TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD
November 14, 2023
At Trochu Town Office

#	Item and Information
	Regular Meeting – November 14, 2023
1.	**CALL TO ORDER**

Mayor Kletke called the meeting to order at 6:00pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Jenny Lyver, and Jaime Martel, CAO Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Nicolle Ioanidis.

In attendance virtually was Councillor Cerilo De La Cruz.

2. ACCEPTANCE OF THE AGENDA

a) Additions to the Agenda
- New Business: CCTV Cameras
- Closed Session Item: Legal, Contract

b) Agenda Acceptance

2023-11-14-01 Motion to accept the agenda with additions

Motion by MARTEL to accept the agenda with additions **CARRIED**

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

a) Adoption of the October 10, 2023, Regular Meeting Minutes

2023-11-14-02 Motion to adopt the October 10, 2023, Regular Meeting Minutes

Motion by CUNNINGHAM to adopt the October 10, 2023, Regular Meeting Minutes **CARRIED**

b) Adoption of the October 23, 2023, Organizational Meeting Minutes

2023-11-14-03 Motion to adopt the October 23, 2023, Organizational Meeting Minutes

Motion by LYVER to adopt the October 23, 2023, Organizational Meeting Minutes **CARRIED**

c) Adoption of the October 23, 2023, Committee of the Whole Minutes

2023-11-14-04 Motion to adopt the October 23, 2023, Committee of the Whole Minutes

Motion by ARMSTRONG to adopt the October 23, 2023, Committee of the Whole Minutes **CARRIED**

4. HOUSEKEEPING

a) Housekeeping Acceptance

2023-11-14-05 Motion to accept the Housekeeping and file for future reference

Motion by LYVER to accept the Housekeeping and file for future reference **CARRIED**

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5. PUBLIC HEARINGS

a) Nothing for this agenda item

6. DELEGATIONS

a) Terry Myers and Yvonne Hoppins, Trochu Library Board Representatives, 6:10pm
- Presented a Progress Report and a Financial Report for the Library
- Presented requests from the Library Board and asked for a written response from Trochu Council

Terry Myers and Yvonne Hoppins left the meeting at 6:26pm

Nicolle Ioanidis left the meeting at 6:30pm

7. CONFIDENTIAL MATTERS – CLOSED SESSION

2023-11-14-06
Motion that Council convenes in closed session at 6:30pm to discuss the following: a) Legal Item, Delegation from Canadian Fiber Optics, FOIP 16

Motion by REEDS that Council convenes in closed session at 6:30pm to discuss the following:

a) Legal Item, Delegation from Canadian Fiber Optics, FOIP 16 **CARRIED**

CAO Carl Peterson stayed to provide information and administration.
Director of Operations Dave Nelson stayed to provide information.
Recording Secretary Toni Nelson stayed to provide administration.

8. RETURN TO OPEN MEETING

2023-11-14-07
Motion to return to an open meeting at 7:03pm

Motion by REEDS to return to an open meeting at 7:03pm **CARRIED**

Nicolle Ioanidis returned to the meeting at 7:03pm

Meeting recessed to allow return of public at 7:03pm.
Meeting reconvened with public present at 7:04pm.

9. REPORTS:

A. STAFF REPORTS:

a) Grant Reports

2023-11-14-08
Motion to accept the Grantwriter reports and file for future reference

Motion by CUNNINGHAM to accept the Grantwriter reports and file for future reference **CARRIED**

2023-11-14-09
Motion to accept the Director of Operations report and file for future reference

b) Director of Operations Report

Motion by DE LA CRUZ to accept the Director of Operations report and file for future reference **CARRIED**

2023-11-14-10
Motion to accept the Water/ Wastewater Report and file for future reference

c) Water/Wastewater Report

Motion by MARTEL to accept the Water/Wastewater Report and file for future reference **CARRIED**

2023-11-14-11
Motion to accept the Administrator's Report and file for future reference

d) Administrator's Report

Motion by CUNNINGHAM to accept the Administrator's Report and file for future reference **CARRIED**

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong
- Attended the Community Futures Wild Rose AGM and reported that he will be sitting on their Governance and Investment Review Committees

b) Councillor Cunningham
- Attended Tenant Meeting at Trochu Valley Manor where the main concern was a lack off close parking

c) Councillor De La Cruz
- Submitted written report, to be included in Minutes

d) Councillor Lyver
- Attended Kneehill Regional Partnership meeting
  - Regional Broadband project is moving forward
  - Also working on a marketing project for advertising businesses that weren't included in the Explore Kneehill project
  - Received the final report for the Explore Kneehill project
- Attended the Trochu Library Board meeting
  - The 2024 Community Calendar is ready to print and will be available for pick up in December
  - Working on a program with Seniors Outreach

e) Councillor Reeds
- Attended Drumheller & District Solid Waste Association meeting
  - There have been some board changes with new councillors from member municipalities
  - Recycling revenues are down this year
  - Tipping fee assessment shows that the fees should be raised next year

f) Deputy Mayor Martel
- Attended Arboretum Board meeting
  - The Christmas Market and Forest of Lights events are happening soon
  - The event put on in partnership with the Library made approximately $15,000 total, to be split between the two groups

g) Mayor Kletke
- Attended CAEP Governance meeting
- Attended the Tro-Val and Town Remembrance Day ceremonies
- Attended a Trochu Housing Committee meeting
  - Borad members have not changed
  - They have a grant application currently under review

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2023-11-14-12
Motion to accept the Council Reports and file for future reference

Motion by ARMSTRONG to accept the Council Reports and file for future reference **CARRIED**

10. CORRESPONDENCE LISTING:

a) Nothing for this agenda item

11. FINANCE:

a) October 2023 Bank Reconciliation

2023-11-14-13
Motion to accept the October 2023 Bank Reconciliation

Motion by LYVER to accept the October 2023 Bank Reconciliation **CARRIED**

12. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) Nothing for this agenda item

13. BYLAWS, POLICIES and AGREEMENTS

a) Councilor Fees Policy 2023-11-14-01

2023-11-14-14 Motion to approve Councilor Fees Policy 2023-11-14-01

Motion by CUNNINGHAM to approve Councilor Fees Policy 2023-11-14-01 **CARRIED**

14. NEW BUSINESS

a) CAEP Director Nomination

2023-11-14-15 Motion to nominate Barry Kletke to serve as a Director for the Central Alberta Economic Partnership

Motion by ARMSTRONG to nominate Barry Kletke to serve as a Director for the Central Alberta Economic Partnership **CARRIED**

b) CCTV Cameras

- Discussed, Council directed Administration to explore options and bring more information to the next meeting

15. SPECIAL PROJECTS

a) Nothing for this agenda item

Dave Nelson, Toni Nelson, and Nicolle Ioanidis left the meeting at 7:54pm

16. CONFIDENTIAL MATTERS – CLOSED SESSION

2023-11-14-16 Motion that Council convenes in closed session at 7:56pm to discuss the following: Legal Item: Agreement, FOIP 16, Legal Item: Contract, FOIP 16

Motion by REEDS that Council convenes in closed session at 7:56pm to discuss the following:

a) Legal Item: Agreement, FOIP 16
b) Legal Item: Contract, FOIP 16 **CARRIED**

CAO Carl Peterson stayed to provide information and administration.

17. RETURN TO OPEN MEETING

2023-11-14-17 Motion to return to an open session at 8:36pm

Motion by REEDS to return to an open session at 8:36pm **CARRIED**

Meeting recessed to allow return of public at 8:36pm
Meeting reconvened with public present at 8:37pm

2023-11-14-18
Motion to proceed with a topographical survey of the 80 acre parcel making up the Northwest Area Structure Plan

Motion by MARTEL to proceed with a topographical survey of the 80 acre parcel making up the Northwest Area Structure Plan **CARRIED**

18. ADJOURNMENT

Mayor Kletke adjourned the meeting at 8:39pm

X _____
Barry Kletke
Mayor

X _____
Carl Peterson
CAO