# TOWN OF TROCHU -MINUTES

# FOR THE COUNCIL MEETING

HELD

January 28, 2013

Motion #/Notes

#

# Regular Council Meeting Minutes January 28, 2013 at 6:00 p.m.

1. CALL TO ORDER: Mayor Barry Kletke called the meeting to order at 5:54 pm. Councillors Darcy Wagstaff, Kevin Helmer, Cheryl Lumley, Val Warnock and Chris Reeds were in attendance. CAO Maureen Chalack, Director of Operations Carl Peterson and Recording Secretary Robin Dueck were also in attendance.

Municipal Intern Anna Robinson entered at 6:10pm

Debi Moon from the Three Hills Capital entered at 6:18pm

Regrets Deputy Bill Cunningham

#### 2. ACCCEPTANCE OF THE AGENDA

a) Additions to the Agenda

No additions

b) Agenda Acceptance - Motion to Accept the Agenda

REEDS moved to accept the agenda

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3. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS – December 10, 2012 and January 14, 2013.

2013-01-28-02 Motion to accept the December 10,2012 minutes with amendments and January 14, 2013

2013-01-28-01

Motion to

accept the agenda

WARNOCK moved to adopt the December 10, 2012 minutes with amendments and January 14, 2013 Minutes.

CARRIED

**CARRIED** 

# 4. HOUSEKEEPING

"See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions"

Motion to accept the Housekeeping information and file for future reference

2013-01-28-03 Motion to accept housekeeping

**HELMER** moved to accept housekeeping

**CARRIED** 

# 5. PUBLIC HEARINGS:

No items for this agenda item

# <u>6.</u> <u>DELEGATIONS:</u>

7:00 p.m. - The Arboretum Board

Three representatives from the arboretum board entered at 7:00 pm and left at 8:03 pm This portion of the meeting was discussed in camera

# 7. BYLAWS, POLICIES AND AGREEMENTS

#### **Policies**

a) Personnel Policy #2013-01-14-01 – Amendment – Payday is the 14<sup>th</sup> and 28<sup>th</sup> not the 15<sup>th</sup> and 28<sup>th</sup> - Motion to amend.

WAGSTAFF moved to make amendment to Personnel Policy #2013-01-14-01 article 28(1) "Payday is the 14<sup>th</sup> and 28<sup>th</sup> "

**CARRIED** 

2013-01-28-04 Motion to make amendment to Personnel Policy #2013-01-14-01 article 28 (1) "Payday is the 14<sup>th</sup> and 28<sup>th</sup>

# 8. NEW BUSINESS

a) Request for a Block Parent Program.

WARNOCK moved that letters of community support and interested parents in a Block Parent Program are asked for from individual who is requesting Program.

**CARRIED** 

community support and interested parents in a Block Parent Program are asked for from individual who is requesting Program

2013-01-28-05

Motion to

move that letters of

# 9. REPORTS

#### **Staff Reports**

i) <u>CAO Report for December 2012, Strategic Plan of Circulation for 2012 and 2013</u> WAGSTAFF moved to accept CAO report for December 2012

CARRIED

2013-01-28-06 Motion to accept CAO report for December 2012

ii) <u>Director of Operations will be in attendance</u>

Director of Operations discussed snow equipment and other issues in detail

iii) Other Staff Reports

#### **Committee Reports**

# 10. FINANCIAL

#### a) 2013 Budget

i)

Economic Incentive Policy - Under this policy the following assessments and taxes should be considered for forgiveness for 2013

Account # 562 and Account # 565

LUMLEY moved to forgive taxes for account 562000 and 565000 under the Economic Incentive

2013-01-28-07

Motion to forgive taxes for account 562000 and 565000 under the Economic Incentive Policy

2013-01-28-08

Motion that

Arboretum gate receipts for 2012 be returned to the Arboretum Society **Policy** 

**CARRIED** 

b) Arboretum Gate Receipts for 2012

HELMER moved Arboretum Gate Receipts for 2012 be returned to the Arboretum Society

CARRIED

2013-01-28-09

Motion to accept the November 2012 Bank Reconciliation c) <u>Bank Reconciliation Report for November 2012 – circulated</u>

**REEDS moved to accept the November 2012 Bank Reconciliation** 

**CARRIED** 

d) Access by Seniors Services and Continuing Care to Assessment Records – Motion

required to sign agreement

WAGSTAFF moved to sign agreement to allow access by Seniors Services and Continuing Care to Assessment Records

CARRIED

2013-01-28-10 Motion to sign agreement to allow access by Seniors Services and Continuing

Care to Assessment Records

#### 11. CORRESPONDENCE

- a) Request by Heart and Stroke Person to Person Campaign in Feb. Note we do not Proclaim (attachment in email)
- b) Marigold Report (attached by email)
- c) FCSS Quarterly Report emailed on Jan. 24, 2013

2013-01-28-11 Motion to accept correspondenc e items a ,b & c WARNORK moved to accept correspondence items a,b & c

CARRIED

12. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

No items for this agenda item

12 a) PENDING PROJECTS - Projects which have been considered and will be brought forward at a later date.

No items for this agenda item

13. REPORTS OF COUNCIL MEMBERS

**Councillor Helmer** 

Nothing to report

**Councillor Lumley** 

Submitted proposal for hosting conference, should hear back by middle of February.

Community futures meeting cancelled last month

**Councillor Reeds** 

Nothing to report

**Councillor Wagstaff** 

Attended FCSS meeting last week

**Councillor Warnock** 

Spoke of welcoming committee for CAEP with new comer guide to come and Trochu to use as a mock up

Attending a Care Seminar Feb. 27

Council supported entertaining that Trochu host the SEAWA March meeting Will attend Canadian Badlands seminar end of March, Grant Writer inputting in workshop there

Attended Doctor's R&R meeting Jan 23

Attended Delburne 100<sup>th</sup> celebration and discussed parade

Fireman celebration on March 30, event discussed

**Deputy Mayor Cunningham** 

Not present

#### **Mayor Barry Kletke**

Meeting with representative from covenant health in March In camera issues

Acceptance of Council Reports and filing for future reference (only required for written reports)

2013-01-28-12 Motion to accept the council reports **HELMER** moved to accept the council reports

**CARRIED** 

#### Debi Moon left at 7:00pm

#### COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA 14.

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act - Division 2 of Part 1

- Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed.
- This part of the meeting will be held if necessary either just prior to the
- Regular Meeting or just after.

2013-01-28-13 Motion to go in camera

WAGSTAFF moved to go in camera at 7:00 pm

CARRIED

2013-01-28-14 Motion to come out of in camera

WAGSTAFF moved to come out of in camera at 8:40 pm

**CARRIED** 

2013-01-28-15
Motion to
allow Lion's
group use
arena lobby for
hockey
tournament
with the sale of
alcohol with
appropriate
permits
obtained

HELMER moved to allow Lion's group use arena lobby for hockey tournament with the sale of alcohol with appropriate permits obtained

CARRIED

2013-01-28-16
Motion to sign
Lion's
agreement
with the
addition that
the current
Bruce Guard
center will
remain with its
current name
into
perpetuity.

LUMLEY moved to sign Lion's agreement with the addition that the current Bruce Guard center will remain with its current name into perpetuity.

CARRIED

2013-01-28-17 Motion to write off 2011 Capital Swimming Pool Allocation

WAGSTAFF moved to write off 2011 Capital Swimming Pool Allocation

**CARRIED** 

2013-01-28-18
Motion to
donate ice for
March 2 for
children's fun
hockey up to 5
hours to be
coordinated
with Marvin
Franke

REEDS moved to donate ice on March 2 for children's fun hockey up to 5 hours to be coordinated with Marvin Franke

CARRIED

2013-01-28-19 Motion to support a donation up to \$100 for a hot drink after the winter walk day WARNOCK moved to support a donation up to \$100 for a hot drink after the winter walk day

CARRIED

2013-01-28-20 Motion to establish an Ad Hoc committee of Councillor LUMLEY moved to establish an Ad Hoc committee of Councillor Reeds, Wagstaff, Helmer, Director of Operations for purchasing equipment

CARRIED

Reeds, Wagstaff, Helmer, Director of Operations for purchasing equipment

WARNOCK moved to dissolve Councillor Lumley's position off Arboretum board

**CARRIED** 

2013-01-28-21 Motion to dissolve Councillor Lumley's position off Arboretum board

2013-01-28-22

Motion to

adjourn

<u>15.</u> **ADJOURNMENT** 

REEDS moved to adjourn at 8:44 pm

**CARRIED** 

CAO Maureen Chalack

Mayor Barry Kletke