

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

July 12th, 2021

At 6:00 p.m. at Trochu Town Office

Item and Information
Regular Meeting – July 12th, 2021

1. CALL TO ORDER

Mayor Barry Kletke called the meeting to order at 6:00 pm.

Attending in person were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cheryl Lumley, Bonnie Munro, and Ed Stephan, Chief Administrative Officer Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Nicolle Ioannidis.

Attending virtually was Finance Officer Lavinia Henderson.

2. ACCEPTANCE OF THE AGENDA

a) Additions to the Agenda

- Bylaws, Policies, and Agreements: County Agreement with Trochu Housing Committee
- New Business: Travel Alberta Grant Opportunity

b) Agenda Acceptance

2021-07-12-01

Motion to accept the agenda with additions

Motion by LUMLEY to accept the agenda with additions

CARRIED

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

a) Adoption of the June 28th Regular Meeting Minutes

2021-07-12-02

Motion to adopt the June 28th Regular Meeting Minutes

Motion by CUNNINGHAM to adopt the June 28th Regular Meeting Minutes

CARRIED

4. HOUSEKEEPING

"See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions"

a) Housekeeping Acceptance

2021-07-12-03

Motion to accept the Housekeep and file for future reference

Motion by STEPHAN to accept the Housekeep and file for future reference

CARRIED

5. PUBLIC HEARINGS

a) Nothing for this agenda item

6. REPORTS:

A. STAFF REPORTS:

a) Grantwriter's Report

2021-07-12-04

Motion to accept the Grantwriter's Report

Motion by MUNRO to accept the Grantwriter's Report

CARRIED

b) Director of Operations' Report

2021-07-12-05

Motion to accept the Director of Operations' Report

Motion by REEDS to accept the Director of Operations' Report

CARRIED

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2021-07-12-06

Motion to accept the
Water/wastewater
Report

c) Water/Wastewater Report

Motion by ARMSTRONG to accept the Water/wastewater Report

CARRIED

2021-07-12-07

Motion to accept the
Administrator's
Report

d) Administrator's Report

Motion by CUNNINGHAM to accept the Administrator's Report

CARRIED

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong
-Nothing to report

b) Councillor Cunningham
-Nothing to report

c) Councillor Lumley
-Nothing to Report

d) Councillor Munro
-Nothing to report

e) Councillor Stephan
-Nothing to report

f) Deputy Mayor Reeds
-Nothing to report

g) Mayor Kletke
- attended Trochu Housing Corporation meeting, reported that things are proceeding as planned though somewhat delayed, and that they have been keeping in contact with Nathan Cooper
- attended grand opening of Studio on Main dance studio
- showed a video from EnhanceEnergy.com regarding enhanced oil recovery through CO2 injection, reported that they made a presentation to CAEP and are looking for a letter of support from CAEP regarding their plans to expand throughout central Alberta

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2021-07-12-08

Motion to accept the
Council Reports and
file for future
reference

Motion by CUNNINGHAM to accept the Council Reports and file for future reference

CARRIED

Sharon Tetz & Ron Buchert entered the meeting at 6:42pm

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7. DELEGATIONS

- a) Trochu Adult Pickle Ball Club, 7:00pm, Sharon Tetz & Ron Buchert
 - the Trochu Adult Pickleball Club would like to rent the Trochu Arena for pickleball from July to mid-September
 - they would agree to clean the bathrooms and remove equipment if a function was booked
 - the fee to use Trochu Valley School's facilities is \$20/hr but that isn't available during the summer months
 - Council had a concern regarding how well the line tape would peel off the Arena floor and if that would affect ice installation, Sharon Tetz agreed to supply some tape for testing

2021-07-12-09

Motion to allow the Adult Pickleball Club to rent the Trochu Arena for \$20 per hour with the conditions that they carry insurance and clean the bathrooms after use

Motion by LUMLEY to allow the Adult Pickleball Club to rent the Trochu Arena for \$20 per hour with the conditions that they carry insurance and clean the bathrooms after use **CARRIED**

8. CORRESPONDENCE LISTING:

- a) Town of Ponoka: Funding for Rural Municipalities
- b) Trochu Podcast Episode
- c) Government of AB: Alberta has entered Stage 3 reopening
- d) AUMA: Municipal Award Nominations
- e) Starland County: Facility Grand Opening Invitation
- f) Town of Vulcan: Spock Days Parade Invitation
- g) Seniors Outreach: Seniors' Week Thank You Letter
- h) Trochu Golf & Country Club 2020 Financial Statement

2021-07-12-10

Motion to accept the Correspondence and file for future reference

Motion by MUNRO to accept the Correspondence and file for future reference **CARRIED**

9. FINANCE:

- a) June 2021 Bank Reconciliation

2021-07-12-11

Motion to accept the June 2021 Bank Reconciliation

Motion by REEDS to accept the June 2021 Bank Reconciliation **CARRIED**

- b) Trochu Community Hall Annual Water Credit

2021-07-12-12

Motion to apply a \$1,500 credit to the Trochu Community Hall utility account

Motion by CUNNINGHAM to apply a \$1,500 credit to the Trochu Community Hall utility account **CARRIED**

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- i) Nothing for this agenda item

11. BYLAWS, POLICIES and AGREEMENTS

- a) Kneehill County and Town of Trochu Loan Guarantee Agreement

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2021-07-12-13

Motion to give
Kneehill County and
Town of Trochu Loan
Guarantee
Agreement 1st
Reading

Motion by STEPHAN to give Kneehill County and Town of Trochu Loan Guarantee Agreement 1st
Reading CARRIED

2021-07-12-14

Motion
CUNNINGHAM to
give Kneehill County
and Town of Trochu
Loan Guarantee
Agreement 2nd
Reading

Motion by CUNNINGHAM to give Kneehill County and Town of Trochu Loan Guarantee Agreement
2nd Reading CARRIED

2021-07-12-15

Motion to bring
forward Kneehill
County and Town of
Trochu Loan
Guarantee
Agreement

Motion by LUMLEY to bring forward Kneehill County and Town of Trochu Loan Guarantee
Agreement CARRIED UNANIMOUSLY

2021-07-12-16

Motion REEDS to
give Kneehill County
and Town of Trochu
Loan Guarantee
Agreement 3rd
Reading

Motion by REEDS to give Kneehill County and Town of Trochu Loan Guarantee Agreement 3rd
Reading CARRIED

12. NEW BUSINESS

- a) Mystery Tours Proposal with Grant Funding

2021-07-12-17

Motion to proceed
with an application
for \$5000 from the
Travel Alberta Capital
Investment Program
to cover the costs of
developing a puzzle
adventure app with
Mystery Towns

Motion by ARMSTRONG to proceed with an application for \$5000 from the Travel Alberta Capital
Investment Program to cover the costs of developing a puzzle adventure app with Mystery Towns
CARRIED

13. SPECIAL PROJECTS

- a) Nothing for this agenda item

14. CONFIDENTIAL MATTERS – CLOSED SESSION

Dave Nelson, Toni Nelson, and Nicolle Ioannidis left the meeting at 7:10pm

2021-07-12-18

Motion that Council
convene in Closed
Session at 7:11pm to
discuss the following:
Legal Item: Accounts
Receivable (FOIP,
Sections 16 & 17)

Motion by REEDS that Council convene in Closed Session at 7:11pm to discuss the following:
• Legal Item: Accounts Receivable (FOIP, Sections 16 & 17) CARRIED UNANIMOUSLY

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The following people were in attendance of the Closed Session to provide information and administration:

- Carl Peterson, CAO

The following people were in attendance of the Closed Session to provide information:

- Lavinia Henderson, Director of Finances (via Zoom)

2021-07-12-19

Motion to return to
an open meeting at
7:25pm

Motion by REEDS to return to an open meeting at 7:25pm

CARRIED

15. RETURN TO OPEN MEETING

Meeting recessed to allow return of public at 7:25pm

Meeting reconvened with public present at 7:27pm

16. ADJOURNMENT

2021-07-12-20

Motion to adjourn
the meeting at
7:28pm

Motion by STEPHAN to adjourn the meeting at 7:28pm

CARRIED

X

Barry Kletke
Mayor

X

Carl Peterson
CAO