

# **TOWN OF TROCHU –Minutes**

FOR THE COUNCIL MEETING

HELD

October 12, 2010

6:00 p.m.

**Motion  
#/Notes**

**#**

## **Agenda Item and Information Regular Council Meeting October 12, 2010**

- 1. CALL TO ORDER:** Mayor Kletke called the meeting to order at 6:08 p.m. with Councillors, Cunningham, Nelson, Hollidge, Reeds, Wagstaff, and Deputy Mayor Helmer in attendance. CAO Maureen Malaka was in attendance. Nominees Val Warnock, Don Portz, Darla Gagy and Cheryl Lumley were also in attendance. Robin Dueck was in attendance as recording secretary.

- 2. ACCEPTANCE OF THE AGENDA**

a) Additions to the Agenda

No additions to the agenda.

b) Agenda Acceptance – Motion to Accept the Agenda

WAGSTAFF moved to accept the agenda.

**CARRIED**

2010-10-12-01  
Motion to  
accept the  
agenda.

2010-10-12-02  
Motion to  
accept the  
September 27,  
2010 minutes  
with  
amendments.

- 3. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS – September 27, 2010**  
CUNNINGHAM moved to accept the September 27, 2010 minutes with amendments.

**CARRIED**

- 4. DELEGATION – None for this meeting**

- 5. HOUSEKEEPING**

a) See attached listing

b) Additions to Housekeeping

No additions to housekeeping.

c) Motion to accept the Housekeeping information and file for future reference.

WAGSTAFF moved to accept housekeeping information and file for future reference.

**CARRIED**

2010-10-12-03  
Motion to  
accept  
housekeeping  
information  
and file for  
future  
reference.

- 6. PUBLIC HEARINGS ( if Required)**

None scheduled for this meeting

- 7. REPORTS**

a) STAFF REPORTS

CAO report is circulated on Council day to allow a venue for additional agenda items.

i) CAO Report

a) Items from Report

b) Motion to accept and file report for future reference

NELSON moved to accept CAO's report and file for future reference.

CARRIED

2010-10-12-04  
Motion to  
accept CAO's  
report and file  
for future  
reference.

ii) Grantwriter Report

a) Items from Report

b) Motion to accept and file report for future reference

REEDS moved to accept and file Grant Writer's report for future reference.

CARRIED

2010-10-12-05  
Motion to  
accept and file  
Grant Writer's  
report for  
future  
reference.

iii) Election Information – Robin Dueck

B) COMMITTEE REPORTS ,CORRESPONDENCE LISTING, INFORMATION

- See attached listing

a) Acceptance of Committee, Correspondence and Information Reports

REEDS moved to accept Committee, Correspondence and Information Reports.

CARRIED

2010-10-12-06  
Motion to  
accept  
Committee,  
Correspondenc  
e and  
Information  
Reports.

C) REPORTS OF COUNCIL MEMBERS

Councillor Cunningham

Met with Danielle of Neighbourhood Place, Jamie Collins and Suzanne Sinclair about a Taste of Trochu event and applying for a Grant for the event. Local businesses are excited for the event. Taste of Trochu would possibly happen in February or March 2011.

SRO meeting in Elnora went well. Things are going very well with Bart. Funding may be a concern down the road to continue the program.

Attended the Boom Town Trail conference last Friday. A review of the last year was given. BMT is now marketing blends of coffee that are locally sourced. This will be marketed with a heritage theme.

Councillor Cunningham's parent's anniversary went well and Cunningham thanked the town for the acknowledgment.

Councillor Hollidge

Reported that a program manager was hired for Community Engagement Sites out of Olds.

Community Futures is no longer operating under the name AlbertaFirst.com but



municipal sites will be maintained for now.

**Councillor Nelson**

There is a FCSS meeting on October 14 that Councillor Wagstaff will try to attend since this is Councillor Nelson's last week on council.

**Councillor Reeds**

Nothing to report.

**Councillor Wagstaff**

Concerned over a complaint about the stop sign by Agro, is a second sign needed for safety reasons? Councillor Wagstaff asked that we get some recommendations on this.

**Deputy Mayor Helmer**

Deputy Mayor Helmer reported that he had attended the Community Action Meeting.

**Mayor Barry Kletke**

Mayor Kletke very impressed that the school (kids) raised \$4800 for the Terry Fox run. To celebrate their efforts they had a dunk tank and played rock band with the teachers.

Commented that new SRO is a gem and hopes the program stays.

Traveled to Edmonton to sit in on the Covenant Health report to communities.

Feels that Covenant Health is getting stronger and we will get an assisted health facility in Trochu. Hopefully, we also see something positive happen with the Trochu School.

a) **Acceptance of Council Reports for future reference (only required for written reports)**

No written reports.

**8. FINANCIAL MATTERS**

a) **Cheque Listing / Accounts Payable for September 2010 / - Emailed to present Council Members**

Cunningham moved to accept the cheque listing/accounts payable for September 2010.

**CARRIED**

2010-10-12-07  
Motion to  
accept cheque  
listing/account  
s payable for  
September  
2010.

b) **Neighbourhood Place Bank Reconciliation – Emailed to present Council Members**

- Please note that prior year's expenses have not been coded to the Town but will be done as soon as all Journal Entries are posted from Audit Work.

REEDS moved to accept Neighbourhood Place bank reconciliation.

**CARRIED**

2010-10-12-08  
Motion to  
accept  
Neighbourhoo  
d Place bank  
reconciliation.

2010-10-12-09  
Motion to  
accept SRO  
bank  
reconciliation  
report.

c) SRO Bank Reconciliation Report – Emailed to present Council  
NELSON moved to accept SRO bank reconciliation report.

CARRIED

2010-10-12-10  
Motion to  
accept the  
regular bank  
reconciliation  
report.

d) Regular Bank Reconciliation Report – Emailed to present Council  
DEPUTY MAYOR HELMER moved to accept the regular bank reconciliation report.

CARRIED

2010-10-12-11  
Motion to  
write off  
invoice  
20080198 on  
account 236.

e) Write off of Accounts Receivable - \$31.50 – billed to Bernie Gaboury , Mr.  
Gaboury has moved.

HOLLIDGE moved to write off invoice 20080198 on account 236.

CARRIED

2010-10-12-12  
Motion to  
write a letter  
to Kneehill  
County stating  
we now have  
cardboard  
recycling and  
are eligible to  
keep the grant.

f) Kneehill County Recycling Grant – Now that we have cardboard recycling we  
are eligible to keep the grant – Motion needed to write them a letter stating that  
we now have cardboard recycling

WAGSTAFF moved to write a letter to Kneehill County stating we now have cardboard  
recycling and are eligible to keep the grant.

CARRIED

2010-10-12-13  
Motion to  
accept the  
2011 ATCO  
Franchise Fees.

g) ATCO Electric – 2011 Franchise Fees

Recommended action to leave as is.

DEPUTY MAYOR HELMER moved to accept the 2011 ATCO Franchise Fees.

CARRIED

9. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE  
INFORMATION FROM PREVIOUS MEETINGS

No items for this agenda item.

10. BYLAWS, POLICIES AND AGREEMENTS

a) Based on the concerns regarding the Advance Poll and while it is still  
fresh in everyone's mind I would like to see a policy developed for  
Election Procedures in our Community which will state:

- 1) All procedures shall be in accordance with the current election Act.
- 2) Training shall be provided to at least two people for the purposes of an election,  
one being the Returning Officer and secondarily at least two others shall be  
trained out of house. The Returning Officer shall provide training to the staff  
required for an election during office hours.
- 3) At least one Advance Poll shall be held at least two weeks prior to the Election



for a period of two hours and Council by Resolution shall consider up to three Advance Polls to accommodate voters.  
Budgets shall be set to allow for this policy during an election year.

**11. NEW BUSINESS**

No items for this agenda item.

1)

2)

3)

**12. SPECIAL PROJECTS**

a) **PROJECTS AND ITEMS FROM STRATEGIC PLANNING SESSION –**

No items for this agenda item.

**13. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA**

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

**14. ADJOURNMENT –**

NELSON moved to adjourn at 7:03 pm

**CARRIED**

2010-10-12-14  
Motion to  
adjourn at 7:03  
pm.

**Listing of Correspondence and Committee Reports**

<u>File #</u>	<u>Group</u>	<u>Information</u>
<u>174510</u>	Marigold Library System	- Newsletter and Budget Estimates
	Primary Care Network	- Newsletter

  
MAYOR BARRY KLETKE

  
CAO MAUREEN MALAKA