

**TOWN OF TROCHU -MINUTES**

FOR THE COUNCIL MEETING  
HELD  
December 16, 2013  
At 6:00 p.m. at the Town Office

Motion #/Notes	#	
	<u>1.</u>	<p><b><u>CALL TO ORDER:</u></b> Mayor Barry Kletke called the regular meeting to order at 6:03 pm. Deputy Mayor Val Warnock, Councillors Bill Cunningham, Cheryl Lumley, Mark Garneau, Ed Stephan, Chris Reeds, CAO Maureen Chalack Director of Operations Carl Peterson, and recording secretary Robin Dueck were in attendance. Debi Moon entered at 6:22 pm</p>
2013-12-16-01 Motion to accept agenda with additions	<u>2.</u>	<p><b><u>ACCEPTANCE OF THE AGENDA</u></b> a) Additions to the Agenda In camera items b) Agenda Acceptance – Motion to Accept the Agenda CUNNINGHAM moved to accept agenda with additions</p> <p style="text-align: right;"><b>CARRIED</b></p>
2013-12-16-02 Motion to adopt the November 25, 2013 Minutes	<u>3.</u>	<p><b><u>ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS – Regular Meeting November 25,2013</u></b> LUMLEY moved to adopt the November 25,2013 Minutes</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<u>4.</u>	<p><b><u>HOUSEKEEPING</u></b> “ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions” <b>1) Provincial Come Together Alberta Conference in Calgary February 6 &amp; 7 - It's FREE!! (circulated December 12, 2013)</b></p> <p><b><u>Motion to accept the Housekeeping information and file for future reference</u></b> No housekeeping for this agenda</p>
	<u>5.</u>	<p><b><u>PUBLIC HEARINGS:</u></b> None scheduled for this meeting.</p>
	<u>6.</u>	<p><b><u>DELEGATIONS:</u></b> No delegations</p>
	<u>7.</u>	<p><b><u>REPORTS</u></b> <b><u>a)Staff Reports</u></b></p>
2013-12-16-03 Motion to enter into agreement		<p>I. <b><u>CAO Report - Information and Tasks</u></b> No written report, in camera items II. <b><u>Director of Operations – Final Report for December 2013 - emailed on Dec.12, 2013</u></b></p> <p>Warnock moved to enter into agreement with K&amp;K metals for the metal from the transfer site REEDS moved to file Director of Operations report</p> <p style="text-align: right;"><b>CARRIED</b></p>

<p>with K &amp; K motors for the metal from the transfer site</p> <p>2013-12-16-04 Motion to file Grant writer report</p>		<p style="text-align: right;"><b>CARRIED</b></p> <p><b>III. <u>Other Staff Reports</u></b>  <b>i) <u>Grant writer Report – For November and Time Sheet Breakdown</u></b>  <b>LUMLEY moved to file Grant Writer report</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
		<p><b>b) <u>Committee Reports</u></b>  None for this agenda item  <b>ii) <u>Items for Committee Action</u></b></p>
		<p><b>c) <u>Council Reports</u></b></p>
		<p><b>i. <u>Councillor Cunningham</u></b>  Attended Golden Hills Lodge attended Christmas diner  Boom Town trail meeting on Wednesday, discussed upcoming event  Discussed Icon Passport</p>
		<p><b>ii. <u>Councillor Garneau</u></b>  Attended Red Deer River Municipal group and reported on meeting and spoke of bill 31</p>
		<p><b>iii. <u>Councillor Lumley</u></b>  Attended community futures meeting and reported in detail  FCSS meeting on Thursday in Three Hills</p>
		<p><b>iv. <u>Councillor Reeds</u></b>  Nothing to report</p>
		<p><b>v. <u>Councillor Stephan</u></b>  Passed on thank-you from Lions club for snow removal</p>
		<p><b>vi. <u>Deputy Mayor Warnock</u></b>  <b><u>SAEWA information was sent by email on Dec 12, 2013 – Congratulations to Val on her appointment as Director</u></b></p> <p>Attended CAEP AGM and reported  Spoke of Chamber and business License  Nov 29 SAEWA AGM and discussed information sent by email.  Interested in going to Economic Development course on Jan 24<sup>th</sup></p>
		<p><b>vii. <u>Mayor Barry Kletke</u></b>  Presented awards at CAEP ceremony and was appointed to board  Attended Central Alberta mayors and reeves supper last Thursday and reported on discussions</p>
<p>2013-12-16-05 Motion to support Alberta Icon Passport</p>		<p><b>viii. <u>Motions from Items in Councillor Reports</u></b>  <b>CUNNINGHAM moved to support Alberta Icon Passport</b></p> <p style="text-align: right;"><b>DEFEATED</b></p>
<p>2013-12-16-06</p>		<p><b>ix. <u>Acceptance of Council Reports and filing for future reference (only required for written reports)</u></b>  <b>REEDS moved to file councillor reports</b></p>

Motion to file councillor reports			CARRIED
		x. <u>Councillor's Handbooks – Updates</u> No updates	
2013-12-16-07 Motion to file correspondence		c) <u>Correspondence Listing</u> i) <u>AUMA Digest Information</u> – Circulated December 12, 2013 * Note meeting between AUMA President Helen Rice and New Minister of Municipal Affairs Ken Hughes also rebates for those who took pre-conference courses ii) <u>PCN Newsletter</u> – circulated on Dec 12, 2013 iii) <u>Alberta International and Intergovernmental Affairs- Procurement Obligations of Domestic and International Trade Agreements</u> – circulated December 12, 2013 iv) <u>Bill 28, the Enabling Regional Growth Boards Act – Notice of Passage</u>  WARNOCK moved to file correspondence	CARRIED
	<u>8.</u>	<u>FINANCE</u>	
		a) <u>Budget 2014</u> i) 2014 Community Icons Project – Item needs clarification from Councillor Cunningham  Already discussed ii) 2014 Benefits Schedule – circulated December 12, 2013 For information iii) Muniware Contract for 2014 – circulated December 12, 2013 For information	
2013-12-16-08 Motion to sign ATB Banking Agreement		b) <u>ATB Banking Agreement</u> – emailed December 12, 2013 STEPHAN moved to sign ATB Banking Agreement	CARRIED
2013-12-16-09 Motion to file November Bank Reconciliation		c) <u>November Bank Reconciliation Report</u> – circulated Dec.12, 2013 GARNEAU moved to file November Bank Reconciliation	CARRIED
	<u>9</u>	<u>OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS</u> Nothing for this agenda item	
		a)	
2013-12-16-10 Motion that By-law 2013-05 receive first reading  2013-12-16-11 Motion to	<u>10.</u>	<u>BYLAWS, POLICIES AND AGREEMENTS</u> a) <u>By-law # 2013-05</u> REEDS moved that By-law 2013-05 receive first reading  GARNEAU moved that By-law 2013-05 receive second reading	CARRIED

move By-law 2013-05 receive second reading			CARRIED
2013-12-16-12 Motion that By-law 2013-08 be brought forward for third and final reading		STEPHAN moved that By-law 2013-05 be brought forward for third and final reading	CARRIED UNANIMOUSLY
2013-12-16-13 Motion that By-law 2013-05 receive third and final reading		CUNNINGHAM moved that By-law 2013-05 receive third and final reading	CARRIED
	<u>11.</u>	<b><u>NEW BUSINESS</u></b> Nothing for this agenda item	
	<u>12</u>	<b><u>SPECIAL PROJECTS</u></b> Nothing for this agenda item	
		Debi Moon, Carl Peterson, Robin Dueck left at 7:05 pm	
2013-12-16-14 Motion to go in camera	<u>14.</u>	<b><u>CONFIDENTIAL MATTERS TO BE HELD IN CAMERA</u></b> <b><u>Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1</u></b> <b><u>Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.</u></b>	
		REEDS moved to go in camera at 7:05 pm	CARRIED
		Items discussed :  a) Dr. Recruitment and Retention b) Transition to New CAO – Jan.2, 2013 c) Councillor's T4's d) Employee Report	
2013-12-16-15 Motion to come out of in camera		REEDS moved to come out of in camera at 8:45 pm	CARRIED
2013-12-16-16 Motion to adjourn at 8:45 pm	<u>15.</u>	<b><u>ADJOURNMENT</u></b> WARNOCK moved to adjourn at 8:45 pm	CARRIED

  
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CAO Maureen Chalack

  
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Mayor Barry Kletke