

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

April 10, 2023

At Trochu Town Office

Motions	#	Item and Information	
		Regular Meeting – April 10, 2023	
	1.	CALL TO ORDER Mayor Kletke called the meeting to order at 6:00 pm. Attending in person were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cerilo De La Cruz, and Jaime Martel, CAO Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Three Hills Capital reporter Grant Alford. Attending virtually were Councillor Jenny Lyver and Finance Officer Lavinia Henderson. Also in attendance were Justin Tanner with Gitzel & Company Accountants and Annette Maningas with the Three Hills Early Childhood Society.	
	2.	ACCEPTANCE OF THE AGENDA a) Additions to the Agenda - Finance item: March 2023 Bank Reconciliation b) Agenda Acceptance	
2023-04-10-01 Motion to accept the agenda with additions		Motion by CUNNINGHAM to accept the agenda with additions	CARRIED
	3.	ADOPTION OF THE MINUTES OF PREVIOUS MEETING a) Adoption of the March 13, 2023 Regular Meeting Minutes	
2023-04-10-02 Motion to adopt the March 13, 2023 Regular Meeting Minutes		Motion by ARMSTRONG to adopt the March 13, 2023 Regular Meeting Minutes	CARRIED
		b) Adoption of the March 27, 2023, Committee of the Whole Minutes	
2023-04-10-03 Motion to adopt the March 27, 2023, Committee of the Whole Minutes		Motion by DE LA CRUZ to adopt the March 27, 2023, Committee of the Whole Minutes	CARRIED
	4.	HOUSEKEEPING a) Housekeeping Acceptance	
2023-04-10-04 Motion to accept the Housekeeping and file for future reference		Motion by LYVER to accept the Housekeeping and file for future reference	CARRIED
	5.	PUBLIC HEARINGS a) Nothing for this agenda item	
	6.	DELEGATIONS a) 6:10pm, Annette Maningas, Daycare Annette Maningas left the meeting at 6:25pm	

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2023-04-10-05

Motion to draft an agreement with the Three Hills Early Childhood Society for leasing of the Town Office basement level to house the Trochu Early Learning & Child Care Centre

Motion by REEDS to draft an agreement with the Three Hills Early Childhood Society for leasing of the Town Office basement level to house the Trochu Early Learning & Child Care Centre CARRIED

2023-04-10-06

Motion to provide contingency funding of \$25,000 for the planned Trochu Early Learning & Child Care Centre

Motion by MARTEL to provide contingency funding of \$25,000 for the planned Trochu Early Learning & Child Care Centre CARRIED

b) 6:30pm, Justin, Annual Audit Presentation

Justin Tanner left the meeting at 6:55pm

2023-04-10-07

Motion to accept the 2022 audited Financial Statements

Motion by ARMSTRONG to accept the 2022 audited Financial Statements CARRIED

7. REPORTS:

A. STAFF REPORTS:

a) Grantwriter's Reports

2023-04-10-08

Motion to accept the Grantwriter's Reports

Motion by MARTEL to accept the Grantwriter's Reports CARRIED

2023-04-10-09

Motion to accept the Director of Operations Report

b) Director of Operations Report

Motion by DE LA CRUZ to accept the Director of Operations Report CARRIED

2023-04-10-10

Motion to accept the Water/Wastewater Report

c) Water/Wastewater Report

Motion by CUNNINGHAM to accept the Water/Wastewater Report CARRIED

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2023-04-10-11

Motion to accept
the
Administrator's
Report

d) Administrator's Report

Motion by LYVER to accept the Administrator's Report

CARRIED

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong

- Attended the CAEP Workforce Strategies Summit
 - o It was mostly Red Deer businesses in attendance but they hope for more rural participants next year
 - o Heard presentations from Chief Clarence Louie of the Osoyoos Indian Band and author Matt Tenney
 - o Attended a panel on changes to the workforce, including the increase of automation, and the growing percentages of younger workers and workers who are immigrants

b) Councillor Cunningham

- Attended a Kneehill Housing meeting:
 - o Reported on the vacancy levels of the manors and lodges
 - o The renovated rooms at Trochu Manor should be open to renters soon
- Discussed the increase of Food Bank usage this year and suggested contacting the Food Bank about the Town providing advertising support

c) Councillor De La Cruz

- Reported on new employees at Sunterra

d) Councillor Lyver

- Attended the Library AGM and regular meeting:
 - o Members of the committee would be attending the Marigold Library System conference on May 10
 - o This year's Friends of the Library fundraising campaign will be in support of inside redecorating and renovations
 - o Frank VanderKley has retired from the board and new member Ashley Dettmer has joined

e) Councillor Martel

- Attended an Arboretum meeting, their AGM has been postponed until May 24th and they are looking for new members to fill board positions
- Attended an FCSS meeting:
 - o The new Service Directory is done and will be distributed soon
 - o The income tax assistance program was very busy again this year
 - o Volunteer Week is April 16 to 22 and an appreciation event is being held at the Trochu Drop-In on the 20th

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- f) Deputy Mayor Reeds
 - Attended an RDRMUG meeting
 - o Heard presentation on the new lagoon under construction at Sundre
 - o Also heard presentation from the Alberta Conservation Association on Alberta lakes and fish stocking
 - Attended a PRMS meeting
 - o Received a clean audit report and financials are doing well after the increase to requisitions
 - o Currently advertising for a Regional Development Advisor to work out of Hanna but may need to expand to a virtual position in the future
- g) Mayor Kletke
 - Attended ABMunis Sprint Caucus
 - o Main topic was municipality viability and options for communities that are struggling to remain viable
 - o Heard presentation from Diamond Valley, the new municipality formed by the amalgamation of Black Diamond and Turner Valley
 - o Attended panels on FCSS and Victim Services
 - o Reported that Trochu was showcased several times at the Caucus
- h) Motions from Items in Councillor Reports
- i) Acceptance of Council Reports and filing for future reference

2023-04-10-12
Motion to accept
the Council
Reports and file
for future
reference

Motion by DE LA CRUZ to accept the Council Reports and file for future reference

CARRIED

8. CORRESPONDENCE LISTING:

- a) Nothing for this agenda item

9. FINANCE:

- a) March 2023 Bank Reconciliation

2023-04-10-13
Motion to accept
the March 2023
Bank
Reconciliation and
file for future
reference

Motion by ARMSTRONG to accept the March 2023 Bank Reconciliation and file for future reference

CARRIED

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Seniors Outreach Request for Support

2023-04-10-14
Motion to allow
Seniors Outreach
use of an office
room at the
Trochu Arena at
no charge

Motion by MARTEL to allow Seniors Outreach use of an office room at the Trochu Arena at no charge

CARRIED

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11. BYLAWS, POLICIES and AGREEMENTS

2023-04-10-15

Motion to
approve the
Shared
Enforcement
Services
Agreement with
Kneehill County

- a) Shared Enforcement Services Agreement with Kneehill County

Motion by CUNNINGHAM to approve the Shared Enforcement Services Agreement with Kneehill County

CARRIED

2023-04-10-16

Motion to
approve and sign
the Economic
Development
Policy 2023-04-
05-01

- b) Economic Development Policy 2023-04-05-01

Motion by REEDS to approve and sign the Economic Development Policy 2023-04-05-01

CARRIED

12. NEW BUSINESS

2023-04-10-17

Motion to cover
the cost of
painting pickleball
court lines in the
Arena for the
Trochu Adult
Pickleball Club

- a) Line Painting Request from Pickleball Group

Motion by LYVER to cover the cost of painting pickleball court lines in the Arena for the Trochu Adult Pickleball Club

CARRIED

2023-04-10-18

Motion to have
the Town of
Trochu manage
funds for the
Trochu & District
Agricultural
Society 's FCC Agri
Spirit Grant upon
successful
application

- b) Agrispirit Grant, Partnership with Ag Society

Motion by CUNNINGHAM to have the Town of Trochu manage funds for the Trochu & District Agricultural Society 's FCC Agri Spirit Grant upon successful application

CARRIED

13. SPECIAL PROJECTS

- a) Nothing for this agenda item

Dave Nelson, Toni Nelson, and Grant Alford left the meeting at 8:00pm

14. CONFIDENTIAL MATTERS – CLOSED SESSION

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2023-04-10-19

Motion to enter a
closed session at
8:04pm to discuss
the following:

Land Item:

Economic

Development

(FOIP Section 16)

Land Item:

Remediation

(FOIP 16)

Motion by REEDS to enter a closed session at 8:04pm to discuss the following:

a) Land Item: Economic Development (FOIP Section 16)

b) Land Item: Remediation (FOIP 16)

CARRIED

The following person attended the Closed Session to provide information and administration:

o Carl Peterson, CAO

The following person attended the Closed Session to provide information:

o Lavinia Henderson

15. RETURN TO OPEN MEETING

2023-04-10-20

Motion to return
to an open
meeting at
8:51pm

Motion by REEDS to return to an open meeting at 8:51pm

CARRIED

Meeting recessed to allow return of public at 8:51pm

Meeting reconvened with public present at 8:52pm

16. ADJOURNMENT

Mayor Kletke adjourned the meeting at 8:53pm

X

Barry Kletke
Mayor

X

Carl Peterson
CAO