

## TOWN OF TROCHU -MINUTES

FOR THE COUNCIL MEETING

HELD

August 8, 2011

At 6:00 p.m.

Motion #/Notes	#		
		<b>Regular Council Meeting Minutes</b>	
		<b>August 8, 2011</b>	
	<b>1.</b>	<p><b><u>CALL TO ORDER:</u></b> Mayor Barry Kletke called the meeting to order at 6:03 pm. Deputy Mayor Bill Cunningham and Councillors Kevin Helmer, Valerie Warnock, Cheryl Lumley, Chris Reeds were in attendance. CAO Maureen Malaka and Recording Secretary Robin Dueck were also in attendance.            Regrets were Councillor Darcy Wagstaff.            Debi Moon from the Three Hills Capital entered at 6:17 pm</p>	
	<b>2.</b>	<p><b><u>ACCEPTANCE OF THE AGENDA</u></b></p> <p style="padding-left: 20px;">a) Additions to the Agenda            Additional information added to CAO's report</p> <p style="padding-left: 20px;">b) Agenda Acceptance – Motion to Accept the Agenda</p> <p>REEDS moved to accept the August 8, 2011 agenda.</p>	<b>CARRIED</b>
2011-08-08-01 Motion to accept the August 8, 2011 agenda			
	<b>3.</b>	<p><b><u>ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS – July 11, 2011 Regular Meeting</u></b></p> <p>HELMER moved to adopt the July 11, 2011 Minutes</p>	<b>CARRIED</b>
2011-08-08-02 Motion to adopt the July 11, 2011 Minutes			
	<b>4.</b>	<p><b><u>HOUSEKEEPING</u></b></p> <p>“ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”</p> <p><b><u>Motion to accept the Housekeeping information and file for future reference.</u></b></p> <p>WARNOCK moved to accept the Housekeeping information and file for future reference.</p>	<b>CARRIED</b>
2011-08-08-03 Motion to accept the housekeeping information and file for future reference.			
	<b>5.</b>	<p><b><u>PUBLIC HEARINGS:</u></b></p> <p><b><u>(none for this meeting)</u></b></p>	
	<b>6.</b>	<p><b><u>DELEGATIONS:</u></b></p> <p>There were no delegations for this meeting however William Stevenson was at council as a guest and Director of Operations made an appearance to make a short update.</p> <p>William Stevenson introduced himself to council, he will be running for the PC party.</p>	

**7. BYLAWS, POLICIES AND AGREEMENTS**

- 1) By-law # 2011 -08 – Municipal Borrowing By-law for the purchase of three mobile homes for the new Mobile home subdivision based on \$100,000 per home( Need in camera discussion before first reading and the by-law will require advertising)
- 2) By-law #2011-09 to allow for Designated Officers and to outline duties.

2011-08-08-04  
Motion that  
By-law # 2011-09 receive first reading

HELMER moved that By-law #2011-09 receive first reading

CARRIED

2011-08-08-05  
Motion that  
By-law #2011-09 receive second reading

REEDS moved that By-law #2011-09 receive second reading

CARRIED

2011-08-08-06  
Motion that  
By-law #2011-09 be brought forward for third and final reading

LUMLEY moved that By-law #2011-09 be brought forward for third and final reading.

CARRIED UNANIMOUSLY

2011-08-08-07  
Motion that  
By-law #2011-09 receive third and final reading

DEPUTY MAYOR CUNNINGHAM moved that By-law #2011-09 receive third and final reading

CARRIED UNANIMOUSLY

**8. NEW BUSINESS**

- 1) Request for Disaster Relief - One basement was flooded during a recent storm and I explained I would keep him on a list however there have been no more requests for disaster relief.

Council discussed agenda item

- 2) The Chautauqua – Delburne News – would like us to advertise – 1<sup>st</sup> page is free and then \$400.00 per page after that ( note we already advertise in the Three Hills Capital)

Council discussed and will not be advertising in the Delburne News at this time

- 3) Development Incentives – Other Municipalities - emailed on August 5, 2011  
Councillors discussed and will discuss further once more councilors have a chance to look at incentives

**9. REPORTS**

a) Staff Reports

- i) Director of Operations – 7:00 p.m.

Director of Operations, Carl Peterson, entered the council meeting at 6:55pm

Peterson discussed the challenges of the trial run of the asphalt zipper and the continuation plan. Peterson circulated an email on this prior to the meeting.

Peterson will report back on the progress.

Carl Peterson left the meeting at 7:13 pm

- ii) Other Staff Reports

No other staff reports for this meeting

b) Committee Reports

No committee reports for this council meeting

10. FINANCIAL

- a) 2011 Lotto Club Report to June 30<sup>th</sup>, 2011 – Previously Circulated – As the payout would have been \$12.30 we did not write cheques but would take that into account if anyone left.

Council discussed item and agreed with the decision not to write cheques.

- b) Accounts Receivable Listing circulated August 4, 2011

Council discussed Account Receivable listing.

- c) Accounts Payable Listing for July 2011 - circulated August 5, 2011

Agenda item will be placed on next agenda as some Councillors were unable to open email

- d) Bank Reconciliation Report to June 30, 2011 – circulated August 5, 2011

REEDS moved to accept Bank Reconciliation Report to June 30, 2011

CARRIED

2011-08-08-08  
Motion to  
accept Bank  
Reconciliation  
to June 30,  
2011

11. CORRESPONDENCE

- 1) Regional Economic Development – Population ( emailed August 2, 2011)

2) Kneehill Regional FCSS Minutes of June 23, 2011 – circulated to representative.

3) Red Deer River Watershed Alliance's E-News. Circulated to representative

4) Peter Demong -ALDERMAN, WARD 14 ,CITY OF CALGARY- Re: Oil Royalties – Information Circulated August 5, 2011

5) UFA Small Town Hero Program – Deadline August 15, 2011

6) CFSA Business Plan – Circulated August 5, 2011

7) Alberta Tourism Parks and Recreation – Bids for 2014 Summer Games

8) Town of Bashaw – 100<sup>th</sup> Anniversary Parade – August 19<sup>th</sup> to the 21<sup>st</sup>

9) Central Alberta Partnership – Certificate of Membership

10) Recreation for Life Foundation (RFLF) -a provincial not-for-profit, charitable agency; the Foundations primary purpose is to support the activities of the Alberta Recreation and Parks Association (ARPA) hosting their golf tournament in 2012 or sponsoring a hole – we reviewed this in other years and there did not appear to be a lot of advantage to us.

Correspondence items discussed in detail by Council

12. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- 1) SAEWA Project ( emailed to you on August 2, 2011)

Councillor Warnock spoke about the SAEWA project and what is being asked of municipalities, Director of Operations also spoke on topic.

WARNOCK moved to support the SAEWA project at .37 cents per capita providing there is an opt out clause.

CARRIED

2011-08-08-09  
Motion to support the SAEWA project at .37 cents per capita providing there is an opt out clause

2) Ag Society Sheds or Shelters at Water Park – (email discussion has circulated)

REEDS moved to allow the Ag society to place sheds or shelters at the spray park with guidance from the Director of Operations.

CARRIED

2011-08-08-10  
Motion to allow Ag Society to place sheds or shelters at the Spray Park with guidance from the Director of Operations.

13. CAO REPORT AND ACTION ITEMS

WARNOCK moved that time capsule remain open for submission until December 31, 2011

CARRIED

2011-08-08-11  
Motion that time capsule remain open for submission until December 31, 2011

REEDS moved that the Chief Elected Official (CEO) and Chief Administrative Officer (CAO) of the Town of Trochu attend the Leadership at the Apex Program, running December 6 and 7, 2011 at The Banff Centre, in Banff, Alberta.

CARRIED

2011-08-08-12  
Motion that Chief Elected Official (CEO) and Chief Administrative Officer (CAO) of the Town of Trochu attend the Leadership at the Apex Program, running December 6 and 7, 2011 at The Banff Centre, in Banff, Alberta.

2011-08-08-13  
Motion to file  
CAO's report

DEPUTY MAYOR CUNNINGHAM moved to file CAO's report

CARRIED

**14. REPORTS OF COUNCIL MEMBERS**

**Councillor Helmer**

Attended Football event on July 14

**Councillor Lumley**

Wrapped up centennial float project and thanked public works employees who helped, discussed what do to with parts (panels) of the float now that it is dismantled.

**Councillor Reeds**

Attended Arboretum Supper and commented on event

**Councillor Wagstaff**

Not present at meeting

**Councillor Warnock**

Impressed by Centennial float and thanked Councillor Lumley for her work

Attended Tailgate party and commented on event.

Inquired about town brochure, business cards for Councillors, Trochu's disaster plan, and intern progress.

Commented that the town should order personal thank-you cards and suggested ways to keep track of unsightly properties.

**Deputy Mayor Cunningham**

Invited everyone to stop in at the museum to see the Chop Suey on the Prairies exhibit

**Mayor Barry Kletke**

Will discuss items in camera

**Acceptance of Council Reports and filing for future reference (only required for written reports)**

HELMER moved to accept council reports and file for future reference

CARRIED

2011-08-08-14  
Motion to  
accept the  
council reports  
and file for  
future  
reference

Debi Moon left the council meeting at 7:58 pm

Mayor Kletke recessed the meeting at 7:59 pm

Mayor Kletke reconvened the meeting at 8:15 pm

**15. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA**

**Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1**

- **Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed.**

2011-08-08-15  
Motion to go in  
camera

LUMLEY moved to go in camera at 8:15 pm

CARRIED

2011-08-08-16  
Motion to  
come out of in  
camera

LUMLEY moved to come out of in camera at 8:51 pm

CARRIED

- 1) Three Buildings – Demolition Orders – Unightly Premises - Next Steps
- 2) Municipal Borrowing By-law # 2011-08 ( Discussion)
- 3) Mobile Subdivision  
- Letter of Approval from Environment and attached conditions
- 4) Commercial/ Industrial Subdivision  
- See above.
- 5) 2011 Golf Course Effluent Project –  
( note # 3, 4, and 5 are all linked)
- 6) Alley around house in town
- 7) Maureen and Barry's meeting with Three Hills and County
- 8) Scheduling of in camera sessions

Council discussed the above items and the following motions were made :

2011-08-08-17  
Motion to  
schedule in  
camera  
segments of  
council  
meetings at  
6:00 pm and  
start council  
public  
meetings at  
6:15pm or later

WARNOCK moved to schedule in camera segments of council meetings at 6:00 pm and start council public meetings at 6:15pm or later

CARRIED

2011-08-08-18  
Motion to  
proceed with  
sending a letter  
informing  
three property  
owners in town  
that there will  
be a court  
order to  
proceed with  
demolition of  
their buildings.

DEPUTY MAYOR CUNNINGHAM moved to proceed with sending a letter informing three property owners in town that there will be a court order to proceed with demolition of their buildings.

CARRIED

2011-08-08-19  
Motion that  
By-law #2011-  
08 receive first  
reading

REEDS moved that By-law # 2011-08 receive first reading

CARRIED

2011-08-08-20  
Motion to  
adjourn

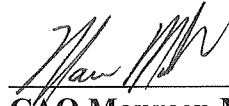
16.    ADJOURNMENT  
LUMLEY moved to adjourn at 8:55 pm

CARRIED



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Mayor Barry Kletke



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CAO Maureen Malaka