

<p>TOWN OF TROCHU -MINUTES FOR THE COUNCIL MEETING HELD February 11, 2013</p>

Motion #
#/Notes

Regular Council Meeting Minutes
February 11, 2013
9:00 a.m.

1. CALL TO ORDER: Mayor Barry Kletke called the meeting to order at 9:06 am. Deputy Mayor Bill Cunningham, Councillors Valerie Warnock, Cheryl Lumley, Chris Reeds and Kevin Helmer were in attendance. CAO Maureen Malaka and Municipal Intern Anna Robinson were also in attendance.

Anna Robinson was the recording secretary for this meeting.

Anna Robinson exited the meeting at 9:10 am.

Anna Robinson and Director of Operation Carl Peterson entered the meeting at 10:00 am.

Anna Robinson and Carl Peterson exited the meeting at 11:00 am.

Anna Robinson entered the meeting at 1:00 pm.

2. ACCEPTANCE OF THE AGENDA
 a) Additions to the Agenda
 Discuss recycling bins – 8. c
 b) Agenda Acceptance – Motion to Accept the Agenda
 Additional as presented

2013-02-11-01
 Motion to accept the agenda

WAGSTAFF moved to accept the agenda with additions

CARRIED

2013-02-11-02
 Motion to accept the January 28, 2013 minutes with amendments

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS –January 28, 2013.

WARNOCK moved to adopt the January 28, 2013 minutes with amendments.

CARRIED

4. HOUSEKEEPING
 “ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”

Motion to accept the Housekeeping information and file for future reference

2013-02-11-03
 Motion to accept the Housekeeping

CUNNINGHAM moved to accept the Housekeeping and file for future reference

CARRIED

5. In Camera Session 9:00 a.m. to 12:00 (noon)
 This will be an in and out session as well, sometimes Anna will be in as minute taker , sometimes we will have Carl in and sometimes neither

- a) Director of Corporate Services (9:00 to 10:00 a.m.) (Anna Out)

- i) The Resignation of Finance Director and the New Position
 - ii) Insurance
 - iii) Forecasting of Time
 - iv) Brief Discussion without Councillor Helmer
 - v) Municipal Extension of Time for Financial Statement
- b) Capital Public Works Committee Findings (10:00 a.m. – Anna Carl and Committee)
 - i) Annual Capital Purchase Budget
 - ii) Insurance Items / Review of Insurance
 - iii) Setting a Capital Purchase Budget Priority/ Budgets
- c) Kneehill Summit Steering Committee
 - i) Grant writer
 - ii) Unsightly Premises/ Items from Legal Seminar
 - iii) Mayor and Reeve's Meeting
- d) Explanation of Enforcement of Local By-laws-Discussion of bullying bylaw
- e) AUMA Hotels/ AUMA Convention
- f) Arboretum Employee
- g) C AO Hiring
- h) Council Meeting March 11, 2013
- i) Strategic Plan
- The General Plan

Lunch – served by Sweetgrass Café

6. DELEGATIONS: Jean Madill of Olds College – Communication Strategy 1:00 p.m.

Jean Madill, Executive Director of Campus Alberta Central, and Cheryl Hollidge of Kneehill Adult Learning Society (KALS), made a presentation to Council about Central Alberta Campus, a program offering post-secondary and adult learning programs in our region.

Deputy Mayor Cunningham suggested we put a link to Central Alberta Campus on the Town website to inform residents of programs offered through Central Alberta Campus.

7. BYLAWS, POLICIES AND AGREEMENTS

8. NEW BUSINESS

- a) **ESL Classes and sponsorship – See email Feb. 8, 2012**
Cheryl Hollidge of KALS presented to Council on a request from local Filipino families to have ESL conversation classes in Trochu. Currently there are 21 individuals registered for classes. Cheryl requested support from Council to find meeting space for these classes. Council suggested Cheryl contact the Hall Board and the United Church about rental space.
- b) **No Reach Community Challenge this year at Tro Val**
- c) **Recycle Bins - Councillor Warnock spoke with Paul, the owner of the**

Trochu Bottle Depot, and he has offered to purchase community recycling bins with his Recycle Alberta credits. Council discussed the matter and expressed an interest in community recycling bins. Councillor Warnock will speak with Paul and let him know that the Town is interested.

9. REPORTS

Staff Reports

- i) CAO Report
- ii) Director of Operations
- iii) Other Staff Reports

Committee Reports

10. FINANCIAL

- a) 2013 Budget-If school requisition increases then taxes will increase to reflect the school requisition. Tax payers must be informed about the increase.
- b) Phasing Out the Penny-The Town has begun phasing out the penny.

CORRESPONDENCE

OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

PENDING PROJECTS - Projects which have been considered and will be brought forward at a later date.

11. REPORTS OF COUNCIL MEMBERS

Councillor Helmer

A community member expressed interested in developing and maintaining an outdoor ice rink by Kay's Garden. Council discussed and will advise the community member to present at an upcoming Council meeting.

Councillor Lumley

Attended a Community Futures meeting.

Received a letter that we were unsuccessful in our proposal to host the Alberta Visitor's Information Centre Conference.

Councillor Reeds

Nothing to report.

Councillor Wagstaff

Nothing to report.

12. Councillor Warnock

- 1) Press Release -Alberta Recreations and Parks Assn is hosting the Lieutenant Governor's for Active Communities Award. In 2013, we are looking for nominations from across the province. Attached is the press release with a further description of the Award and the 6 categories that are open. The link for the website will take you to the criteria, categories and nomination form. Look around your community and nominate a group or someone in that gets your community more active. Nominating yourself or group is acceptable. The bursaries that are available can support a group in your community further their projects for Active Living.

Most of you have seen this information / Motion required to apply for the Community Spirit Portion – Jamie can do the application

Trochu will be a pilot community for the Central Alberta Economic Partnership (CAEP) welcoming communities initiative.

Red Deer College is offering an ESL certification course for educational assistants.

Attended a SAEWA meeting.

The next SAEWA meeting is March 28th. If Drumheller is unable to host the meeting then Trochu will offer to host.

Attending the Canadian Badlands Conference March 27 – 28 in Medicine Hat.

March 30th is Doctor's Appreciation Day and Doctors R&R will be giving gifts to local doctors. A message will be drafted to thank doctors and posted on municipal websites.

Attended Kneehill Regional Steering Committee Meeting February 5th.
Deputy Mayor Cunningham

Attended a meeting with the executive of Boomtown Trail.

Boomtown Trail meeting planned for March 22nd with Doug Griffiths in Camrose.

Helped organize Taste of Trochu.

Alberta Works is holding a job fair in Red Deer in the spring. Local businesses such as machine dealers and Sunterra may be interested in attending.

The Trochu Museum received a grant from Western Financial in the amount of \$5000 for the Museum expansion project.

Mayor Barry Kletke
Attended the Alberta Summit.

Attended the CAEP annual strategic retreat and discussed current priorities including the land mapping of commercial properties to create an online database, brownfield reports (includes reclamation of all buildings with hazardous material), statistic reports for communities (population, income), and maintaining toolkit sessions.
Acceptance of Council Reports and filing for future reference (only required for written reports)

12 a)

COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

- **Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed.**
- **This part of the meeting will be held if necessary either just prior to the**
- **Regular Meeting or just after.**

Motion to go in camera CARRIED

2013-02-11-05
Motion to come out of in camera CARRIED

WAGSTAFF moved to come out of in camera at 1:04 pm.

2013-02-11-06
Motion to have Jamie Collins submit an application for the Active Communities Award. CARRIED

CUNNINGHAM moved to have Jamie Collins submit an application for the Active Communities Award.

2013-02-11-07
Motion to establish an Ad Hoc committee of Mayor Kletke, Deputy Mayor Cuningham and Councillor Lumley to hire a CAO. CARRIED

REEDS moved to establish an Ad Hoc committee of Mayor Kletke, Deputy Mayor Cuningham and Councillor Lumley to hire a CAO.

2013-02-11-08
Motion to obtain a ministerial extension of time to July 31, 2013 for the financial statement CARRIED

LUMLEY moved to obtain a ministerial extension of time to July 31, 2013 for the financial statement

13. ADJOURNMENT

2013-02-11-09
Motion to adjourn CARRIED

WAGSTAFF moved to adjourn at 2:41 pm.



CAO Maureen Chalack



Mayor Barry Kletke