

# TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

August 16<sup>th</sup>, 2021

At 6:00 p.m. at Trochu Town Office

Motion	#	Item and Information	
		Regular Meeting – August 16 <sup>th</sup> , 2021	
	1.	<b>CALL TO ORDER</b> Mayor Barry Kletke called the meeting to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Bonnie Munro, and Ed Stephan (joined at 6:30pm), Chief Administrative Officer Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Nicolle Ioannidis  Regrets, Cheryl Lumley	
	2.	<b>ACCEPTANCE OF THE AGENDA</b> a) Additions to the Agenda -New Business, Letter of Support for Victim Services  b) Agenda Acceptance	
2021-08-16-01 Motion to accept the agenda		Motion by MUNRO to accept the agenda	CARRIED
	3.	<b>ADOPTION OF THE MINUTES OF PREVIOUS MEETING</b>  a) Adoption of the July 12 <sup>th</sup> Regular Meeting Minutes	
2021-08-16-02 Motion to adopt the July 12th Regular Meeting Minutes		Motion by CUNNINGHAM to adopt the July 12th Regular Meeting Minutes	CARRIED
		b) Adoption of the July 16 <sup>th</sup> Special Meeting Minutes	
2021-08-16-03 Motion to adopt the July 16th Special Meeting Minutes		Motion by ARMSTRONG to adopt the July 16th Special Meeting Minutes	CARRIED
		c) Adoption of the July 22 <sup>nd</sup> Committee of the Whole Meeting Minutes	
2021-08-16-04 Motion to adopt the July 22nd Committee of the Whole Meeting Minutes		Motion by REEDS to adopt the July 22nd Committee of the Whole Meeting Minutes	CARRIED
	4.	<b>HOUSEKEEPING</b> “See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions” a) Housekeeping Acceptance	
2021-08-16-05 Motion to accept the Housekeep and file for future reference		Motion by CUNNINGHAM to accept the Housekeep and file for future reference	CARRIED
	5.	<b>PUBLIC HEARINGS</b> a) Nothing for this agenda item	
	6.	<b>DELEGATIONS</b> a) Nothing for this agenda item	



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## 7. REPORTS:

### A. STAFF REPORTS:

#### a) Grantwriter's Report

2021-08-16-06 Motion  
to accept the  
Grantwriter's Report

**Motion by REEDS to accept the Grantwriter's Report**

**CARRIED**

#### b) Director of Operations' Report

2021-08-16-07 Motion  
to accept the Director  
of Operations' Report

**Motion by REEDS to accept the Director of Operations' Report**

**CARRIED**

#### c) Water/Wastewater Report

2021-08-16-08 Motion  
to accept the  
Water/Wastewater  
Report

**Motion by MUNRO to accept the Water/Wastewater Report**

**CARRIED**

#### d) Administrator's Report

2021-08-16-09 Motion  
to accept the  
Administrator's Report

**Motion by CUNNINGHAM to accept the Administrator's Report**

**CARRIED**

### B. COMMITTEE REPORTS

#### a) Nothing for this agenda item

Ed Stephan joined the meeting at 6:30pm

### C. COUNCIL REPORTS

#### a) Councillor Armstrong

-attended meeting with Barry Morishita at Delburne where they discussed local issues

#### b) Councillor Cunningham

-also attended meeting with Barry Morishita at Delburne, spoke with Barry about the MAP evaluation and police funding

-gave an update on the electrical vehicle charging stations to be installed in town, project is still going forward and the owner said first location would most likely be at the Ladysmith with a second station at the Arena depending on response to first station

-reported that the Historical Society is holding their annual garage sale August 18 & 19

#### c) Councillor Lumley

-not in attendance

#### d) Councillor Munro

- nothing to report

#### e) Councillor Stephan

- nothing to report

#### f) Deputy Mayor Reeds

-attended MPC meeting, reported that they approved placement of a 1999 trailer at Trochu Meadows and are bringing it forward to Council for a motion



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g) Mayor Kletke

-reported that Minister Pon will be touring the facilities at St. Mary's on August 27<sup>th</sup>  
-attended the recent Municipal Leaders Caucus but felt that much of what was discussed didn't apply to smaller municipalities, such as codes of conduct and ethics in regard to campaign funding

h) Motions from Items in Councillor Reports

2021-08-16-10 Motion to accept MPCs approval and allow placement of a 1999 mobile home owned by Bob Konopacki on a lot to be purchased at Trochu Meadows

**Motion by REEDS to accept MPCs approval and allow placement of a 1999 mobile home owned by Bob Konopacki on a lot to be purchased at Trochu Meadows** **CARRIED**

i) Acceptance of Council Reports and filing for future reference

2021-08-16-11 Motion to accept the Council Reports and file for future reference

**Motion by STEPHAN to accept the Council Reports and file for future reference** **CARRIED**

**8. CORRESPONDENCE LISTING:**

- a) 2021 GTF Funding Allocation Letter
- b) Release of Municipal Affairs 2020-21 Annual Report
- c) Acme Municipal Office Open House - August 30<sup>th</sup>, 2021
- d) SDAB Virtual Training Workshop
- e) Drought Supports
- f) Letter to Municipal Affairs re: Council Code of Conduct
- g) Letter to Premier Jason Kenney re: RCMP Retroactive Pay
- h) Three Hills RCMP Q1 Report & Body Worn Camera Information
- i) Three Hills Victim Services Appreciation Event - Media release

2021-08-16-12 Motion to accept the Correspondence and file for future reference

**Motion by ARMSTRONG to accept the Correspondence and file for future reference** **CARRIED**

**9. FINANCE:**

- a) July 2021 Bank Reconciliation

2021-08-16-13 Motion to accept the July 2021 Bank Reconciliation

**Motion by REEDS to accept the July 2021 Bank Reconciliation** **CARRIED**

**10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS**

- a) Nothing for this agenda item

**11. BYLAWS, POLICIES and AGREEMENTS**

- a) Kneehill County & Town of Trochu Loan Guarantee Agreement
  - a. Rescinding of motions 2021-07-12-13 to 2021-07-12-16

2021-08-16-14 Motion to rescind Motion 2021-07-12-13, Motion 2021-07-12-14, Motion 2021-07-12-15, and Motion 2021-07-12-16

**Motion by MUNRO to rescind Motion 2021-07-12-13, Motion 2021-07-12-14, Motion 2021-07-12-15, and Motion 2021-07-12-16** **CARRIED**



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- b. Authorization to proceed with proposed agreement

2021-08-16-15 Motion  
to proceed with the  
Kneehill County &  
Town of Trochu Loan  
Guarantee Agreement

**Motion by CUNNINGHAM to proceed with the Kneehill County & Town of Trochu Loan Guarantee Agreement** **CARRIED**

2021-08-16-16 Motion  
to give Bylaw 2021-08:  
Municipal Borrowing  
Bylaw 1st Reading

- b) Bylaw 2021-08: Municipal Borrowing Bylaw (ATB Revolving Loan)

**Motion by CUNNINGHAM to give Bylaw 2021-08: Municipal Borrowing Bylaw 1<sup>st</sup> Reading** **CARRIED**

2021-08-16-17 Motion  
to give Bylaw 2021-08:  
Municipal Borrowing  
Bylaw 2nd Reading

**Motion by REEDS to give Bylaw 2021-08: Municipal Borrowing Bylaw 2<sup>nd</sup> Reading** **CARRIED**

2021-08-16-18 Motion  
to bring forward Bylaw  
2021-08: Municipal  
Borrowing Bylaw

**Motion by ARMSTRONG to bring forward Bylaw 2021-08: Municipal Borrowing Bylaw**  
**CARRIED UNANIMOUSLY**

2021-08-16-19 Motion  
to give Bylaw 2021-08:  
Municipal Borrowing  
Bylaw 3rd Reading

**Motion by STEPHAN to give Bylaw 2021-08: Municipal Borrowing Bylaw 3<sup>rd</sup> Reading** **CARRIED**

## 12. NEW BUSINESS

- a) Review of Candidate Participation Policy #2004-09-07-01  
-discussed, Administration will send out invitations after nomination day

- b) Victim Services, Request for Letter of Support

2021-08-16-20 Motion  
to send a letter of  
support for Three Hills  
Victim Services  
Association's  
application to the  
Alberta Victims of  
Crime Fund Grant  
CARRIED

**Motion by REEDS to send a letter of support for Three Hills Victim Services Association's application to the Alberta Victims of Crime Fund Grant** **CARRIED**

## 13. SPECIAL PROJECTS

- c) Nothing for this agenda item

Dave Nelson, Toni Nelson, and Nicolle Ioannidis left the meeting at 6:45pm

## 14. CONFIDENTIAL MATTERS – CLOSED SESSION

2021-08-16-21 Motion  
that Council convenes  
in Closed Session at  
6:50pm to discuss the  
following: Legal Item:  
Auditor Proposal  
(FOIP, Sections 16(1))

**Motion by REEDS that Council convene in Closed Session at 6:50pm to discuss the following:**

- **Legal Item: Auditor Proposal (FOIP, Sections 16(1))** **CARRIED UNANIMOUSLY**

The following people were in attendance of the Closed Session to provide information and administration:

- Carl Peterson, CAO

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## 15. RETURN TO OPEN MEETING

2021-08-16-22 Motion  
to return to an open  
meeting at 7:15pm

Motion by REEDS to return to an open meeting at 7:15pm

CARRIED

Meeting recessed to allow return of public at 7:15pm

Meeting reconvened with public present at 7:17pm

2021-08-16-24 Motion  
to accept Gitzel &  
Company's audit  
proposal dated August  
12, 2021, for the audit  
years 2021, 2022, and  
2023

Motion by MUNRO to accept Gitzel & Company's audit proposal dated August 12, 2021, for the  
audit years 2021, 2022, and 2023

CARRIED

## 16. ADJOURNMENT

2021-08-16-25 Motion  
to adjourn the  
meeting at 7:19pm

Motion by STEPHAN to adjourn the meeting at 7:19pm

CARRIED

X

Barry Kletke  
Mayor

X

Carl Peterson  
CAO