

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

May 8, 2023

At Trochu Town Office

Motions	#	Item and Information	
		Regular Meeting – May 8, 2023	
	1.	CALL TO ORDER Mayor Kletke called the meeting to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Cerilo De La Cruz, Jenny Lyver, and Jaime Martel, Acting CAO Jamie Collins, Director of Operations Dave Nelson, Finance Officer Lavinia Henderson, Recording Secretary Toni Nelson, and Three Hills Capital reporter Grant Alford. Regrets, Councillor Bill Cunningham and CAO Carl Peterson.	
	2.	ACCEPTANCE OF THE AGENDA a) Additions to the Agenda - New Business: Trochu Library Board appointments b) Agenda Acceptance	
2023-05-08-01 Motion to accept the agenda with additions		Motion by DE LA CRUZ to accept the agenda with additions	CARRIED
	3.	ADOPTION OF THE MINUTES OF PREVIOUS MEETING a) Adoption of the April 10, 2023 Regular Meeting Minutes	
2023-05-08-01 Motion to accept the agenda with additions		Motion by REEDS to adopt the April 10, 2023 Regular Meeting Minutes	CARRIED
		b) Adoption of the April 24, 2023, Committee of the Whole Minutes	
2023-05-08-03 Motion to adopt the April 24, 2023, Committee of the Whole Minutes		Motion by MARTEL to adopt the April 24, 2023, Committee of the Whole Minutes	CARRIED
	4.	HOUSEKEEPING a) Housekeeping Acceptance	
2023-05-08-04 Motion to accept the Housekeeping and file for future reference		Motion by LYVER to accept the Housekeeping and file for future reference	CARRIED
	5.	PUBLIC HEARINGS a) Nothing for this agenda item	
	6.	DELEGATIONS a) Leona Pryor, 6:10pm, Re: Flower, Baking, and Photography	
2023-05-08-05 Motion to donate \$200 to assist in funding the 2023 Trochu Flower, Baking, & Photography Show		Motion by ARMSTRONG to donate \$200 to assist in funding the 2023 Trochu Flower, Baking, and Photography Show	CARRIED
		Councillor Reeds left the meeting at 6:18pm	
		b) Chris Reeds, 6:25pm, Re: Evron Place Lot Purchase Request - Further discussion moved to Closed Session later in the meeting	

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Councillor Reeds returned to the meeting at 6:30pm

7. REPORTS:

A. STAFF REPORTS:

a) Grantwriter's Reports

2023-05-08-06

Motion to accept
the Grantwriter's
Reports

Motion by ARMSTRONG to accept the Grantwriter's Reports

CARRIED

b) Director of Operations Report

2023-05-08-07

Motion to accept
the Director of
Operations Report

Motion by LYVER to accept the Director of Operations Report

CARRIED

c) Water/Wastewater Report

2023-05-08-08

Motion to accept
the Water/
Wastewater Report

Motion by DE LA CRUZ to accept the Water/Wastewater Report

CARRIED

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong

- Attended a Community Futures Wild Rose meeting
 - o Reported that a survey had been sent out to CAOs of member municipalities but the number of replies was low so the survey would be sent out again soon
 - o Also reported that CFWR is starting a Community Development project with the Province to offer training to entrepreneurs

b) Councillor Cunningham

- Not in attendance

c) Councillor De La Cruz

- Gave an update regarding new employees at Sunterra Meats

d) Councillor Lyver

- Attended a Marigold Library Systems AGM and regular meeting
 - o Will forward some reports to Council
 - o Received 2022 Audit Report
 - o Heard a Freedom to Read presentation
- Attended a Trochu Library meeting
 - o Reported that they have developed an orientation file for new board members and have had 3 new members join recently
 - o Reported that a book sale will be held again this year on July 1st and they are taking book donations beginning in June
 - o Offering 40 free Childrens Memberships to library visitors

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- e) Councillor Martel
 - Attended a Kneehill Regional Partnership training session for planning & development
 - Reported that the Arboretum is holding a Hot Dog/Hamburger lunch on May 24th and have had some new members join recently
- f) Deputy Mayor Reeds
 - Attended a Drumheller & District Solid Waste Association meeting
 - o Discussed the 2022 Audit Report and some procedure changes
 - o Reported that the Landfill Operations contract with E360s has been extended
- g) Mayor Kletke
 - Nothing to report
- h) Motions from Items in Councillor Reports
- i) Acceptance of Council Reports and filing for future reference

2023-05-08-09

Motion to accept the Council Reports and file for future reference

Motion by MARTEL to accept the Council Reports and file for future reference

CARRIED

8. CORRESPONDENCE LISTING:

- a) Camrose Casino Relocation Townhall & Rural Charities Revenues
- b) Seniors Outreach – Invite to AGM

2023-05-08-10

Motion to accept the Correspondence Listing and file for future reference

Motion by LYVER to accept the Correspondence Listing and file for future reference

CARRIED

9. FINANCE:

- a) Bank Reconciliation, April 2023

2023-05-08-11

Motion to accept the April 2023 Bank Reconciliation and file for future reference

Motion by REEDS to accept the April 2023 Bank Reconciliation and file for future reference

CARRIED

2023-05-08-12

Motion to approve 2023 Capital Budget and 2024 – 2028 Capital Plan

- b) RFD 2023-03: 2023 Capital Budget and 5 Year Capital Plan Operating Budget

Motion by ARMSTRONG to approve 2023 Capital Budget and 2024 – 2028 Capital Plan

CARRIED

2023-05-08-13

Motion to adopt the 2023 Operating Budget and 2024 – 2026 Financial Plan as presented

- c) RFD 2023-04: 2023 Operating Budget

Motion by REEDS to adopt the 2023 Operating Budget and 2024 – 2026 Financial Plan as presented
CARRIED

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10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

11. BYLAWS, POLICIES and AGREEMENTS

- a) Lot Sale Referral Policy

2023-05-08-14

Motion to approve the 2023-05-08-01 Residential Business Lot Sale Referral Bonus Policy

Motion by MARTEL to approve the 2023-05-08-01 Residential Business Lot Sale Referral Bonus Policy

CARRIED

2023-05-08-15

Motion to approve the Joint Use and Planning Agreement between the Town of Trochu and Golden Hills School Division

- b) Joint Use Planning Agreement

Motion by REEDS to approve the Joint Use and Planning Agreement between the Town of Trochu and Golden Hills School Division

CARRIED

- c) Bylaw 2023-02, Amendment of Bylaw 2022-05 (Trochu Arboretum & Dr. Hay House Municipal Historic Resource Designation)

2023-05-08-16

Motion to give Bylaw 2023-02, Amendment of Bylaw 2022-05 1st Reading

Motion by LYVER to give Bylaw 2023-02, Amendment of Bylaw 2022-05 1st Reading

CARRIED

2023-05-08-17

Motion to give Bylaw 2023-02, Amendment of Bylaw 2022-05 2nd Reading

Motion by ARMSTRONG to give Bylaw 2023-02, Amendment of Bylaw 2022-05 2nd Reading

CARRIED

2023-05-08-18

Motion to bring forward Bylaw 2023-02, Amendment of Bylaw 2022-05

Motion by MARTEL to bring forward Bylaw 2023-02, Amendment of Bylaw 2022-05

CARRIED UNANIMOUSLY

2023-05-08-19

Motion to give Bylaw 2023-02, Amendment of Bylaw 2022-05 3rd Reading

Motion by DE LA CRUZ to give Bylaw 2023-02, Amendment of Bylaw 2022-05 3rd Reading

CARRIED

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12. NEW BUSINESS

- a) RFD 2023-07 Line Painting at Arena for Basketball & Pickleball

2023-05-08-20
Motion to have 3
pickleball courts
and 1 basketball
court boundary
lines painted on the
concrete arena floor
as well as purchase
2 mobile basketball
hoops

Motion by DE LA CRUZ to have 3 pickleball courts and 1 basketball court boundary lines painted on the concrete arena floor as well as purchase 2 mobile basketball hoops **CARRIED**

2023-05-08-21
Motion to give
permission for
Kneehill Minor
Hockey to sell
advertising space at
the Trochu Arena
with all sale
proceeds going to
Kneehill Minor
Hockey

- b) Request from Kneehill Minor Hockey to Sell Advertising Space at Arena

Motion by ARMSTRONG to give permission for Kneehill Minor Hockey to sell advertising space at the Trochu Arena with all sale proceeds going to Kneehill Minor Hockey **CARRIED**

2023-05-08-22
Motion to enter
into a contract with
the Rural
Development
Network to perform
a Housing Demand
Study in 2023

- c) RFD 2023-05 Housing Demand Study

Motion by LYVER to enter into a contract with the Rural Development Network to perform a Housing Demand Study in 2023 **CARRIED**

2023-05-08-23
Motion that the first
two Difference
Maker teaching
sessions be
delivered in a
virtual/live method
with participants
encouraged to
gather in small
groups, and that the
final teaching
session be delivered
in person at a local
venue in Trochu
with a total budget
of \$1000 set to
deliver

- d) RFD 2023-06 Difference Makers

Motion by REEDS that the first two Difference Maker teaching sessions be delivered in a virtual/live method with participants encouraged to gather in small groups, and that the final teaching session be delivered in person at a local venue in Trochu with a total budget of \$1000 set to deliver **CARRIED**

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- e) Letter to the Minister of Health
 - Discussed
- f) Trochu Library Board Appointments

2023-05-08-24

Motion to appoint the following to the Trochu Library Board for their 2nd terms; Pam Bezanson with term expiring in January of 2026; Yvonne Hoppins with term expiring in May of 2026; Davianna Hunt with term expiring in June of 2026

Motion by ARMSTRONG to appoint the following to the Trochu Library Board for their 2nd terms; Pam Bezanson with term expiring in January of 2026; Yvonne Hoppins with term expiring in May of 2026; Davianna Hunt with term expiring in June of 2026
CARRIED

2023-05-08-25

Motion to remove Frank VanderKley from the Trochu Library Board as of his resignation, April 4th, 2023

Motion by REEDS to remove Frank VanderKley from the Trochu Library Board as of his resignation, April 4th, 2023
CARRIED

2023-05-08-26

Motion to appoint the following to the Trochu Library Board for their 1st terms; Ashley Dettmer with term expiring in May of 2026; Kathy Samson with term expiring in June of 2026; Vanessa Sigurdson with term expiring in June of 2026

Motion by LYVER to appoint the following to the Trochu Library Board for their 1st terms; Ashley Dettmer with term expiring in May of 2026; Kathy Samson with term expiring in June of 2026; Vanessa Sigurdson with term expiring in June of 2026
CARRIED

13. SPECIAL PROJECTS

- a) Nothing for this agenda item

Grant Alford and Lavinia Henderson left the meeting at 7:32pm

14. CONFIDENTIAL MATTERS – CLOSED SESSION

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2023-05-08-27

Motion to enter a closed session at 7:33pm to discuss the following: a) Land Item: Remediation (FOIP 16)

Motion by REEDS to enter a closed session at 7:33pm to discuss the following:

a) Land Item: Remediation (FOIP 16)

CARRIED UNANIMOUSLY

The following person attended the Closed Session to provide information and administration:

- o Acting CAO Jamie Collins

The following person attended the Closed Session to provide information:

- o Director of Operations Dave Nelson
- o Recording Secretary Toni Nelson

15. RETURN TO OPEN MEETING

2023-05-08-28

Motion to return to an open meeting at 7:51pm

Motion by REEDS to return to an open meeting at 7:51pm

CARRIED

Meeting recessed to allow return of public at 7:52pm

Meeting reconvened with public present 7:54pm

Chris Reeds and Dave Nelson left the meeting at 7:55pm

16. CONFIDENTIAL MATTERS – CLOSED SESSION (Continued)

2023-05-08-29

Motion to enter a closed session at 7:57pm to discuss the following: b) Land Item: Lot Purchase Request (FOIP 16)

Motion by ARMSTRONG to enter a closed session at 7:57pm to discuss the following:

b) Land Item: Lot Purchase Request (FOIP 16)

CARRIED UNANIMOUSLY

The following person attended the Closed Session to provide information and administration:

- o Acting CAO Jamie Collins

The following person attended the Closed Session to provide information:

- o Recording Secretary Toni Nelson

17. RETURN TO OPEN MEETING

2023-05-08-30

Motion to return to an open meeting at 8:15pm

Motion by ARMSTRONG to return to an open meeting at 8:15pm

CARRIED

Meeting recessed to allow return of public at 8:15pm

Meeting reconvened with public present at 8:16pm

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2023-05-08-31

Motion to proceed
with a development
incentive lot sale,
offering a price of
\$20,000 on Lots 1,
10, 23, 24, 25 and
26, Block 29, Plan
0914211, with the
offer expiring on
May 1st, 2025

Motion by ARMSTRONG to proceed with a development incentive lot sale, offering a price of
\$20,000 on Lots 1, 10, 23, 24, 25 and 26, Block 29, Plan 0914211, with the offer expiring on May 1st,
2025
CARRIED

18. ADJOURNMENT

Mayor Kletke adjourned the meeting at 8:18pm

X



Barry Kletke
Mayor

X



Carl Peterson
CAO