

TOWN OF TROCHU -MINUTES

FOR THE COUNCIL MEETING

HELD

July 11, 2011

At 6:00 p.m.

Motion
#/Notes

#

Regular Council Meeting Minutes

July 11, 2011

1. CALL TO ORDER: Mayor Barry Kletke called the meeting to order at 6:00 pm. Deputy Mayor Bill Cunningham and Councillors Kevin Helmer, Valerie Warnock, Cheryl Lumley, Chris Reeds, Darcy Wagstaff were in attendance. CAO Maureen Malaka, Director of Operations Carl Peterson and Recording Secretary Robin Dueck were also in attendance. Debi Moon from the Three Hills Capital entered at 6:42 pm

2. ACCEPTANCE OF THE AGENDA

a) Additions to the Agenda

No additions to the agenda

b) Agenda Acceptance – Motion to Accept the Agenda

REEDS moved to accept the agenda of July 11, 2011

CARRIED

2011-07-11-01
Motion to
accept the
agenda of July
11, 2011

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS – June 27, 2011 Regular Meeting

WARNOCK moved to approve June 27, 2011 minutes with amendments.

CARRIED

2011-07-11-02
Motion to
approve June
27, 2011
minutes with
amendments

4. HOUSEKEEPING

“ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”

Motion to accept the Housekeeping information and file for future reference.

DEPUTY MAYOR CUNNINGHAM moved to accept housekeeping information and file for future reference.

CARRIED

2011-07-11-03
Motion to
accept
housekeeping
information
and file for
future
reference

5. PUBLIC HEARINGS:

No public hearings for this agenda item

6. DELEGATIONS:

No Delegations for this agenda item

7. BYLAWS, POLICIES AND AGREEMENTS

1) By-law # 2011-07 – Increase of \$1.00 per 1000 gallons of water or metric rate

2011-07-11-04
Motion that
By-law 2011-07
receive first
reading

equivalent as we discussed in our Budget meeting
REEDS moved first reading of By-law #2011-07

CARRIED

2011-07-11-05
Motion that
By-law 2011-07
receive second
reading

WARNOCK moved second reading of By-law #2011-07

CARRIED

2011-07-11-06
Motion that
By-law 2011-07
be brought
forward for
third and last
reading

HELMER moved to bring forward By-law #2011-07 for third and last reading
CARRIED UNANIMOUSLY

2011-07-11-07
Motion that
By-law 2011-07
receive third
and final
reading

WAGSTAFF moved third and final reading of By-law #2011-07
CARRIED UNANIMOUSLY

- 2) By-law # 2011 -08 – Municipal Borrowing By-law for the purchase of three mobile homes for the new Mobile home subdivision based on \$100,000 per home (Need in camera discussion before first reading and the by-law will require advertising)
This By-law was briefly discussed.

8. NEW BUSINESS
No items for this agenda item

9. REPORTS

- a) Staff Reports
i) Director of Operations

- Items Arising from the Report
- Motion to Accept the Report

2011-07-11-08
Motion to file
the Director of
Operations
report

HELMER moved to file Director of Operations report

CARRIED

Carl Peterson left the council meeting at 7pm

ii) Other Staff Reports
 1) Grantwriter Report

- Items Arising from the Report
- Motion to Accept the Report

2011-07-11-09
 Motion to file
 Grant Writer
 report

HELMER moved to file Grant writer report

CARRIED

b) Committee Reports

2011-07-11-10
 Motion to file
 Committee
 Reports

LUMLEY moved to file Committee Reports

CARRIED

10. FINANCIAL

- a) AUMA Convention – Early Bird Deadline is August 23, 2011 – need registrations to Robin no later than the 17th of August.

Councillors will get back to Robin on attendance

- b) Municipal Intern Program 2012 – Invitation has been circulated with comments
 Council discussed

2011-07-11-11
 Motion to
 apply for the
 Municipal
 Intern Program
 2012

DEPUTY MAYOR CUNNINGHAM moved to apply for the Municipal Intern Program 2012

CARRIED

- c) Alberta Municipal Affairs Annual Report 2010-11, which can be found online at:
http://municipalaffairs.alberta.ca/am_index.cfm

Council may review on their own time

- d) Financial Review of Utilities Receivable and Taxes Receivable for June 30, 2011 – Note taxes do not have to be paid until August 15, 2011 and at June 30, 2011 most Utility Accounts had been paid. Robin has also included her list of actions taken etc for your information. – Emailed June 6, 2011

2011-07-11-12
 Motion to file
 the utility and
 tax receivables
 for June 30,
 2011

LUMLEY moved to file the utility and tax receivables for June 30, 2011

CARRIED

- e) Budget vs. Actual Report (Operations) – For the most part we are on the target budget. Discrepancies and errors have been checked and journal entries will be made to correct any errors or wrong coding. The budget was balanced to the ledger.

2011-07-11-13
 Motion to file
 the Budget vs.
 Actual Report

WAGSTAFF moved to file the Budget vs. Actual Report

CARRIED

11. CORRESPONDENCE

- a) Wild Rose Community Futures Organization – Three sets of Minutes from June 23, 2011 were received. From these minutes there is indication of a lot of change coming. It may be advisable to have our present representative continue with this committee.
- b) FCSS – 1st Quarter Report.
- c) Palliser Municipal Services Annual Report
- d) Arboretum Board Minutes – May 24, 2011

- e) Canadian Badlands Ltd. (CBL) has appointed Jody Lamb as Interim Executive Director to continue CBL's work while they seek a new Executive Director following Manuelle Prunier's resignation effective June 30.
- f) Trochu Fire Dept. June Report
- g) Alberta Municipal Affairs – 15 Year Accreditation Certificate

2011-07-11-14
Motion to file
correspondence
for future
reference

DEPUTY MAYOR CUNNINGHAM moved to file correspondence for future reference
CARRIED

12. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

2011-07-11-15
Motion to fund
the feasibility
study on the
curling rink

- 1) Request by ACE Communities to fund a feasibility study on the Curling rink. - \$5000.00 (this was done by phone out but needs to be confirmed)
- WARNOCK moved to fund the feasibility study on the curling rink
CARRIED

13. CAO REPORT AND ACTION ITEMS

2011-07-11-16
Motion to file
the cheque
listing

Cheque listing
LUMLEY moved to file the cheque listing
CARRIED

2011-07-11-17
Motion to file
the CAO report

WAGSTAFF moved to file CAO report
CARRIED

Mayor Kletke recessed at 7:33 pm
Mayor Kletke reconvened at 7:40 pm

14. REPORTS OF COUNCIL MEMBERS

Councillor Helmer

Nothing to report

Councillor Lumley

Councillor Lumley reported that she passed the Principles of Assessments Course
The centennial float won first place at the Trochu parade and Councillor Lumley thanked everyone who helped with the float.
Community Futures committee on break till September 2011

Councillor Reeds

Spoke to Elizabeth Hoppins and Maureen Malaka about Evron Place Sign
Commented that Canada Day was good.

Councillor Wagstaff

Also commented on how well Canada Day went in Trochu and reported that he attended Ribbon cutting for the big tee that day.

Councillor Warnock

Attended "Movie in the Park" ACE event and commented on the excellent attendance.

Deputy Mayor Cunningham

- 1) Dow Agro Sciences – Football Event July 14, 2011
 - a) Silent Auction with Proceeds to School Resource Officer
 - b) 10 tickets for luncheon/ banquet

Attended Kneehill Housing and Boom Town Trail meetings.

Commented on Centennial (July 1) weekend.

Went over final items for football festival on July 14

Debi Moon from the Three Hills Capital left at 8:17 pm

Mayor Barry Kletke

Held ball tournament weekend of July 1 for 15 teams

Thanked Councillor Lumley for work on parade float

Acceptance of Council Reports and filing for future reference (only required for written reports)

REEDS moved to accept the Council reports and file for future reference

CARRIED

2011-07-11-18
Motion to
accept the
council reports
and file for
future
reference

15. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

- Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed.

2011-07-11-19
Motion to go in
camera

WAGSTAFF in camera at 8:24 pm

CARRIED

2011-07-11-20
Motion to
come out of in
camera

WAGSTAFF moved to come out of in camera at 9:02 pm

CARRIED

- 1) Drumheller Mail Article Re: Water – this was emailed on July 6, 2011 and the article is public but the comments to it may be in camera.
- 2) Utility and Tax Account Concession Request

3) Request for a Family Pass for Swimming

4) Three Buildings – Demolition Orders – Next Steps

REEDS moved to proceed with hiring a municipal lawyer to continue with demolition orders for three buildings in town

CARRIED

2011-07-11-21
Motion to
proceed with
hiring a
municipal
lawyer to
continue with
demolition
orders for
three buildings
in town

5) Municipal Borrowing By-law # 2011-08 (Discussion)

6) Commercial/ Industrial Subdivision

7) Mobile Subdivision

16. ADJOURNMENT

WAGSTAFF moved to adjourn at 9:05 pm

CARRIED

2011-07-11-22
Motion to
adjourn at 9:05
pm

Mayor Barry Kletke

CAO Maureen Malaka