

TOWN OF TROCHU -MINUTES

FOR THE COUNCIL MEETING

HELD

March 25, 2013

Motion
#/Notes

#

Regular Council Meeting Minutes

March 25, 2013

6:00 p.m.

- 1. CALL TO ORDER: CALL TO ORDER: Mayor Barry Kletke called the meeting to order at 6:12 pm. Deputy Mayor Bill Cunningham, Councillors Darcy Wagstaff, Cheryl Lumley, Kevin Helmer, Val Warnock and Chris Reeds were in attendance. CAO Maureen Chalack, Municipal Intern Anna Robinson and Recording Secretary Robin Dueck were also in attendance. Debi Moon from the Three Hills Capital entered at 6:05pm**

2. ACCEPTANCE OF THE AGENDA

a) Additions to the Agenda

Written additions

Public Forum on Restorative Justice – Correspondence

b) Agenda Acceptance – Motion to Accept the Agenda

LUMLEY moved to accept the agenda with additions

CARRIED

2013-03-25-01
Motion to
accept the
agenda with
additions

- 3. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS –February 25, 2013 and March 11, 2013**
WARNOCK moved to adopt the minutes of February 25, 2013 and March 11, 2013

CARRIED

2013-03-25-02
Motion to
adopt the
minutes of
February
25,2013 and
March 11,2013

4. HOUSEKEEPING

“ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”

Motion to accept the Housekeeping information and file for future reference

REEDS moved to accept housekeeping information and file for future reference

CARRIED

2013-03-25-03
Motion to
accept
housekeeping
information
and file for
future
reference

5. PUBLIC HEARINGS:

None for this meeting

6. DELEGATIONS:

7:00 p.m. Bruce Rowe
Bruce Rowe entered at 6:50 pm
Discussed upcoming budget, MSI funding, STEP Programs and took questions from council.
Priorities of Trochu discussed including lagoon expansion and a designated bed facility.
Bruce Rowe left the meeting at 7:44 pm

7. BYLAWS, POLICIES AND AGREEMENTS

a) Retention of Minutes of Organizations the Town of Trochu Belongs to:
DEPUTY MAYOR CUNNINGHAM moved to bring a policy back on Organizations Minutes and how they are stored by the Town

CARRIED

2013-03-25-04
Motion to bring back a policy on Organizational Minutes and how they are stored by the Town

8. NEW BUSINESS

a) Appointment of Bowen Claussen as our urban weed and pest inspectors for the 2013 season. He is the new Agricultural Fieldman for Kneehill County. The rates remain the same. Bruce Sommerville has retired and we made a small contribution to his retirement as he had been our weed inspector for 10 or more years.

DEPUTY MAYOR CUNNINGHAM moved to appoint Bowen Claussen as our urban weed and pest inspector for 2013.

CARRIED

2013-03-25-05
Motion to appoint Bowen Claussen as our urban weed and pest inspector for 2013.

b) Letter regarding a utility account – Recommended action that we write a letter stating that these accounts will be the responsibility of the owner so he has no surprises.

LUMLEY moved to write letter to author of letter stating that utility accounts are ultimately the responsibility of the owner and recommend that it is included in the cost of the rent

CARRIED

2013-03-25-06
Motion to write letter to author of letter stating that utility accounts are ultimately the responsibility of the owner and recommend that it is included in the cost of the rent

9. REPORTS

Staff Reports

i) CAO Report
WAGSTAFF moved to accept CAO Report

CARRIED

2013-03-25-07
Motion to accept CAO report

ii) Director of Operations
Report submitted for March 11th meeting

iii) Other Staff Reportsa) Grantwriter Report for February (circulated on March 20, 2013)

2013-03-25-08
Motion to
accept the
February Grant
Writer Report

HELMER moved to accept the February Grant Writer Report

CARRIED

Committee Reports

No items for this agenda item

10. FINANCIALa) Grantwriter Funding (circulated March 20, 2013)

- Motion needed to proceed/ note that the funding will be increased therefore Trochu will have 51% of the time and Regional 49% and in addition Trochu has their Regional Portion

2013-03-25-09
Motion to
proceed with
Grant Writer
Funding

REEDS moved to proceed with Grant Writer Funding

CARRIED

b) Budget for Returning Officer/ Election Staff/ Supplies (circulated on March 20, 2013)

2013-03-25-10
Motion to
accept budget
for Returning
Officer/
Election Staff /
Supplies

HELMER moved to accept budget for Returning Officer/ Election Staff / Supplies

CARRIED

c) Kneehill County Funding for Dr. Recruitment (circulated on March 2013)
-Recommended Action to move approval of the formula based on equalized assessment and per capita

2013-03-25-11
Motion to
approve
Kneehill
County Dr.
Recruitment
Funding based
on the formula
based on
equalized
assessment per
capita

WARNOCK moved to approve Kneehill County Dr. Recruitment Funding based on the formula based on equalized assessment per capita

CARRIED

d) Arts Alive – Request of a Donation of \$1000.00 – Have presented information and Financials for circulation

2013-03-25-12
Motion to
donate a
\$1000.00 to
ARTS Alive

REEDS moved to donate a \$1000.00 to ARTS Alive

MOTION DEFEATED

2013-03-25-13
Motion to
donate item to
maximum of
\$750 to the
Three Hills
Victim Services
Lobsterfest

e) Three Hills Victim Services – Annual Steak and Lobsterfest on June 8, 2013 / also request for assistance
REEDS moved to donate item to maximum of \$750 to the Three Hills Victim Services
Lobsterfest

CARRIED

2013-03-25-14
Motion to
invest in a civic
solutions
template for
the website

f) Civic Solutions - \$150.00 for a template for the Website

DEPUTY MAYOR CUNNINGHAM moved to invest in a civic solutions template for the website

CARRIED

2013-03-25-15
Motion to
enter into the
2013 AMSC
Energy
Program

g) 2013 Energy Program – Additional Agenda
LUMLEY moved to enter into the 2013 AMSC Energy Program

CARRIED

11. CORRESPONDENCE

- a) GOA Releases Health Quality Council of Alberta Report on EMS Services (Circulated on March 20, 2013 – Received March 4, 2013)
- b) Carbon Mud- Stomp Event –June 22, 2013 (invitation circulated on March 20, 2013)
- c) AUMA Provincial Budget Concerns (circulated on March 20, 2013)
- d) Marigold Report
- e) Ministerial Order for Electoral ward for Golden Hills School Division which gives our area and one trustee for Ward 1 (Three Hills, Torrington, Huxley Trochu and Area)
- f) Restorative Justice Forum – Anna Robinson , April 9th at 7:00 pm

DEPUTY MAYOR CUNNINGHAM moved to accept correspondence

CARRIED

2013-03-25-16
Motion to
accept
correspondence

12. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Agreement with Arboretum/ Memorandum of Understanding In camera item
- b) RFP for the Arboretum House

WARNOCK moved to accept the RFP for the Arboretum House

CARRIED

2013-03-25-17
Motion to
accept the RFP
for the
Arboretum
House

- c) Report from the Kneehill Regional Summit – Feb. 27, 2013 (emailed on the first day of Spring 2013)

WAGSTAFF moved to accept the Kneehill Regional Summit Report

CARRIED

2013-03-25-18
Motion to
accept the
Kneehill
Regional

d) Unleashing Local Capital – see Local Items of Interest List
Discussed in CAO report

13. REPORTS OF COUNCIL MEMBERS

Councillor Helmer

Nothing to report

Councillor Lumley

Nothing to report

Councillor Reeds

Would like to recognize the letter in the paper from Bob and Audrey Nelson

Councillor Wagstaff

Reported on FCSS items

Councillor Warnock

Discussed recycle bins on trails and time restraint

CAEP mock up needs to be worked on , now that we have the documents

Away for the April 18th Drumheller and District Solid Waste meeting and requested someone else attend

Attended SAEWA meeting and reported on progress

Discussed removal of asbestos

Attended St. Mary's fund raiser and reported Jubilee Medals were presented to Dr O'Neil, Peter Verhesen, and Mayor Kletke

Spoke of Delburne's centennial and parade

Deputy Mayor Cunningham

Attended Boom Town Trail and Kneehill Housing meetings

Attended St.Mary's Fund Raiser

Photo Op with Western Financial for donation to historical society of \$5000

Attending Growing Rural Tourism Conference in April

Mayor Barry Kletke

Attended St.Mary's and appreciates all the support from the implement dealers

Discussed elevator road and heavy traffic

Reported that Ryan Hastie will be appearing in LOADED on the US Weather Channel, reality show following truck drivers around

Attended Pee-Wee provincials

Acceptance of Council Reports and filing for future reference (only required for written reports)

HELMER moved to accept the council reports and file for future reference

CARRIED

reference

Debi Moon left at 8:24 pm

14. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

- **Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed.**
- **This part of the meeting will be held if necessary either just prior to the**
- **Regular Meeting or just after.**

2013-03-25-20
Motion to go in
camera

WAGSTAFF moved to go in camera at 8:32 pm

CARRIED

2013-03-25-21
Motion to
come out of in
camera

WAGSTAFF moved to come out of in camera at 9:23 pm

CARRIED

2013-03-25-22
Motion to
accept Trochu
Arboretum
Memorandum
of
Understanding

LUMLEY moved to accept Trochu Arboretum Memorandum of Understanding

CARRIED

2013-03-25-23
Motion to
allow storage
of equipment
for one year
during
construction of
new building

REEDS moved to allow storage of equipment on Pontmain grounds for one year during construction of new building

CARRIED

15. ADJOURNMENT

2013-03-25-24
Motion to
adjourn

WARNOCK moved to adjourn at 9:25pm

CARRIED



CAO Maureen Chalack



Mayor Barry Kletke