

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

March 13, 2023

At Trochu Town Office

Motions	#	Item and Information	
		Regular Meeting – March 13, 2023	
	1.	CALL TO ORDER	
		Mayor Kletke called the meeting to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Cerilo De La Cruz, Jenny Lyver, and Jaime Martel, CAO Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Three Hills Capital reporter Grant Alford.	
		Regrets, Bill Cunningham	
	2.	ACCEPTANCE OF THE AGENDA	
		a) Additions to the Agenda	
		- Finance: RFD 2023-02 2022 Contributions to Restricted Surplus (Reserves)	
		- New Business: AB Cultural Days grant application request from Trochu Housing Society	
		- Closed Session: Land Item	
		b) Agenda Acceptance	
2023-03-13-01 Motion to accept the agenda with additions		Motion by ARMSTRONG to accept the agenda with additions	CARRIED
	3.	ADOPTION OF THE MINUTES OF PREVIOUS MEETING	
		a) Adoption of the February 27, 2023, Regular Meeting Minutes	
2023-03-13-02 Motion to adopt the February 27, 2023, Regular Meeting Minutes		Motion by MARTEL to adopt the February 27, 2023, Regular Meeting Minutes	CARRIED
	4.	HOUSEKEEPING	
		a) Housekeeping Acceptance	
2023-03-13-03 Motion to accept the Housekeeping and file for future reference		Motion by REEDS to accept the Housekeeping and file for future reference	CARRIED
	5.	PUBLIC HEARINGS	
		a) Nothing for this agenda item	
	6.	DELEGATIONS	
		a) 6:10pm, Lori Pell, Regarding utility billing	
	7.	REPORTS:	
		A. STAFF REPORTS:	
		a) Grantwriter's Reports	
2023-03-13-04 Motion to accept the Grantwriter's Reports		Motion by LYVER to accept the Grantwriter's Reports	CARRIED
		b) Director of Operations Report	

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2023-03-13-05

Motion to accept
the Director of
Operations Report

Motion by DE LA CRUZ to accept the Director of Operations Report

CARRIED

2023-03-13-06

Motion to accept
the Water/
Wastewater Report

c) Water/Wastewater Report

Motion by ARMSTRONG to accept the Water/Wastewater Report

CARRIED

2023-03-13-07

Motion to accept
the Administrator's
Report

d) Administrator's Report

Motion by MARTEL to accept the Administrator's Report

CARRIED

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong

- Attended a Community Futures Wild Rose meeting

o Discussed report he emailed to Council previously regarding the Regional Relief and Recovery Fund and the recent Needs Assessment report

o Discussed the similar needs in many rural Alberta municipalities, and CFWR's plan to hold Real Estate Fairs in several locations over the summer

b) Councillor Cunningham

- Not in attendance

c) Councillor De La Cruz

- Reported that Sunterra has many new workers starting soon

- Reported that a Trochu team will be attending the basketball tournament in Drumheller this summer, June 24th & 25th

d) Councillor Lyver

- Nothing to report

e) Councillor Martel

- Nothing to Report

f) Deputy Mayor Reeds

- Nothing to Report

g) Mayor Kletke

- Discussed ongoing development of the Joint Use Planning Agreement with Golden Hills School Division and reported that Golden Hills Superintendent, Bevan Daverne, is retiring this summer

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

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2023-03-13-08

Motion to accept the Council Reports and file for future reference

Motion by LYVER to accept the Council Reports and file for future reference

CARRIED

8. CORRESPONDENCE LISTING:

- a) Letter from Minister Schulz - Budget 2023

2023-03-13-09

Motion to accept the correspondence and file for future reference

Motion by ARMSTRONG to accept the correspondence and file for future reference

CARRIED

9. FINANCE:

- a) Bank Reconciliation, February 2023

2023-03-13-10

Motion to accept the February 2023 Bank Reconciliation & Financial Summary and file for future reference

Motion by REEDS to accept the February 2023 Bank Reconciliation & Financial Summary and file for future reference

CARRIED

- b) RFD 2023-01 Amend the Interim 2023 Capital Budget and Approve Expenditure for Fire Department Capital Purchase

2023-03-13-11

Motion to approve the expenditure of sufficient funds to purchase 12 complete Self-Contained Breathing Apparatus (SCBA) units for the Trochu Fire Department at current pricing

Motion by ARMSTRONG to approve the expenditure of sufficient funds to purchase 12 complete Self-Contained Breathing Apparatus (SCBA) units for the Trochu Fire Department at current pricing

CARRIED

- c) RFD 2023-02 2022 Contributions to Restricted Surplus (Reserves)

2023-03-13-12

Motion to approve the following 2022 restricted surplus contributions: \$4,732.45 for Fire Capital; and \$45,267.55 for Future Expenditures

Motion by LYVER to approve the following 2022 restricted surplus contributions:

- a) \$4,732.45 for Fire Capital; and
- b) \$45,267.55 for Future Expenditures

CARRIED

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

11. BYLAWS, POLICIES and AGREEMENTS

- a) Nothing for this agenda item

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12. NEW BUSINESS

- a) Seniors Outreach Request for Support
 - Discussed, to be brought forward to next regular Council meeting with more information
- b) AB Cultural Days grant application request from Trochu Housing Society

2023-03-13-13
Motion to support the Trochu Seniors Housing Society's application to host Alberta Culture Days 2023 by providing "green space" and a Town owned facility if required

Motion by REEDS to support the Trochu Seniors Housing Society's application to host Alberta Culture Days 2023 by providing "green space" and a Town owned facility if required CARRIED

13. SPECIAL PROJECTS

- a) Nothing for this agenda item

Dave Nelson and Grant Alford left the meeting at 7:35pm

14. CONFIDENTIAL MATTERS – CLOSED SESSION

2023-03-13-14
Motion to enter a closed session at 7:38pm to discuss the following:
Legal Item: Request for Utility Bill Forgiveness (FOIP Section 17) Land Item: Economic Development (FOIP Section 17) Legal Item: Sale of Effluent (FOIP Section 21) Land Item: Offer to purchase (FOIP Section 17)

Motion by REEDS to enter a closed session at 7:38pm to discuss the following:

- a) Legal Item: Request for Utility Bill Forgiveness (FOIP Section 17)
- b) Land Item: Economic Development (FOIP Section 17)
- c) Legal Item: Sale of Effluent (FOIP Section 21)
- d) Land Item: Offer to purchase (FOIP Section 17)

CARRIED

The following person attended the Closed Session to provide information and administration:

- o Carl Peterson, CAO

The following person attended the Closed Session to provide information:

- o Toni Nelson

Toni Nelson left meeting at 7:45pm

15. RETURN TO OPEN MEETING

2023-03-13-15
Motion to return to an open meeting at 8:21pm

Motion by REEDS to return to an open meeting at 8:21pm

CARRIED

Meeting recessed to allow return of public at 8:22pm

Meeting reconvened with public present at 8:23pm

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2023-03-13-16

Motion to forgive the February 28th Utility Billing for account #292000 as per Policy 2013-29-07 "Forgiveness of Payment of Utility Accounts"

Motion by ARMSTRONG to forgive the February 28th Utility Billing for account #292000 as per Policy 2013-29-07 "Forgiveness of Payment of Utility Accounts" **CARRIED**

2023-03-13-17

Motion to pursue the sale of effluent to Artis Exploration to be transferred from the Trochu lagoon to the Three Hills lagoon with the following conditions: 1) Artis Exploration to provide authorization from Alberta Environment and Parks. 2) No costs related to the transfer of effluent from the Trochu lagoon to the Three Hills lagoon will be borne by the Town of Trochu

Motion by REEDS to pursue the sale of effluent to Artis Exploration to be transferred from the Trochu lagoon to the Three Hills lagoon with the following conditions:
1) Artis Exploration to provide authorization from Alberta Environment and Parks.
2) No costs related to the transfer of effluent from the Trochu lagoon to the Three Hills lagoon will be borne by the Town of Trochu **CARRIED**

2023-03-13-18

Motion to accept the written offer by Dana Wood dated March 7th, 2023, to purchase Lot 17 in Trochu Meadows

Motion by ARMSTRONG to accept the written offer by Dana Wood dated March 7th, 2023, to purchase Lot 17 in Trochu Meadows **DEFEATED UNANIMOUSLY**

16. ADJOURNMENT

Mayor Kletke adjourned the meeting at 8:28pm

X

Barry Kletke
Mayor

X

Carl Peterson
CAO