TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD
January 8, 2024
At Trochu Town Office

#	Item and Information
	Regular Meeting – January 8, 2024

1. CALL TO ORDER

The meeting was called to order at 6:00pm. In attendance were Mayor Barry Kletke, Deputy Mayor Jaime Martel, Councillors Chris Armstrong, Bill Cunningham, Cerilo De La Cruz, Jenny Lyver, and Chris Reeds, CAO Carl Peterson, Director of Operations Dave Nelson, Secretary Toni Nelson, Three Hills Capital Reporter Nicolle Ioanidis.

Attending virtually was Finance Officer Lavinia Henderson and Tracy Woitenko with Palliser Municipal Services.

2. ACCEPTANCE OF THE AGENDA

a) Additions to the Agenda
- RFD 2024-03 Restructuring borrowing approved under Bylaw No. 2006-03
- Director of Operations report

b) Agenda Acceptance

2024-01-08-01 Motion to accept the agenda with additions

Motion by REEDS to accept the agenda with additions **CARRIED**

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

a) Adoption of the December 11th, 2023, Regular Meeting Minutes

2024-01-08-02 Motion to adopt the December 11th, 2023, Regular Meeting Minutes

Motion by MARTEL to adopt the December 11th, 2023, Regular Meeting Minutes CARRIED

4. HOUSEKEEPING

a) Housekeeping Acceptance

2024-01-08-03 Motion to accept the Housekeeping and file for future reference

Motion by ARMSTRONG to accept the Housekeeping and file for future reference CARRIED

5. PUBLIC HEARINGS

a) Municipal Development Plan Bylaw 2023-05

Mayor Kletke declared the Public Hearing for Bylaw 2023-05 in session at 6:03pm.

CAO Peterson summarized the Hearing procedures and Tracy Woitenko introduced and stated the intended purpose of the Bylaw.

Mayor Kletke asked if any written submissions were received. CAO Peterson stated that none were.

Mayor Kletke opened the floor for verbal presentation. No verbal presentations were given.

2024-01-08-04
Motion to close the Public Hearing for Bylaw 2023-05

Motion by REEDS to close the Public Hearing for Bylaw 2023-05 **CARRIED**

6. DELEGATIONS

a) Nothing for this agenda item

7. REPORTS:

A. STAFF REPORTS:

a) Grant Reports

2024-01-08-05
Motion to accept the Grantwriter reports and file for future reference

Motion by DE LA CRUZ to accept the Grantwriter reports and file for future reference **CARRIED**

b) Director of Operations Report

2024-01-08-06
Motion to accept the Director of Operations report and file for future reference

Motion by CUNNINGHAM to accept the Director of Operations report and file for future reference **CARRIED**

c) Administrator's Report

2024-01-08-07
Motion to accept the Administrator's Report and file for future reference

Motion by LYVER to accept the Administrator's Report and file for future reference **CARRIED**

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong

- Attended Community Futures Wild Rose meeting
  - 2024 is the CFWR's 35th anniversary and they will be sending out a toolkit regarding that soon
  - Councillor Armstrong is now the manager of the Community Economic Development sub-committee
  - The 2024 budget was passed
  - Currently planning a regional workforce development project

b) Councillor Cunningham
- Nothing to report

c) Councillor De La Cruz
- Reported that the FilCan Christmas party was very successful with 179 people in attendance and a visit from Nathan Cooper

d) Councillor Lyver
- Reported that the Library charity casino nights were coming up and they had volunteers for all positions

e) Councillor Reeds
- Nothing to report

f) Deputy Mayor Martel
- Reported that the Town's evening to host at the Arboretum Forest of Lights was well attended as were all the hosted nights and the Arboretum made around $2,000 in donations

g) Mayor Kletke
- Attended a Mayors & Reeves meeting
  - Discussed industrial and commercial developments
  - Had a presentation from the Central Alberta Women's Shelter

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2024-01-08-08
Motion to accept the Council Reports and file for future reference

Motion by CUNNINGHAM to accept the Council Reports and file for future reference
CARRIED

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8. CORRESPONDENCE LISTING:

a) Environment & Protected Areas Minister Rebecca Schulz, Drought Conditions in Alberta
b) Municipal Affairs Minister, Oil and Gas Property Tax Incentives

2024-01-08-09
Motion to accept the Correspondence Listing and file for future reference

Motion by ARMSTRONG to accept the Correspondence Listing and file for future reference
CARRIED

10. FINANCE:

a) December 2023 Bank Reconciliation

2024-01-08-10
Motion to accept the December 2024 Bank Reconciliation

Motion by REEDS to accept the December 2024 Bank Reconciliation **CARRIED**

11. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) Nothing for this agenda item

12. BYLAWS, POLICIES and AGREEMENTS

a) RFD 2024-01, IT Management Services

2024-01-08-11
Motion to accept Vincovi's December 18th Proposal for IT Support Services

Motion by LYVER to accept Vincovi's December 18th Proposal for IT Support Services **CARRIED**

2024-01-08-12
Motion to give Municipal Development Plan Bylaw 2023-05 2nd reading

b) RFD 2024-02, Municipal Development Plan Bylaw 2023-05

Motion by ARMSTRONG to give Municipal Development Plan Bylaw 2023-05 2nd reading **CARRIED**

2024-01-08-13
Motion to bring Municipal Development Plan Bylaw 2023-05forward for 3rd reading

Motion by MARTEL to bring Municipal Development Plan Bylaw 2023-05forward for 3rd reading **CARRIED UNANIMOUSLY**

2024-01-08-14
Motion to give Municipal Development Plan Bylaw 2023-05 3rd reading

Motion by REEDS to give Municipal Development Plan Bylaw 2023-05 3rd reading **CARRIED**

2024-01-08-15
Motion to give 1st reading to Bylaw No. 2024-01 being the Restructuring the Borrowing Approved Under Bylaw No. 2006-03 Bylaw

c) RFD 2024-03: Borrowing Bylaw

Motion by CUNNINGHAM to give 1st reading to Bylaw No. 2024-01 being the Restructuring the Borrowing Approved Under Bylaw No. 2006-03 Bylaw **CARRIED**

2024-01-08-16
Motion to give 2nd reading to Bylaw No. 2024-01 being the Restructuring the Borrowing Approved Under Bylaw No. 2006-03 Bylaw

Motion by DE LA CRUZ to give 2nd reading to Bylaw No. 2024-01 being the Restructuring the Borrowing Approved Under Bylaw No. 2006-03 Bylaw CARRIED

2024-01-08-17
Motion to present Bylaw No. 2024-01 being the Restructuring the Borrowing Approved Under Bylaw No. 2006-03 Bylaw for 3rd reading

Motion by LYVER to present Bylaw No. 2024-01 being the Restructuring the Borrowing Approved Under Bylaw No. 2006-03 Bylaw for 3rd reading CARRIED UNANIMOUSLY

2024-01-08-18
Motion to give 3rd reading to Bylaw No. 2024-01 being the Restructuring the Borrowing Approved Under Bylaw No. 2006-03 Bylaw

Motion by ARMSTRONG to give 3rd reading to Bylaw No. 2024-01 being the Restructuring the Borrowing Approved Under Bylaw No. 2006-03 Bylaw CARRIED

13. NEW BUSINESS

a) Nothing for this agenda item

14. SPECIAL PROJECTS

a) Nothing for this agenda item

Nicolle Ioanidis and Toni Nelson left the meeting at 7:12pm

15. CONFIDENTIAL MATTERS – CLOSED SESSION

2024-01-08-19
Motion that Council convenes in closed session at 7:17pm to discuss the following: Land Item: Housing (FOIP 16), Legal Item: Agreement (FOIP 16)

Motion by REEDS that Council convenes in closed session at 7:17pm to discuss the following:

a) **Land Item: Housing (FOIP 16)**
b) **Legal Item: Agreement (FOIP 16)**

CARRIED

CAO Carl Peterson stayed to provide information and administration.
Director of Operations Dave Nelson stayed to provide information.

Dave Nelson left the meeting at 7:22pm

16. RETURN TO OPEN MEETING

2024-01-08-20
Motion to return to an open session at 7:44pm

Motion by REEDS to return to an open session at 7:44pm **CARRIED**

Meeting recessed to allow return of public at 7:44pm
Meeting reconvened with public present at 7:45pm

17. ADJOURNMENT

Mayor Kletke adjourned the meeting at 7:46pm

X _____
Barry Kletke
Mayor

X _____
Carl Peterson
CAO