

TOWN OF TROCHU -MINUTES

FOR THE COUNCIL MEETING

HELD

August 19, 2013

Motion #/Notes	#		
	<u>1.</u>	<p><u>CALL TO ORDER:</u> <u>CALL TO ORDER:</u> Mayor Barry Kletke called the meeting to order at 6:30 pm. Deputy Mayor Bill Cunningham, Councillors Darcy Wagstaff, Cheryl Lumley, Val Warnock and Chris Reeds were in attendance. CAO Maureen Chalack, Director of Operations Carl Peterson and Recording Secretary Robin Dueck were also in attendance. <u>Regrets Councillor Kevin Helmer</u> <u>Debi Moon entered at 6:59pm</u></p>	
	<u>2.</u>	<p><u>ACCEPTANCE OF THE AGENDA</u></p> <p>LUMLEY moved to accept the agenda</p> <p style="padding-left: 40px;">a) Agenda Acceptance – Motion to Accept the Agenda Additional as presented</p>	CARRIED
2013-08-19-01 Motion to accept the agenda			
	<u>3.</u>	<p><u>ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS –July 29, 2013</u> DEPUTY MAYOR CUNNINGHAM moved to adopt the minutes of July 29, 2013</p>	CARRIED
2013-08-19-02 Motion to adopt the minutes of July 29, 2013			
	<u>4.</u>	<p><u>HOUSEKEEPING</u> “ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions” <u>Motion to accept the Housekeeping information and file for future reference</u> DEPUTY MAYOR CUNNINGHAM moved to accept housekeeping information and file for future reference.</p>	CARRIED
2013-08-19-03 Motion to accept housekeeping information and file for future reference.			
	<u>5.</u>	<p><u>PUBLIC HEARINGS:</u></p> <p><u>None scheduled for this meeting.</u></p>	
	<u>6.</u>	<p><u>DELEGATIONS:</u></p> <p style="padding-left: 40px;">a) 6:30 p.m. to 7:30 p.m. – Presentation of the Annual Audited Financial Statement of 2012 Jeff Faupel from Endeavor Accountants presented a detailed report of the 2012 Financials and went over the 2012 financial statement. Jeff left at 7:11 pm</p>	

2013-08-19-04
Motion to
accept the
annual
financial
statement

REEDS moved to accept the annual financial statement

CARRIED

7. REPORTS

a) Staff Reports

I. CAO Report - Information and Tasks

2013-08-19-05
Motion to file
the CAO report

WARNOCK moved to file the CAO report

CARRIED

II. Director of Operations –

2013-08-19-06
Motion to file
the Director of
Operations
report

WAGSTAFF moved to file Director of Operations report

CARRIED

Carl Peterson left at 7:30pm

III. Other Staff Reports

b) Committee Reports

Nothing for his agenda item

c) Council Reports

i. Councillor Helmer

Not present

ii. Councillor Lumley

Thanked everyone for the Opournity to sit on the hiring committee for the CAO

iii. Councillor Reeds

Spoke of flower beds around town and suggested a solution for next year

iv. Councillor Wagstaff

Spoke of RV storage and seasonal spots

v. Councillor Warnock

Restorative Justice workshops coming up

Volunteered with Kids Sport

September 21 Doctors R&R barbeque, some nominations have come in

Recycle Bins arrived today

Inquired about unlicensed vehicles on properties

vi. Deputy Mayor Cunningham

Attended event at the Three Hills Museum, members of parliament and lieutenant governor were there, veteran display

Spoke of Trochu's Museum, this Thursday public welcome "doors open" event at museum

Involved in CAO interviews

vii. Mayor Barry Kletke

Involved in CAO interviews

viii. Motions from Items in Councillor Reports

ix. Acceptance of Council Reports and filing for future reference (only required for written

2013-08-19-07
Motion to
accept council
reports

reports)
LUMLEY moved to accept Council Reports

CARRIED

- b) Correspondence Listing
 - i. CASA Annual Report (Clean Air Strategic Alliance)
 - ii. Operating Spending Plan for MSI is approved – letter to verify it.
 - iii. Thank you card from the New York New York Gala last fall raising \$120,00.00 for a new Ultra Sound and training for the Three Hills Health Centre
 - iv. Information about ARDN – Alberta Rural Development Network – Educational Rural Colleges such as Olds College
 - v. Thank you for our participation in the SRO Golf Tournament
 - vi. David Thompson Health Trust – Annual Report

WAGSTAFF moved to file correspondence items

CARRIED

2013-08-19-08
Motion to file
correspondenc
e items

8. FINANCE

- a) ATB Investment (Dr. Hay Memorial Fund) - \$100,000.00 GIC matures on August 23, 2013

Council discussed and Maureen will look at other investments

- b) Budget vs. Actual Reports for the Quarter's ending March 31, 2013, and June 30, 2013 and the Monthly Report for July 31, 2013 (sent by email on August 7, 2013)

REEDS moved to accept the Budget vs. Actual reports for the Quarter's ending March 31, 2013, and June 30, 2013 and the Monthly Report for July 31, 2013

CARRIED

2013-08-19-09
Motion to
accept the
Budget vs.
Actual reports
for the
Quarter's
ending March
31, 2013, and
June 30, 2013
and the
Monthly
Report for July
31, 2013

9 OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- 1) Letter to Reeve J. Barrie Hoover , Reeve of Starland Re: Regional Ortho Photo Project , Palliser Planning

For information

- 2) Land Use By-law and General Municipal Plan – When would you like to proceed? (Before or after election) – items were emailed on August 16, 2013

Council discussed and will proceed

10. BYLAWS, POLICIES AND AGREEMENTS

Nothing for this agenda item

11. NEW BUSINESS

- 1) Letter from Trochu Ag Society – Permissions only required (the letter was emailed)
Discussion needed on route and Carl will have maps available.

Council discussed and Carl will look at further

12 SPECIAL PROJECTS

Nothing for this agenda item

14. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed.

This part of the meeting will be held if necessary either just prior to the Regular Meeting or just after.

2013-08-19-10
Motion to go in camera

WAGSATFF moved the meeting go in camera at 8:20 p.m.

CARRIED

2013-08-19-11
Motion to come out of in camera

WAGSTAFF moved the meeting come out of camera at 9:40 p.m.

CARRIED

a. **Trochu Community Centre Utility Account**

This matter was discussed as were water rates. It may be discussed further after the 2013 election.

b. **Tax Incentive on Mobile Home Lots**

WARNOCK moved that the Policy Committee who originally structured the Tax Incentive Policy meet and make a recommendation to Council.

CARRIED

2013-08-19-12
Motion that the Policy Committee who originally structured the Tax Incentive Policy meet and make a recommendation to Council.

c. **Trochu Meadows Contract**

This was briefly discussed.

d. **ATB 75th Birthday**

This birthday will be held in all ATB Branches in communities they serve on September 27, 2013.

e. **Baptist Church Alley/ Bottle Depot**

f. **List of Regional Cooperation Items and Regional Collaboration**

Council reviewed the status of Strategic Plan #4 being Support of the Concept that we Need Regional Partners and working closely with Kneehill County.

REEDS moved that we write to Kneehill County and ask them to consider working cooperatively on the following items:

- (i) IT Support
- (ii) Water/Wastewater Operators
- (iii) Planning Services
- (iv) Assessment Service
- (v) By-law Enforcement and that we pursue working jointly toward
- (vi) A Regional Water System for all of Kneehill County.

CARRIED

2013-08-19-13
Motion that we write to Kneehill County and ask them to consider working cooperatively on the following items:(i) IT Support(ii)Water/Wastewater Operators(iii)Planning Services(iv)Assessment Service(v) By-law

Enforcement and that we pursue working jointly toward (vi)A Regional Water System for all of Kneehill County.

g. CAO Hiring

Council heard a presentation from the 2013 Hiring Committee of the Town of Trochu which outlined the interview process and the number of candidates interviewed. A job description and contract of employment was drafted by the committee with administrative assistance.

DEPUTY MAYOR CUNNINGHAM moved that the Council of the Town of Trochu accept the recommendation of the Hiring Committee and make a contract offer to an individual for the CAO position.

CARRIED

2013-08-19-14 Motion that the Council of the Town of Trochu accept the recommendation of the Hiring Committee and make a contract offer to an individual for the CAO position.

15. Adjournment

WAGSTAFF moved that the meeting adjourn at 9:50 p.m.

CARRIED

2013-08-19-15 Motion to adjourn the meeting



CAO Maureen Chalack



Mayor Barry Kletke