

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

October 10, 2023

At Trochu Town Office

Motions	#	Item and Information	
		Regular Meeting – October 10, 2023	
	1.	CALL TO ORDER	
		Mayor Kletke called the meeting to order at 6:00pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cerilo De La Cruz, Jenny Lyver, and Jaime Martel, CAO Carl Peterson, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Grant Alford.	
	2.	ACCEPTANCE OF THE AGENDA	
		a) Additions to the Agenda	
		b) Agenda Acceptance	
2023-10-10-01 Motion to accept the agenda as presented		Motion by LYVER to accept the agenda as presented	CARRIED
	3.	ADOPTION OF THE MINUTES OF PREVIOUS MEETING	
		a) Adoption of the September 11, 2023, Regular Meeting Minutes	
2023-10-10-02 Motion to adopt the September 11, 2023, Regular Meeting Minutes		Motion by ARMSTRONG to adopt the September 11, 2023, Regular Meeting Minutes	CARRIED
		b) Adoption of the September 25, 2023, Committee of the Whole Minutes	
2023-10-10-03 Motion the September 25, 2023, Committee of the Whole Minutes		Motion by CUNNINGHAM to adopt the September 25, 2023, Committee of the Whole Minutes	CARRIED
	4.	HOUSEKEEPING	
		a) Housekeeping Acceptance	
2023-10-10-04 Motion to accept the Housekeeping and file for future reference		Motion by DE LA CRUZ to accept the Housekeeping and file for future reference	CARRIED
	5.	PUBLIC HEARINGS	
		a) Nothing for this agenda item	
	6.	DELEGATIONS	
		a) Nothing for this agenda item	

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7. REPORTS:

A. STAFF REPORTS:

a) Grant Reports

2023-10-10-05
Motion to accept
the Grantwriter
reports and file
for future
reference

Motion by CUNNINGHAM to accept the Grantwriter reports and file for future reference
CARRIED

b) Director of Operations Report

2023-10-10-06
Motion to accept
the Director of
Operations report
and file for future
reference

Motion by REEDS to accept the Director of Operations report and file for future reference
CARRIED

c) Administrator's Report

2023-10-10-07
Motion to accept
the Adminis-
trator's Report
and file for future
reference

Motion by MARTEL to accept the Administrator's Report and file for future reference
CARRIED

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong.

- Attended a pre-convention session on Municipal Corporate Planning and Finance
- Attended the 2023 AB Munis Convention, went to daily sessions including 'Overcoming Roadblocks to Economic Development and Strategic Growth', 'Water and Disaster Planning', and 'Emergency Disaster Management'
- Attended a Community Futures Wild Rose meeting
 - o Reported that 2024 will be the 35th anniversary of CFWR
 - o Provided a sheet with examples of a small business advertising initiative from Eastern Canada that the CFWR is planning to do in our area
 - o Councillor Armstrong will be attending the Three Hills Small Business Awards on October 19th where YETI participant 'Sailers Lawn Service' has been nominated for the Rookie of the Year award

b) Councillor Cunningham

- Attended the 2023 AB Munis Convention, went to daily sessions including 'Bright Lights, Small Town! Attracting film productions to your municipality'
- Attended a Kneehill Housing meeting to speak with their auditor, reported that the Trochu Manor only has 1 or 2 vacancies at this time

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- Attended a Red Deer River Municipal Users Group meeting, reported that they are requesting feedback on whether Member Municipalities support RDRMUG lobbying Provincial Ministers to secure funding for a study of the need for additional storage solutions on the Red Deer River. Council supports this action and Councillor Cunningham will report this at the next RDRMUG meeting
 - Reported that the Newcomers Tour went well and had 30 to 40 participants
- c) Councillor De La Cruz
- Attended the 2023 AB Munis Convention, went to a pre-convention presentation on hydrogen powered cars, also went to daily sessions including 'Bright Lights, Small Town! Attracting film productions to your municipality' and 'Overcoming Roadblocks to Economic Development and Strategic Growth'
 - Gave an update on Sunterra which has 8 new employees and over 100 total now
- d) Councillor Lyver
- Attended the 2023 AB Munis Convention, went to daily sessions including 'Bright Lights, Small Town! Attracting film productions to your municipality' and 'Digging up the Roots: Causes of Social Disorder and an Evidence-Based Approach to Prevention and Resolution'
 - Attended an Arboretum Board meeting, reported that:
 - o They are working on some lighting repairs
 - o They are planning to have a table at Flapjack Fiesta next week as well as host their Annual Christmas Market on November 16th
 - Attended a Library Board meeting, reported that:
 - o They are producing the Community Calendar again for next year
 - o They are planning to have a table at Flapjack Fiesta next week as well as host a Fall Festival event with the Arboretum on October 21
 - o The library will be open additional hours, from 4pm to 8pm on Tuesdays
 - o The Board reviewed their Strategy Plan and are hoping to make a presentation to Council in November
- e) Councillor Martel
- Attended the 2023 AB Munis Convention, went to daily sessions
 - Attended an FCSS meeting, reported that:
 - o Their budget was approved, this is year 3 of additional FCSS funding & there will be discussion on how to proceed beginning next year
 - o Tools for School assisted 36 students this year and the Summer Rainbow camp will run from Oct 14th to 18th and has 11 participants signed up so far
 - o Upcoming events include Three Hills Discovery Night and Flapjack Fiesta
 - Reported that the Arboretum will be offering the community their own spaces to design displays for the Forest of Lights this year

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f) Deputy Mayor Reeds

- Attended the 2023 AB Munis Convention, went to daily sessions
- Attended a SAEWA AGM, reported that:
 - o Some changes and additions to bylaws were discussed
 - o The location for the Energy from Waste Project will be in Newell County and the contractor is Hitachi Zosen Inova
 - o They met with the Premier who appointed an Issues Manager to assist with working with the Contractor
- Attended a Palliser Regional Municipal Services meeting, reported that:
 - o They will begin advertising for a new Planner position beginning this fall
 - o Subdivision application numbers have fallen this year
 - o They will return to handling permits on November 1st

g) Mayor Kletke

- Attended the 2023 AB Munis Convention, went to daily sessions
- Met with Minister of Municipal Affairs Ric McIver during the Convention to discuss issues regarding Municipalities becoming responsible for repairs or demolitions of old and collapsing buildings, Admin will draft a follow-up and thank you letter from Council
- Attended an event in Acme for Careers, a non-for-profit group that connects students with paid internships in Alberta, reported that the program worked with 1300 employers to offer 2400 paid internships last year and currently have up to \$7500 in funding available for employers

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2023-10-10-08
Motion to accept
the Council
Reports and file
for future
reference

Motion by ARMSTRONG to accept the Council Reports and file for future reference

CARRIED

8. CORRESPONDENCE LISTING:

- a) Kneehill Medical Services Retention and Recruitment Task Force - 2023 Report
- b) Fire Chief Committee Minutes
- c) AB Munis: Survey, Impact of Provincial Downloading
- d) Library Structural Assessment Draft
- e) Alberta Police Funding Model Resource Allocation

2023-10-10-09
Motion to accept
the Correspond-
ence Listing and
file for future
reference

Motion by CUNNINGHAM to accept the Correspondence Listing and file for future reference

CARRIED

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9. FINANCE:

2023-10-10-10
Motion to accept
the September
2023 Bank
Reconciliation
and file for future
reference

a) September 2023 Bank Reconciliation

Motion by MARTEL to accept the September 2023 Bank Reconciliation and file for future reference CARRIED

2023-10-10-11
Motion to accept
the 2024 FCSS
Budget &
Requisition
Report and file
for future
reference

b) 2024 FCSS Budget & Requisition Report

Motion by ARMSTRONG to accept the 2024 FCSS Budget & Requisition Report and file for future reference CARRIED

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) Sunterra Tour

- Council discussed, Admin will get a list of potential tour dates from Sunterra

11. BYLAWS, POLICIES and AGREEMENTS

a) Nothing for this agenda item

12. NEW BUSINESS

2023-10-10-12
Motion to allow
Tree Hills
Cannabis to place
a business sign at
the southwest
corner of the
Northwest Area
Structure Plan
lands (Lot 1, Block
1, Plan 0714670)

a) THC Sign Request

Motion by LYVER to allow Tree Hills Cannabis to place a business sign at the southwest corner of the Northwest Area Structure Plan lands (Lot 1, Block 1, Plan 0714670) CARRIED

b) RDN Enabling Housing Choice Report

- Council discussed, Admin will pass along any further questions or suggestions to RDN prior to the next C.O.W. meeting

c) Request from Filipino-Canadian Association to Fund Bus Rental Costs for Educational Tour

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2023-10-10-13

Motion to accept the funding request from the Filipino-Canadian Association of Trochu & Three Hills and pay \$253.50 to cover the bus rental costs for their Newcomer Tour that was held on September 30th

Motion by DE LA CRUZ to accept the funding request from the Filipino-Canadian Association of Trochu & Three Hills and pay \$253.50 to cover the bus rental costs for their Newcomer Tour that was held on September 30th **CARRIED**

13. SPECIAL PROJECTS

- a) Nothing for this agenda item

Grant Alford and Toni Nelson left the meeting at 7:33pm

14. CONFIDENTIAL MATTERS – CLOSED SESSION

2023-10-10-14

Motion that Council convenes in closed session at 7:36pm to discuss the following: a) Land Item: Northwest ASP Development (FOIP 16)

Motion by REEDS that Council convenes in closed session at 7:36pm to discuss the following: a) Land Item: Northwest ASP Development (FOIP 16) **CARRIED**

CAO Carl Peterson stayed to provide information and administration.

15. RETURN TO OPEN MEETING

2023-10-10-15

Motion to return to an open session at 8:12pm

Motion by REEDS to return to an open session at 8:12pm **CARRIED**

Meeting recessed to allow return of public at 8:12pm
Meeting reconvened with public present at 8:13pm

16. ADJOURNMENT

Mayor Kletke adjourned the meeting at 8:14pm

X



Barry Kletke
Mayor

X



Carl Peterson
CAO