

TOWN OF TROCHU -MINUTES

FOR THE COUNCIL MEETING

HELD

April 11, 2011

At 6:00 p.m.

Motion #/Notes	#	Regular Council Meeting Minutes April 11, 2011	
	<u>1.</u>	<u>CALL TO ORDER: Mayor Barry Kletke called the meeting to order at 5:58 pm. Deputy Mayor Bill Cunningham and Councillors Kevin Helmer, Valerie Warnock, Chris Reeds, Cheryl Lumley and Darcy Wagstaff were in attendance. CAO Maureen Malaka and recording secretary Robin Dueck were also in attendance. Debi Moon from the Three Hills Capital entered the meeting at 6:24 pm.</u>	
	<u>2.</u>	<u>ACCEPTANCE OF THE AGENDA</u> a) Additions to the Agenda Lagoon Fencing- CAO report Steaming Water Line Bill – CAO report Garden Grant – Councillor Warnock's report CFL Grant – Deputy Mayor Cunningham's report Seniors Outreach – in camera b) Agenda Acceptance – Motion to Accept the Agenda REEDS moved to accept the agenda	CARRIED
2011-04-11-01 Motion to accept agenda			
	<u>3.</u>	<u>ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS –</u> LUMLEY moved to accept the March 21 and March 28 minutes	CARRIED
2011-04-11-02 Motion to accept the March 21 and March 28 minutes			
	<u>4.</u>	<u>HOUSEKEEPING</u> a) <u>See attached listing</u> b) <u>Additions to Housekeeping</u> no additions to Housekeeping c) <u>Motion to accept the Housekeeping information and file for future reference.</u> WAGSTAFF moved to accept the Housekeeping information and file for future reference	CARRIED
2011-04-11-03 Motion to accept the housekeeping information and file for future reference			

5. PUBLIC HEARINGS:
PUBLIC HEARING to :
Review By-Law # 2011-04 Road Closure By-law
 REEDS moved to recess meeting at 7:01 pm for public hearing

2011-04-11-04
 Motion to
 recess meeting
 at 7:01 pm for
 public hearing.

CARRIED

Raymond and Maureen Frere entered the public hearing at 7:01 pm.
 Mayor Kletke asked the CAO to read and outline the matter to be considered.

Maureen Malaka read and outlined Bylaw 2011 - 04 which was being discussed during the public hearing.

Mayor Kletke asked the CAO to read all written submissions for the record

CAO reported that there were 3 written submissions received.

Golf and Country Club submitted letter stating they are not liable for damages if a house is built close to golf course.

Atco Electric submitted a letter that they have no concerns regarding Bylaw 2011- 04.

Atco Gas submitted letter that they have no concerns regarding Bylaw 2011-04.

Mayor asks for oral submissions from those who claim to be affected by the proposed bylaw or resolution

One oral submission received from Raymond and Maureen Frere. They requested to retain use of piece of land affected by By-law 2011-04 that they are currently using for a shelter belt.

Raymond and Maureen Frere left at 7:17 pm.

Mayor Kletke stated that the hearing will remain open for a period of 30 minutes and the Council resumes business.

Mayor Kletke recessed the public hearing at 7:30 pm to seek further information from Palliser Regional Municipal Services.

6. DELEGATIONS:
 No items for this agenda item
7. REPORTS

A) STAFF REPORTS

- i) Director of Operations
 No items for this agenda item

- ii) CAO Report

a) Items Arising from the Report

DEPUTY MAYOR CUNNINGHAM moved to give staff Easter Monday as a day off and close office for 2011

MOTION WITHDRAWN

2011-04-11-05
 Motion to give
 Town of
 Trochu staff
 Easter Monday
 as a day off
 and close the
 office for 2011

2011-04-11-06
 Motion to
 make Easter
 Monday a
 holiday for
 Town of

WAGSTAFF moved to make Easter Monday a holiday for Town of Trochu staff for 2011

DEFEATED

Trochu staff
for 2011

2011-04-11-07
Motion to
make Easter
Monday an
annual holiday
for Town of
Trochu staff

DEPUTY MAYOR CUNNINGHAM moved to make Easter Monday an annual holiday for Town of Trochu staff.

CARRIED

2011-04-11-08
Motion to file
CAO report

b) Motion to File the Report for Future Reference
DEPUTY MAYOR CUNNINGHAM moved to file CAO report

CARRIED

B) COMMITTEE REPORTS ,CORRESPONDENCE LISTING, INFORMATION

See Listing Below

2011-04-11-09
Motion to file
committee
report,
correspondenc
e listing for
future
reference

2-11-210Kneehill County – Ag Advantage Newsletter

WARNOCK moved to file the committee report, correspondence listing for future reference

CARRIED

C) REPORTS OF COUNCIL MEMBERS

Councillor Helmer

Attended Neighborhood Place meeting. The contract is being renewed. Little Gems is planning to administer before and after school program and they have someone to run it but looking for a reasonable priced place to have it.

Councillor Lumley

Attended Neighborhood Place meeting

Attended community futures meeting last Thursday where the budget was approved. They will not be having any career type seminars like they have done in the past. Councillor Lumley did report things are going well though. Community Futures will sponsor 4 students from our area to send to the Alberta entrepreneur camp, Lumley had brochure and paperwork on this that she will give to school. Western Producer is doing an article on Henry's Shoes.

Councillor Lumley passed around the latest draft she received of the centennial float.

Councillor Reeds

Attended the Red Deer River Watershed Alliance general meeting. An environmental specialist from ATCO spoke and presented a map of how they pull it into the plant and the process.

Palliser and Ducks Unlimited also did presentations.

Councillor Wagstaff

Councillor Wagstaff also attended the Neighborhood Place meeting. Commented the Volunteer event held on Sunday was good.

Councillor Warnock

Councillor Warnock attended the tourism conference and emailed a written report to council. Commented that the conference was well done
Also attended a recycling seminar and will provide a written report.
On April 9th attended cultural workshop with CAO.
Thanked Deputy Mayor Cunningham and Councillor Lumley for their help at the volunteer event. Those who attended felt value and she confirmed that Paula Kowalchuk was volunteer of the year for 2010.
Spoke at the Women's institute event in Trochu. Great exposure for centennial events.

Councillor Warnock continued with her councillor report.

Attended the CAEP lunch where they launched their new website.
Discussed a garden grant that would fit well with the community garden, council decided to have Grant Writer apply for it.

Deputy Mayor Cunningham

Held a Taste of Trochu wrap up meeting. Comments were very positive and local businesses have increased business as a result.
8 teams played in the Tro Val volleyball tournament.
Attended 11th annual local tourism conference. Commented that Trochu had a good buzz at conference. Ian Hill spoke from ace communities spoke and used Trochu in a few examples.

Talked to organizer of the CFL event that is coming to Trochu. The grey cub will be here and 2 CFL alumni. Email was sent to council of possible activities for the day.

Mayor Barry Kletke

Had meetings with Wild Rose Assessor. Commercial buildings were reassessed and the Town of Trochu is not going ahead with audit of assessor. Mayor Kletke feels the new assessments are workable.
Attended Premier's Dinner with Kevin Hoppins.
Went to EDA conference in Kanaskis last week, Barry Reder (Town Realtor) also attended and made good contacts. Wal-Mart keynote speaker spoke of Wal-Mart's climb and future of Wal-Mart.
Energy and waste was a big concern at conference and Alberta needs to look at what we can do to prepare for the future.
Todd Hirsch, closing speaker, spoke of Japan and the possible economic outcome of their disaster, middle east affecting oil prices, food inflation, flood in Australia, and other international concerns. He spoke of Alberta fairly positively

Lot of networking with other mayors at conference.

- a) Acceptance of Council Reports for future reference (only required for written reports)

HELMER moved to accept council reports for future reference

CARRIED

2011-04-11-10
Motion to
accept council
reports for
future
reference

8. FINANCIAL MATTERS

- a) Council Insurance Information was circulated last meeting. The question is whether or not to go with Occupational only – while on the job at about \$651.00 per year or 24/7 at \$2856.00 or to look at other carriers. CAO has met with a new provider but information has not been received as yet.
- b) Increased Land Title Fees – email sent.
- c) Assessment Audit – The assessments were re-adjusted by the assessor and he had several discussions with the Mayor and CAO and the CAO also had a discussion with a Provincial Assessor Brian Ferguson.
The Town of Trochu is not doing an assessment audit at this time.
- d) 2011 Budget Discussion – End of Meeting
We will have workbooks for the meeting; some information may be sent earlier.
This will be a two meeting process.

9. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Curling Rink – With Rentals come the cleaning and we need another stove. Would like to advertise for someone to clean the facility. It needs a good going over from time to time.

- b) Volunteer of the Year 2010 - Confirmation of Successful Candidate

WARNOCK moved to confirm volunteer of the year for 2010 was Paula Kowalchuk

CARRIED

2011-04-11-11
Motion to
confirm
volunteer of
the year for
2010 was Paula
Kowalchuk

10. BYLAWS, POLICIES AND AGREEMENTS

- a) By-law #2011-04

HELMER moved to get further information from Palliser regarding By-law 2011-04

CARRIED

2011-04-11-12
Motion to get
further
information
from Palliser
regarding By-
law 2011-04

2011-04-11-13
Motion to
accept Policy
#2011-04-11

b) Policy #2011-04-11 - Defibrillator Policy
WARNOCK moved to accept Policy #2011-04-11

CARRIED

2011-04-11-14
Motion to
accept Policy
#2011-04-11-01

c) Policy #2011-04-11-01 – Lotto Club Policy
LUMLEY moved to accept Policy #2011-04-11-01

CARRIED

11. NEW BUSINESS

- a) Grant Writer Report for March 2011
- b) Trochu Fire Dept. Report for March 2011

DEPUTY MAYOR CUNNINGHAM moved to file Grant Writer Report and Trochu Fire Department Report for March 2011

CARRIED

2011-04-11-15
Motion to file
Grant Writer
Report and
Trochu Fire
Department
Report for
March 2011

12. SPECIAL PROJECTS

a) PROJECTS AND ITEMS FROM STRATEGIC PLANNING SESSION –

- Project Listing
- Motion to take Three Hills/ ATCO Project off of List

REEDS moved to take Three Hills / ATCO Project off Strategic Planning List

CARRIED

2011-04-11-16
Motion to take
Three Hills /
ATCO Project
off Strategic
Planning List

- Mobile Home Subdivision
Item will be discussed at tomorrow's meeting at 1pm.

13. COMMITTEE OF THE WHOLE / CONFIDENTIAL/IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labour in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

2011-04-11-17
Motion to go in
camera

WAGSTAFF moved to go in camera at 8:11 pm

CARRIED

2011-04-11-18
Motion to
come out of in
camera

WAGSTAFF moved to come out of Camera at 8:45 p.m.

CARRIED

Robin Dueck and Debi Moon left at 8:11 pm, Maureen Malaka took over as recording secretary at this time.

- a) Arboretum Contract with Supplier of Service (they will meet with us on April 18, 2011 in camera)
- b) Golf Course

- i) Lease (need a long term lease)
- ii) Payments toward Sewer Effluent Study- \$6000.00

Mayor Barry Kletke and Deputy Mayor Bill Cunningham refrained from voting and discussion on these Golf Course matters as they are debenture holders.

2011-04-11-19
Motion to have
a 25 year lease
drawn up for
the Golf Course
and duly
executed

REEDS moved to have a 25 year lease drawn up for the Golf Course and duly executed.

CARRIED

2011-04-11-20
Motion to go
ahead with the
Sewer Effluent
Study at a cost
of \$12,000.00
and that the
Golf Course be
informed they
will be
responsible for
\$6000.00 of the
study payable
upon
completion.

HELMER moved to go ahead with the Sewer Effluent Study at a cost of \$12,000.00 and that the Golf Course be informed they will be responsible for \$6000.00 of the study payable upon completion.

CARRIED

- c) Audit Letter
- d) Employee Concerns
- e) Requests for Information

Items c,d, and e were discussed.

- f) Grass Contract

Mayor Kletke left the room at this time and Deputy Mayor Cunningham assumed the chair.

2011-04-11-21
Motion that
Van Zan be
awarded a
three year
contract for
grass cutting.

HELMER moved that Van Zan be awarded a three year contract for grass cutting.

CARRIED

14. ADJOURNMENT

2011-04-11-22
motion that
the meeting
adjourn

WAGSTAFF moved the meeting adjourn at 9:00 p.m.

CARRIED



MAYOR BARRY KLETKE



CAO MAUREEN MALAKA