

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

November 22nd, 2021

At 6:00 p.m. at Trochu Town Office

Item and Information
Regular Meeting – November 22nd, 2021

1. CALL TO ORDER

Mayor Kletke called the meeting to order at 5:00pm. In attendance in person were Mayor Barry Kletke, Deputy Mayor Bill Cunningham, Councillors Chris Armstrong, Jenny Lyver, Jamie Martel, and Chris Reeds, CAO Carl Peterson, Recording Secretary Toni Nelson, and Capital Reporter Nicolle Ioannidis.

Also in attendance were Palliser Regional Municipal Services representatives Shahira Jalal and Cody Dale-McNair, in person, and Devin Diano, remotely.

2. ACCEPTANCE OF THE AGENDA

- a) Additions to the Agenda
 - New Business: Canada Day Planning
 - Closed Session Item: Legal (Potential Development)
 - Closed Session Item: Labour (Staff Christmas Appreciation)

- b) Agenda Acceptance

2021-11-22-01 Motion
to accept the agenda
with additions

Motion by MARTEL to accept the agenda with additions

CARRIED

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

- a) Adoption of the November 8th, 2021, Regular Meeting Minutes

2021-11-22-02 Motion
to adopt the
November 8th, 2021,
Regular Meeting
Minutes

Motion by CUNNINGHAM to adopt the November 8th, 2021, Regular Meeting Minutes

CARRIED

4. HOUSEKEEPING

"See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions"

- a) Housekeeping Acceptance

2021-11-22-03 Motion
to accept the
Housekeeping and file
for future reference

Motion by ARMSTRONG to accept the Housekeeping and file for future reference

CARRIED

5. PUBLIC HEARINGS

- a) Public Hearing for Bylaw 2021-12 to Amend Land Use Bylaw No. 2015-09

- Mayor Kletke declared the Public Hearing for Bylaw 2021-12 in session at 6:40pm.
- PRMS representative Shahira Jalal described the purpose and background of the bylaw.
- Mayor Kletke asked if there had been any written submissions received. CAO Peterson stated that there were not.
- Mayor Kletke opened floor to verbal presentations. No presentations given.
- Mayor Kletke declared the Public Hearing for Bylaw 2021-12 closed at 6:48pm.

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6. DELEGATIONS

- a) Nothing for this agenda item

7. REPORTS:

A. STAFF REPORTS:

- a) Administrator's Report

2021-11-22-04 Motion
to accept the
Administrator's Report

Motion by CUNNINGHAM to accept the Administrator's Report

CARRIED

B. COMMITTEE REPORTS

- a) Nothing for this agenda item

C. COUNCIL REPORTS

- a) Councillor Armstrong
 - attended the 2021 AUMA Convention
- b) Councillor Lyver
 - attended the 2021 AUMA Convention
 - Attended a Kneehill Regional Partnership meeting, reported that they're in the process of making the Doctors Recruitment & Retention subcommittee a stand-alone committee unrelated to the Partnership
- c) Councillor Martel
 - attended the 2021 AUMA Convention
 - Reported that the Town will be hosting the Dec 17th hot dog & hot chocolate night at the Arboretum and requested volunteers to help host
 - attended an FCSS meeting where financials and future projects were discussed
- d) Councillor Reeds
 - attended the 2021 AUMA Convention
 - attended the PRMS AGM, reported that the 2022 requisition will be raised by 3%.
- e) Deputy Mayor Cunningham
 - attended the 2021 AUMA Convention, reported on grants that may be available for environmentally friendly upgrades
 - visited the Grade 5 & 6 students at Tro-Val and discussed the role of Council and Town Office with them, brought letters from students to Mayor Kletke about what they'd like to see in town, planning to visit again soon to discuss the letters and explore what students can do to get something like a skatepark in town
- f) Mayor Kletke
 - attended the 2021 AUMA Convention, reported on conversations with several Ministers and MLAs
- g) Motions from Items in Councillor Reports
- h) Acceptance of Council Reports and filing for future reference

2021-11-22-05 Motion
to accept the Council
Reports and file for
future reference

Motion by LYVER to accept the Council Reports and file for future reference

CARRIED

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8. CORRESPONDENCE LISTING:

- a) Election Congratulations, Library Association of Alberta
- b) Election Congratulations, Municipal Affairs
- c) Election Congratulations & Information, Marigold Library System

2021-11-22-06 Motion
to accept the
Correspondence
Listing and file for
future reference

Motion by REEDS to accept the Correspondence Listing and file for future reference CARRIED

9. FINANCE:

- a) FCSS Additional Funding request

2021-11-22-07 Motion
to approve payment
of the additional
funding request from
Kneehill Regional FCSS
for \$2820

Motion by MARTEL to approve payment of the additional funding request from Kneehill Regional FCSS for \$2820 CARRIED

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Request from Harvey & Edna Stankieveh re: Elevator Road Subdivision

2021-11-22-08 Motion
to waive the deferred
municipal reserve
caveat on the property
associated with LINC
0036692887
(RW24;RLY;33)

Motion by CUNNINGHAM to waive the deferred municipal reserve caveat on the property associated with LINC 0036692887 (RW24;RLY;33) CARRIED

11. BYLAWS, POLICIES and AGREEMENTS

- a) Bylaw 2021-12 to Amend Land Use Bylaw No. 2015-09

2021-11-22-09 Motion
to give Bylaw 2021-12
to Amend Land Use
Bylaw No. 2015-09
2nd reading

Motion by LYVER to give Bylaw 2021-12 to Amend Land Use Bylaw No. 2015-09 2nd reading CARRIED

2021-11-22-10 Motion
to bring Bylaw 2021-12
to Amend Land Use
Bylaw No. 2015-09
forward for 3rd
reading

Motion by REEDS to bring Bylaw 2021-12 to Amend Land Use Bylaw No. 2015-09 forward for 3rd reading CARRIED

2021-11-22-11 Motion
to give Bylaw 2021-12
to Amend Land Use
Bylaw No. 2015-09 3rd
reading

Motion by MARTEL to give Bylaw 2021-12 to Amend Land Use Bylaw No. 2015-09 3rd reading CARRIED

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b) Bylaw 2021-13, Capital Equipment Borrowing

2021-11-22-12 Motion
to give Bylaw 2021-13,
Capital Equipment
Borrowing, 1st
Reading

Motion by REEDS to give Bylaw 2021-13, Capital Equipment Borrowing, 1st Reading

CARRIED, LYVER ABSTAINED (Reason: Employee of ATB)

2021-11-22-13 Motion
to give Bylaw 2021-13,
Capital Equipment
Borrowing, 2nd
Reading

Motion by CUNNINGHAM to give Bylaw 2021-13, Capital Equipment Borrowing, 2nd Reading

CARRIED, LYVER ABSTAINED (Reason: Employee of ATB)

2021-11-22-14 Motion
to bring Bylaw 2021-
13, Capital Equipment
Borrowing, forward for
3rd reading

Motion by ARMSTRONG to bring Bylaw 2021-13, Capital Equipment Borrowing, forward for 3rd reading

CARRIED, LYVER ABSTAINED (Reason: Employee of ATB)

2021-11-22-15 Motion
to give Bylaw 2021-13,
Capital Equipment
Borrowing, 3rd
Reading

Motion by MARTEL to give Bylaw 2021-13, Capital Equipment Borrowing, 3rd Reading

CARRIED, LYVER ABSTAINED (Reason: Employee of ATB)

c) Bylaw 2021-14, Land Purchasing Borrowing

2021-11-22-16 Motion
to give Bylaw 2021-14,
Land Purchasing
Borrowing, 1st
Reading

Motion by ARMSTRONG to give Bylaw 2021-14, Land Purchasing Borrowing, 1st Reading

CARRIED, LYVER ABSTAINED (Reason: Employee of ATB)

2021-11-22-17 Motion
to give Bylaw 2021-14,
Land Purchasing
Borrowing, 2nd
Reading

Motion by REEDS to give Bylaw 2021-14, Land Purchasing Borrowing, 2nd Reading

CARRIED, LYVER ABSTAINED (Reason: Employee of ATB)

2021-11-22-18 Motion
to bring give Bylaw
2021-14, Land
Purchasing Borrowing,
forward for 3rd
reading

Motion by CUNNINGHAM to bring give Bylaw 2021-14, Land Purchasing Borrowing, forward for 3rd reading

CARRIED, LYVER ABSTAINED (Reason: Employee of ATB)

2021-11-22-19 Motion
to give Bylaw 2021-14,
Land Purchasing
Borrowing, 3rd
Reading

Motion by MARTEL to give Bylaw 2021-14, Land Purchasing Borrowing, 3rd Reading

CARRIED, LYVER ABSTAINED (Reason: Employee of ATB)

12. NEW BUSINESS

a) RFD 2021-08: New Proposal for Recycling Collection
-discussed, tabled for a future meeting

b) Engagement Invitation, Alberta Provincial Police Service Transition Study
-Councillor Armstrong is registered for the Red Deer date

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2021-11-22-20 Motion
to hold Christmas
Decoration Contests
for businesses and
residents in Trochu
with 3 gift certificate
prizes of \$100, \$75,
and \$50 for each
category

c) Christmas Light Contest

Motion by CUNNINGHAM to hold Christmas Decoration Contests for businesses and residents in Trochu with 3 gift certificate prizes of \$100, \$75, and \$50 for each category **CARRIED**

d) Canada Day

- Councillors Lyver and Cunningham reported having discussions with residents who want a larger variety of events held for Canada Day
- Councillor Lyver suggested a street fair and Council discussed that and brainstormed other possible plans
- ideas included planning in conjunction with local service and community groups, contacting local entertainers (Spandy Andy for example), a dunk tank, face painting, a petting zoo, a small farmers market, music, or theater performances at the Arboretum, a 50/50 draw, celebrating the 50th anniversary of the pool
- Councillors Cunningham, Lyver, and Martel will find members of the public to help form a Canada Day Committee

13. SPECIAL PROJECTS

a) Nothing for this agenda item

Nicole Ioannidis and Toni Nelson left the meeting at 8:18pm

14. CONFIDENTIAL MATTERS – CLOSED SESSION

2021-11-22-21 Motion
that Council convene
in Closed Session at
8:30pm to discuss the
following: Legal Item:
Potential
Development (FOIP
Section 16) Labour
Item: Staff Christmas
Appreciation (FOIP
Section 17)

Motion by REEDS that Council convene in Closed Session at 8:30pm to discuss the following:

- **Legal Item: Potential Development (FOIP Section 16)**
- **Labour Item: Staff Christmas Appreciation (FOIP Section 17)**

CARRIED UNANIMOUSLY

The following people were in attendance of the Closed Session to provide information and administration:

- Carl Peterson, CAO

15. RETURN TO OPEN MEETING

2021-11-22-22 Motion
to return to an open
session at 8:50pm

Motion by REEDS to return to an open session at 8:50pm

CARRIED

Meeting recessed to allow return of public at 8:51pm

Meeting reconvened with public present at 8:52pm

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2021-11-22-23 Motion that Town employees who have worked more than 200 hours in 2021 receive an additional \$50 gift certificate beyond their annual "Christmas Gift" indicated in Policy 2019-28-10-03. These gift certificates will be purchased by the Town and will be of the employee's choice from any business located in the Town of Trochu.

Motion by ARMSTRONG that Town employees who have worked more than 200 hours in 2021 receive an additional \$50 gift certificate beyond their annual "Christmas Gift" indicated in Policy 2019-28-10-03. These gift certificates will be purchased by the Town and will be of the employee's choice from any business located in the Town of Trochu. **CARRIED**

16. ADJOURNMENT

Mayor Kletke declared the meeting adjourned at 8:53pm

X

Barry Kletke
Mayor

X

Carl Peterson
CAO