

# **TOWN OF TROCHU -MINUTES**

FOR THE COUNCIL MEETING

HELD

January 24, 2011

At 6:00 p.m.

Motion  
#/Notes

#

## **Regular Council Meeting Minutes January 24, 2011 6:00p.m.**

- 1. CALL TO ORDER:** Mayor Barry Kletke called the meeting to order at 6:10 pm. Deputy Mayor Bill Cunningham and Councillors Kevin Helmer, Valerie Warnock, Chris Reeds, Cheryl Lumley and Darcy Wagstaff were in attendance. CAO Maureen Malaka, Director of Operations Carl Peterson and recording secretary Robin Dueck were also in attendance. Debi Moon from the Three Hills Capital entered the meeting at 6:45 pm.

- 2. ACCEPTANCE OF THE AGENDA**

a) Additions to the Agenda

b) Agenda Acceptance – Motion to Accept the Agenda

REEDS moved to accept agenda.

**CARRIED**

- 3. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS – January 10, 2010**

LUMLEY moved to accept the January 10, 2011 minutes.

**CARRIED**

- 4. HOUSEKEEPING**

a)See attached listing

c) Additions to Housekeeping  
No additions to housekeeping.

d) Motion to accept the Housekeeping information and file for future reference.  
DEPUTY MAYOR CUNNINGHAM moved to accept housekeeping information and file for future reference.

**CARRIED**

- 5. PUBLIC HEARINGS ( if Required)**

No items for this agenda item.

- 6. DELEGATIONS:**

2011-01-24-01  
Motion to  
accept agenda.

2011-01-24-02  
Motion to  
accept the  
January 10,  
2011 Minutes.

2011-01-24-03  
Motion to  
accept  
housekeeping  
information  
and file for  
future  
reference.

**6:15 p.m. - Low Cost Housing - Ken Bonnelly**

Ken Bonnelly from Claresholm entered with wife, Valie, at 6:19 pm. Ken toured possible spots for low cost housing with Maureen in the afternoon and discussed his ideas for low cost housing at the council meeting. Mostly, Ken buys existing lots and rebuilds houses on them that he moves in from elsewhere. He showed pictures of most popular, cost efficient, homes they built.

Ken and Valie Bonnelly left at 6:36 pm.

**7. REPORTS**

**a) STAFF REPORTS**

**i) Director of Operations Report**

**a) Items Arising from the Report**

**b) Motion to File the Report for Future Reference**

HELMER moved to file the Director of Operations Report for Future Reference.

**CARRIED**

2011-01-24-04  
Motion to file  
the Director of  
Operations  
report for  
future  
reference.

Carl Peterson left meeting at 7:09 pm.

**ii) CAO Report**

**c) Items Arising from the Report**

DEPUTY MAYOR CUNNINGHAM moved that Maureen Malaka retain her position on the nurse practitioners committee.

**CARRIED**

2011-01-24-05  
Motion that  
Maureen  
Malaka retain  
her position  
on the nurse  
practitioners  
committee.

**d) Motion to File the Report for Future Reference**

WAGSTAFF moved to file CAO report for future reference.

**CARRIED**

2011-01-24-06  
Motion to file  
CAO report for  
future  
reference.

**B) COMMITTEE REPORTS ,CORRESPONDENCE LISTING, INFORMATION**

**See Listing Below**

WAGSTAFF moved to file committee reports, correspondence listing, and information for future reference.

2011-01-24-07  
Motion to file  
committee

reports,  
correspondence  
listing, and  
information for  
future  
reference.

CARRIED

### C) REPORTS OF COUNCIL MEMBERS

#### Councillor Helmer

Councillor Helmer attended the Neighbourhood Place meeting where they discussed the Neighbourhood Place mandate. Councillor Helmer commented that he feels the new Neighbourhood Place Coordinator, Mike O'Connor is doing a good job and has a lot accomplished already.

#### Councillor Lumley

- 1) Disaster Services Update from Training Session and where Trochu is - Probably setting up a meeting of Council for this purpose only and then having Bruce Mackenzie attend a meeting. Both Cheryl and Val attended this and will comment.

Councillor Lumley attended the disaster service training and felt it was very interesting, has spoken to Maureen Malaka about having the fire chief come to council to discuss plan and council's role in the disaster plan.

- 2) Signage – Town Office – Administration had asked Eldon Walls to design and quote three signs, Arena, Town Office and Cemetery in the Heritage Theme.

Councillor Lumley has been in discussion with Eldon Wahl about the Signage for the Town.

As Chairman of Neighborhood Place, Councillor Lumley is happy Mike O'Connor is on board and feels he will be asset.

#### Councillor Reeds

Councillor Reeds attended the Red Deer River Municipal user group meeting last week, cost will be over \$300,000 for a 3 year study and they are looking for partners to share in this cost.

Alberta Wilderness talked about head waters and effects on fish and water. Membership dues have been sent out.

Reported that Acme has rejoined Dr retention as per a discussion with Linden's Councillor Vanessa Van Der Meer.

#### Councillor Wagstaff

Councillor Wagstaff also attended the Neighbourhood Place meeting which was already touched on.

The FCSS meeting has been moved to next month.

#### Councillor Warnock

Councillor Warnock reported that the Volunteer appreciation week moved nationally to April 10 - 16 to accommodate good Friday. Possible dates for the volunteer appreciation event are April 10 or 13.



Councillor Warnock forwarded brief email from ACE to council that commended Trochu's video and hard work.

Nothing has come forward from the community that was interested in purchasing the curling condenser. Warnock suggested advertising the condenser on a curling website and Kijiji for 7500.00

**Deputy Mayor Cunningham**

Deputy Mayor Cunningham is busy with Centennial planning. Information on the winter carnival is needed for the Three Hills Capital. There will be a full line up of local celebrities, figure skaters, broom ball, and hockey.

Local businesses enthusiastic about the taste of Trochu event, very good ideas coming forth from community.

Brent Butt event went well; St.Mary's did a great job.

The Community Hall is getting some new stuff and asked the Town if we are interested in some round tables they no longer need.

**Mayor Barry Kletke**

Wild Rose Alliance thanked AUMA in a letter for letting them speak at convention.

Mayor Kletke read questions from a municipal survey AUMA would like comments on from councils. Council will discuss survey at council retreat this week and decide if they wish to share their ideas.

Attended Mayor's symposium in Edmonton. Keynotes from symposium were sustainability, stay away from long term plans as short term plans may take 7 years to implement, allow staff input, Mayor should participate in debate and run meetings efficiently. Other keynotes were:

Mayors need to lead not manage, have fun,

Media policy, build relationships with media

Chamber of commerce talked about how they lobby for fireman's coverage, another border crossing, and business owners that do not live in town should still have a vote.

Alberta Infrastructure toured the Trochu School and they feel optimistic about the future of the school. Trochu has fewer students leaving grade 12 then students starting Kindergarten which is positive.

2011-01-24-08  
Motion to  
accept Council  
Reports for  
future  
reference.

**a) Acceptance of Council Reports for future reference (only required for written reports)**

**REEDS moved to accept Council Reports for future reference.**

**CARRIED**

Bruce Campbell from the Ag Society entered meeting at 7:57 pm.

Bruce spoke about land previously requested from the town. The size of the land is not big enough for future plans of the Ag Society and he discussed the land that they would need to move forward with this.

Bruce left at 8:31 pm.

Council discussed this request in detail.

2011-01-24-09  
Motion to that  
the Town of  
Trochu agrees  
to sell in  
principle Lots 1  
and 2 , Block 1  
Plan 8310022  
and Lots 1 and  
a portion of Lot  
3 Block 3 Plan  
0614720 (   
exact  
measurements  
to be  
determined at  
a later date) for  
\$1.00 to the  
Trochu and  
District Ag  
Society and  
that the Trochu  
and District Ag  
Society shall be  
responsible for  
all costs  
associated with  
the sale  
including  
survey of the  
land,  
subdivision  
costs, legal fees  
and all utility  
and servicing  
costs required  
and that all  
construction  
shall be to the  
Town's and  
Alberta  
Standards and  
approved by  
the Municipal  
Planning  
Commission  
and that a  
letter be sent  
to the Ag  
Society  
outlining  
further  
conditions that  
the property  
must be  
upgraded,  
facilities built,  
a dissolution  
agreement  
prepared giving  
the property  
back to the  
Town in the  
event of  
dissolution and  
a transfer back

LUMLEY moved that the Town of Trochu agrees to sell in principle Lots 1 and 2 , Block 1 Plan 8310022 and Lots 1 and a portion of Lot 3 Block 3 Plan 0614720 ( exact measurements to be determined at a later date) for \$1.00 to the Trochu and District Ag Society and that the Trochu and District Ag Society shall be responsible for all costs associated with the sale including survey of the land, subdivision costs, legal fees and all utility and servicing costs required and that all construction shall be to the Town's and Alberta Standards and approved by the Municipal Planning Commission and that a letter be sent to the Ag Society outlining further conditions that the property must be upgraded, facilities built, a dissolution agreement prepared giving the property back to the Town in the event of dissolution and a transfer back agreement that if the property is not utilized then after a period of three years it will transfer back to the Town with no costs associated to the Town.

CARRIED

agreement that  
if the property  
is not utilized  
then after a  
period of three  
years it will  
transfer back  
to the Town  
with no costs  
associated to  
the Town.

**8. FINANCIAL MATTERS**

No items for this agenda item.

**a) Utility Account Write Off – Acct. # 184.002 - \$49.96**

HELMER moved to write off amount owing of \$49.96 on account 184.002 because account holder has moved and cannot be found.

**CARRIED**

2011-01-24-10  
Motion to  
write off  
amount owing  
of \$49.96 on  
account  
184.002  
because  
account holder  
has moved and  
cannot be  
found.

**b) Signing of Bank Agreements for 2011 – emailed Jan.21, 2011**

WAGSTAFF moved to sign Bank Agreements for 2011.

**CARRIED**

2011-01-24-11  
Motion to sign  
bank  
agreements for  
2011.

**c) Drumheller and District Solid Waste Management Association Requisition - \$37,887.00 down from \$37,918.00**

REEDS moved to pay Drumheller and District Solid Waste Management Requisition of \$37,887.00.

**CARRIED**

2011-01-24-12  
Motion to pay  
Drumheller and  
District Solid  
Waste  
Management  
Requisition of  
\$37,887.00

**9. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS**

**a) Garbage Issues**

**Setting Fees for Sunterra**

Council decided Maureen Malaka, Carl Peterson, and Robin Dueck will discuss appropriate rate for garbage pickup twice a week with Transfer Site Supervisor Rick Hill.

**Apartment Buildings – does not want Garbage Pickup**

Council discussed concerns of owner at 202 Arena Ave. Owner may bring in his own bin but garbage fee is mandatory to residents for use of transfer site.

**10. BYLAWS, POLICIES AND AGREEMENTS**



2011-01-24-13  
Motion that  
By-law #2011-  
01 Being the  
Borrowing  
Bylaw of the  
Town of Trochu  
Receive First  
Reading.

- a) 2010 By-laws for Review -  
b) Borrowing By-law # 2011 -01 to set up Annual Line of Credit - \$250,000.00  
HELMER moved that By-law #2011-01 Being the Borrowing Bylaw of the Town of Trochu  
Receive First Reading.

CARRIED

2011-01-24-14  
Motion that  
By-law 2011-01  
receive second  
reading.

WAGSTAFF moved that the By-law 2011-01 receive second reading.

CARRIED

2011-01-24-15  
Motion that  
By-law 2011-01  
be brought  
forward for  
third and final  
reading at this  
time.

WARNOCK moved that By-law 2011-01 be brought forward for third and final Reading at  
this time.

CARRIED

2011-01-24-16  
Motion that  
By-law 2011-01  
receive final  
reading.

REEDS moved that By-law 2011-01 receive final reading.

CARRIED

2011-01-24-17  
Motion to  
accept  
Recognition  
Policy #2011-  
01-24-01.

- c) Recognition Policy- # 2011-01-24-01 – Amended Policy will Follow and we will  
discuss Volunteer Appreciation event at this time  
WARNOCK moved to accept Recognition Policy #2011-01-24-01.

CARRIED

2011-01-24-18  
Motion to  
accept Snow  
Removal Policy  
#2011-01-24-  
02.

- d) Snow Removal Policy - # 2011-01-24-02  
CUNNINGHAM moved to accept Snow Removal Policy #2011-01-24-02.

CARRIED

# 11. NEW BUSINESS

a)

# 12. SPECIAL PROJECTS

2011-01-24-19  
Motion to go in  
camera.

- a) PROJECTS AND ITEMS FROM STRATEGIC PLANNING SESSION –  
Brief outline for Thurs. and Friday.  
WAGSTAFF moved to go in camera at 8:53 pm.

CARRIED

Robin Dueck and Debi Moon left the meeting at 8:53 pm. and CAO Maureen Malaka completed recording the minutes of this meeting.

**13. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA**

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

2011-01-24-20  
Motion to  
come out of in  
camera.

WAGSTAFF moved the meeting come out of Camera at 9:05 p.m.

CARRIED

The Following Items were discussed:

a) Dr. Recruitment Shortfall

b) Staff Salaries Budget 2011

The departmental salary budget was discussed and reviewed with an overall increase of 3% to each department. This is the first year that individual salaries were not reviewed nor discussed as advised by Alberta Municipal Affairs in accordance with the MGA and legal Counsel.

2011-01-24-21  
Motion to  
approve the  
overall  
departmental  
salary budget  
for 2011.

REEDS moved to approve the overall departmental salary budget for 2011.

CARRIED

c) Staff/ Employee

d) Kneehill County Recreation Funding 2011

**14. ADJOURNMENT**

2011-01-24-22  
Motion to  
adjourn the  
meeting.

REEDS moved to adjourn the meeting at 9:10 pm.

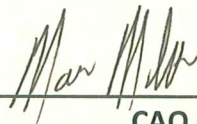
CARRIED

**Listing of Correspondence and Committee Reports**

<u>File #</u>	<u>Organization</u>	<u>Information</u>
1-23-200	Trochu and District Fire Dept.	- Calls for 2010
2-53-200	PCN	- Newsletter
		-



MAYOR BARRY KLETKE



CAO MAUREEN MALAKA



