TOWN OF TROCHU -MINUTES

FOR THE COUNCIL MEETING

HELD

September 8, 2014

At 6:00 p.m. at the Town Office

Motion #/Notes

#

1. CALL TO ORDER:

Mayor Barry Kletke called meeting to order at 6:00 pm. Deputy Mayor Val Warnock and Councillors Bill Cunningham, Mark Garneau, Cheryl Lumley, Chris Reeds, Ed Stephan, CAO Carl Peterson and recording secretary Robin Dueck were in attendance.

Brenda Schimke reporter from East Central Alberta Review and Debi Moon from the Three Hills Capital

2. ACCCEPTANCE OF THE AGENDA

a) Additions to the Agenda

In camera addition

Apparel moved to in camera

b) Agenda Acceptance – Motion to Accept the Agenda LUMLEY moved to adopt the agenda with in camera addition

CARRIED

2014-09-08-01 Motion to adopt the agenda

2014-09-08-02 Motion to adopt the minutes of August 11, 2014 3. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS – August 11, 2014 Regular Meeting CUNNINGHAM moved to adopt the minutes of August 11, 2014

CARRIED

4. HOUSEKEEPING

"See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions"

2014-09-08-03 Motion to change October 13th council meeting to Tuesday the 14th Motion to accept the Housekeeping information and file for future reference

DEPUTY MAYOR WARNOCK moved to change October 13th council meeting to Tuesday the 14th

CARRIED

2014-09-08-04 Motion to accept the housekeeping information and file for future

reference

STEPHAN moved to accept the housekeeping information and file for future reference

CARRIED

5. PUBLIC HEARINGS:

None scheduled for this meeting

6. **DELEGATIONS:**

None scheduled for this meeting

7. REPORTS

a)Staff Reports

I. Administrators / Operations Report – circulated Sept 7, 2014

REEDS moved to file Administrator/Operations report

CARRIED

2014-09-08-05 Motion to file Administrator /Operations report

II. Other Staff Reports;

- a) Grant Writers report circulated August 14, 2014
- b) Gardener's report circulated Sept 7,2014

LUMLEY moved to file grant writer and gardener's report

CARRIED

2014-09-08-06 Motion to file grant writer and gardener's report

b) Committee Reports

ii) Items for Committee Action

c) Council Reports

i. Councillor Cunningham

Visited Ottawa, met Justin Trudeau by chance

Museum update, commented on doors open event, nearing completion on renovations.

ii. Councillor Garneau

Nothing to report

iii. <u>Councillor Lumley</u>

Attended community futures meeting last Thursday, full presentation from auditor Spoke of community futures entrepreneur camp that occurred this summer

iv. Councillor Reeds

Nothing to report

v. <u>Councillor Stephan</u>

Attended Kneehill Housing meeting, reported on topics discussed at meeting including occupancy

vi. Deputy Mayor Warnock

Attended Drumheller district regular meeting, reported on Acme funding and cardboard issues Reported that Marigold Libraries are recycling more books and there is currently no charge for this

SAEWA Update, meeting with brownlee on 12th on governance model

Attending Recycling conference Oct 1-3 and Economic development conference October 23

vii. Mayor Barry Kletke

SRO meeting today, update on constable Warner and spoke of grant opportunity for SRO program

Attended a tour of the school and updated council

viii. Motions from Items in Councillor Reports

ix. Acceptance of Council Reports and filing for future reference (only required for written

for accounts payable. Muniware has modules for both; costs are \$1000 for the EFT and \$2000 for e-mail. These are one time fees with monthly support fees of \$20 per module. Savings would be in excess \$100/month plus the savings of labor and stationary required to print and stuff envelopes.

2014-09-08-11 Motion to purchase EFT and email module for accounts payable system

CUNNINGHAM moved to purchase EFT and email module for accounts payable system

CARRIED

c) Water Concerns – RDRMUG wants to know what each municipality's 3 major water concerns are. Mark would like to be able to take our concerns back for their next meeting

Council discussed

d) <u>Did we want to reschedule October's council meeting so that it does not fall on Thanksgiving Day?</u>

Discussed above

12 SPECIAL PROJECTS

Nothing for this item

Debi Moon and Brenda Schimke left meeting at 7:29 pm

14. CONFIDENTIAL MATTERS TO BE HELD IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

<u>Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.</u>

2014-09-08-12 Motion to go in camera REEDS moved to go in camera at 7:30 pm

CARRIED

2014-09-08-13 Motion to come out of in camera REEDS moved to come out of in camera at 8:51 pm

CARRIED

CARRIED

2014-09-08-14 Motion to adjourn 15. ADJOURNMENT

Moved to adjourn at 8:52pm

CAO Carl Peterson

Mayor Barry Kletke

reports)

2014-09-08-07 Motion to file the councilior reports

CUNNINGHAM moved to file the councillor reports

CARRIED

x. <u>Councilor's Handbooks – Updates</u> No updates

d) Correspondence Listing

- i. RDRWA newsletter circulated Aug 14
- ii. FCM Presidents update circulated Aug 18
- iii. FCM Rail Safety circulated Aug 20
- iv. Atco Electric donation circulated Aug 20
- v. RDRMUG meeting schedule circulated Aug 22

2014-09-08-08 Motion to file correspondenc e listing

GARNEAU moved to file correspondence listing

CARRIED

8. FINANCE

2014-09-08-09 Motion to file August 2014 Bank Reconciliation a) August 2014 Bank rec

LUMLEY moved to file August 2014 Bank Reconciliation

CARRIED

- 9 OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS
 - a) apparel; discussed in camera

10. BYLAWS, POLICIES AND AGREEMENTS

a) Bylaw 2014-05 appointment of CAO

Item deferred to next meeting Other Bylaws discussed

11. NEW BUSINESS

a) Following motion needed by Grant Writer for application

REEDS moved that the Town of Trochu support the application by Kneehill county to the Alberta Community partnership program for regional fire training and tower replacement in the amount of \$350,000.00

CARRIED

2014-09-08-10 Motion that the Town of Trochu support the application by Kneehill county to the Alberta Community partnership program for regional fire training and tower replacement in the amount of \$350,000.00

b) Mike suggests that the Town considers using EFT (electronic funds transfer) and e-mail