TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD
July 24, 2023
At Trochu Town Office

Motion	#	Item and Information
		Regular Meeting – July 24, 2023
	1.	**CALL TO ORDER**
		Mayor Kletke called the meeting to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cerilo De La Cruz, and Jaime Martel, CAO Carl Peterson, Grantwriter Jamie Collins, Recording Secretary Toni Nelson, and Three Hills Capital reporter Grant Alford.
		Attending remotely were Councillor Jenny Lyver and Finance Officer Lavinia Henderson.
	2.	**ACCEPTANCE OF THE AGENDA**
2023-07-24-01 Motion to accept the agenda		**Motion by CUNNINGHAM to accept the agenda** **CARRIED**
	3.	**ADOPTION OF THE MINUTES OF PREVIOUS MEETING**
		a) Adoption of the June 26, 2023 Regular Meeting Minutes
2023-07-24-02 Motion to adopt the June 26, 2023 Regular Meeting Minutes		**Motion by MARTEL to adopt the June 26, 2023 Regular Meeting Minutes** **CARRIED**
		b) Adoption of the July 10, 2023 Committee of the Whole Meeting Minutes
2023-07-24-03 Motion to adopt the June 26, 2023 Regular Meeting Minutes		**Motion by ARMSTRONG to adopt the June 26, 2023 Regular Meeting Minutes** **CARRIED**
	4.	**HOUSEKEEPING**
		a) Housekeeping Acceptance
2023-07-24-04 Motion to accept the Housekeeping and file for future reference		**Motion by DE LA CRUZ to accept the Housekeeping and file for future reference** **CARRIED**
	5.	**PUBLIC HEARINGS**
		a) Nothing for this agenda item
	6.	**DELEGATIONS**
		a) 6:10pm, Jordyn Knickle & Alyce Wickert, RDN Sustainable Housing Initiative – Presented a summary Housing Needs and Demands Assessment
		b) 6:30pm, Monica Truong – Made a presentation advocating for allowing hens to be kept in Trochu – Council directed Admin to explore options for updates to the Animal Control and Land Use Bylaws
		c) 6:45pm, Janet & Gary Martin – Made a request for compensation regarding a sewer backup at their residence – Council directed Admin to find more information and bring request forward to next regular meeting

7. REPORTS:

A. STAFF REPORTS:

a) Grant and Economic Development Reports

2023-07-24-05 Motion to accept the Grant and Economic Development Reports

Motion by REEDS to accept the Grant and Economic Development Reports **CARRIED**

b) Director of Operations Report

2023-07-24-06 Motion to accept the Director of Operations Report

Motion by CUNNINGHAM to accept the Director of Operations Report **CARRIED**

c) Water/Wastewater Report

2023-07-24-07 Motion to accept the Water/Wastewater Report

Motion by DE LA CRUZ to accept the Water/Wastewater Report **CARRIED**

d) Administrator's Report

2023-07-24-08 Motion to accept the Administrator's Report

Motion by REEDS to accept the Administrator's Report **CARRIED**

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong
- Nothing to report

b) Councillor Cunningham
- Reported that the town tour with Travel AB went well and included tours of the Town and Arboretum, lunch, and visits to the Trochu Golf Course and Dry Island Buffalo Jump
- Attended a Red Deer River Municipal Users Group meeting where they toured Red Deer's water processing plant, including the new Residuals Management Facility
- Suggested doing a public 'behind the scenes' tour of Trochu's facilities like the Arena, Pumphouse, Lagoon, etc, and finishing the tour with supper at the Bruce Guard Centre
- Spoke with the Trochu Library and some residents regarding starting a Tool Library, reported that the Library is willing to host a shed or seacan behind their building for it, Jamie Collins believes some grants may be available for the project as well

c) Councillor De La Cruz
- Gave an update regarding new employees at Sunterra, also reported that HR Manager Dawn Allan is leaving and her replacement will be starting soon

d) Councillor Lyver
- Attended a Kneehill Regional Partnership meeting where they discussed the year's past projects and planned future project ideas to bring forward to member municipalities

e) Councillor Martel
- Attended an FCSS meeting
- Attended an Arboretum Board meeting

f) Deputy Mayor Reeds
- Nothing to report

g) Mayor Kletke
- Nothing to report

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2023-07-24-09
Motion to accept the Council Reports and file for future reference

Motion by MARTEL to accept the Council Reports and file for future reference **CARRIED**

8. CORRESPONDENCE LISTING:

a) Final Master Drainage Report
b) Letter from Minister McIver
c) Kneehill Regional Partnership Annual Report
d) Invitation to Rumsey Stars Ride Supper
e) Invitation to Kneehill Regional FCSS's 25th Anniversary Celebration

2023-07-24-10
Motion to accept the Correspondence Listing

Motion by LYVER to accept the Correspondence Listing **CARRIED**

9. FINANCE:

a) June 2023 Bank Reconciliation

2023-07-24-11
Motion to accept the June 2023 Bank Reconciliation

Motion by CUNNINGHAM to accept the June 2023 Bank Reconciliation **CARRIED**

b) 2023 Q2 Operating Budget Report

2023-07-24-12
Motion to accept the 2023 Q2 Operating Budget Report

Motion by ARMSTRONG to accept the 2023 Q2 Operating Budget Report **CARRIED**

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) Nothing for this agenda item

11. BYLAWS, POLICIES and AGREEMENTS

a) 2023 Seniors Outreach Program Rental Agreement

2023-07-24-13
Motion to approve the 2023 Seniors Outreach Program Arena Rental Agreement

Motion by MARTEL to approve the 2023 Seniors Outreach Program Arena Rental Agreement **CARRIED**

12. NEW BUSINESS

a) St. Mary's Trochu Foundation, request for golf tournament donation

2023-07-24-14
Motion to donate $200 to the St. Mary's Trochu Foundation 2023 Golf Tournament

Motion by REEDS to donate $200 to the St. Mary's Trochu Foundation 2023 Golf Tournament **CARRIED**

13. SPECIAL PROJECTS

a) Nothing for this agenda item

Lavinia Henderson. Jamie Collins, And Toni Nelson left the meeting at 7:42pm

14. CONFIDENTIAL MATTERS – CLOSED SESSION

2023-07-24-15
Motion to enter a closed session at 7:44pm to discuss the following: a) Legal Item: Utility Forgiveness Request (FOIP 17)

Motion by REEDS to enter a closed session at 7:44pm to discuss the following:

a) **Legal Item: Utility Forgiveness Request (FOIP 17)** **CARRIED UNANIMOUSLY**

The following person attended the Closed Session to provide information and administration:

- CAO Carl Peterson

15. RETURN TO OPEN MEETING

2023-07-24-16
Motion to return to an open meeting at 8:12pm

Motion by REEDS to return to an open meeting at 8:12pm **CARRIED**

Meeting recessed to allow return of public at 8:13pm
Meeting reconvened with public present at 8:14pm

2023-07-24-17
Motion to approve the Utility Payment Forgiveness Request of $188.76 to be applied to utility account #198009 as per Policy #2013-29-07 "Forgiveness of Payment of Utility Accounts"

Motion by DE LA CRUZ to approve the Utility Payment Forgiveness Request of $188.76 to be applied to utility account #198009 as per Policy #2013-29-07 "Forgiveness of Payment of Utility Accounts" **CARRIED**

16. ADJOURNMENT

Mayor Kletke adjourned the meeting at 8:16pm

X _____
Barry Kletke
Mayor

X _____
Carl Peterson
CAO