

TOWN OF TROCHU -MINUTES

FOR THE COUNCIL MEETING

HELD

April 22, 2013

Motion #/Notes	#		
	<u>1.</u>	<u>CALL TO ORDER: Mayor Barry Kletke called the meeting to order at 6:00 pm. Deputy Mayor Bill Cunningham, Councillors Darcy Wagstaff, Cheryl Lumley, Kevin Helmer, Val Warnock and Chris Reeds were in attendance. CAO Maureen Chalack, Director of Operations Carl Peterson and Recording Secretary Robin Dueck were also in attendance. Debi Moon from the Three Hills Capital entered at 6:20pm</u>	
	<u>2.</u>	<u>ACCEPTANCE OF THE AGENDA</u> a) Additions to the Agenda b) Agenda Acceptance – Motion to Accept the Agenda HELMER moved to accept the agenda	CARRIED
2013-04-22-01 Motion to accept the agenda			
	<u>3.</u>	<u>ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS – April 8 , 2013</u> LUMLEY moved to adopt the April 8, 2013 minutes	CARRIED
2013-04-22-02 Motion to adopt the April 8, 2013 minutes			
	<u>4.</u>	<u>HOUSEKEEPING</u> “ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions” <u>Motion to accept the Housekeeping information and file for future reference</u> DEPUTY MAYOR CUNNINGHAM moved to accept the Housekeeping information and file for future reference	CARRIED
2013-04-22-03 Motion to accept the Housekeeping information and file for future reference			
	<u>5.</u>	<u>PUBLIC HEARINGS:</u> Nothing for this agenda item	
	<u>6.</u>	<u>DELEGATIONS:</u> Nothing for this agenda item	
	<u>7.</u>	<u>BYLAWS, POLICIES AND AGREEMENTS</u> Nothing for this agenda item	
	<u>8.</u>	<u>NEW BUSINESS</u> None for this agenda item	

9. REPORTS

Staff Reports

2013-04-22-04
Motion to
accept the CAO
report

i) **CAO Report - Information and Tasks**
WARNOCK moved to accept the CAO report

CARRIED

ii) **Director of Operations – Roads**
- Matter in Camera

iii) **Other Staff Reports**

None for this agenda
Committee Reports
None for this agenda

10. FINANCIAL

2013-04-22-05
Motion to
disburse MSI
funding as
presented

a) **MSI Funding (Capital and Operational)**
\$257,023 Capital and \$121,074 Operational
REEDS moved to disburse MSI funding as presented

CARRIED

2013-04-22-06
Motion to
adopt the new
council forms

b) **New and Improved Council Forms – Robin Dueck, Accounts Payable will outline
the changes and what is required.**
LUMLEY moved to adopt the new council forms

CARRIED

2013-04-22-07
Motion to
accept the
bank
reconciliation
for December
2012

c) **Bank Reconciliation (December 2012, Jan, Feb, March 2013)**
LUMLEY moved to accept the bank reconciliation for December 2012

CARRIED

2013-04-22-08
Motion to
accept the
bank
reconciliation
for January,
February, and
March 2013

DEPUTY MAYOR CUNNINGHAM moved to accept the bank reconciliation for January, February,
and March 2013

CARRIED

11. CORRESPONDENCE

None for this agenda item

**12. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION
FROM PREVIOUS MEETINGS**

None for this agenda item

a)

b)

13. REPORTS OF COUNCIL MEMBERSCouncillor Helmer

Nothing to report

Councillor Lumley

Nothing to report

Councillor Reeds

Nothing to report

Councillor Wagstaff

FCSS meeting moved to next month

Councillor Warnock

Attended Restorative Justice café event ran by Anna Robinson, Municipal Intern, commented program is going in a good direction

Carl attended Drumheller and Solid Waste AGM as Val was away, Carl

commented on financials and other items discussed at meeting

Reported that Bob Davis is no longer with Canadian Badlands

Update on Bins for trails

Deputy Mayor Cunningham

- 1) Curling Hall of Fame – Bill has asked that this be put on the agenda

Council discussed item

- 2) Tourism Symposium and Possibility of sending Sweetgrass Café

Council discussed item

Attended rural tourism conference in Camrose 2 weeks ago and reported on different sessions

DEPUTY MAYOR CUNNINGHAM moved to send a letter of congratulations to the Trochu 2013 graduates

CARRIED

2013-04-22-09
Motion to send
a letter of
congratulations
to the Trochu
2013 graduates

Mayor Barry Kletke

Commented that the Friends of TroVal fundraiser was exceptional and made close to \$75,000

Council discussed modernization of school

Reported that St Mary's is not closing and is hoping rumors are not being spread

Acceptance of Council Reports and filing for future reference (only required for written reports)

REEDS moved to accept the council reports

CARRIED

2013-04-22-10
Motion to
accept the
council reports

Debi Moon left at 7:15pm

14. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed.

This part of the meeting will be held if necessary either just prior to the Regular Meeting or just after.

WAGSTAFF moved to go in camera at 8:15 pm

2013-04-22-11
Motion to go in

camera

CARRIED

2013-04-22-12
Motion to
come out of in
camera

WAGSTAFF moved to come out of in camera at 9:10 pm

CARRIED

a) Road and Street Repair

A priority listing was presented to Council by Carl Peterson. It had been prepared and prioritized by the Public Works Capital Committee.

There was a discussion regarding the alley behind the Baptist Church and their parking lot.

2013-04-22-13
Motion that
Director of
Operations Carl
Peterson meet
with the
Baptist Church
and discuss the
level of the
parking lot and
bring back the
prioritized list
for final
approval.

DEPUTY MAYOR CUNNINGHAM moved that Director of Operations Carl Peterson meet with the Baptist Church and discuss the level of the parking lot and bring back the prioritized list for final approval.

CARRIED

It was noted at this time that perhaps this could be part of the tour scheduled for May 13, 2013.

b) Sewer Problem at 201 Poplar Ave. Tax Roll # 188.000 – Carl Peterson (if we have more information in time for Council)/ Doug Schmidt (Insurance Adjuster) Letter

Director of Operations, Carl Peterson and CAO Maureen Chalack outlined the history of this problem and drew maps. This is an unique situation as it included two water breaks which may have contributed to the sewer problem.

2013-04-22-14
Motion that
the Town of
Trochu will pay
all costs with
the exception
of the private
owner's
insurance
deductible and
the initial roto
roter-
plumber costs.

HELMER moved that the Town of Trochu will pay all costs with the exception of the private owner's insurance deductible and the initial roto roter- plumber costs.

CARRIED

The Director of Operations and the CAO were instructed to work on a sewer policy or By-law for Council consideration.

c) RFP – Arboretum House Café

This matter was discussed and reviewed. There was one Request for Proposal submitted.

Several matters not addressed were discussed.

2013-04-22-15
Motion that
the CAO be
authorized to
enter into an
agreement
with
Sweetgrass
Café to provide
lunch and
coffee services
and to utilize
the Arboretum
house for a
three year
period subject
to some
amended
conditions.

REEDS moved that the CAO be authorized to enter into an agreement with Sweetgrass Café to provide lunch and coffee services and to utilize the Arboretum house for a three year period subject to some amended conditions.

CARRIED

Director of Operations, Carl Peterson and Secretary to Council Robin Dueck left the meeting at 8:38 p.m.

Council briefly discussed the following items:

- d) Restorative Justice/ Intern Program
- e) office Positions/ Staffing
- f) CAO Position

15. ADJOURNMENT

2013-04-22-16
Motion to
adjourn the
meeting

WAGSTAFF moved to adjourn the meeting at 9:15 p.m.

CARRIED



CAO Maureen Chalack



Mayor Barry Kletke