TOWN OF TROCHU - MINUTES

FOR THE COUNCIL MEETING HELD
October 28th, 2019
At 6:00 p.m. at the Town Office

Notes	#	Item and Information Regular Meeting October 28th, 2019

1. CALL TO ORDER

Mayor Kletke called the meeting to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Bonnie Munro, Councillors Chris Armstrong, Bill Cunningham, Cheryl Lumley, Chris Reeds, and Ed Stephan, Chief Administrative Officer Carl Peterson, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Debi Moon.

2. ACCCEPTANCE OF THE AGENDA

a) Additions to the Agenda
b) Agenda Acceptance – Motion to Accept the Agenda

2019-10-28-01 Motion to accept the agenda

Motion by LUMLEY to accept the agenda **CARRIED**

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

a) Adoption of the October 15th Organizational Meeting Minutes

2019-10-28-02 Motion to adopt the October 15th Organizational Meeting Minutes

Motion by CUNNINGHAM to adopt the October 15th Organizational Meeting Minutes **CARRIED**

b) Adoption of the October 15th Regular Meeting Minutes

2019-10-28-03 Motion to adopt the October 15th Regular Meeting Minutes

Motion by ARMSTRONG to adopt the October 15th Regular Meeting Minutes **CARRIED**

c) Adoption of the October 22nd Committee of the Whole Meeting Minutes

2019-10-28-04 Motion to adopt the October 22nd Committee of the Whole Meeting Minutes

Motion by REEDS to adopt the October 22nd Committee of the Whole Meeting Minutes **CARRIED**

4. DELEGATIONS

a) Nothing for this agenda item

5. HOUSEKEEPING

" See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions"

a) Housekeeping Acceptance

2019-10-28-05 Motion to accept the Housekeeping and file for future reference

Motion by STEPHAN to accept the Housekeeping and file for future reference **CARRIED**

6. PUBLIC HEARINGS

b) Nothing for this agenda item

7. REPORTS:

A. STAFF REPORTS:

a) Administrator's Report

2019-10-28-06 Motion to accept the Administrator's Report

Motion by CUNNINGHAM to accept the Administrator's Report **CARRIED**

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong
-nothing to report

b) Councillor Cunningham
-attended Tenant meeting at Trochu Valley Manor

c) Councillor Lumley
-attended Arboretum meeting, discussed Christmas Market and Forest of Lights, reported that the hot dog nights for 2019 are December 14th (hosted by the Trochu Elks), 21st (hosted by the Trochu Lions), and 28th (hosted by the Town of Trochu)
-attended and spoke at the TOPS 40th Anniversary event

d) Councillor Reeds
-nothing to report

e) Councillor Stephan
-attended the Doctors Recruitment & Retention meeting, reported that they are looking to fill 2 vacancies, and may be seeking volunteers to sit on committee

f) Deputy Mayor Munro
-nothing to report

g) Mayor Kletke
-nothing to report

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2019-10-28-07 Motion to accept Council Reports and file for future reference

Motion by LUMLEY to accept Council Reports and file for future reference **CARRIED**

8. CORRESPONDENCE LISTING:

a) Ag Society, Invitation to Pitch Fork Fondue
b) Invitation - History Check App for Alberta
c) Letter of Announcement from Palliser Regional Municipal Services Board of Directors
d) Highway 21 Corridor Crime Watch Association, Invitation to Open House

2019-10-28-08 Motion to accept correspondence listing and file for future reference

Motion by MUNRO to accept correspondence listing and file for future reference **CARRIED**

9. FINANCE:

a) Quarterly Budget Report

2019-10-28-09 Motion to accept the Quarterly Budget Report

Motion by ARMSTRONG to accept the Quarterly Budget Report **CARRIED**

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) Nothing for this agenda item

11. BYLAWS, POLICIES and AGREEMENTS

a) Policy 2019-28-10-03: Christmas Appreciation Policy

2019-10-28-10 Motion to approve Policy 2019-28-10-03: Christmas Appreciation Policy

Motion by REEDS to approve Policy 2019-28-10-03: Christmas Appreciation Policy **CARRIED**

b) Policy 2019-28-10-04: Social Media Policy

2019-10-28-11 Motion to approve Policy 2019-28-10-04: Social Media Policy

Motion by LUMLEY to approve Policy 2019-28-10-04: Social Media Policy **CARRIED**

12. NEW BUSINESS

a) Energy Audit
- Council directed Admin to contact SustainErgy and proceed with the next steps

13. SPECIAL PROJECTS

a) Nothing for this agenda item

Toni Nelson and Debi Moon left the meeting at 7:18pm

2019-10-28-12 Motion to close the meeting to the public at 7:18pm

Motion by REEDS to close the meeting to the public at 7:18pm **CARRIED**

CAO Carl Peterson attending, providing administration and information

14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1.
Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

a) Labour, pursuant to FOIP Section 17(1)

15. RETURN TO OPEN MEETING

2019-10-28-13 Motion to return to open meeting at 7:26pm

Motion by REEDS to return to open meeting at 7:26pm **CARRIED**

Meeting recessed at to allow return of public at 7:27pm
Meeting resumed with public present at 7:29pm

16. ADJOURNMENT

2019-10-28-14 Motion to adjourn the meeting at 7:29pm

Motion by ARMSTRONG to adjourn the meeting at 7:29pm **CARRIED**

X _____
Barry Kletke
Mayor

X _____
Carl Peterson
CAO