

# TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

September 26, 2022

At 6:00 p.m. at Trochu Town Office

# Item and Information  
Regular Meeting – September 26, 2022

1. CALL TO ORDER

Mayor Kletke called the meeting to order at 6:00pm. In attendance in person were Mayor Barry Kletke, Councillors Cerilo De La Cruz, Jenny Lyver, Jaime Martel, and Chris Reeds, Chief Administrative Officer Carl Peterson, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Nicolle Ioannidis.

Not in attendance were Deputy Mayor Bill Cunningham and Councillor Chris Armstrong.

2. ACCEPTANCE OF THE AGENDA

- a) Additions to the Agenda
  - Delegation: Karen Howley with CRT Legal
  - New Business: Trochu Golf & Country Club Donation Request

- b) Agenda Acceptance

2022-09-26-01  
Motion to accept  
the agenda with  
additions

Motion by MARTEL to accept the agenda with additions

CARRIED

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

- a) Adoption of the September 12<sup>th</sup> Regular Meeting Minutes

2022-09-26-02  
Motion to adopt  
the September 12th  
Regular Meeting  
Minutes

Motion by REEDS to adopt the September 12th Regular Meeting Minutes

CARRIED

4. HOUSEKEEPING

- a) Housekeeping Acceptance

2022-09-26-03  
Motion to accept  
the Housekeeping  
and file for future  
reference

Motion by DE LA CRUZ to accept the Housekeeping and file for future reference

CARRIED

5. PUBLIC HEARINGS

- a) Nothing for this agenda item

6. DELEGATIONS

- a) Karen Howley, CRT Legal
  - Karen gave Council an introduction to her law office, CRT Legal, which has taken over from Frank VanderKley after his retirement
  - Karen has experience in Subdivision and Development Appeal Boards and immigration law
  - CRT Legal has recently started a company called Labour Solutions Canada with a partner in Red Deer, they will be specializing in recruiting out-of-province workers and business owners for Central Alberta communities

7. REPORTS:

A. STAFF REPORTS:

- a) Gardener's Report

2022-09-26-04  
Motion to accept  
the Gardener's  
Report and file for  
future reference

Motion by REEDS to accept the Gardener's Report and file for future reference

CARRIED



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- b) Downtown Work Update  
-status update from Dave Nelson regarding the Downtown Revitalization Project

- c) Administrator's Report

2022-09-26-05  
Motion to accept  
the Administrator's  
Report and file for  
future reference

**Motion by LYVER to accept the Administrator's Report and file for future reference**

**CARRIED**

## B. COMMITTEE REPORTS

- a) Nothing for this agenda item

## C. COUNCIL REPORTS

- a) Councillor Armstrong
  - Not in attendance
  - Attended AB Municipalities Conference
- b) Councillor De La Cruz
  - Attended AB Municipalities Conference
- c) Councillor Lyver
  - Attended an Arboretum Board meeting on September 20th, reported that they have purchased an orchard ladder, are trying to find volunteers to help in the kitchen for their annual Christmas Market, and are starting to advertise the Market as well
  - Attended the Kneehill Partnership Fire Levels of Service Policies workshop
- d) Councillor Martel
  - Attended AB Municipalities Conference
  - Attended the Kneehill Partnership Fire Levels of Service Policies workshop
  - Attended a Kneehill FCSS meeting, reported that they are drafting a letter to Nathan Cooper regarding the amount of work they feel is being passed down to FCSS offices with recent changes to the help available from the government over the phone, also handed out a 2021-2022 summary for the Kneehill Family Wellness Program
- e) Councillor Reeds
  - Attended AB Municipalities Conference
  - Attended a meeting with Health Minister Jason Copping regarding the Trochu Seniors Housing Project
- f) Deputy Mayor Cunningham
  - Not in attendance but attended a Red Deer River Municipal Users Group meeting and provided a report via email
  - Attended AB Municipalities Conference
- g) Mayor Kletke
  - Attended AB Municipalities Conference, reported on a session regarding construction projects and the rising costs and labour shortages affecting them (for example, jobs are costing 30% to 40% more than quotes and material delays can be 40+ weeks for some materials), also brought tradeshow information for the Public Works department
  - Attended a South-Central Alberta Mayors meeting and heard a presentation from Varne, a Norwegian energy-from-waste company that is interested in starting a project in Central Alberta



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- Attended a meeting with Health Minister Jason Copping regarding the Trochu Seniors Housing Project
- Attended a Trochu Housing meeting, reported that the Continuing Care Capital Program has opened for grant proposals as of last week and Trochu is in the process of applying now. The application should be complete by end of November and the proposal deadline is January 6, 2023.

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2022-09-26-06

Motion to accept the Council Reports and file for future reference

**Motion by MARTEL to accept the Council Reports and file for future reference**

**CARRIED**

## 8. CORRESPONDENCE LISTING:

a) AB Municipalities Letter re: Victim Services

2022-09-26-07

Motion to accept the Correspondence Listing and file for future reference

**Motion by LYVER to accept the Correspondence Listing and file for future reference**

**CARRIED**

## 9. FINANCE:

a) Nothing for this agenda item

## 10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

a) Nothing for this agenda item

## 11. BYLAWS, POLICIES and AGREEMENTS

a) Joint Health and Safety Committee Terms of Reference

2022-09-26-08

Motion to accept the Joint Health and Safety Committee Terms of Reference

**Motion by REEDS to accept the Joint Health and Safety Committee Terms of Reference**

**CARRIED**

## 12. NEW BUSINESS

a) School Use of Arena Ice

2022-09-26-09

Motion to allow Trochu Valley School use the Arena ice for Phys Ed classes free of charge

**Motion by MARTEL to allow Trochu Valley School use the Arena ice for Phys Ed classes free of charge**

**CARRIED**

b) TGCC Donation Request

2022-09-26-10

Motion to donate a 2023 Family Pool Pass to the Trochu Golf & Country Club for their Fall Celebration event

**Motion by REEDS to donate a 2023 Family Pool Pass to the Trochu Golf & Country Club for their Fall Celebration event**

**CARRIED**



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## 13. SPECIAL PROJECTS

- a) Nothing for this agenda item

Nicolle Ioannidis and Toni Nelson left the meeting at 7:08pm

## 14. CONFIDENTIAL MATTERS – CLOSED SESSION

2022-09-26-11

Motion that Council convenes in closed session at 7:15pm to discuss the following: a) Labour Item: CAO Evaluation (FOIP Section 17) b) Land Item: Sale of Lot (FOIP Section 16)

Motion by REEDS that Council convenes in closed session at 7:15pm to discuss the following:

- a) Land Item: Sale of Lot (FOIP Section 16)
- b) Labour Item: CAO Evaluation (FOIP Section 17)

CARRIED UNANIMOUSLY

The following person attended the Closed Session to provide information and administration:

- Carl Peterson, CAO

Carl Peterson left the meeting at 7:30pm

Carl Peterson returned to the meeting at 7:40pm

## 15. RETURN TO OPEN MEETING

2022-09-26-12

Motion to return to an open session at 7:42pm

Motion by REEDS to return to an open session at 7:42pm

CARRIED

Meeting recessed to allow return of public at 7:42pm

Meeting reconvened with public present at 7:43pm

2022-09-26-13

Motion to approve an increase to the CAO annual salary retroactive to January 1, 2022, as per discussion in Closed Session

Motion by REEDS to approve an increase to the CAO annual salary retroactive to January 1, 2022, as per discussion in Closed Session

CARRIED

## 16. ADJOURNMENT

Mayor Kletke declared the meeting adjourned at 7:45pm

X



Barry Kletke  
Mayor

X



Carl Peterson  
CAO