

TOWN OF TROCHU -MINUTES

FOR THE COUNCIL MEETING

HELD

January 9, 2012

At 6:00 p.m.

Motion
#/Notes

#

**Regular Council Meeting Minutes
January 9, 2012**

- 1. CALL TO ORDER:** Mayor Barry Kletke called the meeting to order at 6:02 pm. Deputy Mayor Bill Cunningham, Councillors Darcy Wagstaff, Valerie Warnock, Cheryl Lumley, Kevin Helmer and Chris Reeds were in attendance. CAO Maureen Malaka and Recording Secretary Robin Dueck were also in attendance. Debi Moon from the Three Hills Capital entered at 6:50 pm

2. ACCEPTANCE OF THE AGENDA

- a) Additions to the Agenda

Request that Town purchase a table at St.Mary's fundraiser – new business

- b) Agenda Acceptance – Motion to Accept the Agenda

REEDS moved to accept the Jan 9, 2012 agenda with additions

CARRIED

2012-01-09-01
Motion to
accept the Jan
9,2012 agenda
with additions

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS –December 12, 2011 Regular Meeting

LUMLEY moved to adopt the December 12,2011 Minutes

CARRIED

2012-01-09-02
Motion to
adopt the
December 12,
2011 Minutes

4. HOUSEKEEPING

“ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”

Motion to accept the Housekeeping information and file for future reference.

REEDS moved to reschedule March 12 regular council meeting a daytime meeting on March 5

CARRIED

2012-01-09-03
Motion to
reschedule
March 12
regular council
meeting to a
daytime
meeting on
March 5

2012-01-09-04
Motion to
schedule April

WAGSTAFF moved to schedule April council meetings on April 16th and 30th

CARRIED

meetings on
April 16th and
30th

2012-01-09-05
Motion to
accept
housekeeping

DEPUTY MAYOR CUNNINGHAM moved to accept housekeeping

CARRIED

5. PUBLIC HEARINGS:

(none for this meeting)

6. DELEGATIONS:

7:00 p.m. – In Camera Meeting with FCSS Shelly Jackson – Re: Our Verbal Agreement with FCSS to Manage the Neighbourhood Place Contract

Shelley Jackson entered the meeting at 7 pm
WAGSTAFF moved to go in camera at 7:10 pm

2012-01-09-06
Motion to go in
camera

CARRIED

WAGSTAFF moved to come out of in camera at 7:25PM

2012-01-09-07
Motion to
come out of in
camera

CARRIED

Shelley Jackson left the council meeting at 7:25pm

WAGSTAFF moved to bring FCSS’s request of management of Neighbourhood Place to the Town of Trochu back to the Neighbourhood Place board

2012-01-09-08
Motion to
bring FCSS’s
request of
management
of
Neighbourhood
Place to the
Town of Trochu
back to
Neighbourhood
Place Board

CARRIED

7. BYLAWS, POLICIES AND AGREEMENTS
None for this agenda item

8. 2012 Strategic Planning Document

Due to the length of this meeting we may not have time for this at this meeting. Maureen will be working on this item over the weekend to report Monday or next meeting

Agenda item not discussed

9. NEW BUSINESS

a) **Hospital Fundraiser**
Council discussed and are encouraged to buy tickets to the fundraiser

10. REPORTSa) CAO Report (These will be monthly with an update if necessaryi) Items Arising from the Reportii) Motion to File

WARNOCK moved to file CAO report

CARRIED

2012-01-09-09
Motion to file
CAO reportb) Staff Reportsi) Director of Operations (Written Report Circulated)1) Items arising from the Report2) Motion to File

Councillor Helmer left the councillor meeting at 7:35 pm

Council discussed purchase recommendation of a new skidster by Carl Peterson

REEDS moved to purchase new skidster for \$3500

CARRIED

2012-01-09-10
Motion to
purchase a new
skidster for
\$3500

Councillor Helmer reentered at 7:38 pm

WAGSTAFF moved to file Director of Operations report

CARRIED

2012-01-09-11
Motion to file
Director of
Operations
reportii) Other Staff Reports1) Grant writer Report to December 31, 2011

HELMER moved to file the Grant Writer Report to December 31, 2011

CARRIED

2012-01-09-12
Motion to file
the Grant
Writer Report
to December
31, 20112) Fire Department Monthly and Annual Report 2011

LUMLEY moved to file Fire Department Monthly and Annual Report 2011

CARRIED

2012-01-09-13
Motion to file
Fire
Department
Monthly and
Annual Report
2011c) Committee Reports

None for this agenda

11. FINANCIAL

a) Unit #12 in the Trochu Mobile Home Trailer Park. This has been researched back to 2000 and the arrears for the most part are penalties. This unit has been removed.

RECOMMENDATION by Sharon Wesgate: The outstanding balance of \$471.78 be written off

WARNOCK moved to write off tax account 99999999 for \$471.78

CARRIED

2012-01-09-14
Motion to
write off tax
account
99999999 for

\$471.78

b) Alberta Community Icons Project – Formal Motion Required
Bill spoke of electronic additions to this project

2012-01-09-15
Motion to participate in icon project for 2012 and ask golf course to share in the cost

DEPUTY MAYOR CUNNINGHAM moved to participate in icon project for 2012 and ask golf course to share in cost

CARRIED

c) Utility Arrears Listing – Robin Dueck Report
Council discussed

d) Financial Indicator Graph – Local Government Services – These have been emailed to you.

Council discussed

e) Budget Matters

- we need to upgrade our Muniware System – this happens every few years and the fee is \$2500.00 – This is a blanket charge.

2012-01-09-16
Motion to pay fee to upgrade our Muniware System

LUMLEY moved to pay fee to upgrade our Muniware System

CARRIED

2012-01-09-17
Motion to file Bank Reconciliation report to November 30, 2011

f) Bank Reconciliation Report to November 30, 2011 (emailed Jan. 6, 2012)

REEDS moved to file Bank Reconciliation report to November 30, 2011

CARRIED

2012-01-09-18
Motion to acknowledge the Audit Committee Letter from Endeavor

g) Audit Committee Letter from Endeavour – Needs Acknowledgement

WAGSTAFF moved to acknowledge the Audit Committee Letter from Endeavor

CARRIED

h) Administration Letter from Endeavour – For Information

WAGSTAFF moved to file Administration Letter from Endeavour for information

CARRIED

i) Neighbourhood Place Reconciliation for Previous Years – Emailed Jan. 6, 2012

2012-01-09-19
Motion to file the Neighbourhood Place Reconciliation for Previous years

WARNOCK moved to file the Neighbourhood Place Reconciliation for Previous years

CARRIED

j) Neighbourhood Place Reconciliation for November 2011 – Emailed Jan. 6, 2012

2012-01-09-20
Motion to file the Neighbourhood

HELMER moved to file the Neighbourhood Reconciliation for November 2011

CARRIED

Reconciliation
for November
2011

2012-01-09-21
Motion to pay
the Canadian
Badlands Levy
of \$556.50

k) Canadian Badlands Levy @ \$.50 per capita = \$556.50

WAGSATAFF moved to pay the Canadian Badlands Levy of \$556.50

CARRIED

2012-01-09-22
Motion to sign
the sign the
2012 Marigold
Agreement
Amendment

l) Amending Marigold Agreement – we agreed – Motion to sign 2012 Agreement Amendment

DEPUTY MAYOR CUNNINGHAM moved to sign the 2012 Marigold Agreement Amendment

CARRIED

12. CORRESPONDENCE

- a) **Notification from ATCO ELECTRIC that they have changed the way they provide electrical service (infrastructure for underground in subdivisions)**
- b) **Primary Care – Wood Buffalo Diabetes Program**
- c) **Email Notification from Sylvia Adams ATCO Electric that some services will be decreasing in the New Year and some will be increasing.**
- d) **Notification that John Dorn is the New Three Hills Team Lead for ATCO Electric**
- e) **The Business Link's Learning Services will be available via Webcast starting February 13 – Information was circulated on Jan. 5, 2011 – Interest?**
- f) **Junior Achievement – Thank you for Sponsorship – Circulated Jan. 5, 2011**
- g) **FCSS – Last Quarter Report 2011 (emailed on Jan. 5, 2011)**
- h) **ATCO Group Sustainability Report**
- i) **Protecting Against Financial Abuse for Older Albertans**
- j) **Alberta Human Services – Volunteer Fire Personnel – Fire Fighters are not exempt from overtime legislation. Fire Chief Lawrence Hogg has been asked to comment**
- k) **ATCO Electric is now capable of billing Streetlights in Groups – Item forwarded to Sharon Wesgate**

WARNOCK moved to file correspondence

CARRIED

2012-01-09-23
Motion to file
correspondenc
e

13. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) **a) Summer Ice – August 5th to the 10th – 40 to 50 hours of ice time which translates to less than \$5000.00 - \$2500.00 for start up, wages up to two weeks at least \$3000.00 and then electricity, utilities etc. – It does not pay. Would there be any more interest in using the ice. (letter emailed Dec. 2, 2011)**

Deferred from last meeting. Three Hills will not be having summer ice for several reasons.
 Recommended Action: That we not have summer ice, far too costly.

LUMLEY moved write a letter to Christian Hockey Camps International indicating we are not accommodating summer ice at this time

CARRIED

2012-01-09-24
 motion to
 write a letter
 to Christian
 Hockey Camps
 International
 indicating we
 are not
 accommodatin
 g ice time at
 this time

14. REPORTS OF COUNCIL MEMBERS

Councillor Helmer

Nothing to report

Councillor Lumley

Attended community futures meeting last Thursday, discussed modernization in process.

Councillor Reeds

MPE rebels tickets were enjoyed.

Councillor Wagstaff

FCSS was already discussed, spoke of parent link office issue
 Concerned with safety issues of kids at public skating with stick and pucks

Councillor Warnock

Attended Kidsport meeting on Dec 13th and reported on
 Presented Town pin and certificate for a resident celebrating her 100th birthday on Dec 16th.
 Food bank sorting and packing took place on Dec 19 and 20th
 Arboretum festival of lights were great
 Shared Red Deer College request for information for their strategic planning

Deputy Mayor Cunningham

Working on Tourism Summit and spoke of different aspects
 Attended Taste of Trochu meeting, event will be held Friday March 16th 5-8
 Boomtown Trail Conference in Delburne on Jan 20th Contest about holding
 Presented with contest to host a one day concert as part of Big Valley Event, will pass contest on to a local Charity

Mayor Barry Kletke

SRO hockey game in December was good
 Read letter aloud he wrote to community for mail out and asked council for recommendations

Acceptance of Council Reports and filing for future reference (only required for written reports)

2012-01-09-25
Motion to
accept the
council reports

REEDS moved to accept council reports

CARRIED

15. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

2012-01-09-26
Motion to go in
camera

Wagstaff moved to go in camera at 6:04 pm

CARRIED

2012-01-09-27
Motion to
come out of in
camera

Wagstaff moved to come out of in camera at 6:50 pm

CARRIED

2012-01-09-28
Motion that Ag
Society be
gifted lot 3 & 4
Block 1 Plan
8310022 , the
Town will keep
land on the
back to make 4
more
commercial
lots and at a
future date
additional land
may be given,
access from the
west will have
to be
negotiated
between the
Ag Society and
Sunterra.

DEPUTY MAYOR CUNNINGHAM moved that Ag Society be gifted lot 3 & 4 Block 1 Plan 8310022 , the Town will keep land on the back to make 4 more commercial lots and at a future date additional land may be given, access from the west will have to be negotiated between the Ag Society and Sunterra.

CARRIED

2012-01-09-29
Motion that
the Town of
Trochu proceed
with Southwell
Trap for
preliminary
survey and
engineering
quotes for the
sewer invert
and lagoon

LUMLEY moved that the Town of Trochu proceed with Southwell Trap for the preliminary survey and engineering quotes of the sewer invert and lagoon

CARRIED

2012-01-09-30
Motion to
accept
marketing
agreement
with Jandel
Homes as
presented with
the addition to
4 (c) stating
no off site
levies will be
applied to the
properties

HELMER moved to accept marketing agreement with Jandel Homes as presented with the addition to 4 (c) stating no off site levies will be applied to the properties

CARRIED

2012-01-09-31
Motion to
accept CAO
report with
raise and
sliding scale of
the salary
range of CAO

LUMLEY moved to accept CAO report with raise and sliding scale of the salary range of CAO

CARRIED

16. ADJOURNMENT

2012-01-09-32
Motion to
adjourn at 8:40
pm

REEDS moved to adjourn at 8:40 pm

CARRIED



Mayor Barry Kletke



CAO Maureen Malaka