

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

March 28th, 2022

At 6:00 p.m. at Trochu Town Office

Item and Information
Regular Meeting – March 28th, 2022

1. CALL TO ORDER

The meeting was called to order at 6:00pm. In attendance in person were Mayor Barry Kletke, Councillors Chris Armstrong, Cerilo De La Cruz, Jenny Lyver, and Jaime Martel, Chief Administrative Officer Carl Peterson, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Nicolle Ioannidis. In attendance virtually were Finance Officer Lavinia Henderson and Deputy Mayor Bill Cunningham.

Regrets, Councillor Chris Reeds

2. ACCEPTANCE OF THE AGENDA

- a) Additions to the Agenda
 - Closed Session: Legal Item, Contract

- b) Agenda Acceptance

2022-03-28-01 Motion to accept the agenda with additions

Motion by ARMSTRONG to accept the agenda with additions

CARRIED

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

- a) Adoption of the March 14th Regular Meeting Minutes

2022-03-28-02 Motion to adopt the March 14th Regular Meeting Minutes

Motion by CUNNINGHAM to adopt the March 14th Regular Meeting Minutes

CARRIED

- b) Adoption of March 21st Committee of the Whole Meeting Minutes

2022-03-28-03 Motion to adopt the March 21st Committee of the Whole Meeting Minutes

Motion by LYVER to adopt the March 21st Committee of the Whole Meeting Minutes

CARRIED

4. HOUSEKEEPING

- a) Housekeeping Acceptance

2022-03-28-04 Motion to accept the Housekeeping and file for future reference

Motion by MARTEL to accept the Housekeeping and file for future reference

CARRIED

5. PUBLIC HEARINGS

- a) Nothing for this item

6. DELEGATIONS

- a) Nothing for this item

7. REPORTS:

A. STAFF REPORTS:

- a) Administrator's Report

2022-03-28-05 Motion to accept the Administrator's Report and file for future reference

Motion by DE LA CRUZ to accept the Administrator's Report and file for future reference CARRIED

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B. COMMITTEE REPORTS

- a) Nothing for this agenda item

C. COUNCIL REPORTS

- a) Councillor Armstrong
 - Attended MPC meeting, reported that 2 development permits for modular homes in Trochu meadows were approved
- b) Councillor De La Cruz
 - Reported that the list of local businesses on display in Kay's Garden needs to be updated
 - Brought forward a request from residents participating in a group cycling event in Banff this summer, they are looking for sponsorship to buy jerseys advertising Trochu
- c) Councillor Lyver
 - Attended MPC meeting as well
- d) Councillor Martel
 - Reported that the Arboretum is looking for volunteers for a roadside cleanup event on May 7th
- e) Councillor Reeds
 - Not present
- f) Deputy Mayor Cunningham
 - Attended RDRMUG meeting where they saw a feasibility study on river irrigation and an Alberta Environment presentation on predicting river flow for Southern Alberta this year
 - Reported that a contractor with Abalon Foundation Repairs has taken a look at the Dr. Hay House and recommends repair or replacement of the foundation, Council instructed Administration to request a quote for the work
- g) Mayor Kletke
 - Attended a Trochu Housing Corporation meeting, reported that the CEO of Covenant Health cancelled his attendance, Barry and Sam Smalldon will be meeting with him on April 1st and are also trying to set up meeting with the Minister of Health
- h) Motions from Items in Councillor Reports
- i) Acceptance of Council Reports and filing for future reference

2022-03-28-06 Motion
to accept the Council
Reports and file for
future reference

Motion by LYVER to accept the Council Reports and file for future reference

CARRIED

8. CORRESPONDENCE LISTING:

- a) KREMA 2021 CEMP Review Documentation
- b) Digital Economy Program - Community Futures Wildrose

2022-03-28-07 Motion
to accept the
Correspondence
Listing and file for
future reference

Motion by ARMSTRONG to accept the Correspondence Listing and file for future reference

CARRIED

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9. FINANCE:

- a) Nothing for this item

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

11. BYLAWS, POLICIES and AGREEMENTS

- a) BYLAW NO 2022-04 To Amend Land Use Bylaw 2015-09

2022-03-28-08 Motion to give Bylaw 2022-04 To Amend Land Use Bylaw 2015-09 first reading

Motion by ARMSTRONG to give Bylaw 2022-04 To Amend Land Use Bylaw 2015-09 first reading

CARRIED

2022-03-28-09 Motion to schedule the Public Hearing for Bylaw 2022-04 To Amend Land Use Bylaw 2015-09 to be held in the Council Chambers on April 11th at 6:15pm

Motion by MARTEL to schedule the Public Hearing for Bylaw 2022-04 To Amend Land Use Bylaw 2015-09 to be held in the Council Chambers on April 11th at 6:15pm

CARRIED

12. NEW BUSINESS

- a) RFD 2022-02: Separate Assessment Notices

2022-03-28-10 Motion to authorize the sending of separate Property Assessment Notices and Property Tax Notices commencing in 2022

Motion by CUNNINGHAM to authorize the sending of separate Property Assessment Notices and Property Tax Notices commencing in 2022

CARRIED

- b) RFD 2022-03: Restricted Surplus Contributions

2022-03-28-11 Motion to approve the following contributions to restricted surplus accounts: a) \$1,452.86 in 2022 for additional work on the raised beds and or community beautification projects; b) \$4,620.00 to General Restricted Operating Surplus to fund the Town's share of future recreation facilities major repairs/maintenance or capital projects; c) \$1,000 for the purchase of trees in future years.

Motion by CUNNINGHAM to approve the following contributions to restricted surplus accounts:

- \$1,452.86 in 2022 for additional work on the raised beds and or community beautification projects;
- \$4,620.00 to General Restricted Operating Surplus to fund the Town's share of future recreation facilities major repairs/maintenance or capital projects;
- \$1,000 for the purchase of trees in future years.

CARRIED

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2022-03-28-12 Motion to apply to the Active Transportation Fund by the March 31, 2022, deadline for sidewalk and trail repairs as indicated in the Request for Decision #2022-04

c) RFD 2022-04 Active Transportation Grant

Motion by LYVER to apply to the Active Transportation Fund by the March 31, 2022, deadline for sidewalk and trail repairs as indicated in the Request for Decision #2022-04 **CARRIED**

2022-03-28-13 Motion to accept amendments to the Council Committee Membership as follows;

•Doctor Recruitment & Retention Committee: Member changed from Barry Kletke to Cerilo De La Cruz

•Police Advisory Committee: Alternate Member changed from Jaime Martel to Cerilo De La Cruz

•Central Alberta Economic Partnership: Alternate Member changed from Chris Reeds to Cerilo De La Cruz

•Kneehill Regional Partnership Committee: Alternate Member changed from Chris Reeds to Cerilo De La Cruz

d) Committee Membership Amendments

Motion by ARMSTRONG to accept amendments to the Council Committee Membership as follows;

- Doctor Recruitment & Retention Committee:
 - Member changed from Barry Kletke to Cerilo De La Cruz
- Police Advisory Committee:
 - Alternate Member changed from Jaime Martel to Cerilo De La Cruz
- Central Alberta Economic Partnership:
 - Alternate Member changed from Chris Reeds to Cerilo De La Cruz
- Kneehill Regional Partnership Committee:
 - Alternate Member changed from Chris Reeds to Cerilo De La Cruz

CARRIED

13. SPECIAL PROJECTS

a) Nothing for this agenda item

Lavinia Henderson, Toni Nelson, and Nicolle Ioannidis left the meeting at 6:45pm

14. CONFIDENTIAL MATTERS – CLOSED SESSION

2022-03-28-14 Motion that Council convenes in Closed Session at 6:48pm to discuss the following:
a) Legal Item: Contract (FOIP Section 16)

Motion by MARTEL that Council convenes in Closed Session at 6:48pm to discuss the following:

a) Legal Item: Contract (FOIP Section 16)

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The following person was in attendance of the Closed Session to provide information and administration:

- Carl Peterson, CAO

15. RETURN TO OPEN MEETING

2022-03-28-15 Motion
to return to an open
session at 7:19pm

Motion by ARMSTRONG to return to an open session at 7:19pm

CARRIED

Meeting recessed to allow return of public at 7:20pm

Meeting reconvened with public present at 7:21pm

16. ADJOURNMENT

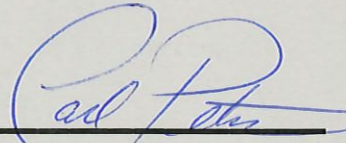
Mayor Kletke declared the meeting adjourned at 7:21pm

X



Barry Kletke
Mayor

X



Carl Peterson
CAO