

**TOWN OF TROCHU  
BYLAW NO. 2023-01  
RATES & FEES BYLAW**

BEING A BYLAW IN THE TOWN OF TROCHU IN THE PROVINCE OF ALBERTA TO ESTABLISH A RATES, FEES & PENALTIES BYLAW.

WHEREAS pursuant to the *Municipal Government Act, Statutes of Alberta, 2000, Chapter M-26* as amended or replaced from time to time, Council may pass a bylaw respecting rates fees & penalties;

AND WHEREAS the Council of the Town of Trochu deems it necessary to set the rates, fees & penalties as set out in Schedule A (Garbage); Schedule B (Water and Sewer); Schedule C (Animal Control); Schedule D (Cemetery); Schedule E (Campground); Schedule F (Public Works); Schedule G (Arena); Schedule H (Swimming Pool); Schedule I (Administration); and Schedule J (Fire Related Offence Fees);

NOW THEREFORE THE COUNCIL OF THE TOWN OF TROCHU DULY ASSEMBLED ENACTS AS FOLLOWS:

1. That Schedules A; B; C; D; E; F; G; H; I; and J hereto attached and forming part of this bylaw establishes the rates, fees & penalties for this Bylaw.
2. That Bylaw NO. 2022-03 is hereby rescinded.

This Bylaw takes effect as of **January 1, 2023**.

Read a first time this 27<sup>th</sup> day of February, 2023.

Read a second time this 27<sup>th</sup> day of February, 2023.

UNANIMOUS permission for third reading given this 27<sup>th</sup> day of February, 2023.

Read a third time and passed this 27<sup>th</sup> day of February, 2023.

X

BARRY KLETKE  
MAYOR

X

CARL PETERSON  
CAO

Date

Feb 28/2023

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## "SCHEDULE A – GARBAGE COLLECTION"

\* All rates are based on a two-month billing period\*

GST EXEMPT.

### RESIDENTIAL BASIC GARBAGE RATES

a) Basic Residential (Single Family, Duplexes)	\$40.00
b) Basic Contained Housing (Apartments, Senior Housing)	\$27.00
c) Kings Court (8 units) – includes \$7.50 bin rate	\$36.50
d) Mobile Home Park (25 units)	\$1000.00
e) Recycling Fee	\$9.50
f) Recycling Fee Apartment	\$50.00
g) Recycling Fee Mobile Home Park	\$185.00

### COMMERCIAL BASIC GARBAGE RATES

These basic rates shall be charged to all commercial customers based on volume; however they may have additional rates removed by hauling their own cardboard and large volume products.

a) Light Commercial (one pickup per week)	\$43.00
b) Commercial (two pickups per week)	\$74.00
c) Facility – (Hospital)	\$86.00
d) Heavy Commercial	\$120.00
e) Trochu Meat Processors	\$255.00

### COMMERCIAL CARDBOARD PICKUP RATES

a) Low Volume	\$26.00
b) Medium Volume	\$36.00
c) High Volume	\$42.00
d) Extra High Volume	\$62.00

### COMMERCIAL BIN RENTAL RATES

a) Shared Bin, Low Volume	\$26.00
b) Small Bin	\$36.50
c) Large Bin	\$68.00
d) Extra Large Bin	\$83.00

Application of all above rates shall be determined by the Chief Administrative Officer and the Garbage Attendant. Where a customer has a dispute with the rate, this committee and a member of Council shall meet and, after hearing the facts, make a decision regarding the rate.

### TRANSFER SITE RATES

a) Dropping off FREON appliances (Fridges, freezers, etc.), per appliance	\$20.00
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## "SCHEDULE B – WATER AND SEWER RATES"

\* All rates are based on a two-month billing period\*

### GST EXEMPT.

### UTILITY SERVICE BASIC RATES

- a) All utility accounts shall pay a basic water service fee of **\$30.00/billing period** (\$15.00/month)
- b) All utility accounts shall pay a basic sewer service fee of **\$10.00/billing period** (\$5.00/month).
- c) If a residential customer has a property that will not be occupied for more than three months, they may request that their account be put "on Holiday" by giving Town Office one month notice. There will be no utilities charged except for these basic service charges in this case.

### WATER AND WATER RATES

- a) Residential and Commercial customers will be charged **\$3.88/m<sup>3</sup>** of water used.
- b) Unmetered accounts will be charged a flat fee of **\$60.00**.
- c) Trochu Golf and Country Club will be charged **\$2.62/m<sup>3</sup>** of water used.
- d) Those meters currently reading imperial measurements will be converted to metric measurements for billing purposes.

### SEWER

- a) Residential and Commercial customers will be charged a fee of **\$.86/m<sup>3</sup>** of water used with the exception of Trochu Golf and Country Club.
- b) Unmetered accounts will be charged a flat fee of **\$60.00**.
- c) Those meters currently reading imperial measurements will be converted to metric measurements for billing purposes

### REFUNDABLE WATER DEPOSITS

- a) Deposits collected prior to Bylaw 2015-02 will be refunded on rental accounts when account is closed providing the account is current. No interest is payable on deposits.

### UTILITY ACCOUNT PENALTIES

- a) Any utility charges that remain unpaid for more than thirty (30) days will incur a penalty of 1.5 % per month, totaling 18% per annum.
- b) Any utility account that remains unpaid for 3 billing periods or holds a balance over \$1000.00 is subject to shut-off of services and a transfer of the balance to the property tax roll with a \$50.00 administrative fee. A final notice will be mailed to the utility account holder and owner of the property, if different from the utility account holder, informing of shut off and associated fees.

### RECONNECTION FEE

In the event of a shut off due to non-payment there will be a \$200.00 reconnection fee payable prior to water being reconnected.

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## "SCHEDULE C – ANIMAL CONTROL"

### SECTION C-1 – LICENSING FEES

	On or before January 31st	After January 31st	New License After July 1st	GST
<b>Dog owners</b>				
Altered Animal	\$15	\$30	\$20	Exempt
Unaltered Animal	\$40	\$60	\$45	Exempt
<b>Cat owners</b>				
Altered Animal	\$15	\$30	\$20	Exempt
Unaltered Animals	\$36	\$40	\$40	Exempt
<b>Other Fees</b>				
Replacement Tags	\$5			Exempt
Vicious Animal Fee	\$250			Exempt

### "SECTION C-2 – IMPOUND FEES AND CHARGES"

Description	Rate	GST
Impoundment Fee	\$100	Extra
Care and Subsistence	\$25/day or any portion thereof	Extra
Veterinary Services	As incurred	Extra

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### "SECTION C-3 – SPECIFIED PENALTIES"

- Column A = specified penalties in lieu of prosecution – first offence.
- Column B = specified penalties for second/subsequent offence and/or for violation tickets.

Section	Description of Offence	A	B	GST
<b>PART 4</b>	<b>SPECIFIC PROHIBITIONS</b>			
4.1	Possession of wildlife	\$200	\$400	Exempt
4.2	Possession of prohibited animal	\$200	\$400	Exempt
<b>PART 5</b>	<b>LICENCING</b>			
5.1	Owner failure to obtain annual license	\$150	\$250	Exempt
5.9	Providing false/misleading information	\$150	\$250	Exempt
5.14	Keep/harbor/have more than 2 dogs/2 cats/3 animals	\$150	\$250	Exempt
5.15	Failure to obtain kennel permit/license	\$150	\$300	Exempt
5.17	Owner failure to have tag attached when off property	\$100	\$200	Exempt
5.21	Breeding animals without kennel license	\$150	\$300	Exempt
5.22	Provide pet care service without permit/license	\$150	\$300	Exempt
<b>PART 6</b>	<b>RESPONSIBILITIES</b>			
6.1 (a)	Failure to ensure animal not running at large (cats are exempt)	\$150	\$250	Exempt
6.1(b)	Failure to ensure animal under control of a competent person	\$150	\$250	Exempt
6.1(c)	Failure to remove/dispose of animal feces on public/private property	\$150	\$250	Exempt
6.2	Failure to keep female animal in heat confined	\$150	\$250	Exempt
6.3	Failure to provide animal with food/fresh water/adequate shelter	\$200	\$400	Exempt
6.4	Failure to vaccinate animal over 3 months for rabies	\$150	\$250	Exempt
6.5	Owner of animal with communicable disease who:			
6.5(a)	• Permits animal to be in a public place	\$200	\$400	Exempt
6.5(b)	• Keeps animal in proximity of animal free of disease	\$200	\$400	Exempt
6.5(c)	• Fails to keep animal secured	\$200	\$400	Exempt
6.5(d)	• Fails to report the disease as required	\$200	\$400	Exempt
6.6	Causing unreasonable disturbance	\$150	\$300	Exempt
6.7	Causing garbage to be scattered on public/private property	\$150	\$300	Exempt
6.8	Owner allows animal to:			
6.8(a)	• Bite or chase stock/motor vehicle/bicycle/animal	\$200	\$400	Exempt
6.8(b)	• Chase or threaten person	\$150	\$300	Exempt
6.8(c)	• Cause damage to public/private property	\$150	\$300	Exempt
6.8(d)	• Cause injury to a person	\$250	\$500	Exempt
6.8(e)	• Bite a person	\$250	\$500	Exempt
6.8(f)	• Attack a person	\$250	\$500	Exempt
6.8(g)	• Attack a person or animal, causing injury	\$250	\$500	Exempt
6.8(h)	• Cause death of another animal	COURT	COURT	Exempt
6.10(a)	• Enter in a swimming pool/wading pool/water park/play-ground apparatus/play sand area intended for public use	\$150	\$300	Exempt
6.10(b)	• Be on property where prohibited by sign	\$150	\$300	Exempt
6.11	Owner abandons an animal	\$150	\$300	Exempt
6.12(a)	Leaving animal inside unattended vehicle without adequate ventilation/temperature control	\$200	\$400	Exempt
6.12(b)	Failure to properly restrict/restrain animal in vehicle to prevent escape/access to persons/animals	\$150	\$300	Exempt

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6.13	Allowing animal to impede driver	\$150	\$300	Exempt
6.14	Allowing animal to be outside passenger cab of motor vehicle	\$150	\$300	Exempt
6.16(a)	Allowing vicious dog in off leash area	\$100	\$200	Exempt
6.17	Failure to carry leash in off leash area	\$100	\$200	Exempt
6.18	Failure to secure/remove threatening animal from off-leash area	\$200	\$300	Exempt
6.19(a)	Untying/loosening animal's restraint	\$150	\$400	Exempt
6.19(b)	Willfully/negligently opening gate/door/fence/pen/enclosure	\$150	\$300	Exempt
6.20	Abusing/teasing/tormenting/provoking an animal	\$200	\$400	Exempt
<b>PART 7</b>	<b>VICIOUS ANIMALS</b>			
7.1	Owner of vicious animal failure to have liability insurance	\$300	\$500/C	Exempt
7.2(a)	Owner of vicious animal failure to display signs at entrance to property	\$250	\$500	Exempt
7.3	Owner failure to immediately make written application for license	\$250	\$500	Exempt
7.4(c) i	Owner failure to provide proof of tattoo/implant	\$250	\$500	Exempt
7.4(c) iii	Owner failure to provide proof of altering	\$250	\$500	Exempt
7.6	Owner of vicious animal having more than one vicious animal	\$250	\$500	Exempt
7.9	Owner of vicious animal failure to license within two days after appeal	\$250	\$500	Exempt
<b>7</b>	Owner of a vicious animal failure to:			
7.10(a)	• Ensure animal wearing license tag	\$200	\$400	Exempt
7.10(b)	• Fully inform new owner that animal is "vicious"	\$200	\$400	Exempt
7.10(c)	• Notify Town of ownership change/death within two business days	\$200	\$400	Exempt
7.11	Failure to properly confine vicious animal	\$250	\$500	Exempt
<b>7</b>	Owner of vicious animal failure to ensure animal does not:			
7.12(a)	• Chase person/animal	\$500	COURT	Exempt
7.12(b)	• Damage/destroy public/private property	\$500	COURT	Exempt
7.12(c)	• Bite a person	\$500	COURT	Exempt
7.12(d)	• Attack a person/animal causing injury	COURT	COURT	Exempt
7.12(e)	• Cause death to another animal	COURT	COURT	Exempt
<b>7</b>	Owner of vicious animal failure to ensure:			
7.15(a)	• Animal is securely muzzled	\$250	\$500	Exempt
7.15(b)	• Animal in harness/leash not exceeding 1.0 meter	\$250	\$500	Exempt
7.15(c)	• Animal is under control of competent person	\$250	\$500	Exempt
7.15(d)	• Animal is not running at large	\$250	\$500	Exempt
7.16	• Town is notified when animal is running at large	\$250	\$500	Exempt
<b>PART 8</b>	<b>ANIMAL CONTROL AUTHORITY</b>			
8.4	Providing false/misleading information to Animal Control Officer	\$200	\$400	Exempt
8.5	Interfering with/obstructing Animal Control Officer	\$200	\$400	Exempt
8.6	Springing/damaging/tampering with live trap	\$200	\$400	Exempt
<b>PART 9</b>	<b>EXOTIC ANIMALS</b>			
9.1	Failure to keep fish/snake/reptile/lizard/insect/arachnid in an escape-proof enclosure.	\$200	\$400	Exempt

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### "SCHEDULE D – CEMETERY FEES"

CEMETERY	SERVICE	COST		GST
Trochu Public Cemetery	Cemetery Plot	\$425.00		Extra
	Columbarium Purchase & 1 <sup>st</sup> Urn	\$1000.00		Extra
	Columbarium Open/Close 2 <sup>nd</sup> Urn	\$150.00		Extra
	Upright Monument Permit Fee	\$25.00		Extra
	Flat Marker Permit Fee	\$15.00		Extra
Public & Baptist Cemeteries	Opening/Closing	Summer	Winter	
	Vault	\$400.00	\$600.00	Extra
	Cremation	\$100.00	\$175.00	Extra
*Funeral Home must Provide a Rough Box or Fiberglass liner for Vault/Casket*				
Catholic & Lutheran Cemeteries	Opening/Closing	Summer	Winter	
	Vault	\$450.00	\$650.00	Extra
	Cremation	\$125.00	\$200.00	Extra
Dis-Interment & Interment	Dis-Interment of Body	\$1000.00		Extra
	Dis-Interment of Cremated Remains	\$100.00		Extra
	Re-interment	\$300.00		Extra
We would supervise by locating the grave; however, it would be up to those wishing to do the dis-interment to hire a qualified contractor or funeral home.				

### "SCHEDULE E – CAMPGROUND FEES"

CATEGORY	USE	COST	GST
Bruce Guard Centre	Per Day	\$150.00	Included
Bruce Guard Centre	Per Weekend (Friday to Sunday)	\$350.00	Included
Ball Diamonds	Baseball	\$50/day per diamond	Included
Ball Diamonds	Other Uses	\$100/day per diamond	Included
Campsite	Per Day	\$35.00	Included
Campsite	Per Week	\$210.00 (\$30/day)	Included
Campsite	Per Month	\$750.00 (\$25/day)	Included
Campsite (w/ Golf membership)	Per Month	\$650.00	Included
Unserviced Campsite	Per Day	\$20.00	Included

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### “SCHEDULE F – PUBLIC WORKS FEES”

MATERIAL	COST	GST
Gravel: ¾ road crush per yard	\$50.00	Extra
Gravel: ¾ screened rock per yard	\$55.00	Extra
Sand: Bulk per yard	\$40.00	Extra
Gravel and Sand: 5-gallon (20 litre) pail	\$5.00	Extra
Salt and Sand: delivery & spread with truck	\$80.00/yard	Extra
Water meters (e.g., replacement of frozen meter)	Cost + 10%	Extra
All other material (e.g., water and sewer fittings)	Cost + 10%	Extra
EQUIPMENT RENTAL	COST	GST
Backhoe with operator	\$100/hr. – Min. 1 hr.	Extra
Skid Steer with operator	\$100/hr. – Min. 1hr.	Extra
2 Ton truck with operator	\$100/hr. – Min. 1 hr.	Extra
3 Ton truck with operator	\$100/hr. – Min. 1hr.	Extra
Mower with operator	\$70/hr. – Min. 1 hr.	Extra
Plate Tamper or Jumping Jack Tamper	\$50.00/day – Min. 1 day	Extra
LABOUR COST	COST	GST
General Labour	\$50.00/hr. – Min. 1 hr.	Extra

### “SCHEDULE G – ARENA FEES”

\*Non-local includes any groups based outside of Kneehill County\*

WINTER USE	RATES	GST
Youth Group / Minor Hockey	\$100.00/hr.	Extra
Youth Group	\$88.00/hr.	Extra
Youth Group / Minor Hockey /non-local	\$105.00/hr.	Extra
Adult Group	\$120.00/hr.	Extra
Adult Group / non-local	\$150.00/hr.	Extra
Non-Prime Time	\$70.00/hr.	Extra
Non-Prime Time ½ Ice	\$35.00/hr.	Extra
Drop In/daily (No Season Pass required)	No Charge	N/A
Snake Pit Room	\$30.00/day	Extra
Snake Pit Room / Non-Profit group	No Charge	N/A
SUMMER USE	RATES	GST
Hourly Group – (concrete) up to 4 hours	\$50.00/hr.	Extra
Day – (concrete) over 4 hours	\$250/day	Extra

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**"SCHEDULE H – SWIMMING POOL FEES"**

<b>GENERAL ADMISSION</b>	<b>AGE</b>	<b>COST</b>	<b>GST</b>
Child	0-3 years	FREE	N/A
Child	4-5 years	\$2.50	Included
Youth	6-17 years	\$4.50	Included
Adult	18+ years	\$5.50	Included
Senior	55+ years	\$4.50	Included
Family (Immediate Only)	N/A	\$15.00	Included
<b>SEASON PASSES – tax included</b>			
Youth	6-17 years	\$70.00	Included
Adult	18+ years	\$90.00	Included
Senior	55+ years	\$80.00	Included
Family (immediate Only)	N/A	\$200.00	Included
<b>BOOK OF 15 TICKETS – tax included</b>			
Child	4-5 years	\$30.00	Included
Youth	6-17 years	\$60.00	Included
Adult	18+ years	\$75.00	Included
Senior	55+ years	\$60.00	Included
Family (Immediate Only)	N/A	\$175.00	Included
<b>LESSONS</b>			
Child		\$35.00	Exempt
Swim Kids 1 – 10		\$40.00	Exempt
Rookie, Ranger, Star Patrol		\$45.00	Exempt
Bronze Cross		\$110.00	Exempt
Bronze Medallion		\$125.00	Exempt
*GST charged extra on lessons for ages 18+*			
<b>RENTALS PER HOUR *Must be booked minimum 2 weeks in advance*</b>			
1 – 50 People		\$125.00	Included
51 – 100 People		\$150.00	Included
101 – 150 People		\$175.00	Included

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**"SCHEDULE I – ADMINISTRATION FEES"**

<b>OFFICE SALES &amp; SERVICES</b>		<b>COST</b>	<b>GST</b>
Faxing	1 <sup>st</sup> page	\$1.50	Included
	Each additional page	\$0.55	Included
Photocopying	Per page	\$0.30	Included
Photocopying/Printing for Service Group	Per page, Black & White	\$0.10	Included
	Per page, Colour	\$0.15	Included
Laminating	Per page	\$1.25	Included
Bumper Stickers		\$2	Included
Garbage Bag Tags		\$1	Exempt
<b>PERMITS &amp; CERTIFICATES</b>		<b>COST</b>	<b>GST</b>
Compliance Certificate		\$50	Exempt
Tax Certificate		\$35	Exempt
Development Permit	Less than \$10,000 value	\$30	Exempt
	\$10,001 - \$50,000 value	\$50	Exempt
	\$50,001 plus value	\$100	Exempt
Development Permit Appeal		\$500	Exempt
<b>FOIP FEES</b>			
Initial fee for one-time request		\$25.00	Exempt
Initial fee for on-going request		\$50.00	Exempt
Searching for, locating, and retrieving a record		\$6.75 per 1/4 hour	Extra
Supervising the examination of a record		\$6.75 per 1/4 hour	Extra
Paper copy of a record (black & white up to 8.5"x14")		\$0.25 per page	Included
Paper copy of a record (other formats)		\$0.50 per page	Included
Services not listed above (as per the Freedom of Information and Protection of Privacy Act Fees Schedule)		Actual cost to public body	Extra
<b>OTHER FEES</b>		<b>COST</b>	<b>GST</b>
Assessment Appeals	Refunded if appeal is successful	\$50	Exempt
NSF Cheque Fee		\$20	Exempt
Other administration services not listed	Cost includes supplies, labour, and other expenses	Cost + 15%	Included

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**BYLAW 2022-03; RATES AND FEES BYLAW**

**SCHEDULE J – “FIRE RELATED OFFENCE FEES”**

**ALL PENALTIES/FINES ARE IN ADDITION TO ANY COSTS INCURRED BY THE TOWN OF TROCHU OR THE TROCHU FIRE DEPARTMENT, IN RELATION TO THE OFFENCE. ALL PENALTIES/FINES ARE GST EXEMPT.**

Section	Offence	Fine Fee
15.1	Causing a False Alarm, 1 <sup>st</sup> Offence	\$100
15.1	Causing a False Alarm, 2 <sup>nd</sup> Offence – <i>within the current calendar year of the 1<sup>st</sup> Offence</i>	\$250
15.1	Causing a False Alarm, 3 <sup>rd</sup> and Further Offences – <i>within the current calendar year of the 2<sup>nd</sup> Offence</i>	\$500
15.2	Failure to comply with duly issued fire ban	\$250
15.3	Failure to properly supervise a fire	\$150
15.4	Failure to ensure a fire is at least 3 metres (10 feet) from a structure or combustible material	\$500
15.5	Conducting burning in any park or other property owned by the Town of Trochu without authorization	\$500
15.6	Conducting of burning when weather conditions are conducive to a fire readily spreading	\$500
15.7	Failure to use an acceptable burning pit / enclosure	\$500
15.8	Conducting a fire that exceeds 1 metre (3 feet) above an acceptable pit/enclosure	\$150
15.9	Burning anything except non treated wood, charcoal, natural gas or propane	\$250
15.10	Conducting an ‘open fire’ without a fire permit duly issued by the Kneehill County	\$250
15.11	Conducting a fire and deemed by the Enforcement Officer, Fire Chief or designate to present a danger to the public or adjacent property	\$500
15.12	Failure to comply with an order issued by the Fire Chief	\$500
15.13	Impede, obstruct, abuse, or in any way hinder a Fire Chief, Incident Commander, or any Officer or Member of the Fire Department, at any incident or anytime during the execution of their duties assigned by this bylaw	\$500
15.14	Interfere, obstruct, or in any way hinder Fire Department equipment or apparatus, in the execution of duties assigned in this bylaw	\$500
15.15	In any way block a fire hydrant, service connection or access to a fire hydrant service connection	\$500
15.16	Move any hose or drive a vehicle over any hose at any fire without permission of the Fire Chief	\$250
15.17	Unauthorized use of a fire hydrant	\$1000
15.18	Obstruct or otherwise interfere with road and street access or other approaches to any fire hydrants or bodies of water designated for firefighting purposes	\$500
15.19	In any way obstruct, prevent, or refuse to admit a Safety Codes Officer, Fire Inspector, or Investigator in, to or upon any land, premises, yards, or buildings for the purpose of fire investigating	\$500
15.20	Willfully or maliciously destroy or injure any property at a fire or any Apparatus or Equipment belonging to the Department	\$1000
15.21	In any way have possession or control of any official badge, identification, or uniform of the Fire Department without the express written consent of the Fire Chief	\$250
15.22	Falsely represent oneself as an employee, a member of, or connected with the Fire Department	\$150
15.23	Falsely state to have the ability to sanction the Department in soliciting any person, agency, society, or company on any matter	\$500
15.24	In any way refuse to provide or furnish any information required under this Bylaw when requested	\$150
15.25	Allowing property to become a fire hazard	\$500

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