TOWN OF TROCHU – MINUTES

Committee of the Whole Meeting
April 22nd, 2024
At 6:00pm at Trochu Town Office

	#	Item and Information
Motion		**Committee of the Whole Meeting**
		April 22nd, 2024

1. CALL TO ORDER:

Mayor Kletke called the meeting to order at 5:55pm. In attendance were Mayor Barry Kletke, Deputy Mayor Jaime Martel, Councillors Chris Armstrong, Bill Cunningham, Cerilo De La Cruz, Jenny Lyver, and Chris Reeds, CAO Carl Peterson, and Recording Secretary Toni Nelson.

Also in attendance were MPC members Maynard Witzaney and Barry Reder.

2. ACCEPTANCE OF AGENDA

a) Additions to the agenda
- Item of Discussion: Tax Rate calculations
- Closed Session: Legal item, Encroachment Agreement (FOIP 16)
- Closed Session: Land item, Lot Sales (FOIP 16)

b) Agenda acceptance

2024-04-22-01 Motion to accept the agenda with additions

Motion by CUNNINGHAM to accept the agenda with additions **CARRIED**

Chris Reeds, Toni Nelson, and Maynard Witzaney left the meeting at 5:58pm

3. CONFIDENTIAL MATTERS TO BE HELD IN CLOSED SESSION

2024-04-22-02 Motion to enter Closed Session at 5:59pm to discuss the following: a) Closed Session: Legal item, Encroachment Agreement (FOIP 16)

Motion by CUNNINGHAM to enter Closed Session at 5:59pm to discuss the following:
a) Closed Session: Legal item, Encroachment Agreement (FOIP 16) **CARRIED**

Carl Peterson stayed to provide information and administration
Barry Reder stayed to provide information

2024-04-22-03 Motion to return to an open session at 6:19pm

Motion by CUNNINGHAM to return to an open session at 6:19pm **CARRIED**

Toni Nelson, Chris Reeds, and Maynard Witzaney rejoined the meeting at 6:20pm

Director of Operations Dave Nelson and Delegate Don Maxwell joined the meeting at 6:20pm

4. DELEGATIONS

a) Don Maxwell, 6:20pm

- Don Maxwell is submitting a subdivision application with Palliser to divide his property at 303 Devilder Ave. into 2 properties, with each new lot being 2.5ft smaller than the minimum width regulations
- Council directed Admin to bring forward an item to the next regular meeting regarding a letter of support for Don's subdivision application

Don Maxwell left the meeting at 6:33pm
Director of Finances Lavinia Henderson joined the meeting at 6:35pm

5. ITEMS OF DISCUSSION

a) Citizens on Patrol Discussion
- Bill Cunningham gave an update on the Citizens on Patrol group, he reported that they have elected a board and are applying for society status
- they have a few requests for the Town:
  - One-time funding to get started while they plan fundraising (Bill suggests $500 to $1000)
  - Letter of Support to include in their application for society status
  - Space at Town Office to store documents
- Council directed Admin to bring the first 2 items forward to the next regular meeting and determine a suitable area for document storage

b) Q1 Financial Report
- Lavinia Henderson presented and gave more details on some items

c) Revised Master Loan Agreement
- Lavinia Henderson presented draft
- Council directed Admin to bring forward to next Regular Meeting

d) BYLAW NO 2024-03 Operating Revolving Loan
- Lavinia Henderson presented draft
- Council directed Admin to bring forward to next Regular Meeting

e) BYLAW NO 2024-05 Municipal Utilities Construction NWASP
- Lavinia Henderson presented draft
- Council directed Admin to bring forward to next Regular Meeting

f) BYLAW NO 2024-06 Roadworks Construction in NWASP
- Lavinia Henderson presented draft
- Council directed Admin to bring forward to next Regular Meeting

g) Street Name for NWASP
- Discussed potential street names for the Northwest Area Structure Plan, specifically the road that will run north/south beside the Seniors Supportive Living facility
- Bill Cunningham suggested using the names of Trochu's past doctors, in particular Dr. Milne as he was a previous owner of the NWASP land and the original owner of the Arboretum land

- Barry Kletke suggested using "Doctor" or "Doctors" for the road beside the SSLF and then using the names of specific doctors for other roads
- Council directed Admin to bring options forward to the next Regular Meeting

h) Purchase of Lots – Arena Ave
- Discussed a potential purchase of lots at kay's Garden, on the corner of Arena Ave. and 1st St.

i) Community Gardens
- Discussed a group that would like to work on improving the soil and setting up on-site hot composting at the Community Gardens

j) Tax Rate Calculations
- Lavinia presented recommended tax rate calculations
- Council directed Admin to bring forward a tax rate bylaw to the next Regular Meeting

Toni Nelson, Lavinia Henderson, Dave Nelson, Barry Reder, and Maynard Witzaney left the meeting at 8:09pm

6. CONFIDENTIAL MATTERS TO BE HELD IN CLOSED SESSION

2024-04-22-04 Motion to enter Closed Session at 5:59pm to discuss the following: a) Land item, Lot Sales (FOIP 16)

Motion by CUNNINGHAM to enter Closed Session at 5:59pm to discuss the following:
a) **Land item, Lot Sales (FOIP 16)** **CARRIED**

7. RETURN TO OPEN MEETING

2024-04-22-05 Motion to return to an open session at 8:20pm

Motion by REEDS to return to an open session at 8:20pm **CARRIED**

Meeting recessed to allow return of public at 8:21pm.
Meeting reconvened with public present 8:21pm.

8. ADJOURNMENT

Mayor Kletke declared the meeting adjourned at 8:22pm.

X _____
Barry Kletke
Mayor

X _____
Carl Peterson
CAO