

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

November 14, 2022

At Trochu Town Office

Motions:	#	Item and Information	
		Regular Meeting – November 14, 2022	
	1.	CALL TO ORDER	
		Mayor Kletke called the meeting to order at 6:00pm. In attendance were Mayor Barry Kletke, Councillors Chris Armstrong, Cerilo De La Cruz, Jenny Lyver, and Jaime Martel, CAO Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Three Hills Capital reporter Grant Alford.	
		Regrets, Deputy Mayor Chris Reeds, and Councillor Bill Cunningham.	
	2.	ACCEPTANCE OF THE AGENDA	
		a) Additions to the Agenda	
		- New Business: Community Support Letter for Muhammad Arshad Siddique	
		- Correspondence: Email from RCMP re: AIM Bilingual Decals	
		b) Agenda Acceptance	
2022-11-14-01 Motion to accept the agenda with additions		Motion by ARMSTRONG to accept the agenda with additions	CARRIED
	3.	ADOPTION OF THE MINUTES OF PREVIOUS MEETING	
		a) Adoption of the October 24, 2022, Regular Meeting Minutes	
2022-11-14-02 Motion to adopt the October 24, 2022, Regular Meeting Minutes		Motion by LYVER to adopt the October 24, 2022, Regular Meeting Minutes	CARRIED
		b) Adoption of the October 24, 2022, Organizational Meeting Minutes	
2022-11-14-03 Motion to adopt the October 24, 2022, Organizational Meeting Minutes		Motion by MARTEL to adopt the October 24, 2022, Organizational Meeting Minutes	CARRIED
	4.	HOUSEKEEPING	
		a) December Meeting Date	
2022-11-14-04 Motion to schedule the December Regular Council Meeting for Monday, December 12, 2022, at 6:00pm		Motion by DE LA CRUZ to schedule the December Regular Council Meeting for Monday, December 12, 2022, at 6:00pm	CARRIED
		b) Housekeeping Acceptance	
2022-11-14-05 Motion to accept the Housekeeping and file for future reference		Motion by LYVER to accept the Housekeeping and file for future reference	CARRIED
	5.	PUBLIC HEARINGS	
		a) Nothing for this agenda item	

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

November 14, 2022

At Trochu Town Office

6. DELEGATIONS

- a) Nothing for this agenda item

7. REPORTS:

A. STAFF REPORTS:

- a) Grantwriter's Report

2022-11-14-06

Motion to accept the Grantwriter's Report and file for future reference

Motion by ARMSTRONG to accept the Grantwriter's Report and file for future reference CARRIED

2022-11-14-07

Motion to accept the Director of Operations' Report and file for future reference

- b) Director of Operations' Report

Motion by DE AL CRUZ to accept the Director of Operations' Report and file for future reference CARRIED

2022-11-14-08

Motion to accept the Administrator's Report and file for future reference

- c) Administrator's Report

Motion by MARTEL to accept the Administrator's Report and file for future reference CARRIED

B. COMMITTEE REPORTS

- a) Nothing for this agenda item

C. COUNCIL REPORTS

- a) Councillor Armstrong

- Attended the Community Futures Wild Rose AGM on November 3rd
 - o Amber Link was named Board Chair and Wade Christie was named Vice-Chair
 - o Councillor Armstrong is a member of the Investment Review Committee and the Governance Committee
 - o The Economic Development Committee is looking for Members-at-Large
- Attended the Community Futures Wild Rose regular meeting following the AGM
 - o Discussed the Regional Relief and Recovery Fund loans provided during COVID, reported that payback requirements have changed and CFWR will be updating their economic policies to better support businesses affected by the changes
 - o Small Business Week was very successful with 211 in-person participants and 6000 virtual connections and participants

- b) Councillor Cunningham

- Not in attendance

- c) Councillor De La Cruz

- Gave an update on Sunterra, reported that they are in contact with potential new customers in Japan
- Brought forward a complaint from residents regarding a lack of lighting in some back alleys and a suggestion for installing motion based lights

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

November 14, 2022

At Trochu Town Office

d) Councillor Lyver

- Attended a Library Board meeting on November 1st
 - o They are working on drafting the 2023 budget,
 - o They attended the Flapjack Fiesta and will have a table at the Arboretum Christmas Market
 - o Strategic research and analysis continue, the next focus will be on determining if their hours of operation could be changed to work better with the community
- Attended a meeting regarding the Palliser Regional Municipal Systems Enhancement Project

e) Councillor Martel

- Attended an Arboretum Board meeting on November 10th
 - o The Christmas Market is on November 17th and currently has 32 vendors signed up, pictures with Santa from 4:30 to 6:30, and Sweetgrass Café providing a concession,
 - o The Forest of Lights will be open from December 2 to January 1, with special hosted nights on December 2nd, 9th, 16th, 23rd, and 30th. The Town is hosting on the 16th.
 - o Their next charity casino is scheduled for May 11th & 12th, 2024
- Also attended a meeting regarding the Palliser Regional Municipal Systems Enhancement Project
- Attended the Trochu Housing Corporation AGM and regular meeting on November 14th, they plan to have the grant application submitted in mid-December

f) Deputy Mayor Reeds

- Not in attendance

g) Mayor Kletke

- Attended Remembrance Day ceremonies at Tro-Val School and the Cenotaph which were very well attended this year
- Spoke to the Grade 1 class at Tro-Val School
- Also attended the Trochu Housing Corporation AGM and regular meeting on November 14th, Barry was named Chair and Paula Kowalchuk was named Vice-Chair
- Also attended a meeting regarding the Palliser Regional Municipal Systems Enhancement Project

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2022-11-14-09
Motion to accept
the Council Reports
and file for future
reference

Motion by LYVER to accept the Council Reports and file for future reference

CARRIED

8. CORRESPONDENCE LISTING:

- a) Delburne's Snowflake Saturday - Parade of Lights
- b) Parliamentary Procedure Training at Kneehill County
- c) PRMS Enhancement Project- Virtual Council Meeting Follow-up
- d) Q2 2022 Three Hills Provincial Community Policing Reports

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

November 14, 2022

At Trochu Town Office

2022-11-14-10
Motion to accept
the Correspondence
listing and file for
future reference

- e) Letter from Fox Creek to Minister of Justice re: Victim Services Redesign
- f) Introductory Letter from Minister Schulz
- g) Red Deer Conversation about Healthcare in AB
- h) Email from RCMP re: AIM Bilingual Decals

Motion by DE LA CRUZ to accept the Correspondence listing and file for future reference CARRIED

9. FINANCE:

- a) October 2022 Bank Reconciliation & Financial Summary

2022-11-14-11
Motion to accept
the October 2022
Bank Reconciliation
& Financial
Summary

Motion by MARTEL to accept the October 2022 Bank Reconciliation & Financial Summary CARRIED

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

11. BYLAWS, POLICIES and AGREEMENTS

- a) Nothing for this agenda item

12. NEW BUSINESS

2022-11-14-12
Motion to donate a
Trochu Swimming
Pool Family Pass to
the Torrington-
Wimborne
Playschool's Annual
Auction

- a) Torrington-Wimborne Playschool Auction, Donation Request

Motion by ARMSTRONG to donate a Trochu Swimming Pool Family Pass to the Torrington-Wimborne Playschool's Annual Auction CARRIED

2022-11-14-13
Motion to submit
an application for
the Alberta
Recycling
Management
Authority's Bench
Giveaway

- b) Alberta Recycling Management Authority Bench Giveaway

Motion by MARTEL to submit an application for the Alberta Recycling Management Authority's Bench Giveaway CARRIED

2022-11-14-14
Motion to submit a
Community Support
letter for
Muhammad Arshad
Siddique regarding
his application to
the Rural
Entrepreneur
Stream program

- c) Community Support Letter

Motion by LYVER to submit a Community Support letter for Muhammad Arshad Siddique regarding his application to the Rural Entrepreneur Stream program CARRIED

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

November 14, 2022

At Trochu Town Office

13. SPECIAL PROJECTS

- a) Nothing for this agenda item

14. CONFIDENTIAL MATTERS – CLOSED SESSION

2022-11-14-15

Motion that Council convenes in closed session at 6:55pm to discuss the following: Legal Item: Tax Penalty Reversal Request (FOIP Section 17) Legal Item: Accounts Receivable (FOIP Section 17)

Motion by ARMSTRONG that Council convenes in closed session at 6:55pm to discuss the following:

- a) Legal Item: Tax Penalty Reversal Request (FOIP Section 17)
- b) Legal Item: Accounts Receivable (FOIP Section 17) CARRIED UNANIMOUSLY

The following people attended the Closed Session to provide information and administration:

- Carl Peterson, CAO

The following people attended the Closed Session to provide information:

- Toni Nelson, Tax Clerk

Toni Nelson left the meeting at 7:10pm

15. RETURN TO OPEN MEETING

2022-11-14-16

Motion to return to an open session at 7:23pm

Motion by ARMSTRONG to return to an open session at 7:23pm

CARRIED

Meeting recessed to allow return of public at 7:24pm

Meeting reconvened with public present at 7:25pm

2022-11-14-17

Motion to forgive the August 16th, 2022, tax penalty applied to Roll #8000

Motion by Armstrong to forgive the August 16th, 2022, tax penalty applied to Roll #8000

DEFEATED

16. ADJOURNMENT

Mayor Kletke adjourned the meeting at 7:27pm

X

Barry Kletke
Mayor

X

Carl Peterson
CAO