

# TOWN OF TROCHU – Minutes

FOR THE COUNCIL MEETING HELD

September 12, 2022

At 6:00 p.m. at Trochu Town Office

## # Item and Information Regular Meeting – September 12, 2022

### 1. CALL TO ORDER

Deputy Mayor Cunningham called the meeting to order at 6:00 pm. In attendance in person were Deputy Mayor Bill Cunningham, Councillors Chris Armstrong, Jenny Lyver, Jaime Martel, and Chris Reeds, CAO Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Capital Reporter Nicolle Ioannidis

Attending remotely was Finance Officer Lavinia Henderson.

Unable to attend were Mayor Barry Kletke & Councillor Cerilo De La Cruz.

### 2. ACCEPTANCE OF THE AGENDA

- a) Additions to the Agenda  
-Closed Session item, Legal, Bylaw Issue Update

- b) Agenda Acceptance

2022-09-12-01

Motion to accept the agenda with additions

Motion by ARMSTRONG to accept the agenda with additions

CARRIED

### 3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

- a) Adoption of the August 22<sup>nd</sup> Regular Meeting Minutes

2022-09-12-02

Motion to adopt the August 22nd Regular Meeting Minutes

Motion by LYVER to adopt the August 22nd Regular Meeting Minutes

CARRIED

### 4. HOUSEKEEPING

- a) Housekeeping Acceptance

2022-09-12-03

Motion to accept the Housekeeping and file for future reference

Motion by MARTEL to accept the Housekeeping and file for future reference

CARRIED

### 5. PUBLIC HEARINGS

- a) Nothing for this agenda item

### 6. DELEGATIONS

- a) Nothing for this agenda item

### 7. REPORTS:

#### A. STAFF REPORTS:

- a) Grantwriter's Report

2022-09-12-04

Motion to accept the Grantwriter's Report and file for future reference

Motion by REEDS to accept the Grantwriter's Report and file for future reference

CARRIED



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2022-09-12-05

Motion to accept  
the Director of  
Operations Report  
and file for future  
reference

b) Director of Operations Report

**Motion by LYVER to accept the Director of Operations Report and file for future reference CARRIED**

## B. COMMITTEE REPORTS

a) Nothing for this agenda item

## C. COUNCIL REPORTS

a) Councillor Armstrong

-attended several Community Futures Wild Rose meetings, reported that Jim Bryson has been appointed as the new Director, a meeting room at the Strathmore office has been upgraded for use as a hybrid in-person and online training room, upcoming courses have been announced on social media, the YETI (Young Entrepreneurs Training Initiative) program started this month, and the Investment Review subcommittee is in the process of updating their policies

-took a course on Economic Development for Elected Officials and sent out a recording of it to Council

b) Councillor De La Cruz

-Not in attendance

c) Councillor Lyver

-attended a Marigold Library Systems meeting, reported that many new policies were passed, and that October is Library Month in Canada

-attended a Library Board meeting, reported that they are still getting Friends of Library donations and the total donated is now \$8,600, the used book sale made \$1,100, and they are currently working on a service plan

d) Councillor Martel

-Passed along a reminder to attend the Arboretum Stew Day lunch on September 14th

e) Councillor Reeds

-Nothing to Report

f) Deputy Mayor Cunningham

-attended a Police Action Committee meeting, discussed habitual offenders, also discussed applying to a crime prevention grant opportunity for funding for a school resource officer or enhanced RCMP position but it was felt that this particular grant would not sustain a long term program like that

g) Mayor Kletke

- Not in attendance

h) Motions from Items in Councillor Reports



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- i) Acceptance of Council Reports and filing for future reference

2022-09-12-06

Motion to accept the Council Reports and file for future reference

**Motion by ARMSTRONG to accept the Council Reports and file for future reference**

**CARRIED**

## 8. CORRESPONDENCE LISTING:

- a) Letter from Minister Shandro to the Town of Tofield re: Victim Services Redesign
- b) Municipal Engagement Opportunity with Minister Tyler Shandro
- c) Reminder - Nomination Deadline for Alberta Municipalities Board Election
- d) Alberta Crime Prevention Grant
- e) Community Justice Centre (CJC) Stakeholder Engagement
- f) SAEWA Briefing Update 2022.09.01

2022-09-12-07

Motion to accept the Correspondence Listing and file for future reference

**Motion by MARTEL to accept the Correspondence Listing and file for future reference**

**CARRIED**

## 9. FINANCE:

- a) August 2022 Bank Reconciliation

2022-09-12-08

Motion to accept the August 2022 Bank Reconciliation and file for future reference

**Motion by LYVER to accept the August 2022 Bank Reconciliation and file for future reference**

**CARRIED**

## 10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

## 11. BYLAWS, POLICIES and AGREEMENTS

- a) Nothing for this agenda item

## 12. NEW BUSINESS

2022-09-12-09

Motion to close the office on September 30th in recognition of Truth & Reconciliation Day and to continue this each year going forward

- a) September 30<sup>th</sup> Truth & Reconciliation Day Closure

**Motion by REEDS to close the office on September 30<sup>th</sup> in recognition of Truth & Reconciliation Day and to continue this each year going forward**

**CARRIED**

2022-09-12-10

Motion to make no changes to the ATCO Gas and Pipelines Franchise Agreement at this time

- b) ATCO Gas and Pipelines Franchise Agreement

**Motion by ARMSTRONG to make no changes to the ATCO Gas and Pipelines Franchise Agreement at this time**

**CARRIED**



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2022-09-12-11

Motion to make no changes to the ATCO Electric Franchise Agreement

c) ATCO Electric Franchise Agreement

Motion by REEDS to make no changes to the ATCO Electric Franchise Agreement

CARRIED

2022-09-12-12

Motion to enter into an agreement with Zap Industries where Zap Industries would fund the Town's portion of the MCACC grant funding required for an EV Charging Unit should the MCACC grant application for such be approved

d) RFD 2022-12, Electric Charging Station

Motion by MARTEL to enter into an agreement with Zap Industries where Zap Industries would fund the Town's portion of the MCACC grant funding required for an EV Charging Unit should the MCACC grant application for such be approved

CARRIED

## 13. SPECIAL PROJECTS

a) Nothing for this agenda item

## 14. CONFIDENTIAL MATTERS – CLOSED SESSION

2022-09-12-13

Motion that Council convenes in closed session at 7:09 pm to discuss the following: a) Legal Item: Bylaw Issue Update (FOIP Section 17)

Motion by REEDS that Council convenes in closed session at 7:09 pm to discuss the following:

a) Legal Item: Bylaw Issue Update (FOIP Section 17)

CARRIED UNANIMOUSLY

## 15. RETURN TO OPEN MEETING

2022-09-12-14

Motion to return to an Open Session at 7:33pm

Motion by REEDS to return to an Open Session at 7:33pm

CARRIED

Meeting recessed to allow return of public at 7:33pm

Meeting reconvened with public present at 7:34pm

## 16. ADJOURNMENT

Deputy Mayor Cunningham adjourned the meeting at 7:35pm

X

Bill Cunningham  
Deputy-Mayor

X

Carl Peterson  
CAO