

**TOWN OF TROCHU -MINUTES**  
 FOR THE COUNCIL MEETING  
 HELD  
 November 12, 2013

Motion #/Notes	#		
	<b>1.</b>	<b><u>CALL TO ORDER:</u></b> Mayor Barry Kletke called the regular meeting to order at 6:05 pm. Deputy Mayor Val Warnock, Councillors Bill Cunningham, Cheryl Lumley, Mark Garneau, Ed Stephan, Chris Reeds , CAO Maureen Chalack Director of Operations Carl Peterson, and recording secretary Robin Dueck were in attendance. Debi Moon from the Three Hills Capital entered at 6:10 pm	
	<b>2.</b>	<b><u>ACCEPTANCE OF THE AGENDA</u></b> a) Additions to the Agenda October Bank Rec Chamber Items – highway sign and business licenses Change to December 2 meeting  b) Agenda Acceptance – Motion to Accept the Agenda CUNNINGHAM moved to accept the agenda	CARRIED
2013-11-12-01 Motion to accept the agenda			
	<b>3.</b>	<b><u>ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS – Regular Meeting October 21, 2013.</u></b> WARNOCK adopted the minutes of October 21, 2013	CARRIED
2013-11-12-02 Motion to adopt the minutes of October 21, 2013			
	<b>4.</b>	<b><u>HOUSEKEEPING</u></b> “ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”  <b><u>Motion to accept the Housekeeping information and file for future reference</u></b> GARNEAU moved to cancel regular council meeting on December 2, 2013	CARRIED
2013-11-12-03 Motion to cancel regular council meeting on December 2, 2013			
		LUMLEY moved to accept housekeeping	CARRIED
2013-11-12-04 Motion to accept housekeeping			
		<b><u>ADDITIONAL AGENDA ITEMS</u></b>	
		LUMLEY moved to accept the October 2013 bank reconciliation	CARRIED
2013-11-12-05 Motion to accept the			

October 2013  
bank  
reconciliation

2013-11-12-06  
Motion to  
defer business  
license item  
and will discuss  
further with  
Chamber of  
Commerce

WARNOCK moved to defer business license item and will discuss further with Chamber of Commerce

CARRIED

Highway sign request  
Item discussed by council and will ask Chamber to bring back their ideas

5. PUBLIC HEARINGS:  
None scheduled for this meeting.

6. DELEGATIONS:  
No delegations for this meeting

7. REPORTS

a) Staff Reports

2013-11-12-07  
Motion to  
accept CAO  
report

I. CAO Report - Information and Tasks  
REEDS moved to accept CAO report

CARRIED

2013-11-12-08  
Motion to  
continue with  
skid steer  
program of  
trading in skid  
steer for new  
one

II. Director of Operations –  
Report for October 2013  
REEDS moved to continue with skid steer program of trading in skid steer for new one

CARRIED

2013-11-12-09  
Motion to  
accept Director  
of Operations  
report

CUNNINGHAM moved to accept Director of Operations report

CARRIED

2013-11-12-10  
Motion to  
accept Grant  
Writer Report

III. Other Staff Reports  
i) Grant writer Report – October (circulated on November 6, 2013)  
LUMLEY moved to accept Grant Writer Report

CARRIED

b) Committee Reports  
No items for this agenda item  
ii) Items for Committee Action

**c) Council Reports****i. Letter will be Read from CAEP**

Maureen passed on a thanks from CAEP for Barry's years of work with them

**ii. Councillor Cunningham**

Will attend events in Ottawa in recognition of BoomTown trail award and AUMA conference in Calgary

Attended remembrance service at school and cenotaph

Spoke of TroVal fundraiser for typhoon in Philippines

**iii. Councillor Garneau**

Went to governance course in Linden

Attended Red Deer Watershed Alliance meeting and reported on meeting items and speakers.

**iv. Councillor Lumley**

Attended community futures meeting, reported 8 new members after election.

**v. Councillor Reeds**

Attended orientation in Linden.

**vi. Councillor Stephan**

Nothing to report

**vii. Deputy Mayor Warnock**

Attended and reported on the following:

Covenant Health luncheon

Oct 25<sup>th</sup> SAEWA meeting

Chamber meeting on Oct 28<sup>th</sup>

Linden Orientation

FCSS meeting

Palliser general meeting

Cenotaph service

Registered to attend Volunteer forum on Nov 5<sup>th</sup>

Gave update on Restorative Justice program

**viii. Mayor Barry Kletke**

Attended Linden Orientation

SRO meeting, fundraiser at end of month. Reported on staff updates at detachment.

Reported on conference call with Doug Griffin on November 8th.

**ix. Motions from Items in Councillor Reports**

None

**x. Acceptance of Council Reports and filing for future reference (only required for written reports)**

STEPHAN moved to accept councillor reports

CARRIED

xi. Councillor's Handbooks – Updates

No Updates

xii. Committee Appointments of Council

- Canadian Badlands – Information circulated on November 5, 2013

Councillor Garneau, Reeds, and Lumley

- Would having Council Reports once a month be enough?

Council discussed item and will continue to give reports each meeting

c) Correspondence Listing

- i) **Elections alter AUMA Board of Directors** (information emailed on October 22, 2013)
- ii) **AUMA Digest** (circulated by Robin on October 28, 2013)
- iii) **Grant Listing –** (from Grant writer Jamie Collins circulated October 30, 2013)
- iv) **November Interagency News brief** (circulated November 1, 2013)
- v) **RDRWA October 2013 e-News** (circulated November 4, 2013)
- vi) **Travel Alberta Newsletter for November** (circulated November 5, 2013)
- vii) **ATCO Gas Franchise Report will be circulated at Council**
- viii) **FCM – Federation of Canadian Municipalities –** we have joined again for 2014
- ix) **2011-2012 Alberta Fire Commissioner's Statistical Report** (Circulated on November 6, 2013)
- x) **Kneehill County Committees –** (circulated on November 6, 2013)
- xi) **PCN Newsletter** (circulated on November 6, 2013)

LUMLEY moved to file correspondence

CARRIED

2013-11-12-12  
Motion to file  
correspondence

8. FINANCEa) Budget 2014i) **2014 Community Icons Project**

CUNNINGHAM moved to ask golf course if they are willing to continue with this with the increased price.

CARRIED

2013-11-12-13  
Motion to ask  
golf course if  
they are willing  
to continue  
with this with  
the increased  
price.

ii) **Purchase of Capital Equipment for Snow Removal**

- **What is our standard of service for snow removal?**
- **Staff will be called in for a heavy snowfall as deemed by the Director of Operations and overtime will be paid.**
- **Increase in budget for 2014.**

Already discussed

iii) **FCSS – Family and Community Support Services Budget 2014- \$9270.00**

LUMLEY moved to accept FCSS 2014 Budget

CARRIED

2013-11-12-14  
Motion to  
accept FCSS  
2014 Budget

b) CPP and Income Tax – Revenue Canada – Councillors

Amendments made

9. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGSa) Regional Collaboration Grant Support for Boomtown Trail Event (email sent on

**October 16, 2013**

"Be it resolved that we authorize The Town of Trochu to participate in an application for Dry Island event planning, submitted by The Boomtown Trail Community Initiatives Society under the Regional Collaboration component of the Regional Collaboration Program, further That The Town of Trochu a participant agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds."

\_\_\_\_\_  
Chief Elected Official or  
Duly Authorized Signing Officer

**b) Arboretum Lights and Allowing Path Lighting for Events  
Motion needed to accept the recommendation of CAO from November 28, 2013 to  
January 5, 2013 ( all indicated that they were in favour)**

CUNNINGHAM moved to accept the CAO recommendation of Arboretum lights running from November 28, 2013 to January 5, 2014

CARRIED

2013-11-12-15  
Motion to  
accept the CAO  
recommendati  
on of  
Arboretum  
lights running  
from  
November 28,  
2013 to  
January 5, 2014

**c)**

**10. BYLAWS, POLICIES AND AGREEMENTS**

**None**

**11. NEW BUSINESS**

**a) Restorative Justice Office Use (Temporary)**

WARNOCK moved to allow office at Town Office use for restorative justice coordinator

CARRIED

2013-11-12-16  
Motion to  
allow office at  
Town Office  
use for  
restorative  
justice  
coordinator

DEBI Moon left at 8:15pm

**b) AUMA Convention**

**i) Rooms at Fairmont Palliser**

**ii) Payment of Expenses**

Council discussed items

**12. SPECIAL PROJECTS**

No items for this agenda item

Robin Dueck and Carl Peterson left at 8:20 pm

**14. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA**

**Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1**

**Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed.**

**This part of the meeting will be held if necessary either just prior to the Regular Meeting or just after.**

**\*Note these items deal with matters that are legal, labour, or land related.**

2013-11-12-17  
Motion to go in camera

REEDS moved to go in camera at 8:20 pm

CARRIED

2013-11-12-18  
Motion to come out of in camera

REEDS moved to come out of in camera at 8:28 pm

CARRIED

2013-11-12-19  
Motion that a promissory note be issued and signed by the new CAO

a) CAO Contract Matter

GARNEAU moved that a promissory note be issued and signed by the new CAO

CARRIED

**15. ADJOURNMENT**

2013-11-12-20  
Motion to adjourn

REEDS moved to adjourn at 8:30 pm

CARRIED

  
\_\_\_\_\_  
CAO Maureen Chalack

  
\_\_\_\_\_  
Mayor Barry Kletke