TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD
October 15th, 2019
At 6:00 p.m. at the Town Office

Motions	#	Item and Information Regular Meeting October 15th, 2019

1. CALL TO ORDER

Mayor Kletke called the meeting to order at 6:18 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Bill Cunningham, Councillors Chris Armstrong, Cheryl Lumley, Bonnie Munro, Chris Reeds, and Ed Stephan, Chief Administrative Officer Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Nicole Ioanidis.

2. ACCCEPTANCE OF THE AGENDA

a) Additions to the Agenda
- New Business: Investment Readiness
- New Business: Arena Parking

b) Agenda Acceptance – Motion to Accept the Agenda

2019-10-15-09 Motion to accept the agenda with additions

Motion by CUNNINGHAM to accept the agenda with additions **CARRIED**

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

a) Adoption of the September 23rd Regular Meeting Minutes

2019-10-15-10 Motion to adopt the September 23rd Regular Meeting Minutes

Motion by MUNRO to adopt the September 23rd Regular Meeting Minutes **CARRIED**

4. DELEGATIONS

a) Ben Christians, ATCO Electric Street Light Proposals, 6:15pm

2019-10-15-11 Motion to accept ATCO Electric's proposal for the conversion of the Town's street lights to LED fixtures, including an additional cost of $2087.25 to upgrade 33 lights with brighter fixtures

Motion by REEDS to accept ATCO Electric's proposal for the conversion of the Town's street lights to LED fixtures, including an additional cost of $2087.25 to upgrade 33 lights with brighter fixtures **CARRIED**

2019-10-15-12 Motion to accept ATCO Electric's proposal for Project #1022498, the installation of 6 new street lights in the Town of Trochu

Motion by LUMLEY to accept ATCO Electric's proposal for Project #1022498, the installation of 6 new street lights in the Town of Trochu **CARRIED**

5. HOUSEKEEPING

" See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions"

a) Housekeeping Acceptance

2019-10-15-13 Motion to accept the Housekeeping and file for future reference

Motion by LUMLEY to accept the Housekeeping and file for future reference **CARRIED**

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6. PUBLIC HEARINGS

a) Nothing for this agenda item

7. REPORTS:

A. STAFF REPORTS:

a) Grantwriter's Report

2019-10-15-14 Motion to accept the Grantwriter's Report

Motion by REEDS to accept the Grantwriter's Report **CARRIED**

b) Director of Operations' Report

2019-10-15-15 Motion to accept the Director of Operation's Report

Motion by REEDS to accept the Director of Operation's Report **CARRIED**

c) Water/Wastewater Report

2019-10-15-16 Motion to accept the Water/Wastewater Report

Motion by ARMSTRONG to accept the Water/Wastewater Report **CARRIED**

d) Administrator's Report

2019-10-15-17 Motion to accept the Administrator's Report

Motion by CUNNINGHAM to accept the Administrator's Report **CARRIED**

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong
-attended Community Futures Wild Rose meeting, presented Cheryl with a thank-you gift from CFWR for her time on their committee

b) Councillor Lumley
-attended FCSS meeting, discussed FCSS funding and budgeting

c) Councillor Munro
-attended Library Board meeting, requested that the Town install a number on the Library building, discussed new programs and events
-attended SAEWA meeting

d) Councillor Reeds
-attended MPC meeting, approved a relaxation for Permit 2019-12

e) Councillor Stephan
-nothing to report

f) Deputy Mayor Cunningham
-reported that the Village of Acme is willing to share their Occupational Health & Safety manual, Administration will follow up
-discussed Remembering Pontmain event at St. Anne of the Prairies Church on Oct. 16th

g) Mayor Kletke
-nothing to report

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2019-10-15-18 Motion to accept Council Reports and file for future reference

Motion by STEPHAN to accept Council Reports and file for future reference **CARRIED**

8. CORRESPONDENCE LISTING:

a) All-Net Client Wins National Marketing Award For New Municipal Websites
b) SAEWA Announces Site - Short Listing
c) East Central Alberta Review article

2019-10-15-19 Motion to accept correspondence listing and file for future reference

Motion by REEDS to accept correspondence listing and file for future reference **CARRIED**

9. FINANCE:

a) September 2019 Bank Reconciliation

2019-10-15-20 Motion to accept the September 2019 Bank Reconciliation

Motion by LUMLEY to accept the September 2019 Bank Reconciliation **CARRIED**

b) 2020 FCSS Budget & Estimated Requisitions

2019-10-15-21 Motion to approve the 2020 FCSS Budget as presented

Motion by REEDS to approve the 2020 FCSS Budget as presented **CARRIED**

c) CAEP Robust Community Profiles Requisition

2019-10-15-22 Motion to approve the development of a Robust Community Profile with yearly data updates by McSweeney and Associates under the CAEP Municipal Investment Attraction Readiness Program, at estimated costs of $6600 initially and $2100 yearly

Motion by LUMLEY to approve the development of a Robust Community Profile with yearly data updates by McSweeney and Associates under the CAEP Municipal Investment Attraction Readiness Program, at estimated costs of $6600 initially and $2100 yearly **CARRIED**

d) Hillside Lanes Sponsorship Request
-discussed

e) Farm Safety Centre - donation request
-discussed

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) Nothing for this agenda item

11. BYLAWS, POLICIES and AGREEMENTS

a) Nothing for this agenda item

12. NEW BUSINESS

a) Three Hills High School Leadership Class Request for Ice Time

2019-10-15-23 Motion to donate Arena ice time to the Three Hills High School Leadership Class on December 23rd

Motion by ARMSTRONG to donate Arena ice time to the Three Hills High School Leadership Class on December 23rd **CARRIED**

b) Invitation to TOPS 40th Anniversary
-Councillor Lumley planning to attend

c) RFD 2019-10: Transfer Site Scavenging

2019-10-15-24 Motion to prohibit scavenging at the Trochu Transfer Site, effective November 1st, 2019

Motion by REEDS to prohibit scavenging at the Trochu Transfer Site, effective November 1st, 2019 **CARRIED**

d) Arena Parking

2019-10-15-25 Motion to designate three disabled parking stalls at the Trochu Arena parking lot

Motion by ARMSTRONG to designate three disabled parking stalls at the Trochu Arena parking lot **CARRIED**

13. SPECIAL PROJECTS

a) Nothing for this agenda item

Toni Nelson, Dave Nelson, and Nicole Ioanidis left the meeting at 7:55pm

2019-10-15-26 Motion to close meeting to the public at 8:02pm

Motion by REEDS to close meeting to the public at 8:02pm **CARRIED**

CAO Carl Peterson attending, providing administration and information

14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1.
Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

a) Labour, pursuant to FOIP Section 16 (1)

15. RETURN TO OPEN MEETING

2019-10-15-27 Motion to return to open meeting at 8:17pm

Motion by REEDS to return to open meeting at 8:17pm **CARRIED**

Meeting recessed at to allow return of public at 8:17pm
Meeting resumed with public present at 8:19pm

16. ADJOURNMENT

2019-10-15-28 Motion to adjourn the meeting at 8:20pm

Motion by STEPHAN to adjourn the meeting at 8:20pm **CARRIED**

X _____
Barry Kletke
Mayor

X _____
Carl Peterson
CAO