

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

June 12, 2023

At Trochu Town Office

Motions	#	Item and Information	
		Regular Meeting – June 12, 2023	
	1.	CALL TO ORDER Mayor Kletke called the meeting to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cerilo De La Cruz, Jenny Lyver, and Jaime Martel, CAO Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Three Hills Capital reporter Grant Alford. Attending remotely was Finance Officer Lavinia Henderson. Also attending was Barry Reder, Town of Trochu Realtor.	
	2.	ACCEPTANCE OF THE AGENDA a) Additions to the Agenda - Closed Item: Land, Lot Sale (FOIP 16) - Closed Item: Land, Development Proposal (FOIP 16) b) Agenda Acceptance	
2023-06-12-01 Motion to accept the agenda with additions		Motion by LYVER to accept the agenda with additions	CARRIED
	3.	ADOPTION OF THE MINUTES OF PREVIOUS MEETING a) Adoption of the May 8, 2023 Regular Meeting Minutes	
2023-06-12-02 Motion to adopt the May 8, 2023 Regular Meeting Minutes		Motion by DE LA CRUZ to adopt the May 8, 2023 Regular Meeting Minutes	CARRIED
		b) Adoption of the May 23, 2023, Committee of the Whole Minutes	
2023-06-12-03 Motion to adopt the May 23, 2023, Committee of the Whole Minutes		Motion by CUNNINGHAM to adopt the May 23, 2023, Committee of the Whole Minutes	CARRIED
	4.	HOUSEKEEPING a) Housekeeping Acceptance	
2023-06-12-04 Motion to accept the Housekeeping and file for future reference		Motion by REEDS to accept the Housekeeping and file for future reference	CARRIED
	5.	PUBLIC HEARINGS a) Nothing for this agenda item	
	6.	DELEGATIONS a) Don Heringer of Casa de Vida Developments Inc., 6:10pm, Re: Development proposal	
	7.	REPORTS: A. STAFF REPORTS: a) Grantwriter's Reports	
2023-06-12-05 Motion to accept the Grantwriter's Reports		Motion by LYVER to accept the Grantwriter's Reports	CARRIED

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2023-06-12-06
Motion to accept
the Director of
Operations &
Water/Wastewater
Reports

b) Director of Operations Report & Water/Wastewater Report

Motion by MARTEL to accept the Director of Operations & Water/Wastewater Reports CARRIED

c) Administrator's Report

2023-06-12-07
Motion to accept
the Administrator's
Report

Motion by CUNNINGHAM to accept the Administrator's Report CARRIED

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong

- Received a resident complaint regarding trees along Poplar Avenue
- Attended meeting on the Fire Levels of Service
 - o Discussed final report and funding possibilities with Council
 - o The numbers of Fire Department volunteers have gone down 30% over the past 20 years

b) Councillor Cunningham

- Attended a Police Action Committee meeting
 - o Call numbers are up this year
 - o 2 new RCMP members will be starting soon
 - o Kneehill County is looking for an additional Peace Officer
- Attended a Kneehill Housing meeting, reported on marketing efforts for the Three Hills Lodge and the ongoing Trochu Manor renovations

c) Councillor De La Cruz

- Attended a Kneehill County Doctor Recruitment & Retention meeting
 - o A group of physicians came to the meeting to discuss some ideas and issues they had
 - o Current incentive plan will be updated soon
 - o They are holding a luncheon on July 7th
 - o The new medical record program is now up & running

d) Councillor Lyver

- Attended a Library meeting
 - o 39 students were given free library memberships in May
 - o They are planning on doing the Community Calendar again in 2024
 - o They have developed a new Confidentiality Policy
- Attended meeting on the Fire Levels of Service

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- e) Councillor Martel
 - Attended an Arboretum Society meeting
 - o Arboretum Board has 6 new members
 - o A new highway sign is going up soon
 - o Will need to re-do the shale paths soon, they are looking at several options including shale and recycled rubber
 - Attended meeting on the Fire Levels of Service
- f) Deputy Mayor Reeds
 - Attended a Palliser Regional Municipal Services meeting
 - o Discussed possible new employee
 - o Received training on the Palliser Webmap
- g) Mayor Kletke
 - Discussed development ideas with local residents, for example building a greenhouse or starting a tool library
 - Attended a Seniors Housing Corporation meeting
 - Directed Administration to send election congratulations letters to Premier and Ministers
- h) Motions from Items in Councillor Reports
- i) Acceptance of Council Reports and filing for future reference

2023-06-12-08
Motion to accept
the Council Reports
and file for future
reference

Motion by MARTEL to accept the Council Reports and file for future reference

CARRIED

8. CORRESPONDENCE LISTING:

- a) Letter from Maxine Haggarty re: new trees on Poplar Avenue
- b) 2023 ABMunis Awards nominations
- c) Growing Kneehill Country Market

2023-06-12-09
Motion to accept
the Correspondence
Listing and file for
future reference

Motion by ARMSTRONG to accept the Correspondence Listing and file for future reference

CARRIED

9. FINANCE:

- a) Bank Reconciliation, May 2023

2023-06-12-10
Motion to accept
the April 2023 Bank
Reconciliation and
file for future
reference

Motion by MARTEL to accept the April 2023 Bank Reconciliation and file for future reference

CARRIED

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

11. BYLAWS, POLICIES and AGREEMENTS

- a) RFD 2023-08: Tax Rate Bylaw 2023-03

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2023-06-12-11

Motion to give

Bylaw 2023-03: Tax

Rate Bylaw 2023

first reading

Motion by ARMSTRONG to give Bylaw 2023-03: Tax Rate Bylaw 2023 first reading

CARRIED

2023-06-12-12

Motion to give

Bylaw 2023-03: Tax

Rate Bylaw 2023

second reading

Motion by MARTEL to give Bylaw 2023-03: Tax Rate Bylaw 2023 second reading

CARRIED

2023-06-12-13

Motion to bring

Bylaw 2023-03: Tax

Rate Bylaw 2023

forward for third

reading

Motion by REEDS to bring Bylaw 2023-03: Tax Rate Bylaw 2023 forward for third reading

CARRIED UNANIMOUSLY

2023-06-12-14

Motion to give

Bylaw 2023-03: Tax

Rate Bylaw 2023

third reading

Motion by CUNNINGHAM to give Bylaw 2023-03: Tax Rate Bylaw 2023 third reading

CARRIED

b) RFD 2023-09: Minimum Tax Calculations

2023-06-12-15

Motion to approve

the cancellation of

the difference

between the

general municipal

tax levy and the

minimum tax levy of

\$500 as listed in

Schedule A of RFD

2023-09 and shown

in the table

below

Motion by LYVER to approve the cancellation of the difference between the general municipal tax levy and the minimum tax levy of \$500 as listed in Schedule A of RFD 2023-09 and shown in the table below

CARRIED

Roll Number	Total Tax Levied	Municipal Tax Portion	Minimum Tax Portion
412001000	\$500.00	\$156.00	344.00
412002000	\$500.00	\$168.00	332.00
412003000	\$500.00	\$156.00	344.00
412005000	\$500.00	\$156.00	344.00
412006000	\$500.00	\$168.00	332.00
412007000	\$500.00	\$120.00	380.00
412008000	\$500.00	\$192.00	308.00
412009000	\$500.00	\$108.00	392.00
412011000	\$500.00	\$156.00	344.00
412012000	\$500.00	\$144.00	356.00
412013000	\$500.00	\$180.00	320.00
412014000	\$500.00	\$228.00	272.00
412015000	\$500.00	\$180.00	320.00
412016000	\$500.00	\$168.00	332.00
412017000	\$500.00	\$288.00	212.00
412018000	\$500.00	\$168.00	332.00
412019000	\$500.00	\$156.00	344.00
412020000	\$500.00	\$168.00	332.00
412021000	\$500.00	\$192.00	308.00
412022000	\$500.00	\$168.00	332.00
412023000	\$500.00	\$156.00	344.00
412024000	\$500.00	\$120.00	380.00
412025000	\$500.00	\$168.00	332.00
412026000	\$500.00	\$156.00	344.00
	\$12,000.00	\$4,020.00	\$7,980.00

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12. NEW BUSINESS

- a) Town of Three Hills - Golf Tournament Sponsor Request
-Discussed

13. SPECIAL PROJECTS

- a) Nothing for this agenda item

Grant Alford, Dave Nelson, Lavinia Henderson, and Toni Nelson left the meeting at 8:10pm.

14. CONFIDENTIAL MATTERS – CLOSED SESSION

2023-06-12-16

Motion to enter a closed session at 7:33pm to discuss the following: Land Item: Lot Sale (FOIP 16) Land Item: Development Proposal (FOIP 16)

Motion by REEDS to enter a closed session at 7:33pm to discuss the following:

- o Land Item: Lot Sale (FOIP 16)
- o Land Item: Development Proposal (FOIP 16)

CARRIED UNANIMOUSLY

The following person attended the Closed Session to provide information and administration:

- o CAO Carl Peterson

The following person attended the Closed Session to provide information:

- o Realtor Barry Reder

Barry Reder left the meeting at 8:58pm

15. RETURN TO OPEN MEETING

2023-06-12-17

Motion to return to an open meeting at 9:13pm

Motion by REEDS to return to an open meeting at 9:13pm

CARRIED

Meeting recessed to allow return of public at 9:13pm

Meeting reconvened with public present at 9:14pm

16. ADJOURNMENT

Mayor Kletke adjourned the meeting at 9:15pm

X

Barry Kletke
Mayor

X

Carl Peterson
CAO