

<p>TOWN OF TROCHU -MINUTES FOR THE COUNCIL MEETING HELD October 7, 2013</p>
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Motion #/Notes	#	Organizational Meeting	
2013-10-07-01 Motion to accept agenda for organizational meeting	<u>1.</u>	<p>CAO, Maureen Chalack called organizational meeting to order at 6:00 pm. Councillors Barry Kletke, Bill Cunningham, Cheryl Lumley, Val Warnock, Mark Garneau, Ed Stephan, Chris Reeds , Director of Operations Carl Peterson, and recording secretary Robin Dueck were in attendance. Debi Moon from the Three Hills Capital entered at 6:30 pm.</p> <p>Oaths of Councillors taken and commissioned by Maureen Chalack a) Additions to Agenda for the Organization Portion of the Meeting Only: no additions b) Agenda Acceptance (Organizational Meeting) LUMLEY moved to accept the agenda for organizational meeting</p>	CARRIED
2013-10-07-02 Motion to cease nominations	<u>2.</u>	<p><u>BUSINESS</u> a) Election of the Mayor for a Three Year Term Per our By-law</p> <p>CAO called for nominations for Mayor for a three year term CUNNINGHAM nominated KLETKE KLETKE accepted nomination STEPHAN nominated WARNOCK WARNOCK accepted nomination REEDS nominated STEPHAN STEPHAN declined nomination</p> <p>CUNNINGHAM moved to cease nominations</p>	CARRIED
		<p>Ballots were supplied for the vote to be taken. CAO and Secretary to Council and Director of Operations left the meeting to count ballots</p>	

CAO declared Barry Kletke as mayor for the three year term.

2013-10-07-03
Motion to
destroy ballots

REEDS moved to destroy ballots

CARRIED

b) Election of Deputy Mayor for a One Year Term Per legislation in the MGA, CAO by tradition calls for nominations for Deputy Mayor for a one year term. (the same basic procedure as with the Mayor)

**CAO asked for nominations for Deputy Mayor
REEDS nominated CUNNINGHAM
CUNNINGHAM accepted
GARNEAU nominated WARNOCK
WARNOCK accepted**

2013-10-07-04
Motion to
cease
nominations

STEPHAN moved nominations to cease

CARRIED

**Ballots were supplied for the vote to be taken.
CAO and Secretary to Council and Director of Operations left the meeting to count ballots**

CAO declared WARNOCK as Deputy Mayor for a one year term

2013-10-07-05
Motion to
destroy ballots

REEDS moved to destroy ballots

CARRIED

**c) CAO takes oaths of office from the Mayor and Deputy Mayor
Mayor and Deputy Mayor took oaths and Maureen Chalack commissioned**

**d) The picture of the New Council is taken by Robin Dueck, Secretary to Council or Carl Peterson, Director of Operations.
Picture taken**

3.

The Mayor assumed the chair.

4.

Committees of Council

(i) Review of Committees

Councillors reviewed committees

ii) **New Committees – At this time Councillor’s can indicate what committees they would be interested in serving on. Some will not wish to serve on various committees because they are out of town or day meetings. The CAO will lead this discussion and answer questions about committees. * The old way was that the Mayor and Deputy Mayor assigned committees.**

2013-10-07-06
Motion to
disband
Neighborhood
Place
Committee

LUMLEY moved to disband Neighborhood Place Committee

CARRIED

2013-10-07-07
Motion to
eliminate
Disaster
Services
Committee

WARNOCK moved to eliminate Disaster Services Committee

CARRIED

2013-10-07-08
Motion to
eliminate
Business
Attraction
Committee

REEDS moved to eliminate Business Attraction Committee

CARRIED

2013-10-07-09
Motion to
disband Low
Cost Housing
Committee

CUNNINGHAM moved to disband Low Cost Housing Committee

CARRIED

2013-10-07-10
Motion to
dissolve
Volunteer
Appreciation
Committee

WARNOCK moved to dissolve Volunteer Appreciation Committee

CARRIED

2013-10-07-11
Motion to
accept the
committee
listing

STEPHAN moved to accept the committee listing

CARRIED

iii) **Written reports from Council in regard to Committee Meetings. – Most communities do this. Minutes from each board are circulated to Council and Councillors have the opportunity to speak to the question and if something needs to come forward from a board or committee to Council it is put in the report and the Councillor usually asks for it to be put on the agenda. Queries are always welcome to the CAO and the CAO can circulate them to all of Council.**

Council discussed item

a) **Signing Authorities**

Confirmation that it is the Mayor or Deputy Mayor and the CAO or Designated Officer. (These people are named) * It is noted that the Town has several accounts

including the General Account, SRO Account, and Neighbourhood Place Account – signing authorities should be the same.

2013-10-07-12
Motion to move signing authority of Mayor, Deputy Mayor, CAO, Director of Operations

CUNNINGHAM moved signing authority of Mayor, Deputy Mayor, CAO, Director of Operations

CARRIED

b) Banking Arrangements to Continue until such times as Council Deems Otherwise at Alberta Treasury Branch Trochu

2013-10-07-13
Motion to continue banking arrangements at Trochu's Alberta Treasury Branch

REEDS moved to continue banking arrangements at Trochu's Alberta Treasury Branch

CARRIED

6. Meetings of Council – 2nd and 4th Mondays at 6:00 p.m. Unless changed by motion of Council at a Regular Meeting. Meetings have traditionally started at 6:00 p.m. Would there be a more convenient time.

2013-10-07-14
Motion to move council meetings to be the 2nd and 4th Mondays of the month with the following changes:
October 21, 2013
November 12, 2013
November 25, 2013
December 2, 2013
December 16, 2013

WARNOCK moved council meetings to be the 2nd and 4th Mondays of the month with the following changes:

- October 21, 2013
- November 12, 2013
- November 25, 2013
- December 2, 2013
- December 16, 2013

CARRIED

7. Procedure By-law – Is in place and a brief review – (see By-laws)
Council reviewed item

8. Statement of Pecuniary Interest Per By-law 95-11. Forms are supplied to be filled in.
Councillors filled out forms

9. Payment of Fees

a) Policy for Councillors Fees and Payment of these Fees – Policy #2010-25-10-01 Councillor Fee Policy

Council discussed item

10. Orientation – Linden on October 31, 2013 with Gord Macintosh
Council discussed item

- 11. g) Other Business Pertaining to Organization**
 - Business Cards – Who needs them?
 - Name Plates/ Name Tags – Who needs them?
 - Municipal Government Acts have been ordered.
 - Clothing for events.
 - TD1’s need to be filled in – they are in your Council Books
 - Insurance and Benefits are available through AUMA and you can ask Kim for information. Councillors pay 100% of benefit packages
 - You will need to purchase new laptops and may spend up to \$1200.00
 - AUMA Convention Registrations – Robin has circulated this email.

Council discussed items

- 12. Reports to Council**
 - Written or Verbal

Already discussed item above
- 13. Goals and Priorities for Next Year – Set at Strategic Planning Seminar**
however at the end of the next meeting there will be time to discuss this in camera.
2012 Strat Plan is attached
Council discussed item and deferred item to when new CAO starts.

- 14. Adjournment of the Organizational Meeting.**
GARNEAU moved to adjourn at 7:17 pm

2013-10-07-15
Motion to
adjourn
organizational
meeting

CARRIED

Motion
#/Notes

#

Regular Council Meeting Minutes
October 7, 2013

- 1. Mayor Barry Kletke called the regular meeting to order at 7:17 pm. Deputy Mayor Val Warnock, Councillors Bill Cunningham, Cheryl Lumley, Mark Garneau, Ed Stephan, Chris Reeds , CAO Maureen Chalack Director of Operations Carl Peterson, and recording secretary Robin Dueck were in attendance.**

- 2. ACCEPTANCE OF THE AGENDA**

a) Additions to the Agenda
No additions to the agenda

b) Agenda Acceptance – Motion to Accept the Agenda
REEDS moved to adopt the agenda

2013-10-07-16
Motion to
adopt the
agenda

CARRIED

- 3. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS – September 30, 2013**

Not available

- 4. HOUSEKEEPING**

a) See attached listing (Listing will be available at next meeting)

i) Assessment Training (schedule circulated)

- Maureen has indicated she would take the training

Cheryl has one year left and Barry will need to re-certify

Discussed earlier

b) Additions to Housekeeping

no additions

c) Motion to accept the Housekeeping information and file for future reference.

REEDS moved to accept the housekeeping information and file for future reference

CARRIED

2013-10-07-17
Motion to
accept the
housekeeping
information
and file for
future
reference

5. PUBLIC HEARINGS (if Required)

Nothing for this agenda item

6. DELEGATIONS:

No delegations

7. REPORTS

a) STAFF REPORTS

Nothing for this agenda item

B) COMMITTEE REPORTS ,CORRESPONDENCE LISTING, INFORMATION

- See attached listing

a) Acceptance of Committee, Correspondence and Information Reports

i) 2012 Renewable Energy Certificate – We saved 2293 trees.

CUNNINGHAM moved to accept committee, correspondence and information reports.

CARRIED

2013-10-07-18
Motion to
accept
committee,
correspondenc
e and
information
reports

C) REPORTS OF COUNCIL MEMBERS

Cunningham gave short report as he missed last meeting. Discussed Mayors and Reeves meeting he attended and a possible Boomtown trail event

a) Acceptance of Council Reports for future reference (only required for written reports)

8. FINANCIAL MATTERS

No items for this agenda item

9. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

No items for this agenda item

10. BYLAWS, POLICIES AND AGREEMENTS

No items for this agenda item

11. NEW BUSINESS

a) **CAEP Award for Collaboration**

Council discussed item

12. SPECIAL PROJECTS

a) **PROJECTS AND ITEMS FROM STRATEGIC PLANNING SESSION –**

No items for this agenda item

13. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

Carl Peterson and Robin Dueck left at 7:28 pm

WARNOCK moved to go in camera at 7:28 pm

CARRIED

2013-10-07-19
Motion to go in camera

WARNOCK moved to come out of in camera at 8:14 pm

CARRIED

2013-10-07-20
Motion to come out of in camera

13. ADJOURNMENT

WARNOCK moved to adjourn at 8:15 pm

CARRIED

2013-10-07-21
Motion to adjourn


CAO Maureen Chalack


Mayor Barry Kletke