

# TOWN OF TROCHU -MINUTES

FOR THE COUNCIL MEETING

HELD

December 12, 2011

At 6:00 p.m.

Motion #/Notes	#		
		<b>Regular Council Meeting Minutes December 12, 2011</b>	
	<u>1.</u>	<b><u>CALL TO ORDER:</u></b> Mayor Barry Kletke called the meeting to order at 6:03 pm. Deputy Mayor Bill Cunningham, Councillors Darcy Wagstaff, Valerie Warnock, Cheryl Lumley, Kevin Helmer and Chris Reeds were in attendance. CAO Maureen Malaka, Director of Operations Carl Peterson and Recording Secretary Robin Dueck were also in attendance.	
	<u>2.</u>	<b><u>ACCEPTANCE OF THE AGENDA</u></b> a) Additions to the Agenda Items from strategic planning – added to new business and financial b) Agenda Acceptance – Motion to Accept the Agenda LUMLEY moved to accept the agenda with additions	<b>CARRIED</b>
2011-12-12-01 Motion to accept agenda with additions			
	<u>3.</u>	<b><u>ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS –November 21, 2011 Regular Meeting</u></b> DEPUTY MAYOR CUNNINGHAM moved to adopt the November 21, 2011 Minutes	<b>CARRIED</b>
2011-12-12-02 Motion to adopt the November 21, 2011 Minutes			
	<u>4.</u>	<b><u>HOUSEKEEPING</u></b> “ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”  <b><u>Motion to accept the Housekeeping information and file for future reference.</u></b> DEPUTY MAYOR CUNNINGHAM moved that Mayor Kletke attend the EDA conference in Kananaskis and the Town of Trochu pays the expenses other then the conference fee which is paid for	<b>CARRIED</b>
2011-12-12-03 Motion that Mayor Kletke attend the EDA conference in Kananaskis and the Town of Trochu pays the expenses other then the conference fee which is paid for			
2011-12-12-04 Motion to accept housekeeping and file for future reference		REEDS moved to accept housekeeping and file for future reference	<b>CARRIED</b>

5. PUBLIC HEARINGS:

(none for this meeting)

6. DELEGATIONS:

None for this agenda

7. BYLAWS, POLICIES AND AGREEMENTS

- a) Amendment to Recognition Policy for a long Term Resident who has moved away for care.

Council discussed policy

8. NEW BUSINESS

- a) Request by the Village of Elnora to become a member of the Kneehill Regional Assessment Review Board.

REEDS moved that the Village of Elnora become a member of the Kneehill Regional Assessment Review Board.

CARRIED

2011-12-12-05  
Motion moved  
that the Village of  
Elnora become a  
member of the  
Kneehill Regional  
Assessment  
Review Board.

- b) Approval of Brochure Design

WAGSTAFF moved to approve the brochure design

CARRIED

2011-12-12-06  
Motion to approve  
the brochure  
design

- c) Get prices on new sign for east entrance of town

HELMER moved to get prices on a new sign for the east entrance to town

CARRIED

2011-12-12-07  
Motion to get  
prices on a new  
sign for the east  
entrance to town

- d) Approval of the 2012 Strategic Planning Items List

WARNOCK moved to approve the strategic planning items

CARRIED

2011-12-12-08  
Motion to approve  
the strategic  
planning items

9. REPORTS

- a) Staff Reports

- i) Director of Operations

REEDS moved to approve the Director of Operations report

CARRIED

2011-12-12-09  
Motion to approve  
the Director of  
Operations report

- ii) Other Staff Reports

No other staff reports

- b) Committee Reports

None for this agenda

10.FINANCIAL

2011-12-12-10  
Motion to accept  
the amended  
application for MSI  
Operational Funds

## a) Amended Application for MSI Operational Funds

HELMER moved to accept the amended application for MSI Operational Funds

CARRIED

2011-12-12-11  
Motion to accept  
new formula of  
Evron Place lots as  
follows , base  
price of 35000.00  
and \$20.00/sq  
foot with the  
exception of the 6  
lots priced  
discounted  
previously

## b) Lot Prices – Evron Place

WAGSTAFF moved to accept new formula of Evron Place lots as follows , base price of 35000.00 and \$20.00/sq foot with the exception of the 6 lots priced discounted previously

CARRIED

Mayor Kletke and Councillors Helmer and Reeds left the council meeting at 7:18pm

2012-12-12-12  
Motion that lot 20  
in Evron Place be  
priced at \$35000

WAGSTAFF moved that Lot 20 in Evron Place be priced at \$35000

CARRIED

Council discussed economic incentive policy proposed

Mayor Kletke and Councillors Helmer and Reeds returned to the council meeting at 7:38pm

Council discussed revisions of policy

Mayor Kletke and Councillors Helmer and Reeds left the council meeting at 7:41

2011-12-12-13  
Motion to revise  
the economic  
policy and bring it  
back to council

LUMLEY moved to revise the economic incentive policy and bring it back to council

CARRIED

Mayor Kletke and Councillors Helmer and Reeds returned to the council meeting 7:46pm

2011-12-12-14  
Motion to accept  
the contract with  
Muniware for  
Accounting  
Package

## c) Contract with Muniware for Accounting Package – No Increase

REEDS moved to accept the contract with Muniware for Accounting Package

CARRIED

2011-12-12-15  
Motion to accept  
the financial  
report for Flapjack  
Fiesta

## d) Financial Report for Flapjack Fiesta ( circulated to Council on Dec. 2, 2011)

DEPUTY MAYOR CUNNINGHAM moved to accept the financial report for Flapjack Fiesta

CARRIED

2011-12-12-16  
Motion to accept  
the accounts  
payable listing for

e) Accounts Payable Listing – Emailed Dec. 8, 2011 for the month of November 2011

LUMLEY moved to accept the accounts payable listing for the month of November 2011

CARRIED



the month of  
November 2011

2011-12-12-17  
Motion to accept  
the 2012  
Operating Interim  
Budget

f) Formal Adoption of the 2012 Operating Interim Budget  
WAGSTAFF moved to accept the 2012 Operating Interim Budget

CARRIED

# 11. CORRESPONDENCE

- a) Noting that Edna Stennes, who is turning 100 on Dec 16, 2011 will receive a pin ,a certificate and a \$100.00 donation made in her name to the Trochu and District Community Hall and her name on the plaque of those who have reached the age of 100.

Councillor Warnock will attend

- b) Summer Ice – August 5<sup>th</sup> to the 10<sup>th</sup> – 40 to 50 hours of ice time which translates to less than \$5000.00 - \$2500.00 for start up, wages up to two weeks at lease \$3000.00 and then electricity, utilities etc. – It does not pay. Would there be any more interest in using the ice. ( letter emailed Dec. 2, 2011)

Deferred to next meeting

- c) Received \$63,441.60 for trails from Kneehill County paid to ACE Trail Committee

Council discussed agenda item

- d) Received 2010 Certification Report for Capital MSI Funding

For information

# 12. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) PC Nominee Darcy Davis – Letter of congratulations and working together  
WARNOCK moved that Maureen Malaka write a letter of Congratulations to Darcy Davis.

CARRIED

2011-12-12-18  
Motion that  
Maureen Malaka  
write a letter of  
congratulations to  
Darcy Davis

- b) Earlier a motion was made to provide tickets for staff and a guest to the SRO dinner (\$80.00) for Christmas  
A motion would be required to supply \$50.00 for each staff member (in lieu of a Turkey) There were inquiries from staff.

Request for Decision Recommendation:

1)That the \$50.00 bonus/ turkey be given to each staff member but that a policy be drafted and brought forward regarding an amount for a staff fund and in particular Christmas celebrations. Or

2) That the \$80.00 for purchase of tickets for the SRO dinner be the Christmas bonus this year but that a policy be established for this function.

2011-12-12-19  
Motion to present  
town staff with a

DEPUTY MAYOR CUNNINGHAM moved to present town staff a \$50 Christmas bonus for 2011

\$50 Christmas  
bonus for 2011

Councillor Helmer sustained from vote

**CARRIED**

**13. CAO REPORT AND ACTION ITEMS**

2011-12-12-20  
Motion that the  
Town of Trochu do  
not pay for legal  
survey for the  
mobile home  
subdivision , cost  
will be to the  
buyer

REEDS moved that the Town of Trochu do not pay for legal survey for the mobile home subdivision , cost will be to the buyer

**CARRIED**

2011-12-12-21  
Motion to file the  
CAO report for  
future reference

Lumley moved to file the CAO report for future reference

**CARRIED**

**14. REPORTS OF COUNCIL MEMBERS**

**Councillor Helmer**

Attended Neighborhood Place meeting and discussed issues, one being setting priorities for the year

**Councillor Lumley**

Spoke of Neighborhood Place issues during Councillor Helmer's report

**Councillor Reeds**

Attended RDRWA meeting and reported on meeting, requisitions will remain the same and they elected new executive.

**Councillor Wagstaff**

Attended Neighbourhood Place meeting, discussed Parent Link possible housing issues.

**Councillor Warnock**

- a) **Presentation of Plaque from Alberta Chamber of Commerce and RPAP for Regional Dr. Recruitment and Retention – County purchased plaques for all communities - Letter to County thanking them for the plaque**

Attended AGM Nov 29 for CAEP and discussed meeting

Went on school tour to Drumheller, and commented on how impressed she was

Reported on solid waste meeting in Drumheller and reported on it, will send presentation to council that was presented

Discussed Food bank and Angel Tree items

**Deputy Mayor Cunningham**

Spoke of school tour he attended in Drumheller

Commented on success Kneehill Housing had with advertising on kijiji

Council discussed condenser which will be put on kijiji for \$5000 or best offer

Mayor Barry Kletke

Spoke of CAEP issues and strategic retreat in February 2012

Acceptance of Council Reports and filing for future reference (only required for written reports)

2011-12-12-22  
Motion to accept  
council reports

LUMLEY moved to accept the Council reports

CARRIED

15. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

- Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed.

2011-12-12-23  
Motion to go in  
camera

WAGSATFF moved to go in camera at 8:52pm

CARRIED

2011-12-12-24  
Motion to come  
out of in camera at  
9:03 pm

WAGSTAFF moved to come out of in camera at 9:03 pm

CARRIED

2011-12-12-25  
Motion to reverse  
tax penalties of  
roll 34000

DEPUTY MAYOR CUNNINGHAM moved to reverse tax penalties of roll 34000

CARRIED

2011-12-12-26  
Motion to waive  
penalties on utility  
account  
314100000

Helmer moved to waive penalties on utility account 314100000

CARRIED

16. ADJOURNMENT

2011-12-12-27  
Motion to adjourn  
at 9:04pm

REEDS moved to adjourn at 9:04pm

CARRIED

  
\_\_\_\_\_  
Mayor Barry Kletke

  
\_\_\_\_\_  
CAO Maureen Malaka