

# TOWN OF TROCHU - MINUTES

FOR THE COUNCIL MEETING HELD

May 11<sup>th</sup>, 2026

At Trochu Town Office

| Motions                                                                                | #  | Item and Information                                                                                                                                                                                                                                                                                               |                |
|----------------------------------------------------------------------------------------|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
|                                                                                        |    | <b>Regular Meeting – May 11<sup>th</sup>, 2026</b>                                                                                                                                                                                                                                                                 |                |
|                                                                                        | 1. | <b>CALL TO ORDER</b>                                                                                                                                                                                                                                                                                               |                |
|                                                                                        |    | Mayor Kletke called the meeting to order at 6:30 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cerilo Dela Cruz, Jaime Martel, and Carl Peterson, CAO Jamie Collins, Director of Operations Dave Nelson, and Recording Secretary Toni Nelson. |                |
|                                                                                        | 2. | <b>ACCEPTANCE OF THE AGENDA</b>                                                                                                                                                                                                                                                                                    |                |
|                                                                                        |    | a) Additions to the Agenda                                                                                                                                                                                                                                                                                         |                |
|                                                                                        |    | - Delegation: Dianne & Tracy Gorr, 6:45pm                                                                                                                                                                                                                                                                          |                |
|                                                                                        |    | b) Agenda Acceptance                                                                                                                                                                                                                                                                                               |                |
| 2026-05-11-01<br>Motion to accept the agenda with additions                            |    | <b>Motion by DELA CRUZ to accept the agenda with additions</b>                                                                                                                                                                                                                                                     | <b>CARRIED</b> |
|                                                                                        | 3. | <b>ADOPTION OF THE MINUTES OF PREVIOUS MEETING</b>                                                                                                                                                                                                                                                                 |                |
|                                                                                        |    | a) Adoption of April 27 <sup>th</sup> , 2026, Regular Council Meeting Minutes                                                                                                                                                                                                                                      |                |
| 2026-05-11-02<br>Motion to adopt the April 27th, 2026, Regular Council Meeting Minutes |    | <b>Motion by MARTEL to adopt the April 27th, 2026, Regular Council Meeting Minutes</b>                                                                                                                                                                                                                             | <b>CARRIED</b> |
|                                                                                        | 4. | <b>HOUSEKEEPING</b>                                                                                                                                                                                                                                                                                                |                |
|                                                                                        |    | a) Housekeeping Acceptance                                                                                                                                                                                                                                                                                         |                |
| 2026-05-11-03<br>Motion to accept the Housekeeping and file for future reference       |    | <b>Motion by ARMSTRONG to accept the Housekeeping and file for future reference</b>                                                                                                                                                                                                                                | <b>CARRIED</b> |
|                                                                                        | 5. | <b>PUBLIC HEARINGS</b>                                                                                                                                                                                                                                                                                             |                |
|                                                                                        |    | a) Nothing for this Agenda Item                                                                                                                                                                                                                                                                                    |                |
|                                                                                        | 6. | <b>DELEGATIONS</b>                                                                                                                                                                                                                                                                                                 |                |
|                                                                                        |    | a) Jeannette Austin – Strat Plan, 6:35pm                                                                                                                                                                                                                                                                           |                |
|                                                                                        |    | - Presented draft of the 2026-2029 Trochu Strategic Plan, answered questions from Council                                                                                                                                                                                                                          |                |
|                                                                                        |    | b) Dianne & Tracy Gorr, 6:45pm                                                                                                                                                                                                                                                                                     |                |
|                                                                                        |    | - Requested minimum tax exemption for a property, Council discussed                                                                                                                                                                                                                                                |                |
|                                                                                        | 7. | <b>BYLAWS, POLICIES and AGREEMENTS</b>                                                                                                                                                                                                                                                                             |                |
|                                                                                        |    | a) RFD Clarification of Direction of Flags to be Flown Half Mast Policy                                                                                                                                                                                                                                            |                |

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2026-05-11-04

Motion to direct  
Administration to  
follow Policy  
2006-12-18-09 as  
strictly written

**Motion by CUNNINGHAM to direct Administration to follow Policy 2006-12-18-09 as**

**strictly written**

**CARRIED**

2026-05-11-05

Motion to give  
first reading to  
Bylaw 2026-06,  
Rates and Fees  
Bylaw

b) RFD Rates & Fees

**Motion by ARMSTRONG to give first reading to Bylaw 2026-06, Rates and Fees Bylaw**

**CARRIED**

2026-05-11-06

Motion to give  
second reading to  
Bylaw 2026-06,  
Rates and Fees  
Bylaw

**Motion by MARTEL to give second reading to Bylaw 2026-06, Rates and Fees Bylaw**

**CARRIED**

2026-05-11-07

Motion to bring  
Bylaw 2026-06,  
Rates and Fees  
Bylaw, forward  
for third reading

**Motion by DELA CRUZ to bring Bylaw 2026-06, Rates and Fees Bylaw, forward for third  
reading**

**CARRIED UNANIMOUSLY**

2026-05-11-08

Motion to give  
third reading to  
Bylaw 2026-06,  
Rates and Fees  
Bylaw

**Motion by CUNNINGHAM to give third and final reading to Bylaw 2026-06, Rates and Fees  
Bylaw**

**CARRIED**

## **8. REPORTS:**

### **A. STAFF REPORTS:**

a) Director of Operations Report & Water/Wastewater Report

2026-05-11-09

Motion to accept  
the Director of  
Operations and  
the Water/  
Wastewater  
Reports and file  
for future  
reference

**Motion by PETERSON to accept the Director of Operations and the Water/Wastewater  
Reports and file for future reference**

**CARRIED**

# TOWN OF TROCHU - MINUTES

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May 11<sup>th</sup>, 2026

At Trochu Town Office

2026-05-11-10  
Motion to accept  
the  
Administrator's  
Report and file  
for future  
reference

b) Administrator's Report

**Motion by REEDS to accept the Administrator's Report and file for future reference**

**CARRIED**

## **B. COMMITTEE REPORTS, MINUTES & OTHER REPORTS**

- a) Kneehill County Alberta Provincial Estimation & Service Needs
- b) Kneehill Regional Partnership Annual Report
- c) Kneehill Regional Partnership Minutes
- d) April Regional Grant Writer Report

## **C. COUNCIL REPORTS**

- a) Councillor Armstrong
  - Additional report: Attended a Community Futures Wildrose meeting
    - Reviewed their yearly performance report, reported that they are at 448% of their indicated expectations and are on track to be the top Community Futures lender this year
    - Also reported that some Albertan Community Futures offices may be closing and that government funding for Community futures is being updated from equal funding across all offices to performance-based funding
  - Additional report: Attended the Central Alberta Economic Partnership AGM
    - Heard presentations on carbon-capture, and tourism investment readiness
    - Reported that the annual requisition will likely go up over next few years
- b) Councillor Cunningham
  - Additional report: Attended a Police Action Committee meeting
    - Sargent Matt Nyman reported that the Three Hills RCMP currently has a staff of 6 with 2 vacancies and that his replacement will be arriving soon
    - Also discussed a rise in fraud and domestic violence cases, and the success of the Positive Ticketing campaign
    - Red Deer County representatives discussed the positive results of drone use
  - Additional report: Met with Travel Alberta representatives and Kjeryn Dakin, owner of the planned whiskey aging facility at the grain elevator, toured the elevator site and discussed her plans
- c) Councillor De La Cruz
  - Additional report: Discussed the upcoming basketball tournament and pending sponsorships. Reported that he will be meeting with a financial advisor who wants to schedule a meeting with Council
- d) Councillor Martel
- e) Councillor Peterson
- f) Deputy Mayor Reeds

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g) Mayor Kletke

- Additional report: Attended a Kneehill Regional Partnership meeting, discussed the Doctors Clinic program and Three Hills Hospital
- Additional report: Attended a Trochu Housing Corporation meeting, reported that all Life Lease units are sold and 3 people/couples are on the waiting list

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2026-05-11-11

Motion to accept the Council Reports and file for future reference

**Motion by CUNNINGHAM to accept the Council Reports and file for future reference**

**CARRIED**

**9. CORRESPONDENCE LISTING:**

- a) MLA Reply to Bill 28 Library Letter
- b) Village of Acme ACP - Decline
- c) ACP Grant Approval Letter

**10. FINANCE:**

- a) Feb & March Bank Rec

2026-05-11-12

Motion to accept the February and March 2026 Bank Reconciliations and file for future reference

**Motion by REEDS to accept the February and March 2026 Bank Reconciliations and file for future reference**

**CARRIED**

**11. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS**

- a) Nothing for this Agenda Item

**12. NEW BUSINESS**

- a) RFD 2026-2029 Strat Plan

2026-05-11-13

Motion to adopt the Town of Trochu 2026-2029 Strategic Plan as presented

**Motion by REEDS to adopt the Town of Trochu 2026-2029 Strategic Plan as presented**

**CARRIED**

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At Trochu Town Office

2026-05-11-14

Motion to decline the request for tax exemption for the municipal taxes for Roll 506000 and direct Administration to advise the property owner to apply for a subdivision

b) RFD Roll 506000 Minimum Tax Options

**Motion by REEDS to decline the request for tax exemption for the municipal taxes for Roll 506000 and direct Administration to advise the property owner to apply for a subdivision**  
**CARRIED**

## 13. SPECIAL PROJECTS

a) Nothing for this Agenda Item

Dave Nelson and Toni Nelson left the meeting at 8:06pm

## 14. CONFIDENTIAL MATTERS – CLOSED SESSION

2026-05-11-15

Motion to enter a closed session at 8:08pm to discuss the following: • Disclosure harmful to personal privacy (sec. 20) • Trochu Housing Update (sec. 34) • Reserve Bid Tax Sale (sec. 34)

**Motion by REEDS to enter a closed session at 8:08pm to discuss the following:**

- Disclosure harmful personal privacy (sec. 20)
- Trochu Housing Update (sec. 34)
- Reserve Bid Tax Sale (sec. 34)

**CARRIED**

CAO Jamie Collins stayed to provide information and administration.

## 15. RETURN TO OPEN MEETING

2026-05-11-16

Motion to return to an open meeting at 8:36pm

**Motion by REEDS to return to an open meeting at 8:36pm**

**CARRIED**

Meeting to be recessed to allow return of public and reconvened with public present.

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2026-05-11-17

Motion to base the reserve bids for the June 8, 2026, tax recovery auction on the assessment values and the professional opinion of the Town of Trochu's realtor, as permitted under Section 419 of the Municipal Government, and set the reserve bids as follows:

- Roll #4000: \$65,000
- Roll #32000: \$60,000

**Motion by MARTEL to base the reserve bids for the June 8, 2026, tax recovery auction on the assessment values and the professional opinion of the Town of Trochu's realtor, as permitted under Section 419 of the Municipal Government, and set the reserve bids as follows:**

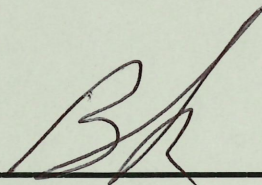
- Roll #4000: \$65,000
- Roll #32000: \$60,000

**CARRIED**

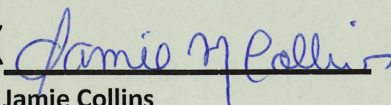
## 16. ADJOURNMENT

Mayor Kletke adjourned the meeting at 8:39pm

X

  
Barry Kletke  
Mayor

X

  
Jamie Collins  
CAO