

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

April 14th, 2025

At Trochu Town Office

Motions	#	Item and Information
		Regular Meeting – April 14th, 2025
	1.	CALL TO ORDER
		Deputy Mayor Lyver called the meeting to order at 5:58 pm. In attendance were Deputy Mayor Jenny Lyver, Councillors Chris Armstrong, Bill Cunningham, Cerilo Dela Cruz, Jaime Martel, and Chris Reeds, CAO Carl Peterson, Assistant CAO Jamie Collins, Director of Operations Dave Nelson, Three Hills Capital Reporter Nicolle Ioanidis, and Recording Secretary Jaylene Capnerhurst.
	2.	ACCEPTANCE OF THE AGENDA
		a) Additions to the Agenda - Correspondence : Marigold Library
		b) Agenda Acceptance
2025-04-14-01 Motion to accept the Agenda with additions		Motion by CUNNINGHAM to accept the Agenda with additions CARRIED
	3.	ADOPTION OF THE MINUTES OF PREVIOUS MEETING
		a) Adoption of the February 10 th , 2025, Regular Meeting Minutes
2025-04-14-02 Motion to adopt the February 10th, 2025, Regular Meeting Minutes		Motion by DELA CRUZ to adopt the February 10th, 2025, Regular Meeting Minutes CARRIED
		b) Adoption of the February 24 th , 2025, C.O.W. Meeting Minutes
2025-04-14-03 Motion to adopt the February 24th, 2025, C.O.W. Meeting Minutes		Motion by MARTEL to adopt the February 24th, 2025, C.O.W. Meeting Minutes CARRIED
	4.	HOUSEKEEPING
		a) Housekeeping Acceptance
2025-04-14-04 Motion to accept the Housekeeping and file for future reference		Motion by REEDS to accept the Housekeeping and file for future reference CARRIED
	5.	PUBLIC HEARINGS
		a) Nothing for this agenda item

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6. DELEGATIONS

- a) Nothing for this agenda item

2025-04-14-05
Motion to give
That Town
Council gives first
reading to Bylaw
No. 2025-04
being the
Procedures Bylaw

7. BYLAWS, POLICIES and AGREEMENTS

- a) RFD 25.07 Bylaw No 2025-04 Procedure Bylaw

Motion by REEDS That Town Council gives first reading to Bylaw No. 2025-04 being the Procedures Bylaw.

CARRIED

2025-04-14-06
Motion to accept
the Grantwriter's
Report and file
for future
reference

8. REPORTS:

A. STAFF REPORTS:

- a) Grantwriter's Reports

Motion by DELA CRUZ to accept the Grantwriter's Report and file for future reference

CARRIED

2025-04-14-07
Motion to accept
the Director of
Operations
Report and file
for future
reference

- b) Director of Operations Report

Motion by CUNNINGHAM to accept the Director of Operations Report and file for future reference

CARRIED

2025-04-14-08
Motion to accept
the Water/
Wastewater
Report and file
for future
reference

- c) Water/Wastewater Report

Motion by MARTEL to accept the Water/Wastewater Report and file for future reference

CARRIED

2025-04-14-09
Motion to accept
the Adminis-
trator's Report
and file for future
reference

- d) Administrator's Report

Motion by REEDS to accept the Administrator's Report and file for future reference

CARRIED

B. COMMITTEE REPORTS

- a) Nothing for this agenda item

C. COUNCIL REPORTS

- a) Councillor Armstrong

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- Attended Community Futures Wildrose strategy planning meeting, will share information when plan is finished
- b) Councillor Cunningham
 - Reported that Kneehill Housing meeting was cancelled
 - o The Trochu Manor is all full, except one room that is being redone
 - o The Golden Hills Lodge is 72% full
- c) Councillor De La Cruz
 - Gave report on Sunterra Workers
 - New Café
- d) Councillor Martel
 - Attended Kneehill Family and Community Social Services meetings, reported that:
 - o Gave highlights of Annual Report
 - o With Shelley Jackson retiring, the Board will put out an employment ad next month
- e) Councillor Reeds
 - Nothing to Report
- f) Deputy Mayor Lyver
 - Library Highlights – Summer Students , Highway Clean up, New Programs
 - Attended a Marigold Library AGM, Annual Report included in Correspondence
- g) Motions from Items in Councillor Reports
- h) Acceptance of Council Reports and filing for future reference

2025-04-14-10
Motion to accept
the Council
Reports and file
for future
reference

Motion by ARMSTRONG to accept the Council Reports and file for future reference

CARRIED

9. CORRESPONDENCE LISTING:

2025-04-14-11
Motion to accept
the Correspondence
Listing and
file for future
reference

- a) Grant Writer Letter Requisition
- b) Economic Development Strat Plan Update
- c) Minister McIver Education Property Tax
- d) Marigold Library

Motion by CUNNINGHAM to accept the Correspondence Listing and file for future reference

CARRIED

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2025-04-14-12
Motion to accept
the Finance
Listing and file for
future reference

10. FINANCE:

- a) Bank Reconciliation , March 2025

Motion by DELA CRUZ to accept the Finance Listing and file for future reference

CARRIED

11. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

12. NEW BUSINESS

- a) Nothing for this agenda item

13. SPECIAL PROJECTS

- a) Nothing for this agenda item

Dave Nelson, Nicolle Ioanidis and Jaylene Capnerhurst left the meeting at 6:51PM

Carl Peterson stayed to provide information and administration.

Jamie Collins stayed to provide information.

14. CONFIDENTIAL MATTERS – CLOSED SESSION

Motion by REEDS to enter a closed session at 6:51 PM to discuss Confidential Matters :

2025-04-14-13
Motion to enter a
closed session at
6:51 PM to
discuss the
following: a) Rural
Entrepreneur
Program

Council to move to a session closed to the public for items dealing with Land, Legal, Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back up material will be sent with the agenda for closed session and material circulated will be returned to the CAO and destroyed unless otherwise noted

- a) Rural Entrepreneur Program – FOIP Section 16

15. RETURN TO OPEN MEETING

2025-04-14-14
Motion to return
to an open
meeting at
7:28pm

Motion by REEDS to return to an open meeting at 7:28pm

CARRIED

Meeting recessed to allow return of public and reconvened with public present at 7:29pm

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2025 04-14-15

Motion to accept
the Town Council
provide
Community
Endorsement
letters and file for
future reference

Motion by ARMSTRONG to accept that Town Council provide Community Endorsement letters for the Rural Entrepreneur Program for Tin Tin Aung and Khin Maung Win.

16. ADJOURNMENT

Deputy Mayor LYVER adjourned the meeting at 7:32pm

X

Jenny Lyver
Deputy Mayor

X

Carl Peterson
CAO