, 2027
November	December 30, 2027
December	January 28, 2028

TOWN OF TROCHU
(26-59)
Request to Council for Decision

Meeting:	Regular Council Meeting	
Date:	September 14th, 2026	
Prepared By:	Jamie Collins, CAO	
Originated By:	Jamie Collins, CAO	
Approved By:	Jamie Collins, CAO	 (initials)
Title:	Sale of Tax Forfeiture Properties	

BACKGROUND:

Two properties offered for sale at the Town's June 8, 2026, tax recovery auction did not sell. Tax forfeiture has now been registered on title for both properties, and the Town may proceed with their sale:

- 213 Main Street - Lots 6-8, Block 1, Plan 8210AK
- 218 Main Street - Lots 8-10, Block 2, Plan 8210AK

In 2025, Council used a competitive offer process to market and sell the former bank building.

Administration recommends using a similar process for these properties.

DISCUSSION/ALTERNATIVES:

Administration would work with the Town's realtor to advertise both properties and invite written offers. Interested parties would also be asked to provide any tentative plans they may have for the property.

A submission deadline of November 2, 2026, is recommended. This would allow Administration time to compile the offers and support information for Council's consideration at the November 9, 2026, Regular Council Meeting. Council would retain full discretion to accept or reject any offer.

Alternatives include listing the properties at set asking prices, using another sale method, changing the submission deadline, or postponing the sale.

COLLABORATION OPPORTUNITIES:

Administration will work with the Town's realtor to market the properties, receive offers and communicate the requirements of the bid process to prospective purchasers.

STRATEGIC PLAN ALIGNMENT:

Fiscal Responsibility: A competitive process supports transparent disposition of Town-owned property and gives Council an opportunity to consider both financial return and the prospective use of each site. Returning the properties to private ownership may also restore them to the municipal tax base.

Economic Development: The process may encourage redevelopment or renewed use of two Main Street properties.

IMPACT ON BUDGET:

Sale proceeds will be applied to the outstanding tax arrears and eligible costs associated with each property in accordance with the Municipal Government Act. Any amount remaining after the applicable arrears and costs have been recovered must be forwarded to the former owner.

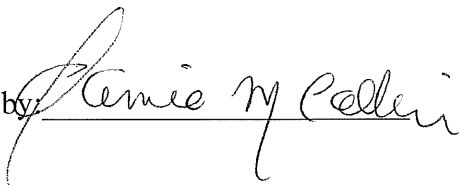
The sale of 213 Main Street may recover most or all the outstanding arrears and associated costs. The sale of 218 Main Street is not expected to recover the full amount owing, largely due to the costs previously incurred to remove the building. Any remaining unrecoverable balance will be brought forward to Council at a future meeting for consideration of write-off. Costs associated with the sale will include realtor commission, advertising, legal and land-title expenses.

RECOMMENDED ACTION:

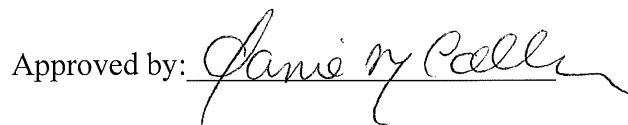
That the following motion be presented for consideration:

“That Council direct Administration to work with the Town’s realtor to invite offers for 213 and 218 Main Street, with a submission deadline of November 2, 2026, and present the offers received to Council for consideration at the November 9, 2026 Regular Council Meeting.”

Prepared by:



Approved by:



TOWN OF TROCHU
(26-64)
Request to Council for Decision

Meeting:	Regular Council Meeting
Date:	September 14th, 2026
Prepared By:	Jamie Collins, CAO
Originated By:	Jamie Collins, CAO
Approved By:	Jamie Collins, CAO  (initials)
Title:	Counterpunch Boxing Club Sponsorship Request

BACKGROUND:

The Town received a sponsorship request from the Counterpunch Boxing Club for Warriors Collide 4, a Boxing Alberta-sanctioned amateur boxing event. The all-ages event will be held November 7th, 2026, at the Three Hills Community Centre and is intended to showcase local boxing talent.

The sponsorship package and request are attached for Council's information.

DISCUSSION/ALTERNATIVES:

Note – There is \$3,059.00 remaining in the 2026 Community Donation Budget

The following sponsorship options are available:

- Platinum Sponsor – \$1,000: large logo placement, social media and announcer recognition, optional vendor space and four event passes.
- Gold Sponsor – \$500: medium logo placement, social media and announcer recognition and two event passes.
- Silver Sponsor – \$300: logo placement, social media recognition and announcer recognition.
- Bronze Sponsor – \$150: business name placement, social media acknowledgement and sponsor recognition.
- Silent Auction Donation: donation of a gift card, product, service, merchandise or experience.

Council may select any sponsorship level, provide a silent auction donation, or decline the request.

COLLABORATION OPPORTUNITIES:

Approval would support a regional youth sports organization and an event being held in Three Hills.

STRATEGIC PLAN ALIGNMENT:

Partnerships: Provides an opportunity to support a regional organization and nearby amateur youth sporting event.

IMPACT ON BUDGET:

The financial impact would depend on Council's decision and would range from \$150 to \$1,000 for a cash sponsorship. A silent auction donation may also have a financial or in-kind cost. If approved, funding would be drawn from available 2026 operating funds (Community Donation Budget).

RECOMMENDED ACTION:

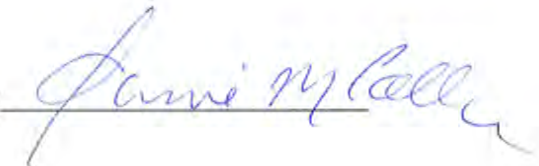
If council wishes to approve this request they could make the following motion:

"That Town Council approves a _____ sponsorship for Warriors Collide 4 in the amount of \$_____."

Prepared by:



Approved by:





WARRIORS COLLIDE 4

PRESENTED BY
THE COUNTERPUNCH BOXING CLUB

COMMUNITY PARTNERSHIP ★ OPPORTUNITIES ★

Your support helps showcase local talent, inspire youth,
and grow amateur boxing in our community.



PLATINUM

★ SPONSOR ★

\$1,000



Large logo on
sponsor banner



Large logo in
official event
program



Social media
recognition



Recognition by
the event
announcer



Complimentary
vendor space
(optional)



Four (4)
event passes



GOLD

★ SPONSOR ★

\$500



Medium logo on
sponsor banner



Logo in official
event program



Social media
recognition



Recognition by
the event
announcer



Two (2) event
passes



SILVER

★ SPONSOR ★

\$300



Logo on sponsor
banner



Logo in official
event program



Social media
recognition



Recognition by
the event
announcer



BRONZE

★ SPONSOR ★

\$150



Business name
on sponsor
banner



Business name in
official event
program



Social media
thank-you



Recognition as a
Bronze Sponsor



SILENT AUCTION DONATIONS WELCOME

Businesses and individuals are also invited
to support Warriors Collide 4 by donating
items or services for our Silent Auction.

SUGGESTED DONATIONS INCLUDE:



GIFT CARDS



GIFT BASKETS



PRODUCTS



SERVICES



MERCHANDISE



EXPERIENCES

ALL SILENT AUCTION DONORS WILL RECEIVE:



Recognition in
the event program



Recognition on
our social media



Recognition
during the event



Business name displayed
with the donated
auction item

TOWN OF TROCHU
(26-62)
Request to Council for Decision

Meeting:	Regular Council Meeting
Date:	September 14th, 2026
Prepared By:	Jamie Collins, CAO
Originated By:	Jamie Collins, CAO
Approved By:	Jamie Collins, CAO
Title:	Additional Funding for Residential Bins

 (initials)

BACKGROUND:

Council previously approved \$40,000 toward the purchase of residential garbage bins: \$20,000 from the Garbage Truck Reserve and \$20,000 redirected from the 2026 budgeted contribution to that reserve. The bins are required to implement the Town's new residential solid waste collection model.

DISCUSSION/ALTERNATIVES:

The quoted cost, including shipping, is up to \$56,104. This creates a funding gap of up to \$16,104 above the amount previously approved. Administration recommends funding this gap from Unrestricted Surplus so the bins can be ordered and the transition can proceed.

The full cost of the residential bins will continue to be recovered from residents through utility billing. Because the total cost is higher than originally estimated, full cost recovery will take somewhat longer than the six utility billings contemplated in RFD 2026-55.

Once the new service provider is operating and the Town has completed its remaining obligation to Kneehill County, administration will sell the garbage truck and commercial bins through a closed bid process. Administration expects the proceeds to exceed the additional funding required. Sale proceeds will be transferred to Unrestricted Surplus, offsetting the interim funding required for the bin purchase.

Council could direct administration to use another funding source; any delay may affect implementation.

COLLABORATION OPPORTUNITIES:

Not Applicable.

STRATEGIC PLAN ALIGNMENT:

Fiscal Responsibility: Provides transparent interim funding for the confirmed purchase cost, retains resident cost recovery, and directs proceeds from assets no longer required for service delivery back to Unrestricted Surplus.

Infrastructure: Supports the transition to a reliable residential solid waste collection system by funding the bins required for service delivery.

IMPACT ON BUDGET:

The previously approved funding provides \$40,000 toward the purchase. Approval of up to \$16,104 from Unrestricted Surplus will fund the remaining cost, bringing total available funding to the quoted maximum of \$56,104, including shipping.

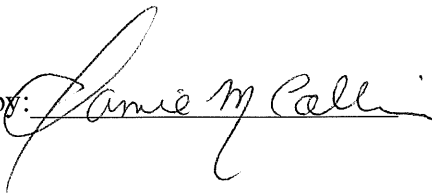
The full purchase cost will be recovered from residents through utility billing over a longer period than originally anticipated. Proceeds from the future sale of the garbage truck and commercial bins will be transferred to Unrestricted Surplus.

RECOMMENDED ACTION:

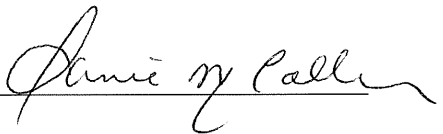
That the following motion be presented for consideration:

“That Town Council approves up to an additional \$16,104 from Unrestricted Surplus for the purchase and delivery of residential garbage bins, with proceeds from the sale of the garbage truck and commercial bins returned to Unrestricted Surplus.”

Prepared by:



Approved by:



TOWN OF TROCHU
(26-65)
Request to Council for Decision

Meeting:	Regular Council Meeting
Date:	September 14th, 2026
Prepared By:	Jamie Collins, CAO
Originated By:	Jamie Collins, CAO
Approved By:	Jamie Collins, CAO  (initials)
Title:	Library Board Appointment Term Corrections

BACKGROUND:

On April 13th, 2026, Council appointed Davianna Hunt, Ashley Dettmer, Yvonne Hoppins, Kathy Samson and Vanessa Sigurdson to the Town of Trochu Library Board. The appointment expiry dates recorded for these members extend approximately two to six weeks beyond three years.

The Public Library Services Branch has advised that section 4(5) of the Libraries Act limits appointments to a municipal library board to a term of up to three years. The appointment terms must be corrected by Council before the Town of Trochu Library's Public Library Operating Grant can be processed. Draft Council minutes or copies of the resolutions may be submitted once the corrections are approved.

No concerns were identified with the appointments of Carl Peterson, Patrick Irwin or Pam Bezanson.

DISCUSSION/ALTERNATIVES:

Administration recommends that Council pass a separate corrective motion for each affected board member. Each term would run from April 13th, 2026, to April 13th, 2029, bringing the appointments within the three-year maximum while maintaining the original appointments.

Council could establish earlier expiry dates provided no appointment exceeds three years. If the terms are not corrected, the Library will remain non-compliant and processing of the operating grant will be delayed.

COLLABORATION OPPORTUNITIES:

Administration will provide the approved resolutions or draft minutes to the Town of Trochu Library and the Public Library Services Branch so grant processing can proceed.

STRATEGIC PLAN ALIGNMENT:

Partnerships: Supports clear governance and coordination among Council, the Library Board and the Public Library Services Branch.

Fiscal Responsibility: Correcting the terms is required before the Library's Public Library Operating Grant can be processed.

IMPACT ON BUDGET:

There is no direct cost to correcting the appointment terms.

RECOMMENDED ACTION:

That the following motions be presented for consideration:

“That Town Council revises Davianna Hunt’s appointment to the Town of Trochu Library Board to expire April 13th, 2029.”

“That Town Council revises Ashley Dettmer’s appointment to the Town of Trochu Library Board to expire April 13th, 2029.”

“That Town Council revises Yvonne Hoppins’ appointment to the Town of Trochu Library Board to expire April 13th, 2029.”

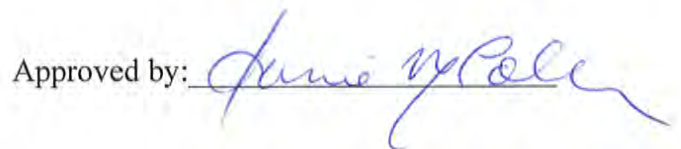
“That Town Council revises Kathy Samson’s appointment to the Town of Trochu Library Board to expire April 13th, 2029.”

“That Town Council revises Vanessa Sigurdson’s appointment to the Town of Trochu Library Board to expire April 13th, 2029.”

Prepared by:



Approved by:



TOWN OF TROCHU
(26-60)
Request to Council for Decision

Meeting:	Regular Council Meeting
Date:	September 14th, 2026
Prepared By:	Jamie Collins, CAO
Originated By:	Jamie Collins, CAO
Approved By:	Jamie Collins, CAO  (initials)
Title:	Request to Remove Items From The Yale

BACKGROUND:

On September 3, 2026, Coral Babet submitted a formal request for access to the Yale Hotel to retrieve items she states were left in the building after it was closed by Safety Codes in June 2025. Ms. Babet advised that she had invested approximately \$11,000 to \$15,000 or more in the premises and wished to use the items in a proposed sports bar and grill.

Administration asked Ms. Babet to provide proof that she owns the specific items she wishes to remove. In response, she provided a spreadsheet titled Trochu Bar Costs & Labour April - May 2025. The spreadsheet lists materials, fixtures, furnishings, supplies and labour; however, no receipts, invoices, photographs, serial numbers or other evidence of purchase or ownership were provided. The dollar amounts in the copy supplied to Council are redacted.

Ms. Babet previously filed a builders' lien against the property, which she advised was unsuccessful. When the premises were closed, the Town gave Ms. Babet several opportunities to retrieve items that belonged to her.

DISCUSSION/ALTERNATIVES:

The request does not identify each item proposed for removal with enough detail to distinguish personal items from fixtures or materials incorporated into the building. Several entries on the spreadsheet, including lumber, electrical wiring, plumbing, countertops, a bar top, sinks, locks and labour, may have become part of the building. The spreadsheet alone does not establish who purchased or owns the listed items, whether they remain on site, or whether they are removable without damaging the property.

Items remaining in the building add some value to the property. Retaining them may assist the Town in recovering a portion of the outstanding property tax amount through the eventual disposition of the property. Permitting removal without satisfactory evidence of ownership could reduce the property's value.

Council may consider the following alternatives:

- Deny the request for access and removal based on the absence of satisfactory proof of ownership and the opportunities previously provided to retrieve personal property.
(Recommended)

- Defer the request and require an itemized inventory supported by receipts, invoices or other reliable evidence of ownership, followed by legal review before Council reconsiders access.
- Authorize supervised access only for specifically identified, unattached personal items for which ownership is established to the Town's satisfaction.

COLLABORATION OPPORTUNITIES:

If Council wishes to consider granting access, Administration could consult the Town's legal counsel regarding ownership, fixtures, liability, access conditions and protection of the Town's interest in the property.

STRATEGIC PLAN ALIGNMENT:

Fiscal Responsibility: Thoughtful consideration of this request supports the responsible management of a Town asset and its potential value in offsetting outstanding property taxes.

IMPACT ON BUDGET:

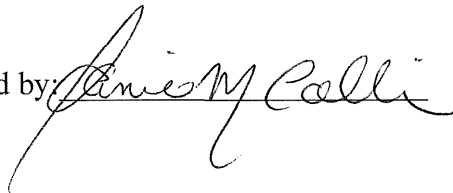
Denying the request has no direct expenditure and preserves the value of the building and its contents as much as reasonably possible. Granting or further considering access could reduce the amount ultimately recovered toward outstanding property taxes.

RECOMMENDED ACTION:

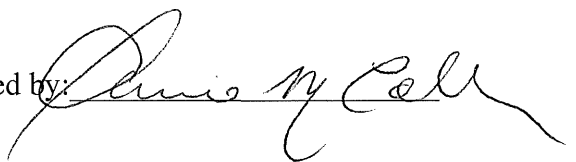
That the following motion be presented for consideration:

“That Council deny Coral Babet's request for access to the Yale Hotel to remove items from the building, as satisfactory proof of ownership has not been provided.”

Prepared by:



Approved by:



Jamie Collins

From: [REDACTED]
Sent: September 3, 2026 9:56 AM
To: Jamie Collins
Subject: Formal Request Access to Yale Hotel

Good day Jamie & town counsel

As counsel is aware - I sunk a lot of money into the Yale Hotel building to try and get the bar going. When the Fire Marshall shut it down in June 2025, I left a lot of valuable items there.

I submitted a legal Builders lien against the building, but it was unsuccessful.

- leaving me out of pocket over \$11,000.00 to 15,000.00+

I am in the process of trying to bring entertainment to Trochu with a Sports bar & grill.

I have successfully secured a building where the Bar & Grill could come to life!!

But the kitchen is not complete and new equipment costs a lot of money.

I would like to save money on having to rebuy all that cafe equipment again and formally request access to retrieve the stuff from the Yale hotel.

Thank you for your time and consideration.

Kind regards
Coral Babet

Trochu Bar Costs & Labour April - May 2025							
Lumber - Raw edge	████		Material Purchases				
UFA 2x6 load	████		Water lines	████			
Bathroom Sinks	████		Taps	████			
HH Shelves	████		Electric	████			
Tilly's shelves	████		GFCI plugs	████			
UFA 2x4 load	████		Glue	████			
Table / 2 Pictures	████		Screws	████			
large Wooden table & Chairs	████		GFCI Plugs	████			
Electric wire - 20'	████		Panic Bar	████			
2x4 load - Kris	████		Front door lock	████			
counter top	████		Plumbing	████			
Wood bar top	██████		Door bells	████			
Plumbing & Pipes	████						
Materials & Supplies	████						
Labour Costs	██████		Total	████			
	██████	Payable to Coral Babet					

TOWN OF TROCHU
(26-67)
Request to Council for Decision

Meeting:	Regular Council Meeting
Date:	September 14th, 2026
Prepared By:	Jamie Collins, CAO
Originated By:	Jamie Collins, CAO
Approved By:	Jamie Collins, CAO  (initials)
Title:	Development Agreement Extension Request

BACKGROUND:

The Town and the purchasers of Lot 10, Block 29, Plan 0914211 entered into an Extension and Amending Agreement establishing the following deadlines:

- Payment of the remaining purchase balance by April 28, 2026;
- Submission of a complete Development Permit application by June 15, 2026; and
- Commencement of construction by September 15, 2026.

The agreement provides that failure to meet any of these deadlines may result in the Town exercising its right to repurchase the property in accordance with the Town's Economic Development Policy, with 50% of the lot purchase price being forfeited to the Town.

DISCUSSION/ALTERNATIVES:

The purchasers have requested an extension to the September 15, 2026, construction commencement deadline due to a recent hospitalization and the purchaser unable to finalize the remaining details with the contractor.

The purchasers have paid for the lot and demonstrated progress toward developing the property. A complete Development Permit application has been submitted and approved. They have also contacted a local contractor and received a quote, which Administration has verified. Progress is presently halted because of the hospitalization.

The purchasers have not yet proposed a specific revised construction deadline. Council may approve an extension in principle and authorize Administration to negotiate a reasonable revised deadline once the purchasers are able to confirm their anticipated construction schedule.

Options for Council to consider.

1. Approve an extension and direct Administration to negotiate a revised deadline with the purchasers.
2. Approve an extension with a deadline established by Council.
3. Deny the extension request and direct Administration to proceed in accordance with the Extension and Amending Agreement.

COLLABORATION OPPORTUNITIES:

Not Applicable.

STRATEGIC PLAN ALIGNMENT:

Economic Development: Allowing a reasonable extension supports the intended development of municipally sold residential land while recognizing the verified progress already made by the purchasers.

IMPACT ON BUDGET:

Granting the extension would defer the date upon which the Town could exercise its repurchase and forfeiture rights under the agreement. Continued development of the property would result in the lot being improved and added to the Town's assessment base.

RECOMMENDED ACTION:

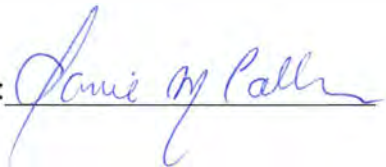
That the following motion be presented for consideration:

That Council approves an extension to the construction commencement deadline for Lot 10, Block 29, Plan 0914211, with the revised deadline to be determined by Administration in consultation with the purchasers.

Prepared by:



Approved by:



TOWN OF TROCHU
(26-66)
Request to Council for Decision

Meeting:	Regular Council Meeting
Date:	September 14th, 2026
Prepared By:	Jamie Collins, CAO
Originated By:	Jamie Collins, CAO
Approved By:	Jamie Collins, CAO  (initials)
Title:	Main Street Camera 2027 Budget Consideration

BACKGROUND:

At the August 17th, 2026, Regular Council Meeting, Administration was directed to determine the cost of installing a Main Street camera similar to the one used by the Village of Delburne.

The Village of Delburne advised that its camera cost \$3,190 plus GST. Delburne understood that ATCO would complete the installation at no charge. The camera operates using cellular service at an ongoing cost of approximately \$10 per month.

DISCUSSION/ALTERNATIVES:

The information from Delburne provides a preliminary estimate for budget planning. The cost and installation arrangements for a camera in Trochu may differ and would need to be confirmed before the project proceeds.

Council may direct Administration to include the project in the draft 2027 budget for further consideration or take no further action at this time.

COLLABORATION OPPORTUNITIES:

Administration may need to coordinate with ATCO, a camera supplier and a cellular service provider to confirm the location, installation requirements and final costs.

STRATEGIC PLAN ALIGNMENT:

Infrastructure: Considers an investment in equipment intended to support monitoring of Main Street.

Fiscal Responsibility: Brings the estimated capital and ongoing operating costs forward through the annual budget process before any commitment is made.

IMPACT ON BUDGET:

Based on Delburne's experience, the preliminary capital estimate is \$3,190 plus GST, with ongoing cellular service estimated at \$10 per month, or \$120 annually. Trochu-specific pricing

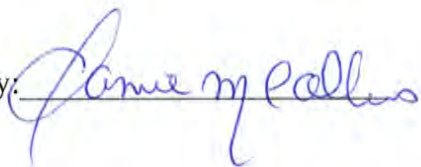
and installation costs have not yet been confirmed. If directed by Council, an allowance would be included in the draft 2027 budget for consideration.

RECOMMENDED ACTION:

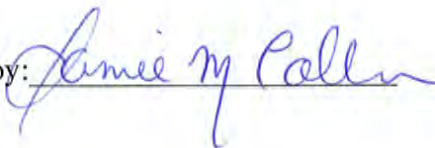
That the following motion be presented for consideration:

“That Town Council directs Administration to include the Main Street camera project in the draft 2027 budget for consideration.”

Prepared by:



Approved by:



TOWN OF TROCHU
(26-63)
Request to Council for Decision

Meeting:	Regular Council Meeting	
Date:	September 14th, 2026	
Prepared By:	Jamie Collins, CAO	
Originated By:	Jamie Collins, CAO	
Approved By:	Jamie Collins, CAO	 (initials)
Title:	Youth Community Service Grant Program	

BACKGROUND:

A preliminary concept for a youth community service grant program was developed and shared informally in 2021. Administration has not confirmed whether the concept was formally presented to Council. It is being brought forward now as a current proposal for Council's consideration.

The program would provide small grants for youth-led projects that benefit Trochu. Its purpose would be to encourage youth involvement, generate new ideas and support small community projects.

DISCUSSION/ALTERNATIVES:

Administration proposes a one-year pilot program beginning in 2027 with the following framework:

- Applicants would be between 5 and 18 years old and would require an adult sponsor (supervisor).
- Council could approve up to three grants per year, to a maximum of \$1,500 each.
- Projects could include events, community service or small capital improvements, provided they take place in Trochu and provide a community benefit.
- Projects would require approval before work or spending begins.
- Applicants would provide a completion date, receipts and a short final report.
- Required permissions, permits, insurance and safety measures would be addressed before approval.

Council could adjust the number or value of grants, refer the proposal to budget discussions, or decline the program.

COLLABORATION OPPORTUNITIES:

The Town could promote the program through TroVal School, local youth organizations and community groups. Adult sponsors and participating organizations could help youth plan and safely complete their projects.

STRATEGIC PLAN ALIGNMENT:

Economic Development: Supports community vibrancy through youth-led events, improvements and new ideas.

Partnerships: Encourages youth, families, the school and community organizations to work together on local projects.

Fiscal Responsibility: Limits the pilot to a maximum annual cost of \$4,500 and requires approval, receipts and final reporting.

IMPACT ON BUDGET:

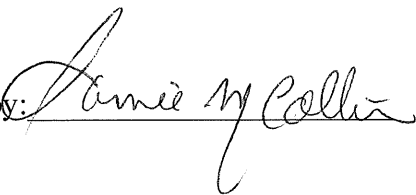
The maximum cost would be \$4,500 in 2027 if three grants were approved at the maximum amount of \$1,500 each. Approval of this RFD would direct Administration to include that amount for Council's consideration during the 2027 budget process; it would not approve the expenditure in advance of the budget.

RECOMMENDED ACTION:

That the following motion be presented for consideration:

“That Town Council approves a one-year Youth Community Service Grant pilot program beginning in 2027, subject to approval of up to \$4,500 in the 2027 budget, and directs Administration to prepare the required policy and forms.”

Prepared by:



Approved by:

