TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD
February 12, 2024
At Trochu Town Office

Notes	#	Item and Information

Regular Meeting – February 12, 2024

1. CALL TO ORDER

The meeting was called to order at 6:00pm. In attendance were Deputy Mayor Jaime Martel, Councillors Chris Armstrong, Bill Cunningham, Cerilo De La Cruz, Jenny Lyver, and Chris Reeds, CAO Carl Peterson, Director of Operations Dave Nelson, Secretary Toni Nelson, and Three Hills Capital Reporter Nicolle Ioanidis.

Attending virtually was Mayor Barry Kletke.

2. ACCEPTANCE OF THE AGENDA

a) Additions to the Agenda
- Move Alberta Mid-Sized Towns Mayors' Caucus item from Correspondence to New Business

b) Agenda Acceptance

2024-02-13-01 Motion to accept the agenda with additions

Motion by REEDS to accept the agenda with additions **CARRIED**

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

a) Adoption of the January 8th, 2024, Regular Meeting Minutes

2024-02-13-02 Motion to adopt the January 8th, 2024, Regular Meeting Minutes

Motion by ARMSTRONG to adopt the January 8th, 2024, Regular Meeting Minutes **CARRIED**

b) Adoption of the January 22nd, 2024, Committee of the Whole Meeting Minutes

2024-02-13-03 Motion to adopt the January 22nd, 2024, Committee of the Whole Meeting Minutes

Motion by DE LA CRUZ to adopt the January 22nd, 2024, Committee of the Whole Meeting Minutes **CARRIED**

4. HOUSEKEEPING

a) Housekeeping Acceptance

2024-02-13-04 Motion to accept the Housekeeping and file for future reference

Motion by CUNNINGHAM to accept the Housekeeping and file for future reference **CARRIED**

5. PUBLIC HEARINGS

a) Nothing for this agenda item

6. DELEGATIONS

a) Dave Nelson, Trochu Golf & Country Club Representative, 6:10pm
- Presented 2022 & 2023 financial reports for the Trochu Golf Course
- Discussed 2023 highlights and future plans, including purchase of equipment like golf carts and a mower, and ongoing plans to set up a retention pond for irrigation usage

7. REPORTS:

A. STAFF REPORTS:

a) Grant Reports

2024-02-13-05 Motion to accept the Grantwriter reports and file for future reference

Motion by REEDS to accept the Grantwriter reports and file for future reference
CARRIED

b) Director of Operations Report

2024-02-13-06 Motion to accept the Director of Operations report and file for future reference

Motion by KLETKE to accept the Director of Operations report and file for future reference
CARRIED

c) Water/Wastewater Report

2024-02-13-07 Motion to accept the Water/ Wastewater Report and file for future reference

Motion by REEDS to accept the Water/Wastewater Report and file for future reference
CARRIED

d) Administrator's Report

2024-02-13-08 Motion to accept the Administrator's Report and file for future reference

Motion by CUNNINGHAM to accept the Administrator's Report and file for future reference
CARRIED

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong
- Attended the Council Orientation Refresher workshop in Three Hills
- Attended a Community Futures Wild Rose meeting:
  - They have hired a new auditor
  - There are 17 active loans in their area, with a value of $1.2 million
  - The most popular businesses among their applicants are food/accommodation, and professional services

b) Councillor Cunningham
- Attended a Kneehill Housing meeting, reported that while the manors are mostly full, the Lodges have many vacancies at the moment, and the annual requisition will be raised in response to this

c) Councillor De La Cruz
- Attended a day of the Council Orientation Refresher workshop in Three Hills
- Gave an update on Trochu Meat Processors, reported that 6 new employees have been hired

d) Councillor Lyver
- Attended a Marigold Library Services meeting:
  - Forwarded January report which is included under Correspondence
  - Marigold administrators are happy to give a report to Council in person at Council's request
- Attended a Trochu Library meeting:
  - Board attended joint board orientation training with Three Hills Library
  - Library has hired a new employee
  - A new book club has started and currently has around 30 members

e) Councillor Reeds
- Attended the Council Orientation Refresher workshop in Three Hills
- Attended an Extended Producers Responsibility sub-committee meeting for the Drumheller & District Solid Waste Management Association, reported that education teams are being set up to meet with Municipalities

f) Deputy Mayor Martel
- Attended a Kneehill Family & Community Social Services meeting:
  - The volunteer tax program will be starting up soon
  - New community directories will be ready soon
  - Focusing on Parenting education sessions

g) Mayor Kletke
- Attended the Council Orientation Refresher workshop in Three Hills
- Toured Trochu with a potential developer
- Attended a meeting of local Mayors, CAOs, and Doctors to discuss current state of family medical practices in rural Alberta
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h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2024-02-13-09 Motion to accept the Council Reports and file for future reference

Motion by LYVER to accept the Council Reports and file for future reference **CARRIED**

8. CORRESPONDENCE LISTING:

a) Marigold Library System - January 2024 Notes to Council
b) AB Munis 2024 Convention – Resolution Submissions Due by May 31
c) Three Hills RCMP - Q3 2023 Community Policing Report
d) Shared Tower - Telecommunication Tower North of Trochu
e) National Police Federation – Pre-Budget Recommendations

2024-02-13-10 Motion to accept the Correspondence Listing and file for future reference

Motion by CUNNINGHAM to accept the Correspondence Listing and file for future reference **CARRIED**

10. FINANCE:

a) January 2024 Bank Reconciliation

2024-02-13-11 Motion to accept the January 2024 Bank Reconciliation

Motion by REEDS to accept the January 2024 Bank Reconciliation **CARRIED**

11. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) Nothing for this agenda item

12. BYLAWS, POLICIES and AGREEMENTS

a) Nothing for this agenda item

13. NEW BUSINESS

a) Alberta Mid-Sized Towns Mayors' Caucus Membership

2024-02-13-12 Motion to join the Alberta Mid-Sized Towns Mayors' Caucus and pay the $250 membership fee

Motion by KLETKE to join the Alberta Mid-Sized Towns Mayors' Caucus and pay the $250 membership fee **CARRIED**

b) Blaine Hoppins - Request for Ice Time Donation

2024-02-13-13 Motion to donate Arena ice time for Fun Hockey on a day to be determined yet in March, 2024

Motion by REEDS to donate Arena ice time for Fun Hockey on a day to be determined yet in March, 2024 **CARRIED**

c) Trochu Parent Council – Request for Quilter & Crafter Retreat Donation

2024-02-13-14 Motion to donate $100 to the Trochu Parent Council to support their Annual Quilter and Crafter Retreat

Motion by DE LA CRUZ to donate $100 to the Trochu Parent Council to support their Annual Quilter and Crafter Retreat **CARRIED**

Realtor Barry Reder joined the meeting at 7:15pm

14. SPECIAL PROJECTS

a) Nothing for this agenda item

Nicolle Ioanidis, Dave Nelson, and Toni Nelson left the meeting at 7:18pm

15. CONFIDENTIAL MATTERS – CLOSED SESSION

2024-02-13-15 Motion that Council convenes in closed session at 7:18pm to discuss the following: Land Item: Proposal (FOIP 16), Land Item: Commercial Development (FOIP 16), Land Item: Land Sale (FOIP 16)

Motion by REEDS that Council convenes in closed session at 7:20pm to discuss the following:

a) Land Item: Proposal (FOIP 16)
b) Land Item: Commercial Development (FOIP 16)
c) Land Item: Land Sale (FOIP 16) **CARRIED**

CAO Carl Peterson stayed to provide information and administration.
Realtor Barry Reder stayed to provide information.

Barry Reder left the meeting at 7:48pm

16. RETURN TO OPEN MEETING

2024-02-13-16
Motion to return to an open session at 8:13pm

Motion by REEDS to return to an open session at 8:13pm **CARRIED**

Meeting recessed to allow return of public at 8:13pm
Meeting reconvened with public present at 8:14pm

17. ADJOURNMENT

Deputy Mayor Martel adjourned the meeting at 8:15pm

X _____
Jaime Martel
Deputy-Mayor

X _____
Carl Peterson
CAO