

Trochu Housing Corporation Meeting

Special Meeting

Monday, January 22, 2024

Town of Trochu Administrative Office, Trochu, AB & ZOOM

4:00 PM

Minutes

Directors Present: Ken King (ZOOM), Barry Kletke, Carl Peterson, Chris Reeds, Paula Kowalchuk, Ron Zook (ZOOM – arrived 4:05)

Alternate Directors Present: Jaime Martel

Alternate Directors Absent: Wade Christie

Management Present: Jamie Collins, Sam Smalldon

Recording Secretary: Jamie Collins

The Chair, Barry Kletke, called the meeting to order at 4:00 pm

1. Approval of Agenda

Vice Chair Paula Kowalchuk made the motion to approve the agenda.

CARRIED

2. Business Arising from the Minutes

Director Chris Reeds made the motion to go into closed session @ 4:01 PM.

CARRIED

- **RFP's for Construction Management and Architectural Design**

Director Chris Reeds made the motion to come out of the closed session @ 4:35 PM.

CARRIED

Director Chris Reeds made the motion that the THC Board approve the selection of Arcadis Architects (Canada) Inc. as the successful bidder for the Architectural Design RFP.

CARRIED

Vice Chair Paula Kowalchuk made the motion that the THC Board approve the selection of Shunda Consulting and Construction Management Ltd. as the successful bidder for the Construction Management RFP.

CARRIED

Director Ron Zook made the motion that the THC Board direct the THC President to proceed into negotiations with each successful bidder for these two RFPs and sign contracts to start the

detailed project planning phase using the Construction Management method for detailed project design completion in the next six (6) month period to be ready for construction tendering.

CARRIED

3. Next Meeting

Regular Board Meeting –March 11th, 2024, from 4:00 – 5:00 PM.

Adjournment

The meeting was adjourned at 4:39 PM