

TOWN OF TROCHU -MINUTES

FOR THE ORGANIZATIONAL MEETING OF COUNCIL AND THE REGULAR COUNCIL MEETING
HELD

October 25, 2011

Motion
#/Notes

#

Organizational Council Meeting and Regular Council Meeting Minutes

October 25, 2011

ORGANIZATIONAL PORTION OF THE MEETING

- 1. CALL TO ORDER:** Mayor Barry Kletke called the organizational meeting to order at 6:00 pm. Councillors Darcy Wagstaff, Valerie Warnock, Cheryl Lumley, Kevin Helmer and Chris Reeds were in attendance. CAO Maureen Malaka, Director of Operations Carl Peterson and Recording Secretary Robin Dueck were also in attendance. Regrets were Deputy Mayor Bill Cunningham

- 2. ACCEPTANCE OF THE AGENDA FOR THE ORGANIZATIONAL MEETING ONLY**

a) Additions to the Agenda

b) Agenda Acceptance – Motion to Accept the Agenda

HELMER moved to accept the agenda for the organizational meeting

CARRIED

2011-10-25-01
Motion to
accept the
agenda for the
organizational
meeting

- 3. BUSINESS**

Election of Deputy Mayor for a One Year Term -

Councillor Wagstaff nominated Bill Cunningham for Deputy Mayor Position.

Mayor Kletke declares Bill Cunningham Deputy Mayor by acclamation.

Oaths will be taken at next meeting as Deputy Mayor Cunningham was unable to attend.

d) **Committees of Council**

(i) Review of Committees – What we need, what we delete and committee additions.

ii) New Committee Appointments – - Per tradition the Mayor and CAO will have met to assign committees on a fair and equitable basis.

REEDS moved to keep the committees the same with the elimination of the centennial and ATCO water committees and with addition of economic development committee of Helmer, Reeds and Wagstaff.

CARRIED

2011-10-25-02
Motion to keep
the
committees
the same with
the elimination
of the
centennial and
ATCO water
committees
and with
addition of
economic
development
committee of
Helmer, Reeds
and Wagstaff.

e) Signing Authorities

Confirmation that it is the Mayor or Deputy Mayor (query re: another appointment) and the CAO or Designated Officers. (These people are named)

* It is noted that the Town has several accounts including the General Account, SRO Account, and Neighbourhood Place Account – signing authorities should be the same.

2011-10-25-03
Motion to keep signing authority as Mayor Kletke, Deputy Mayor Cunningham, CAO Maureen Malaka, Director of Finance Sharon Wesgate and Carl Peterson Director of Operations

WAGSTAFF moved to keep signing authority as Mayor Kletke, Deputy Mayor Cunningham, CAO Maureen Malaka, Director of Finance Sharon Wesgate and Carl Peterson Operations Director.

CARRIED

f) Banking Arrangements -to Continue until such times as Council Deems Otherwise at Alberta Treasury Branch Trochu

2011-10-25-04
Motion to continue banking with the Alberta Treasury Branch

LUMLEY moved to continue banking with the Alberta Treasury Trochu Branch

CARRIED

g) Meetings of Council – 2nd and 4th Mondays at 6:00 p.m. Unless changed by motion of Council at a Regular Meeting.

2011-10-25-05
Motion to continue regular council meetings on the 2nd and the 4th Monday of the month unless changed by a motion.

WARNOCK moved to continue regular council meetings on the 2nd and 4th Monday of the month unless changed by a motion.

CARRIED

h) Strategic Planning Session – Most other business pertaining to organization can be discussed at the Retreat on November 22, 2012 (now at the Town Office)i) Other Organizational Items

2011-10-25-06
Motion to adjourn at 6:08 pm

4. Adjournment of the Organizational Meeting

REEDS moved to adjourn at 6:08 pm

CARRIED

REGULAR COUNCIL MEETING – October 25, 2011

1. CALL TO ORDER: Mayor Barry Kletke called the regular meeting to order at 6:08 pm. Councillors Darcy Wagstaff, Valerie Warnock, Cheryl Lumley, Kevin Helmer and Chris Reeds were in attendance. CAO Maureen Malaka, Director of Operations Carl Peterson and Recording Secretary Robin Dueck were also in attendance. Regrets were Deputy Mayor Bill Cunningham
Debi Moon from the Three Hills Capital entered at 6:45 pm

2. ACCCEPTANCE OF THE AGENDA

- c) Additions to the Agenda
 d) Agenda Acceptance – Motion to Accept the Agenda
 HELMER moved to accept the agenda

CARRIED

2011-010-25-07
 Motion to
 accept the
 agenda

2011-10-25-08
 Motion to
 adopt the
 October 11,
 2011 Minutes

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS – October 11, 2011
 LUMLEY moved to adopt the October 11, 2011 Minutes

CARRIED

4. HOUSEKEEPING
 “ See attached listing which will indicate pending events, a calendar and a listing of
 upcoming courses, seminars and conventions”

Motion to accept the Housekeeping information and file for future reference.

LUMLEY moved to change the November 14 regular meeting to November 7th at 7: 30 pm
 following the CAO evaluation meeting starting at 5pm

CARRIED

2011-10-25-09
 Motion to
 change the
 November 14
 regular
 meeting to
 November 7 at
 7 pm following
 the CAO
 evaluation
 meeting
 starting at
 5pm

WAGSTAFF moved to accept housekeeping information and file for future reference.

CARRIED

2011-10-25-10
 Motion to
 accept
 housekeeping
 information
 and file for
 future
 reference.

5. PUBLIC HEARINGS:

(none for this meeting)

6. DELEGATIONS:

7:30 p.m. – Bruce Rowe, Mayor of Beiseker and Wildrose Candidate

Bruce Rowe, Mayor of Beiseker and Wildrose Candidate entered at 7:14 pm.

Bruce gave short bio, talked about current position, and his thoughts on the future. Bruce
 then fielded questions from council.

Bruce also spoke on recycling project in Beiseker.

Bruce Rowe left the council meeting at 7:57 pm

8:00 p.m. – Lions

Jerry Tetz, Bruce Guard, Ed Stephen and Dan MacFadyen representing the Lions group
 entered at 7:58 pm

Lions discussed concerns of costs and maintaining ball diamonds and campground

Spoke of driving range and costs involved

The Lions group left at 8:31 pm

7. BYLAWS, POLICIES AND AGREEMENTS

None for this meeting

8. NEW BUSINESS

- 1) AMSC Group Accident Insurance - Information sent out on October 17, 2011.

Information was also circulated to Fire Dept. and they prefer to keep their old insurers.

WARNOCK moved to file the AMSC group accident insurance for information.

CARRIED

2011-10-25-11
Motion to file
the AMSC
group accident
insurance for
information

9. REPORTS

a) Staff Reports

i) Director of Operations

No report for this meeting

ii) Other Staff Reports

b) Committee Reports

10. FINANCIAL

- a) Transfer Site fencing - \$34,440.00 budget \$30,000.00 – Needs motion to proceed.

REEDS moved to proceed with Transfer Site fencing at \$34,440 with an additional \$6000

CARRIED

2011-10-25-12
Motion to
proceed with
Transfer Site
fencing at
\$34,440 with
an additional
\$6000

- b) Asphalt Zipper – Schedule of costs has been circulated
Council discussed product

- c) Motion is required at this time to proceed with the application for the Sewer Invert Upgrade Project Grant based on the Government contributing 72.46% of the project and the Town to raise the balance by borrowing, taxation and contribution from wastewater revenue.

HELMER moved that “Be it resolved that the Council of the Town of Trochu make application under the Alberta Municipal Water Wastewater Program for the Sewer Invert Upgrade Project in the amount of \$890,000.00 with 72.46% (equaling \$644,894.00) of the project being funded under this program and the Town to raise the balance by borrowing, taxation and contribution from wastewater service rates and further that the Town of Trochu agrees to enter into and abide by the terms of a Conditional Grant Agreement governing the purpose and use of the grant funds.”

2011-10-25-13
Motion that
“Be it resolved
that the
Council of the
Town of Trochu
make
application
under the
Alberta
Municipal

CARRIED

Water
Wastewater
Program for
the Sewer
Invert Upgrade
Project in the
amount of
\$890,000.00
with 72.46%
(equaling
\$644,894.00) of
the project
being funded
under this
program and
the Town to
raise the
balance by
borrowing,
taxation and
contribution
from
wastewater
service rates
and further
that the Town
of Trochu
agrees to enter
into and abide
by the terms of
a Conditional
Grant
Agreement
governing the
purpose and
use of the
grant funds."

2011-10-25-14
Motion to pay
the invoice for
25% of the
ATCO
Partnership
which equals
\$8282.72

d) Expense in the amount of \$8284.72 for 25% of the cost of the ATCO Partnership.
REEDS moved to pay the invoice for 25% of the ATCO Partnership which equals \$8282.72
CARRIED

- e) Trochu General Account Bank Reconciliation – August
- f) Trochu Neighbourhood Place Bank Acct. – September
- g) School Resource Officer Bank Acct – August

2011-10-25-15
Motion to file
the August
General Bank
Reconciliation,
September
Trochu
Neighbourhood
Place Bank
Account, and
the August
School
Resource Bank
Account.

LUMLEY moved to file the August General Bank Reconciliation, September Trochu
Neighbourhood Place Bank Account, and the August School Resource Bank Account.

CARRIED

11. CORRESPONDENCE

- a) AUMA Priorities Survey – Any Discussion??
- b) Council Committee Appointments – Linden and Three Hills (circulated)
- c) Minutes of the August 18, 2011 – Drumheller Sanitary Landfill Committee
- d) Palliser's Fieldnotes newsletter – Fall Edition
- e) 2009 Alberta Fire Commissioner's Statistical Report.
- f) Alberta Utilities Commission – Information
- g) PCN Newsletter

WAGSTAFF moved to file Correspondence

CARRIED

2011-10-25-16
Motion to file
Correspondence

12. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Flapjack Fiesta – Additional Plans (if required)
Council discussed
- b) Next Years Plan for Community Garden
Council discussed future plans for community garden
- c) New Cabinet Members
Mayor Kletke commented
- d) Strategic Plan Agenda and Items
 - i) Conference Budgets

13. CAO REPORT AND ACTION ITEMS

LUMLEY moved to accept and file CAO report

CARRIED

2011-10-25-17
Motion to
accept and file
CAO report

14. REPORTS OF COUNCIL MEMBERS**Councillor Helmer**

Reported that the Neighbourhood Place meeting was cancelled due to insufficient number of board members able to attend.

Councillor Lumley

Addressed Neighbourhood Place meeting cancellation and other Neighbourhood Place topics.

Attended the Boom Town Trail conference in the town of Tees, AB last week and spoke on things to come from Boom Town Trail.

Attended first Financial Municipal Class in Penhold

Continuing to work on tourism summit

Councillor Reeds

Nothing to report

Councillor Wagstaff

Nothing to report

Councillor Warnock

a) **ACE Diversity Training – Report emailed on the 18th of October.**

Reported on Doctors R & R and Drumheller waste meetings attended

Spoke on Signage on Evron Place

Trochu ACE Committee was asked to act as a mentor group for other ACE towns.

Flap Jack – sorting clothes for warm clothes exchange that is happening tomorrow

Suggested a date of the 2nd weekend in June for the annual Garage Sale Day

All faith fundraiser on Oct 30th, which is a Centennial celebration being held for local fire victims.

Deputy Mayor Cunningham

Not Present

Mayor Barry Kletke

Attended a Kneehill Regional Doctor clinic meeting, commented that we need to find out what doctors need.

Spoke of a useful road map exercise for community futures he was involved in recently and suggested we take it to the regional summit.

In discussion with Alberta Health Services about Covenant health proposal, playing phone tag right now.

2011-10-25-18
Motion to file
Council reports

Acceptance of Council Reports and filing for future reference (only required for written reports)

REEDS moved to file Council reports

CARRIED

15. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

- **Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed.**

2011-10-25-19
Motion to go in
camera

WAGSTAFF moved to go in camera at 9:17 pm

CARRIED

2011-10-25-20
Motion to
come out of in
camera

WAGSTAFF moved to come out of in camera at 9:35 pm

CARRIED

2011-10-25-21
Motion to hire
Ross Twidale

WAGSTAFF moved to hire Ross Twidale (Current Electric) for the electrical work at the new subdivision

CARRIED

(Current
Electric) for the
electrical work
at the new
subdivision

2011-10-25-22
Motion to
adjourn at 9:36
pm

16.

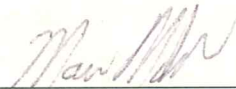
ADJOURNMENT

REEDS moved to adjourn at 9:36 pm

CARRIED



Mayor Barry Kletke



CAO Maureen Malaka