

<p><b>TOWN OF TROCHU -MINUTES</b>          FOR THE COUNCIL MEETING          HELD          Feb.28, 2011          At 6:00 p.m.</p>
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**Motion #/Notes**

**#**

**Regular Council Meeting Minutes  
 Feb. 28, 2011  
 6:00p.m.**

- 1. CALL TO ORDER: Deputy Mayor Cunningham called the meeting to order at 6:01 pm. Councillors Kevin Helmer, Valerie Warnock, Chris Reeds, Cheryl Lumley and Darcy Wagstaff were in attendance. CAO Maureen Malaka and recording secretary Robin Dueck were also in attendance. Regrets Mayor Barry Kletke.
- 2. ACCEPTANCE OF THE AGENDA
  - a) Additions to the Agenda

2011-02-28-01  
 Motion to accept the agenda.  
 2011-02-28-02  
 Motion to adopt the February 14, 2011.

b) Agenda Acceptance – Motion to Accept the Agenda  
 LUMLEY moved to accept the agenda.

**CARRIED**

- 3. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS – February 14, 2010  
 REEDS moved to adopt the February 14, 2011 Minutes.

**CARRIED**

- 4. HOUSEKEEPING

- a) See attached listing

- c) Additions to Housekeeping  
No additions

2011-02-28-03  
 Motion to accept summer council dates of July 11, 2011, August 8, 2011, and August 22, 2011

HELMER moved to accept summer council dates of July 11, 2011, August 8, 2011, and August 22, 2011

**CARRIED**

2011-02-28-04  
 Motion to send Maureen Malaka to the vitalize 2011 conference on June 14<sup>th</sup> and 15<sup>th</sup>.

WAGSTAFF moved to send Maureen Malaka to the vitalize 2011 conference on June 14 and 15<sup>th</sup>

**CARRIED**

d) Motion to accept the Housekeeping information and file for future reference.  
WARNOCK moved to accept the Housekeeping information and file for future reference.

CARRIED

2011-02-28-05  
Motion to  
accept the  
Housekeeping  
information  
and file for  
future  
reference.

5. PUBLIC HEARINGS ( if Required)

6. DELEGATIONS: Steve Shannon – Delburne Radio

Steve Shannon and 2 others representing a possible radio station in Delburne entered at 6:19pm.

Discussed the Delburne radio station that is may be coming and how the station will serve Trochu and community. Shannon discussed his background and passion for small town radio. Asking for blessing from council and Trochu. Station could go live as soon as April 2011.

The three representatives from the radio station left the meeting at 6:42 pm.

7. REPORTS

A) STAFF REPORTS

i) CAO Report

a) Items Arising from the Report

WAGSTAFF moved to send a thank you letter to Kneehill County for providing water/wastewater operator during Carl's absence.

CARRIED

2011-02-28-06  
Motion to  
send a thank  
you letter to  
Kneehill  
County for  
providing a  
water/wastew  
ater operator  
during Carl's  
absence.

HELMER moved to discuss request to attend FCM in camera this evening.

CARRIED

2011-02-28-07  
Motion to  
discuss  
request to  
attend FCM in  
camera this  
evening.

WARNOCK moved to that payment to council and staff may come after conference or course is attended and is only for meals not provided by function. Policy 2010-25-10-01 will reflect this.

2011-02-28-08  
Motion that  
payment to  
council and

staff may  
come after  
conference or  
course is  
attended and  
is only for  
meals not  
provided by  
function.  
Policy 2010-  
25-10-01 will  
reflect this.

**CARRIED**

2011-02-28-09  
Motion to  
change Policy  
2011-25-10-01  
to reflect that  
costs occurred  
by personal  
use of taxi  
cabs by council  
or staff during  
a conference  
or course is  
not paid by  
the Town of  
Trochu.

**LUMLEY moved to change Policy 2011-25-10-01 to reflect that costs occurred by personal use of taxi cabs by council or staff during a conference or course is not paid by the Town of Trochu.**

**CARRIED**

**Director of Operations, Carl Peterson entered the meeting at 7:42 pm.**

**Carl Peterson discussed Sewer Invert project and the cost estimates provided by MPE (engineers)**

2011-02-28-10  
Motion to  
move forward  
with the  
applying for a  
grant for  
option C,  
replace the  
current invert  
with larger  
piping;  
intermediate  
flushing  
access; install  
a "Muffin  
Monster" and  
allow for a  
force pump  
estimated  
at\$906,000, of  
the sewer  
invert options

**HELMER moved to move forward with the applying for a grant for option C, replace the current invert with larger piping; intermediate flushing access; install a "Muffin Monster" and allow for a force pump estimated at\$906,000, of the sewer invert options**

**CARRIED**

**Carl Peterson left the meeting at 8:03 pm.**

2011-02-28-11  
Motion to file

**b)Motion to File the Report for Future Reference  
WAGSTAFF moved to file CAO's report for future reference.**

CAO's report  
for future  
reference.

CARRIED

**B) COMMITTEE REPORTS ,CORRESPONDENCE LISTING, INFORMATION**

**See Listing Below**

None for this agenda.

2011-02-28-12  
Motion to file  
Grant Writer's  
report.

REEDS moved to file Grant Writer's report

CARRIED

**C) REPORTS OF COUNCIL MEMBERS**

**Councillor Helmer**

Attended community action meeting with CAO.

Met with alternate engineers to get opinion on the possible mobile home subdivision, felt that MPE's quote was on par with what they were saying.

**Councillor Lumley**

Attended assessment review training in Leduc, found subject interesting and would like to continue to the next course.

Met with Eldon Walls about signage for the Town Office, Arena, and Cemetery. Community Futures on 3<sup>rd</sup> of March.

Spoke with Director of Operations about the float for centennial. Trailer snow covered, will take a look at it when accessible.

**Councillor Reeds**

Counillor Reeds also attended the engineers meeting; felt that meeting went well and nice to get new ideas.

**Councillor Wagstaff**

Attended FCSS meeting, the community volunteer tax program needs volunteer in Trochu. The need for a before and after school program in Trochu was also discussed.

Councillor Wagstaff reported that the Seniors Outreach Director, Marion Shadlock, has stepped down.

**Councillor Warnock**

Will attend Regional Steering meeting tomorrow night.

Defibrillator presentation at the Seniors Drop In Centre held earlier today went well, Randi Hogg was snowed in and unable to attend but Lawrence Hogg was there to field questions. There was interest in additional training which will be instructed by Randi Hogg.

Al Campbell will be setting up full day cultural workshop on April 9, this is an informative session for those working and assisting with International Medical Graduates.

ACE will meet tomorrow and will discuss future of community garden.

There will be a photo shoot on April 3 with the Trochu Bottle Depot in honor of their fundraiser.

Volunteer Appreciation event slated to happen on Sunday, April 10<sup>th</sup>, Neighbourhood Place is not involved.

Looked at prices for C Can Storage Containers.

**Deputy Mayor Cunningham**

Deputy Mayor Cunningham attended a SRO meeting and a Kneehill Housing meeting. Kneehill Housing will be advertising for a new CAO.

Reported that Centennial Committee has 2 marching bands for July 1<sup>st</sup> Parade, next meeting Wednesday night.

Contacted Dow Agro Science, they are proposing to have tail gate event in Trochu, which would include CFL celebrities and an evening showing of a CFL game probably in the community centre.

**Mayor Barry Kletke**

Not present

**a) Acceptance of Council Reports for future reference (only required for written reports)**

LUMLEY moved to accept the council reports.

CARRIED

2010-02-28-13  
Motion to accept the council reports.

**8. FINANCIAL MATTERS**

**a) 2010 Financial Statement Draft**

CAO explained the 2010 financial statement draft in detail. Accepting the drafts does not mean that these cannot be changed or amended accordingly by the Auditor but this is a new requirement under PSAB (Public Sector Accounting Board).

WAGSTAFF moved to accept the draft of the 2010 financial statement.

CARRIED

2011-02-28-14  
Motion to accept the draft of the 2010 financial statement.

**b) Trochu Arboretum Society – House Repair**

i)The boiler is in very bad condition at the Arb. House and it will cost \$1314.43 to patch it back up. One leaky radiator was fixed at a cost of about \$300.00 and another one needs to be fixed at a cost of \$439.00. If we take the boiler from Pontmain School and install it in the house it will cost \$2486.50 but should do the trick for some time to come. The matter has gone before the Arboretum Board and they have agreed to pay ½ the expenses up to \$1500.00. The CAO estimates the cost of the repairs with the changed boiler and radiator to be \$3000.00 so the expenditure on the Town’s part will be \$1500.00.

HELMER moved to go ahead with replacement of the boiler at the arboretum house with the boiler from Pontmain School.

CARRIED

2011-02-28-15  
Motion to go ahead with replacement of the boiler at the arboretum

house with the boiler from Pontmain School.

2011-02-28-16  
Motion to write letter to ask arboretum board to contribute to the cost of the sewer installation at the arboretum.

ii) We have a quote for the sewer installation in the amount of \$19750.00. REEDS moved to write letter to ask arboretum board to contribute to the cost of the sewer installation at the arboretum.

CARRIED

2011-02-28-17  
Motion to advertise the grass cutting contract for the cemetery for a 3 year contract.

c) Grass Cutting Contract  
HELMER moved to advertise the grass cutting contract for the cemetery for a 3 year contract.

CARRIED

2011-02-28-18  
Motion to accept Trochu Neighborhood Place Bank Rec and School Resource Officer Bank Rec for January 2010.

d) Trochu Neighbourhood Place Bank Rec for Jan.2011  
e) School Resource Officer Bank Rec. for Jan. 2011  
LUMLEY moved to accept Trochu Neighborhood Place Bank Rec and School Resource Officer Bank Rec for January 2010.

CARRIED

f) Upgrade of Insurance for Councillors  
More information will be circulated.

9. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) Grantwriter Report – Circulated in hard copy.  
Discussed earlier

10. BYLAWS, POLICIES AND AGREEMENTS

a) Unwritten Policy – That those who attend conventions, courses etc. and are required to stay overnight will be billeted in a hotel in standard accommodation. That if they take their spouse or a friend the spouse or friend is welcome to stay in the room providing there is no additional charge to the Town but if the hotel room is upgraded then the cost will be billed to the employee, or Councillor attending the course or convention.

Item discussed and proper procedures are being followed by staff and council.

**11. NEW BUSINESS**

**No Items for this agenda item.**

**12. SPECIAL PROJECTS**

**a) PROJECTS AND ITEMS FROM STRATEGIC PLANNING SESSION –**

- 1) Priority #1 – Centennial Updates  
Discussed in Deputy Mayor Cunningham’s Council Report.
- 2) Priority #2 – Sewer Invert Updates
  - Decision as to whether or not it is a lift station or an invert both with grinder pumps ( waiting for input from Carl)
  - Grant Application/ Discussion with Alberta Transportation
  - Letters of Support from Alberta Environment
  - Engineers would like go ahead to have this shelf ready.
  - ( we hope to have the information on options for this meeting)  
Discussed in CAO’s report.

**13. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA**

**Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1**

2011-02-28-19  
Motion to go in camera at 9:40 pm.

WAGSTAFF moved to go in camera at 9:40 pm.

CARRIED

2011-02-28-20  
Motion to come out of in camera at 9:53 pm

WAGSATFF moved to come out of in camera at 9:53 pm

CARRIED

2011-02-28-21  
Motion that Councillor Reeds will attend the 2011 FCM conference

HELMER moved that Councillor Reeds will attend the 2011 FCM conference.

CARRIED

2011-02-28-22  
Motion that the Town of Trochu fund a town and council team for the Reach for the Top event.

WAGSTAFF moved that the Town of Trochu fund a town and council team for the Reach for the Top event.

CARRIED

2011-02-28-23  
Motion to  
adjourn.

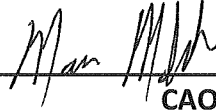
14.     ADJOURNMENT  
WAGSTAFF moved to adjourn at 9:55 pm

**CARRIED**



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**MAYOR BARRY KLETKE**



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**CAO MAUREEN MALAKA**