

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

June 9th, 2025

At Trochu Town Office

Notes	#	Agenda Item and Information	
		Regular Meeting – June 9th, 2025	
	1.	CALL TO ORDER	
		Mayor Kletke called the meeting to order at 6:00 PM. In attendance were Mayor Barry Kletke, Deputy Mayor Jenny Lyver, Councillors Chris Armstrong, Bill Cunningham, Cerilo Dela Cruz, Jaime Martel, and Chris Reeds, CAO Carl Peterson, Assistant CAO Jamie Collins, Director of Operations Dave Nelson, Three Hills Capital Reporter Nicolle Ioanidis, and Recording Secretary Jaylene Capnerhurst.	
		Lavinia Henderson Joined the meeting at 5:56 PM by Zoom.	
2025-06-09-01 Motion to accept the agenda with additions	2.	ACCEPTANCE OF THE AGENDA	
		a) Additions to the Agenda	
		b) Agenda Acceptance	
		Motion by LYVER to accept the agenda with additions	CARRIED
2025-06-09-02 Motion to adopt May 26 th , 2025 Regular Minutes	3.	ADOPTION OF THE MINUTES OF PREVIOUS MEETING	
		a) Adoption of May 26 th 2025, Regular Meeting Minutes	
		Motion by MARTEL to adopt May 26th, 2025, Regular Meeting Minutes	CARRIED
2025-06-09-03 Motion to accept the Housekeeping and file for future reference	4.	HOUSEKEEPING	
		a) Housekeeping Acceptance	
		Motion by DELA CRUZ to accept the Housekeeping and file for future reference	CARRIED
	5.	PUBLIC HEARINGS	
		a) Nothing for this agenda item	
	6.	DELEGATIONS	
		a) Nothing for this agenda item	
2025-06-09-04 Motion to give 1st Reading to Temporary Financing Bylaw	7.	BYLAWS, POLICIES and AGREEMENTS	
		a) RFD 25.14 Bylaw No 2025-07 NW Area Phase 1 Temporary Financing	
		Motion by REEDS that Council give 1st reading of Bylaw No 2025-07 NW Area Phase 1 Temporary Financing .	CARRIED
2025-06-09-05 Motion to give 2nd Reading to Temporary Financing Bylaw		Motion by MARTEL that Council give 2nd reading of Bylaw No 2025-07 NW Area Phase 1 Temporary Financing.	CARRIED

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2025-06-09-06
Motion to bring
Temporary
Financing Bylaw
forward for 3rd
Reading

Motion by LYVER to bring Borrowing Bylaw No 2025-07 NW Area Phase 1 Temporary Financing forward for 3rd Reading

CARRIED UNANIMOUSLY

Motion by CUNNINGHAM that Council give 3rd reading of Bylaw No 2025-07 NW Area Phase 1 Temporary Financing.

CARRIED

2025-06-09 -07
Motion that
Council give 1st
reading to Bylaw
No 2025-08 being
the ATCO Gas and
Pipelines
Franchise
Agreement Bylaw

b) RFD 25.13 Bylaw No 2025-08 ATCO Gas and Pipelines Franchise Agreement
Motion by DELA CRUZ that Council give 1st reading to Bylaw No 2025-08 being the ATCO Gas and Pipelines Franchise Agreement Bylaw

CARRIED

Lavinia Henderson exited zoom meeting at 6:50 PM

2025-06-09-08
Motion to accept
staff reports and
file for future
reference

8. REPORTS:

A. STAFF REPORTS:

a) Grantwriter's Reports

Motion by REEDS to accept the Grantwriter's Report and file for future reference

CARRIED

b) Director of Operations Report

Motion by LYVER to accept the Director of Operations Report and file for future reference

CARRIED

c) Water/Wastewater Report

Motion by DELA CRUZ to accept the Water/Wastewater Report and file for future reference

CARRIED

d) Administrator's Report

Motion by CUNNINGHAM to accept the Administrator's Report and file for future reference

CARRIED

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong

- Community Futures Wild Rose AGM

b) Councillor Cunningham

2025-06-09-09
Motion to accept
council reports

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and file for future
reference

- Nothing to Report
- c) Councillor De La Cruz
 - Nothing to Report
- d) Councillor Martel
 - Network Group Meeting
 - Economic Development Meeting
 - Food Security Project
- e) Councillor Reeds
 - Nothing to Report
- f) Deputy Mayor Lyver
 - Marygold Library Meeting
 - 2026 Community Calendar
- g) Mayor Kletke
 - Jamie Doyle Nominee for the Edwin Parr Award
- h) Motions from Items in Councillor Reports
- i) Acceptance of Council Reports and filing for future reference

Motion by MARTEL to accept council reports and file for future reference.

CARRIED

2025-06-09-10
Motion to accept
correspondence
listing and file for
future reference

9. CORRESPONDENCE LISTING:

- a) Roll #61400 Letter

Motion by DELA CRUZ to accept correspondence listing and file for future reference

CARRIED

2025-06-09-11
Motion to accept
May 2025 Bank
Reconciliation
and file for future
reference

10. FINANCE:

- a) Bank Reconciliation, May 2025

Motion by REEDS to accept the May 2025 Bank Reconciliation and file for future reference

CARRIED

11. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

2025-06-09-12
Motion to
approve the
cancellation of
the difference
between the
general municipal
tax levy and the
minimum tax levy
of \$500 for the
Roll Numbers and
amounts listed in
Schedule A
shown below

12. NEW BUSINESS

- a) RFD 25.12 Minimum Tax Cancellation

Motion by ARMSTRONG to resolve to cancel the difference between the general municipal tax levy and the minimum tax levy of \$500 for the Roll Numbers and amounts listed in Schedule A.

Roll #	2024 Assessment	Municipal Tax Portion	Minimum Tax Portion	Municipal Tax Total
412001000	\$13,000	\$154.00	\$346.00	\$500
412002000	\$13,000	\$154.00	\$346.00	\$500

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412003000	\$13,000	\$154.00	\$346.00	\$500
412005000	\$13,000	\$154.00	\$346.00	\$500
412006000	\$14,000	\$165.00	\$335.00	\$500
412007000	\$10,000	\$121.00	\$379.00	\$500
412008000	\$16,000	\$187.00	\$313.00	\$500
412009000	\$9,000	\$99.00	\$401.00	\$500
412011000	\$13,000	\$154.00	\$346.00	\$500
412012000	\$11,000	\$143.00	\$357.00	\$500
412013000	\$15,000	\$176.00	\$324.00	\$500
412014000	\$18,000	\$220.00	\$280.00	\$500
412015000	\$15,000	\$176.00	\$324.00	\$500
412016000	\$13,000	\$165.00	\$335.00	\$500
412017000	\$22,000	\$264.00	\$236.00	\$500
412018000	\$13,000	\$165.00	\$335.00	\$500
412019000	\$13,000	\$154.00	\$346.00	\$500
412020000	\$14,000	\$165.00	\$335.00	\$500
412021000	\$16,000	\$187.00	\$313.00	\$500
412022000	\$13,000	\$165.00	\$335.00	\$500
412023000	\$13,000	\$154.00	\$346.00	\$500
412025000	\$13,000	\$165.00	\$335.00	\$500
412026000	\$13,000	\$154.00	\$346.00	\$500

Totals: **\$3,795.00** **\$7,705.00** **\$11,500**

b) Economic Development Policy – Potential Tax Forgiveness

Motion by LYVER to forgive 50% of the Municipal property taxes as per Economic Development Incentive Policy 2023-04-10-01

*** See chart below**

CARRIED

2025-06-09-13
Motion to forgive
50% of the
Municipal
property taxes on
Roll 27712000
and 100% of the
Municipal

Properties Eligible for Potential Tax Forgiveness Under Policy 2023-04-10-01

Roll	Address	Comment	Municipal Taxes	Amount to Forgive
544000	1 Evron Place	50% as per policy	\$3,971.00	\$1,985.50
27706000	6 Trochu Ave	50% as per policy	\$2,024.00	\$1,012.00
27707000	7 Trochu Ave	50% as per policy	\$1,848.00	\$924.00

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property taxes as		17 Trochu			
per Economic	27717000	Ave	100% as per policy	\$2,112.00	\$2,112.00
Development					
Incentive Policy	545000	2 Evron Place	100% as per policy	\$3,465.00	\$3,465.00
2023-04-10-01					

2025-06-09-14

Motion to schedule
the 2025 summer
Council meetings
for Monday, July
21st, and Monday,
August 25th

c) Summer Council Meeting Dates – July & August

Motion by DE LA CRUZ to schedule the 2025 summer Council meetings for Monday, July 21st , and Monday, August 25th

CARRIED

13. SPECIAL PROJECTS

a) Nothing for this agenda item

14. CONFIDENTIAL MATTERS – CLOSED SESSION

Nothing to report for this agenda item


Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back-up material will be sent with this Agenda for closed sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

15. RETURN TO OPEN MEETING

16. ADJOURNMENT

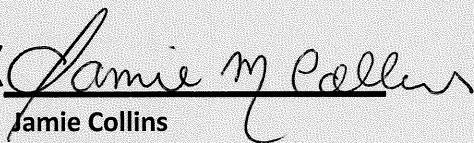
Mayor Kletke adjourned the meeting at 6:50 PM

X



Barry Kletke
Mayor

X



Jamie Collins
Assistant CAO