TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD
March 8th, 2021
At 6:00 p.m. at Trochu Town Office & remotely via Zoom conference

#	Item and Information
	Regular Meeting – March 8th, 2021

1. CALL TO ORDER

Mayor Barry Kletke called the meeting to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cheryl Lumley, Bonnie Munro, and Ed Stephan, Chief Administrative Officer Carl Peterson, Director of Operations Dave Nelson, Director of Finances Lavinia Henderson, Three Hills Capital Reporter Grant Alford, and Recording Secretary Toni Nelson.

Also in attendance were RCMP members Sergeant Jamie Day and Constable Chantelle Weedmark.

2. ACCCEPTANCE OF THE AGENDA

a) Additions to the Agenda
-Closed Session: Land item, Communication Tower

b) Agenda Acceptance

2021-03-08-01 Motion to accept the agenda with additions

Motion by STEPHAN to accept the agenda with additions **CARRIED**

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

a) Adoption of the February 22nd Regular Meeting Minutes

2021-03-08-02 Motion to adopt the February 22nd Regular Meeting Minutes

Motion by ARMSTRONG to adopt the February 22nd Regular Meeting Minutes **CARRIED**

b) Adoption of the March 3rd Committee of the Whole Minutes

2021-03-08-03 Motion to adopt the March 3rd Committee of the Whole Minutes

Motion by MUNRO to adopt the March 3rd Committee of the Whole Minutes **CARRIED**

4. HOUSEKEEPING

"See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions"

a) Housekeeping Acceptance

2021-03-08-04 Motion to accept the Housekeeping and file for future reference

Motion by CUNNINGHAM to accept the Housekeeping and file for future reference **CARRIED**

5. PUBLIC HEARINGS

a) Nothing for this agenda item

6. DELEGATIONS

a) 6:10pm, RCMP Sergeant Jamie Day and Constable Chantelle Weedmark,
-discussed the Annual Performance Plan 2021-2022 for the Three Hills RCMP detachment and requested Council's priorities for their work in the area
-Council would like to see the School Resource Officer position brought back, possibly in combination with other roles such as bylaw enforcement
-Council appreciated the quarterly reports and would like those to continue
-Council also would like to prioritize having a more visible police presence in town

7. REPORTS:

A. STAFF REPORTS:

a) Grantwriter's Report

2021-03-08-05 Motion to accept the Grantwriter's Report

Motion by MUNRO to accept the Grantwriter's Report **CARRIED**

b) Director of Operations' Report

2021-03-08-06 Motion to accept the Director of Operations' Report

Motion by CUNNINGHAM to accept the Director of Operations' Report **CARRIED**

c) Water/Wastewater Report

2021-03-08-07 Motion to accept the Water/Wastewater Report

Motion by ARMSTRONG to accept the Water/Wastewater Report **CARRIED**

d) Administrator's Report

2021-03-08-08 Motion to accept the Administrator's Report

Motion by REEDS to accept the Administrator's Report **CARRIED**

B. COMMITTEE REPORTS

b) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong
-attended a Wild Rose Community Futures meeting, they're in the process of starting a new loan program and will be replacing their website soon due to some cyber-security issues

b) Councillor Cunningham
-requested Council's feedback on the article he plans to submit to the Three Hills Capital regarding changes to downtown Trochu

c) Councillor Lumley
-attended a Drumheller & District Solid Waste Management meeting, they're looking into developing a program for disposal of household hazardous waste now that the provincial program is set to end in May

d) Councillor Munro
-reported that the Trochu Library is now fully open with their regular hours again

e) Councillor Stephan
-nothing to report

f) Deputy Mayor Reeds
-report moved to closed session

g) Mayor Kletke
-nothing to report

h) Acceptance of Council Reports and filing for future reference

2021-03-08-09 Motion to accept the Council Reports and file for future reference

Motion by LUMLEY to accept the Council Reports and file for future reference **CARRIED**

8. CORRESPONDENCE LISTING:

a) Municipal Affairs: Budget 2021 Message
b) Westlock County Concerns Regarding Proposed Changes to AER Directive 067
c) Municipality of Crowsnest Pass Concerns Regarding Alberta Provincial Police Force
d) RDRMUG: Coal Mining Update
e) Municipal Affairs: Disaster Funding Changes
f) Community Futures WR: Regional Relief Recovery Fund Outcomes

2021-03-08-10 Motion to accept Correspondence Listing and file for future reference

Motion by MUNRO to accept Correspondence Listing and file for future reference **CARRIED**

9. FINANCE:

a) Donation Request, Three Hills Victim Services

2021-03-08-11 Motion to donate $1000.00 to Three Hills Victim Services

Motion by REEDS to donate $1000.00 to Three Hills Victim Services **CARRIED**

b) February 2021 Bank Reconciliation

2021-03-08-12 Motion to accept the February 2021 Bank Reconciliation

Motion by ARMSTRONG to accept the February 2021 Bank Reconciliation **CARRIED**

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) Nothing for this agenda item

11. BYLAWS, POLICIES and AGREEMENTS

b) Nothing for this agenda item

12. NEW BUSINESS

a) RFD 2021-02: MOST Funding Surplus

2021-03-08-13 Motion that Town Council resolves to pay a one-time donation of $5,000.00 to the following Non-Profit groups; "The Trochu Valley Historical Society, Trochu and District Hall Development Society, Trochu and District Senior Citizens Association and The Trochu Municipal Library." These groups operate a building within the Town of Trochu and due to the COVID-19 Pandemic have experienced a major reduction in revenues while the costs of operating a building have largely remained the same.

Motion by LUMLEY that Town Council resolves to pay a one-time donation of $5,000.00 to the following Non-Profit groups; "The Trochu Valley Historical Society, Trochu and District Hall Development Society, Trochu and District Senior Citizens Association and The Trochu Municipal Library." These groups operate a building within the Town of Trochu and due to the COVID-19 Pandemic have experienced a major reduction in revenues while the costs of operating a building have largely remained the same. **CARRIED**

CUNNINGHAM ABSTAINED, CONFLICT OF INTERESTS

LUMLEY ABSTAINED, CONFLICT OF INTERESTS

2021-03-08-14 Motion that Town Council resolves to approve the following contributions:
a) $ 56,608.79 to General Restricted Operating Surplus to fund the Town's share of 2020 projects to be carried forward into the 2021 budget for completion; and
b) $ 8,000 to Asset Management Restricted Capital Surplus for Phase 2 of the Asset Management Project.

b) RFD 2021-03: Contributions to Restricted Surplus (Reserves)

Motion by MUNRO that Town Council resolves to approve the following contributions:

a) **$ 56,608.79 to General Restricted Operating Surplus to fund the Town's share of 2020 projects to be carried forward into the 2021 budget for completion; and**
b) **$ 8,000 to Asset Management Restricted Capital Surplus for Phase 2 of the Asset Management Project.** **CARRIED**

13. SPECIAL PROJECTS

c) Nothing for this agenda item

Grant Alford, Lavinia Henderson, and Toni Nelson left the meeting at 7:52pm

2021-03-08-15 Motion to close the meeting to the public at 7:55pm

Motion by REEDS to close the meeting to the public at 7:55pm **CARRIED**

Chief Administrative Officer Carl Peterson attending to provide administration and information
Director of Operations Dave Nelson attending to provide information

14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1.
Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

a) Land - Communication Tower - FOIP Section 16(1)

Dave Nelson left the meeting at 8:05pm

2021-03-08-16 Motion to return to an open meeting at 8:10pm

Motion by REEDS to return to an open meeting at 8:10pm **CARRIED**

15. RETURN TO OPEN MEETING

Meeting recessed to allow return of public at 8:11pm
Meeting reconvened with public present at 8:12pm

16. ADJOURNMENT

2021-03-08-17 Motion to adjourn the meeting at 8:13pm

Motion by ARMSTRONG to adjourn the meeting at 8:13pm **CARRIED**

X _____
Barry Kletke
Mayor

X _____
Carl Peterson
CAO