

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

December 12, 2022

At Trochu Town Office

Motions:

- # Item and Information
Regular Meeting – December 12th, 2022
1. CALL TO ORDER

Mayor Kletke called the meeting to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cerilo De La Cruz, Jenny Lyver, and Jaime Martel, CAO Carl Peterson, Recording Secretary Jamie Collins, and Three Hills Capital reporter Grant Alford.

Attending remotely was Finance Officer Lavinia Henderson.

2. ACCEPTANCE OF THE AGENDA
a) Additions to the Agenda
- New Business: Christmas Light Contest
b) Agenda Acceptance

2022-12-12-01
Motion to accept
the agenda with
additions

Motion by CUNNINGHAM to accept the agenda with additions

CARRIED

3. ADOPTION OF THE MINUTES OF THE PREVIOUS MEETING
a) Adoption of November 28, 2022, Regular Meeting Minutes

2022-12-12-02
Motion to adopt
the November 28,
2022, Regular
Meeting Minutes

Motion by REEDS to adopt the November 28th, 2022, Regular Meeting Minutes

CARRIED

- b) Adoption of the December 5th, 2022, Committee of the Whole Meeting Minutes

2022-12-12-03
Motion to adopt
the December 5th,
2022, Committee of
the Whole Minutes

Motion by DE LA CRUZ to adopt the December 5th, 2022, Committee of the Whole Minutes

CARRIED

4. HOUSEKEEPING
a) Housekeeping Acceptance

2022-12-12-04
Motion to accept
the Housekeeping
and file for future
reference

Motion by ARMSTRONG to accept the Housekeeping and file for future reference

CARRIED

5. PUBLIC HEARINGS
a) Nothing for this agenda item

6. DELEGATIONS

- a) 6:00 PM Kamalit Singh
- Discussed an affordable housing project, outlined what type of support is needed from the Town of Trochu, a study needs to be completed and help with applying for grant funding

Kamalit Singh left the meeting at 6:30 PM

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- b) 6:30 PM, Rod Vikse
 - Discussed what types of infrastructure improvements would work well in a Community Revitalization Area
 - Explained the new ways assessments are done and discussed the impact on the Town of Trochu

Rod Vikse left the meeting at 7:00 PM

- c) 7:00 PM, Sergeant Jamie Day & Carolyn Kung
 - Discussed the Victim Services changes and how they may affect the region
 - A brief overview of policing updates
 - Discussed how important Community Engagement still is for the detachment

Sergeant Jamie Day and Carolyn Kung left the meeting at 7:30 PM

7. REPORTS:

A. STAFF REPORTS:

- a) Grant Writer's Report

2022-12-12-05
Motion to accept
and file the Grant
Writer's Report

Motion by CUNNINGHAM to accept the Grant Writer's Report and file for future reference

CARRIED

- b) Director of Operations' Report

2022-12-12-06
Motion to accept
and file the Director
of Operations'
Report

Motion by MARTEL to accept the Director of Operations' Report and file for future reference

CARRIED

- c) Water/Wastewater Report

2022-12-12-07
Motion to accept
and file the
Water/Wastewater
Report

Motion by LYVER to accept the Water/Wastewater Report and file for future reference

CARRIED

- d) Administrator's Report

2022-12-12-08
Motion to accept
and file the
Administrator's
Report

Motion by REEDS to accept the Administrator's Report and file for future reference

CARRIED

B. COMMITTEE REPORTS

- a) Nothing for this agenda item

C. COUNCIL REPORTS

- a) Councillor Armstrong
 - Attended the Throne Speech; thought it was very interesting and good to attend
 - Attended the Community Futures Meeting
 - o They reviewed the lending policy

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- b) Councillor Cunningham
 - No meetings
 - The renovations on the 10 units at the Manor have begun
 - Noted in the AB Munis News that our JUPA is due in June and should be added to an upcoming COW Meeting
- c) Councillor De La Cruz
 - Attended Medical Services Retention and Recruitment
 - o Went over the annual report
 - o 2 doctors came in November and were paid an incentive
 - o There is no agreement with the other new doctors. An incentive will be paid once an agreement is in place
 - o They are advertising for a 3-day position for a Nurse Practitioner. This will help with the workload of the doctors
 - o There is some room for new patients.
 - Trochu Motors hired a man from South Africa, and he has arrived with his family. They have two children
- d) Councillor Lyver
 - Nothing to report
- e) Councillor Martel
 - Attended Palliser AGM
 - o Thought it was simple, well done, and clear and easy to understand
 - o The Strategy Plan was presented
 - FCSS under the Kneehill Rural Mental Health Project donated hot chocolate to the Arboretum
- f) Deputy Mayor Reeds
 - Attended a Palliser meeting. They adopted the Strategy Plan. There was an election, and Deputy Mayor Reeds put his name forward to fill a spot on the board and was successful.
 - Drumheller Solid Waste budget will be presented on Thursday
 - On January 10th there is a Zoom with Alberta Recycling about EPR's
 - o There was a presentation from the auditor
 - o A review of the budget can expect an increase in tipping fees and requisition
 - o We could offer oil and oil filter collection. We need to do some more research on this. Currently, this service isn't offered at a Kneehill Transfer Site.
 - o Chris volunteered to be involved in the next Strat Plan
- g) Mayor Kletke
 - After the funding announcement for Senior Housing, Mayor Kletke connected with MLA Nathan Cooper to set up a meeting and tour with the Minister of Seniors in early January.
- h) Motions from Items in Councillor Reports
- i) Acceptance of Council Reports and filing for future reference

2022-12-12-09
Motion to accept
the Council Reports
and file for future
reference

Motion by CUNNINGHAM to accept the Council Reports and file for future reference

CARRIED

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8. CORRESPONDENCE LISTING:

- a) ABmunis' Proposal for LGFF Allocation
- b) PRMS Annual Report & Strategic Plan for AGM
- c) Bill 1 – The Alberta Sovereignty Act
- d) Letter from Minister Ellis re: Victim Services
- e) SAEWA Briefing – Letter of Support Request
- f) Dr. Reedyk Legacy Fund

2022-12-12-10
Motion to accept
the Correspondence
listing and file for
future reference

Motion by DE LA CRUZ to accept the Correspondence listing and file for future reference

CARRIED

9. FINANCE:

- a) November 2022, Bank Reconciliation

2022-12-12-11
Motion to accept
the November Bank
Reconciliation and
file for future
consideration

Motion by ARMSTRONG to accept the November 2022 Bank Reconciliation and file for future reference

CARRIED

- b) Operational Budget RFD 2022-14
 - Discussed, further discussion moved to Closed Session

- c) Capital Budget RFD 2022-15

2022-12-12-12
Motion to accept
the Interim Capital
Budget as
presented.

Motion by CUNNINGHAM to adopt the Interim Capital Budget as presented.

CARRIED

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

11. BYLAWS, POLICIES and AGREEMENTS

- a) Nothing for this agenda item

12. NEW BUSINESS

- a) Kneehill Medical Services Retention and Recruitment Task Force Annual Report
 - Reviewed
- b) Christmas Light Contest
 - Discussed and decided not to do this year.

13. SPECIAL PROJECTS

- a) Nothing for this agenda item

14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back-up material will be sent with this Agenda for closed sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

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2022-12-12-13

Motion that Council convenes in closed session at 8:38 pm to discuss the following: a) Labour: Personnel Item (FOIP Section 17)

Motion by REEDS that Council convenes in closed session at 8:38 pm to discuss the following:
a) Labour: Personnel Item (FOIP Section 17)

The following people attended the Closed Session to provide information and administration:

- Carl Peterson, CAO
- Attending remotely was Finance Officer Lavinia Henderson.

15. RETURN TO OPEN MEETING

2022-12-12-14

Motion to return to an open session at 9:19pm

Motion by REEDS to return to an open session at 9:19pm

CARRIED

Meeting recessed to allow return of public at 9:20pm
Meeting reconvened with public present at 9:21pm

2022-12-12-15

Motion to adopt the 2023 Interim Operating Budget as amended to reflect a 3% salary grid adjustment

Motion by ARMSTRONG to adopt the 2023 Interim Operating Budget as amended to reflect a 3% salary grid adjustment

CARRIED

2022-12-12-16

Motion to increase the Town of Trochu Salary Grid by 3% effective January 1st, 2023

Motion by CUNNINGHAM to increase the Town of Trochu Salary Grid by 3% effective January 1st, 2023

CARRIED

16. ADJOURNMENT

Mayor Kletke adjourned the meeting at 9:23pm

X

Barry Kletke
Mayor

X

Carl Peterson
CAO