

TOWN OF TROCHU -MINUTES

FOR THE COUNCIL MEETING

HELD

November 29, 2010

At 6:00 p.m.

Motion
#/Notes

#

Regular Council Meeting November 29, 2010 6:00 p.m.

- 1. CALL TO ORDER:** -Mayor Barry Kletke called the meeting to order at 6:00 pm. Deputy Mayor Bill Cunningham and Councillors Kevin Helmer, Valerie Warnock, Chris Reeds, Cheryl Lumley and Darcy Wagstaff were in attendance. CAO Maureen Malaka and recording secretary Robin Dueck were also in attendance.

- 2. ACCEPTANCE OF THE AGENDA**

- a) **Additions to the Agenda**
Assessment Fees for board members
Knieval Rental Agreement
Pool Contract
TroVal

- b) **Agenda Acceptance – Motion to Accept the Agenda**
WAGSTAFF moved to accept agenda with additions.

CARRIED

2010-11-29-01
Motion to
accept the
agenda with
additions.

- 3. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS –November 1, 2010 and November 15, 2010**

LUMLEY moved to accept November 1st and November 15th minutes.

CARRIED

2010-11-29-02
Motion to
accept the
November 1st
and November
15th Minutes.

- 4. HOUSEKEEPING**

a) **See attached listing**

- c) **Additions to Housekeeping**
No additions to housekeeping

d) **Motion to accept the Housekeeping information and file for future reference.**
REEDS moved to accept the housekeeping information and file for future reference.

CARRIED

2010-11-29-03
Motion to
accept
Housekeeping
information
and file for
future

reference.

5. PUBLIC HEARINGS (if Required)

6. DELEGATIONS:

6:15 p.m. – MPE Engineering – Municipal Infrastructure Plan – Commissioned as a result of the 2009 Strategic Planning Meeting in January of 2009 and Now Complete. This is a comprehensive document and will be a valuable asset to us. It was funded by MSI funding at a cost of \$70,000.00.

Brent Robertson and Mike Breuing entered the council meeting at 6:15 pm

Provided a report on Trochu's infrastructure based on today and future population. Did assessment based on information given from public works and their own findings. At a growth of 2.5 % Trochu could double in population in 2033.

Talked about existing systems for water and sewer and years until systems may need upgrading or replacing.

They provided infrastructure priority lists for water, roads , sewer Material was felt to be very useful by the council and each councillor will review it independently.

Brent Robertson and Mike Breunig left the council meeting at 7:30 pm.

7:15 p.m. – Great West Homes – Gordon Snell

Gord Snell entered the council meeting at 7:30 pm

Gord discussed possible modular homes for Trochu's low cost housing project and the new subdivision.

Gord Snell left at 8:05 pm.

7. REPORTS

a) STAFF REPORTS

(i) Director of Operations

WARNOCK moved to accept Director of Operations report

CARRIED

2010-11-29-04.
Motion to
accept
Director of
Operations
report.

2010-11-29-05.
Motion to
accept CAO
report.

ii) CAO Report - (Brief verbal report scheduled but may have additional written information)

DEPUTY MAYOR CUNNINGHAM moved to accept CAO report.

CARRIED

B) COMMITTEE REPORTS ,CORRESPONDENCE LISTING, INFORMATION

No items for this agenda item

C) REPORTS OF COUNCIL MEMBERS

AUMA Information and Items We Want or Need to Discuss – things we need to keep on the radar.

Councillor Helmer

Community Action meeting was canceled.

AUMA conference was good.

Councillor Lumley

Councillor Lumley is now the chairman of the Neighbourhood Place Committee. Advertising is being done for a Neighbourhood Place Coordinator as Danielle Toleman's has resigned come December 23, 2010.

Attended Municipal sustainability segment at AUMA. The segment covered strategic planning tools that may be useful to council.

Community Futures meeting cancelled on December 2.

Spoke about a possible float for the centennial year that could be taken to other municipalities for functions (parades).

Councillor Reeds

Attended Neighborhood Place meeting and commented it is sad to see Danielle Toleman leave the position of coordinator.

Felt AUMA was good and Mayor Kletke presentation on Trochu being named the pinkest little town in the west was well received.

Councillor Wagstaff

Attended Neighborhood Place meeting.

Councillor Warnock attended FCSS as Councillor Wagstaff was unable to attend.

Councillor Warnock

Attended AUMA strategic planning session which was very basic.

ACTCO's booth at the trade show displayed an energy education mobile which TroVal is looking into getting.

Boomtown Trail event at curling rink was well done and commented that the Town should stay well connected with Boomtown.

Councillor Warnock is looking into getting the defibrillator that was initially meant for the seniors drop in centre.

Discussed possible buyer for the condenser which resulted in further discussion by Council on possible buyers.

Deputy Mayor Cunningham

Attended SRO and Neighborhood Place meetings.

At the Boomtown Trail meeting good ideas were given on how to get your

Town's name out there.
 Enjoyed tourism segment at AUMA.
 Thought the rain barrels at AUMA trade fair were a good idea and would like to see Trochu put through a water strategy.
 Centennial meeting on November 30th.

Mayor Barry Kletke

Will discuss items in camera for this meeting.

a) Acceptance of Council Reports for future reference (only required for written reports)

WAGSTAFF moved to accept council reports for future reference.

CARRIED

2010-11-29-06
 Motion to
 accept council
 reports for
 future
 reference.

8. FINANCIAL MATTERS

a) Audit Committee Information from Endeavour for 2010 Audit

HELMER moved that the Council of the Town of Trochu as " Audit Committee send a letter of acceptance to Endeavor Chartered Accountants stating that they have received the letter from Endeavour outlining their responsibilities as Auditors and Audit Procedures and that they have also received and reviewed the second letter outlining the auditors independence to carry out the audit for 2010.

CARRIED

2010-11-29-07.
 Motion that
 the Council of
 the Town of
 Trochu as "
 Audit
 Committee
 send a letter of
 acceptance to
 Endeavor
 Chartered
 Accountants
 stating that
 they have
 received the
 letter from
 Endeavour
 outlining their
 responsibilities
 as Auditors and
 Audit
 Procedures and
 that they have
 also received
 and reviewed
 the second
 letter outlining
 the auditors
 independence
 to carry out the
 audit for 2010.

b) Bank Reconciliation Reports for Town of Trochu, SRO and Neighbourhood Place

REEDS moved to accept the bank reconciliation for the SRO and Neighborhood Place.

CARRIED

2010-11-29-08
 Motion to
 accept the
 bank
 reconciliation

for the SRO
and
Neighborhood
Place.

2010-11-29-09
Motion for
payment of
fees to be paid
to the
assessment
board
members at
the same rate
of the county
at \$124.00/half
day.

c) Assessment Fee's
LUMLEY moved for payment of fees to be paid to the assessment board members at the same rate of the county at \$124.00/half day.

CARRIED

2010-11-29-10
Motion to ask
Three Hills
Aquatic centre
to renew
contract for the
Trochu 2011
pool season.

d) Pool Contract
Warnock moved to ask Three Hills Aquatic Centre to renew contract for the Trochu 2011 pool season.

CARRIED

2010-11-29-11
Motion to
renew the
farmland rental
lease with
Philip Knievel
and Deborah
Knieval at the
same rate as
2010 for the
contract year
2011.

d) Knievel Lease Plan0714670, Block 1, Lot 1 – Renewal
WAGSTAFF moved to renew the farmland rental lease with Philip Knievel and Deborah Knieval at the same rate as 2010 for the contract year 2011.

CARRIED

9. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) Christmas Celebration – Monday December 20th at the curling rink –
Christmas invitations were handed out to Council.

b) Condenser (curling ice) for resale - Councillor Warnock
This item was discussed in Councillor Warnock's Council report.

10. BYLAWS, POLICIES AND AGREEMENTS

a) "Volunteer of the Year for Trochu" – information has been brought forward by Councillor Warnock and perhaps it would be beneficial to write this out as a

policy with things such as :

Advertising -in our Town column as well as in the regional newsletter (Jamie).

Information Received from Val:

What have you done in the past? I would think a written submission with full name of nomination as well as a brief description of why they are a likely nominee is appropriate. Volunteer Appreciation Week is typically late/r April so if Mother Nature cooperates, I can envision an outdoor event on the Sunday afternoon kicking off that week. Certainly the details can come later but I don't think it is too early to start gathering the names in January for April....thoughts?

- b) Councillor Lumley and CAO will meet this week to draft either election policy or an election By-law.

11. NEW BUSINESS

- a) **Photo op/recognition for local Bottle Depot fundraising efforts**
Council is in support of the Trochu Bottle Depot pursuing recognition for fundraising efforts.

- b) **Fire Fighters/ Income Tax - from email sent by Janet Ball**

Reeds moved to Send letter of support regarding a tax cut for volunteer firefighters.

CARRIED

2010-11-29-12
Motion to send
letter of
support
regarding a tax
cut for
volunteer
firefighters.

12. SPECIAL PROJECTS

- a) **PROJECTS AND ITEMS FROM STRATEGIC PLANNING SESSION –**

- i) **Low Cost Housing**

This item was discussed with Delegate Gord Snell earlier in the meeting.

13. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

WAGSTAFF moved to go in camera at 9:29pm

CARRIED

WAGSTAFF moved to come out of camera at 10:05p.m.

CARRIED

- a) **MLA Meeting with Richard Marz**

There was a brief discussion regarding this matter.

CARRIED

2010-11-29-13
Motion to go in
camera.

2010-11-29-14
Motion to
come out of in
camera

WAGSTAFF moved to come out of camera at 10:05p.m.

CARRIED

a) MLA Meeting with Richard Marz

There was a brief discussion regarding this matter.

CARRIED

b) Staff/ Employee Issues

REEDS moved to have AUMA HR Assistance evaluate a present staff matter and prepare a report.

CARRIED

WAGSTAFF moved to pay out budgeted overtime plus the overtime incurred by Rick Hill due to the change in the recycling of cardboard.

CARRIED

14. ADJOURNMENT

2010-11-29-15
Motion to
adjourn
meeting at
10:10 pm.

WAGSTAFF moved the meeting adjourn at 10:10 p.m.

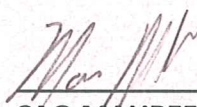
CARRIED

Listing of Correspondence and Committee Reports

| <u>File #</u> | <u>Organization</u> | <u>Information</u> |
|---------------|---------------------|--------------------|
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| | | - |
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MAYOR BARRY KLETKE



CAO MAUREEN MALAKA