

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

June 14th, 2021

At 6:00 p.m. at Trochu Town Office & remotely via Zoom conference

Regular Meeting – June 14th, 2021

1. CALL TO ORDER

Mayor Barry Kletke called the meeting to order at 6:00 pm.

In attendance in person were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, and Ed Stephan, Director of Operations Dave Nelson, Acting Chief Administrative Officer Jamie Collins, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Nicolle Ioannidis.

In attendance virtually via Zoom conference were Councillor Cheryl Lumley and Finance Officer Lavinia Henderson

Regrets, Councillor Bonnie Munro and Chief Administrative Officer Carl Peterson

2. ACCEPTANCE OF THE AGENDA

a) Additions to the Agenda

b) Agenda Acceptance

2021-06-14-01
Motion to accept
the agenda

Motion by STEPHAN to accept the agenda

CARRIED

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

a) Adoption of the May 25th Regular Meeting Minutes

2021-06-14-02
Motion to adopt
the May 25th
Regular Meeting
Minutes

Motion by ARMSTRONG to adopt the May 25th Regular Meeting Minutes

CARRIED

4. HOUSEKEEPING

"See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions"

a) Housekeeping Acceptance

2021-06-14-03
Motion to accept
the Housekeeping
and file for future
reference

Motion by CUNNINGHAM to accept the Housekeeping and file for future reference

CARRIED

5. PUBLIC HEARINGS

a) Nothing for this agenda item

6. DELEGATIONS

a) Shelley Jackson-Berry, 6:00pm
-Kneehill Regional FCSS Annual Report

7. REPORTS:

A. STAFF REPORTS:

a) Grantwriter's Reports

2021-06-14-04
Motion to accept
the Grantwriter's
Report

Motion by CUNNINGHAM to accept the Grantwriter's Report

CARRIED

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2021-06-14-05

Motion to accept
the Director of
Operations' Report

b) Director of Operations' Report

Motion by REEDS to accept the Director of Operations' Report

CARRIED

2021-06-14-06

Motion to accept
the Water/
Wastewater Report

c) Water/Wastewater Report

Motion by REEDS to accept the Water/Wastewater Report

CARRIED

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong

-attended Community Futures Wild Rose AGM, reported that the audit presentation was approved, the Regional Relief Recovery Fund program has funded \$2.3 million so far and is in its 3rd round with a 4th planned for the future

b) Councillor Cunningham

-attended an Alberta Tourism Information Service (tourism database) workshop hosted by Explore Kneehill, noted that some Trochu properties need updates

-reported that the Museum is open as of June 10th and are putting up displays of grad dresses from former Trochu students

-asked Council for questions to take to an upcoming Police Action Committee meeting, Deputy Mayor Reeds would like to know the reasons behind some other Alberta municipalities lowering their residential speed limits

c) Councillor Lumley

-reported that the Arboretum Board's AGM will be held on June 22nd and that several members are putting together marketing information for an Alberta Horticultural Association publication

d) Councillor Munro

-Not present

e) Councillor Stephan

-Nothing to Report

f) Deputy Mayor Reeds

-attended a Municipal Planning Commission meeting, reported that a home occupation permit for educational services and music lessons at 210 Arena Ave was approved and is now open for appeals

g) Mayor Kletke

-attending a CAEP meeting on June 15th

-brought a request from the Capital asking if Council would like to include a message in their special graduation edition

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- h) Motions from Items in Councillor Reports
- i) Acceptance of Council Reports and filing for future reference

2021-06-14-07

Motion to accept the Council Reports and file for future reference

Motion by LUMLEY to accept the Council Reports and file for future reference

CARRIED

8. CORRESPONDENCE LISTING:

- a) C-21 update for Municipalities
- b) South Central Communique - May 31 2021
- c) COVID-19 Municipal Governance-June 4 Issue
- d) Alberta Party: Equalization Referendum Hurts Local Democracy

2021-06-14-08

Motion to accept Correspondence Listing and file for future reference

Motion by ARMSTRONG to accept Correspondence Listing and file for future reference

CARRIED

9. FINANCE:

- a) Q1 Budget Reports
-presented by Lavinia Henderson

2021-06-14-09

Motion to accept the Q1 Budget Reports as presented

Motion by STEPHAN to accept the Q1 Budget Reports as presented

CARRIED

- b) Bank Reconciliation, May 2021

2021-06-14-10

Motion to accept the May 2021 Bank Reconciliation

Motion by CUNNINGHAM to accept the May 2021 Bank Reconciliation

CARRIED

- c) Potential Tax Forgiveness Properties as per Economic Incentive Bylaw

2021-06-14-11

Motion to write off 100% of the property taxes levied on tax roll 314000 (a total of \$1,337.27), as per Economic Development Incentive Policy 2021-01-25-02

Motion by ARMSTRONG to write off 100% of the property taxes levied on tax roll 314000 (a total of \$1,337.27), as per Economic Development Incentive Policy 2021-01-25-02

CARRIED

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2021-06-14-12

Motion to write off
50% of the property
taxes levied on tax
roll 381300000 (a
total of \$1,164.18),
as per Economic
Development
Incentive Policy
2021-01-25-02

Motion by REEDS to write off 50% of the property taxes levied on tax roll 381300000 (a total of \$1,164.18), as per Economic Development Incentive Policy 2021-01-25-02 **CARRIED**

2021-06-14-13

Motion to accept
the Tax Arrears &
Tax Sales Update

d) Tax Arrears & Tax Sales Update

Motion by LUMLEY to accept the Tax Arrears & Tax Sales Update **CARRIED**

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

e) Nothing for this agenda item

11. BYLAWS, POLICIES and AGREEMENTS

a) Nothing for this agenda item

12. NEW BUSINESS

a) Canada Day

-Council discussed various Canada Day events

b) Three Hills Thrashers Request

-Council discussed a request from the Three Hills Thrashers asking the Town to put ice in early at the Arena for their Evaluation Camp to be held the week of August 30th

-Council directed Administration to request more information and possibly arrange a presentation at a future Council meeting

c) Ball Diamond Rentals

-Council discussed rental fees for the ball diamonds at the Municipal Campground and previous years' annual funding of Trochu Minor Ball

2021-06-14-14

Motion to set the
fees for the
Municipal
Campground
Baseball Diamonds
to \$25 per diamond
per game or \$50 per
diamond per day

Motion by CUNNINGHAM to set the fees for the Municipal Campground Baseball Diamonds to \$25 per diamond per game or \$50 per diamond per day **CARRIED**

d) Marketing Update

-Jamie Collins gave an update to the marketing project, reported that she is starting to boost social media posts and has built a campaign through a billboard rental company called Campsite Project that is set to start on Friday, June 18, and cover locations along Hwy 2 from Innisfail to Airdrie and a few other locations in that area.

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13. SPECIAL PROJECTS

- a) Nothing for this agenda item

14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1.

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

- a) Nothing for this agenda item

15. RETURN TO OPEN MEETING

Not required.

16. ADJOURNMENT

2021-06-14-15
Motion to adjourn
the meeting at
7:45pm

Motion by REEDS to adjourn the meeting at 7:45pm

CARRIED

X

Barry Kletke
Mayor

X

Jamie Collins
Acting CAO