

TOWN OF TROCHU -MINUTES
 FOR THE COUNCIL MEETING
 HELD
 January 14, 2013

Motion #/Notes #

Regular Council Meeting Minutes
January 14, 2013 at 6:00 p.m.

1. CALL TO ORDER: Mayor Barry Kletke called the meeting to order at 6:02 pm. Deputy Mayor Bill Cunningham, Councillors Darcy Wagstaff, Cheryl Lumley, Kevin Helmer, Val Warnock and Chris Reeds were in attendance. CAO Maureen Chalack, Municipal Intern Anna Robinson and Recording Secretary Robin Dueck were also in attendance. Debi Moon from the Three Hills Capital entered at 6:19 pm

2. ACCEPTANCE OF THE AGENDA
 a) Additions to the Agenda
 written additions
 b) Agenda Acceptance – Motion to Accept the Agenda
LUMLEY moved to accept agenda with additions
CARRIED

2013-01-14-01
 Motion to
 accept agenda
 with additions

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS – December 10, 2012
 Minutes not available, deferred to next meeting

4. HOUSEKEEPING
 “ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”

Motion to accept the Housekeeping information and file for future reference
Warnock moved to reschedule the Jan 21, 2013 meeting

2013-01-14-02
 Motion to
 reschedule the
 Jan 21, 2013
 meeting

CARRIED

LUMLEY moved to hold day council meeting on Feb 11,2013

2013-01-14-03
 Motion to hold
 day meeting on
 Feb 11,2013

CARRIED

DEPUTY MAYOR CUNNINGHAM moved to accept housekeeping calendar

2013-01-14-04
 Motion to
 accept
 housekeeping
 calendar

CARRIED

HELMER moved to file housekeeping information and file for future reference

2013-01-14-05
 Motion to file
 housekeeping
 information
 and file for
 future
 reference

CARRIED

5. PUBLIC HEARINGS:

None for this meeting

6. DELEGATIONS:

7:00 p.m. - Jean Madill of Olds College and Cheryl Hollidge of KALS will attend to talk about access to online training

Not able to attend – no delegations for meeting

7. BYLAWS, POLICIES AND AGREEMENTS

Policies

a) Personnel Policy Review – Documents Sent

Council discussed item and will be discussed further in camera

b) Election Policy Review – Documents Sent

i) Motion required to accept the policy

ii) Motion required allowing nominees to attend and sit at the table not being part of discussion following nomination September 23, 2013.

REEDS motion to accept the Election Policy

CARRIED

2013-01-14-06
Motion to accept the Election Policy

WAGSTAFF to allow nominees to attend council meetings

CARRIED

2013-01-14-07
Motion to allow nominees to attend council meeting

8. NEW BUSINESS

a) Choose Well Program

Council discussed item

9. REPORTS

a) Staff Reports

i) CAO Report for December 2012 and Year End 2012 – (will be part of Strategic and Planning Meeting on January 21, 2013

Maureen discussed upcoming newsletter she will be working on for year end

Note: Jan 21 meeting rescheduled to Feb 11

ii) Director of Operations Report for December 2012 (circulated)

1. Matters Requiring Direction

a) Letter from David Parrish regarding Main St. Tree

Council discussed and item will be deferred and letter sent to Mr. Parrish

2. Acceptance of the Director of Operations Report

REEDS moved to file Director of Operations report for December 2012

CARRIED

2013-01-14-08
Motion to file Director of Operations report for December 2012

iii) Other Staff Reports –

a) Municipal Intern Report – (circulated Jan.11, 2012)

Intern Reports

2013-01-14-09
Motion to file
Intern and
Report and
Grant Writer
Report

b) Grant writer Report for December – (circulated Jan. 11, 2012)
WARNOCK moved to file Intern Report and Grant Writer Report

CARRIED

b) Committee Reports
No items for this agenda item

10. FINANCIAL

a) 2013 Budget

- i) Fire Dept. purchased about \$10,000.00 in bunker gear at year end and requires some more. We have the reserve for capital purchases and they would like to get 7 more sets for a total of \$8400.00 and then 22 pairs of coveralls @ \$250.00 per set. Budget amount would be about \$14500.00

2013-01-14-10
Motion to
approve the
Trochu Fire
Department
request to
purchase 7 sets
of bunker gear
and 22 pairs of
coveralls

DEPUTY MAYOR CUNNINGHAM moved to approve the Trochu Fire Department request to purchase 7 sets of bunker gear and 22 pairs of coveralls.

CARRIED

- ii) i) Request to write off Penalties on taxes Account # 318100000
Request for write off of Penalties on Taxes Account #155.000 and #215000

2013-01-14-11
Motion that
penalties are
imposed on
accounts not
paid on time
including
accounts
31810000 &
155000

WARNOCK moved that penalties are imposed on accounts not paid on time including accounts 318100000 & 155000

CARRIED

2013-01-14-12
Motion to send
letter asking
Three Hills to
manage the
Trochu Pool in
2013

b) Letter to ask Three Hills to Manage the Trochu pool in 2013
HELMER moved to send letter asking Three Hills to manage the Trochu pool in 2013

CARRIED

11. CORRESPONDENCE
No items for this agenda item

12. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Noted Problem with this motion on December 18,2012

“WARNOCK moved to offer the curling condenser to Simco and ask them to pay what they think is fair” Believe the motion should be that we offer the Curling Rink Condenser to Huxley and Elnora – Carl to proceed on this basis and Maureen to Clarify motion in the January 13, 2012 Minutes.

2013-01-14-13
Motion to ask neighboring communities with a curling rink if they are interested in our condenser

WARNOCK moved to ask neighboring communities with a curling rink if they are interested in our condenser

CARRIED

b) Need a motion regarding entering into a Joint QMP (Quality Management Plan) for Fire whereby Kneehill County will be the managing partner

2013-01-14-14
Motion to enter into a joint QMP for Fire whereby Kneehill County will be the managing partner

WARNOCK moved to enter into a joint QMP for Fire whereby Kneehill County will be the managing partner

CARRIED

12 a) PENDING PROJECTS - Projects which have been considered and will be brought forward at a later date.

No items for this agenda item

13. REPORTS OF COUNCIL MEMBERS

Councillor Helmer

1) There is a CAC – RCMP Community Action Committee Meeting coming up and the committee members have been asked to review this year’s priorities:

Priorities for the RCMP by the committee were:

- 1. Drugs
- 2. Visibility
- 3. Impaired Drivers
- 4. District initiatives of intelligence

Last year’s unit level quality assurance targets were:

- 1. Quality of investigations
- 2. Domestic investigations
- 3. Use of in car video cameras

Councillor Helmer will take your comments and suggestions to the Committee. It is noted that as well as meeting target goals in 2012 our detachment has provided:

- a) The SRO Program
- b) Working with Seniors Program by Constable Seth Adair and he has been nominated for an award for this program.
- c) Excellent working relationships between the communities and the police

Helmer answered questions from council on the above items

2013-01-14-15
Motion to report back that Trochu council is in favor of the above

HELMER moved to report back that Trochu council is in favor of the above priorities, quality assurance targets and services provided

CARRIED

priorities,
quality
assurance
targets and
services
provided

Councillor Lumley

1) AVIP – Alberta Visitor Information Providers Conference – Sept. 15- 17, 2013

Councillor Lumley shared information of above conference and spoke of proposal she is putting together for Trochu to host

Councillor Reeds

Nothing to report

Councillor Wagstaff

Reported that FCSS met with Bruce Rowe December 17, 2012 to discuss funding and awareness.

Councillor Warnock

Discussed notice from Jan Underwood (Central Alberta Economic Partnership) about a settlement seminar, asked Council for comments of how new residents are being welcomed, CAEP is doing template for new residents and Trochu is being asked to implement it

Spoke of Solid Waste Management recycling seminar in Feb, discussed SAEWA updates and has information for anyone interested, would Trochu like to host a meeting in the future

Doctors R&R coming up

Ideas for Regional Steering Agenda

Inquired about Snowmobiles bylaws and farm equipment parked on streets

Deputy Mayor Cunningham

Attended BoomTown trail meeting held in Trochu, couple of weeks ago and discussed financial and other issues discussed at meeting.

Attended SRO meeting

Reported that Taste of Trochu starting to come together

Mayor Barry Kletke

1) **Derelict Buildings – Submission to AUMA and Regional Summit**

Discussed Derelict Buildings

Attended CAEP meeting and discussed items at meeting

Reported that he met with St. Mary's and discussed reassessing and where we go from here

Acceptance of Council Reports and filing for future reference (only required for written reports)

WAGSTAFF moved to accept council reports

CARRIED

2013-01-14-16
Motion to
accept council
reports

14. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

- Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed.
- This part of the meeting will be held if necessary either just prior to the Regular Meeting or just after.

Debi Moon left the meeting at 7:52 pm

2013-01-14-17
Motion to go in camera

WAGSTAFF moved to go in camera at 7:58 pm

CARRIED

Robin Dueck and Anna Robinson left at 8:40 pm

2013-01-14-18
Motion to come out of in camera

WAGSTAFF moved to come out of in camera at 9:15 pm

CARRIED

2013-01-14-19
Motion that the town write Mr. Hogg a letter accepting his resignation as Fire Chief with regret and thanking him for his years of service.

HELMER moved that the Town write Mr. Hogg a letter accepting his resignation as Fire Chief with regret and thanking him for his years of service.

CARRIED

2013-01-14-20
Motion to accept the amended Salary/Wage grid for the Town of Trochu 2013

WAGSTAFF moved to accept the amended Salary/ Wage Grid for the Town of Trochu 2013.

CARRIED

2013-01-14-21
Motion to accept the Organizational Chart for 2013

LUMLEY moved to accept the Organizational Chart for 2013.

CARRIED

2013-01-14-22
Motion that the CAO be authorized to attend the SLGM Conference and Course at Kananaskis.

REEDS moved that the CAO be authorized to attend the SLGM Conference and Course at Kananaskis.

CARRIED

2013-01-14-23
Motion to
accept the
amended
Personnel
Policy

HELMER moved to accept the amended Personnel Policy.

CARRIED

2013-01-14-24
Motion that
due to special
health
situations the
penalties on
account
#215000 be
forgiven
because he was
only one day
late in
payment

HELMER moved that due to special health situations the penalties on account #215000 be forgiven because he was only one day late in payment

CARRIED

15. ADJOURNMENT

2013-01-14-25
Motion to
adjourn

WAGSTAFF moved to adjourn at 9:20 pm

CARRIED



CAO Maureen Chalack



Mayor Barry Kletke